SY 2021-22 LEA Health and Safety Plans

LEA Name: Mundo Verde Bilingual PCS
LEA Contact: Kristin Scotchmer
LEA Type: Pre-K;Elementary
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Background and Purpose

OSSE's Health and Safety Guidance for Schools is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will supportthesafe reopeningand operationof school buildings, including guidelines on masking,social distancing,handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, andappropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. **Provide the LEA's plan to comply with the requirements to:**

   - **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are full vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
   - **b. masks must be worn correctly.**

To ensure that all students, staff, and visitors or member of our community, including those who are fully vaccinated, wear a non-medical face covering or mask while on school grounds, buses, and at school-related activities, we have developed the following guidelines:

- Masks or non-medical face coverings are required at all times while on school grounds or at school sponsored events. Exceptions are limited to when eating and napping only. This includes during arrival and dismissal and to any visitors while on school grounds.
  - A compliant face mask is a minimum of two layers and must cover the mouth and nose.
  - Masks with vents are not permitted.
- Any member of our community who arrives without a face covering, loses or damages their face covering while attending a school activity will be provided a new one. The school will keep a supply of PPE, including masks, until such time as face coverings are no longer required at schools. We have a variety of adult and child sized masks (disposable and reusable) on each campus in the event that a student or staff member forgets or loses their mask during the day.
- Community Health Agreements
  - As part of the return to school packet, families are required to sign a community health agreement as part of the school handbook. This agreement outlines willingness to comply with health and safety protocols for the benefit of the community. This form is required to participate in in-person learning and includes wearing a face covering or face mask during the school day except for meal and nap times.
  - As part of professional development, staff are required to sign the same community health agreement.
- Signage and Reminders
  - There is signage posted throughout the interior and exterior of the school reminding people to wear their masks and how to appropriately wear them. This material will also be sent home in the family update prior to the first day of school.
  - We make two announcements daily on the PA system, one in the morning and one in the afternoon, as a reminder to keep physical distance and check your mask.
  - Campus based leadership and medical professionals are also on staff to remind the community how to wear a mask.
- If a student is not able to wear a mask due to a medical condition or learning disability, it must be documented in a medical 504 plan or IEP with alternatives such as additional spacing or a face shield in place prior to the first day of school.
- If a staff member cannot wear a mask and requires accommodations, that plan must be in place with the supervisor and Human Resources prior to the first day reporting to work. Being fully vaccinated is not currently a reason to not wear a mask.

2. **Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.**

We strongly encourage families and staff to practice wearing a mask at home prior to coming to school to become accustomed to wearing a mask for long periods of time. This strategy has solved the majority of issues when paired with having extra masks available. In the event that students, staff, or visitors refuse to wear a face covering at all times, the following procedure will be followed.

Students: If a student refuses to wear a mask, we follow the below steps:

1. Positive reinforcement from teachers
2. Offer a variety of different masks from school
3. Involve campus leadership and Student Service Team if required
4. Request support and compliance from family
5. Identify strategies that support long-term wearing of the mask including designated mask breaks
6. Develop a medical 504 plan or IEP plan as appropriate
7. If the student is unable to wear a mask after these steps, they will be asked to return home until they are able to wear a mask appropriately. Virtual learning will only be available for those who complete the city-wide exemption form or who are in a class quarantine due to a school-based exposure

Staff: If a staff member does not comply with the mask rules, they will follow the below steps, which align with our general performance management practices:

1. Verbal warning from supervisor, HR, or campus safety staff
2. Written warning from supervisor, HR, or campus safety staff
3. Formal write up by HR
4. Termination

Visitors: If a visitor member does not comply with the mask rules, we will follow the below steps:

1. Verbal explanation and request to comply by campus safety staff and offered a mask
2. Verbal warning from campus safety staff and offered a mask
3. Not allowed into the building or asked to leave the premises
4. If a repeat visitor, not allowed back on premises
5. Call 911

3. Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

Mundo Verde will be following as much of the current health recommendations as possible to balance both safety and the desire to return to in-person learning five days a week for all students. There are certain health recommendations that will not be followed in order to accommodate all students on campus at one time. Mundo Verde will emphasize layering multiple mitigation strategies to help minimize risk in addition to physical distancing such as improved air quality, wearing of mask, exclusion when sick and hand hygiene. Mundo Verde reserves the right to tighten or loosen restrictions based on the status of the school community's and overall DC community's COVID-19 risk.

To promote physical distancing, our LEA is implementing the following policies and procedures:

- Mundo Verde is unable to follow the recommendation of 3ft of distance between students and fully open for all students at one time. We will follow 3ft of distance as much as possible in each classroom by using more individual desks and room configurations that support distance in lieu of configurations that are best suited to support our instructional model. Carpets will be removed. Individual plastic barriers will be available for use in each room.

