



2022-23 Administrative Review Summary

Section 207 of the federal Healthy Hunger Free Kids Act amended section 22 of the National School Lunch Act, requiring State Agencies to report final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final administrative review results for each School Food Authority on the State Agency’s publicly available website no later than 30 days after providing final results of the administrative review. The State Agency must make a copy of the final administrative review report available to the public upon request.

School Food Authority(SFA):	Lee Montessori Public Charter School
Date of Administrative Review (Entrance Conference Date):	February 7, 2023
Date review results were provided to the SFA:	April 26, 2023
Date review summary was publicly posted:	May 18, 2023
SFA participates in the following Child Nutrition Programs:	<input checked="" type="checkbox"/> School Breakfast Program <input checked="" type="checkbox"/> National School Lunch Program <input type="checkbox"/> Fresh Fruit & Vegetable Program <input checked="" type="checkbox"/> Afterschool Snack <input type="checkbox"/> Special Milk Program <input type="checkbox"/> Seamless Summer Option
SFA operates under the following Special Provisions:	<input type="checkbox"/> Community Eligibility Provision <input type="checkbox"/> Provision 2
Review Findings	
Program/Meal Access and Reimbursement <input checked="" type="checkbox"/> Certification and Benefit Issuance <input checked="" type="checkbox"/> Verification <input type="checkbox"/> Meal Counting and Claiming	Details: Did not determine student’s eligibility status, direct certification letter missing components, verified an ineligible application, household letters contained outdated nondiscrimination statement.
Meal Patterns and Nutritional Quality <input checked="" type="checkbox"/> Meal Components and Quantities <input type="checkbox"/> Offer versus Serve <input checked="" type="checkbox"/> Dietary Specifications and Nutrient Analysis	Details: Required meal components and quantities not taken, incomplete production records, calorie requirement exceeded.
School Nutrition Environment and Civil Rights <input checked="" type="checkbox"/> Food Safety <input checked="" type="checkbox"/> Local Wellness Policy <input type="checkbox"/> Smart Snacks <input checked="" type="checkbox"/> Civil Rights <input checked="" type="checkbox"/> Other	Details: Civil Rights training not provided, on-site monitoring not completed by February 1 st , Federal LWP components missing, health inspection report not posted, outdated ‘And Justice for All’ poster, Civil rights complaint procedure missing requirements, afterschool snack monitoring not completed within first four weeks of operation.