- 6ft of distance during meal time will not be followed for breakfast and snack in order to accommodate being open for all students. These meals occur in the classroom. These two meals will be silent meals encouraging reflection in order to reduce air transmission of droplets. Exposure will be limited by keeping the duration of these meals to fifteen minutes.
- 6ft of distance during lunch for students will be maintained as it is a longer period of time and socialization is an important social-emotional piece of meals. Lunch occurs in the classroom however this health recommendation will be accomplished through a combination of scheduling, half the class attending recess and half having lunch, and the use of a cafeteria if applicable. It is possible that 6ft during lunch will not always be maintained.
- 6ft of distance between staff while eating will be required and can be accommodated by eating outside or in their classroom as common eating areas are closed.
- Arrival and dismissal will be staggered to reduce the volume of students and families congregating at specific times and in the hallway. Students will enter and exit the building from designated doors. Students will stagger to use lockers or coat hooks by each class as directed by teachers. Parents and guardians will not be allowed in the school at this time.
- Floor dots and wall signs will reinforce spatial distancing during transition periods.
- Before and aftercare will follow the same guidelines outlined herein.
- Large group trainings or assemblies will not occur at this time unless distancing of 3ft for students and 6ft for all adults can be maintained. This may be adjusted depending on staff vaccination status and health guidelines.
- Drinking fountains will remain closed except to refill water bottles
- Elevators remain closed except for custodial staff, kitchen staff and students or staff with physical disabilities

4. Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

A student cohort is considered two assigned buddy classrooms across one grade for PreK-4th. 5th grade is considered one cohort. Staff remain with one cohort as much as possible. Staff who must see more than one cohort, such as specials teachers or substitutes, follow a strict schedule and maintain 6t of distance to decrease the likelihood of significant exposure in the event of a positive case.

Students remain in their assigned room for the duration of the day except for designated small group activities with other members of their cohort in a designated space. Cohorts also use designated bathrooms. All school meetings or professional development are cancelled in person and are accommodated virtually as needed.

Student schedules are created to only have assigned cohorts interacting in the same space as much as possible for activities such as recess or lunch lines in addition to staggered arrival and dismissal periods.

Staff common areas for supplies and copy machines have maximum capacities listed per room. Common eating areas for staff are closed. Staff have designated offices and duties, limiting the areas they are in throughout the school day.

5. Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.

Mundo Verde reinforces frequent, proper handwashing strategies by staff and students with soap for at least 20 seconds by reminder signage in all classrooms and bathrooms. We also include hand sanitizer that contains at least

60 percent alcohol throughout the school (see next question). All students and staff have the opportunity to wash hands, either with soap and water for at least 20 seconds or, if not available, hand sanitizer with 60% alcohol at the following times:

- Before and after eating;
- Before and after group activities or student centers;
- Arrival and dismissal;
- Recess;
- After going to the bathroom;
- After removing gloves;
- After blowing noses, coughing, or sneezing.

6. **Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.**

We have hand sanitizer and paper towels in all classrooms and common areas and will do weekly supply checks. We also have sanitizer in high traffic areas such as the entrances and water bottle fillers. We have soap dispensers and paper towels in every bathroom. These will be checked on a nightly basis by our custodial staff.

7. **Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.**

Mundo Verde maintains a supply of necessary PPE on each campus including gowns/coveralls, gloves, surgical masks, disposable masks, face shields and N95 when doing COVID-19 asymptomatic testing. Children's provides PPE for the school nurse. PPE supplies are managed like other school supplies by the Operations team for each campus.

Disposable masks will be available in the event a staff or student forgets to wear their mask. Staff will be provided with non-medical cloth face coverings at the beginning of the year and we will have limited reusable masks available for students. Staff and students are encouraged and may use their own masks as long as they fit properly, are at least two layers and do not have a vent.

Personal Protective Equipment (PPE) for Cleaning Personnel: The majority of Mundo Verde's cleaning personnel are contracted through vendors. All PPE for Contractor's employees will be provided by Contractor for the performance of the Scope of Work. PPE is defined as: masks, gloves, protective eyewear, face shield, protective gowning. All employees must complete mandatory training in proper Donning & Doffing procedures for donning (putting on) and doffing (taking off) as defined by CDC guidelines (Contractor provides this training).

School staff must adhere to the guidance below at a minimum. These guidelines do not replace professional judgment, which must always be used to ensure the safest environment for staff and students. Note: Staff and children must practice good hand hygiene throughout all of the scenarios and maintain physical distance to the maximum extent feasible. Wearing gloves is not a substitute for good hand hygiene. Gloves must be changed between children and care activities, and hand hygiene must be performed between glove changes. If skin comes into contact with any secretions or bodily fluids, it must be immediately washed. Contaminated clothing must be immediately removed and changed.

WORKING WITH STUDENTS WHO ARE NOT KNOWN OR NOT SUSPECTED TO HAVE COVID-19

Lower Risk: Six feet of physical distance cannot always be maintained. Close contact with secretions or bodily fluids is not anticipated.

- Face mask (A face mask may be a non-medical [cloth] face covering)
- Classroom educators and staff who are cleaning and disinfecting areas or equipment utilized by a sick individual should follow Custodial Staff guidelines below. Classroom educators and staff doing routine cleaning (e.g., of high-touch surfaces) must wear a face mask and gloves.

Scenarios that would be classified as "lower risk" include situations where school staff may be within 6 feet of students who are not known or suspected to have COVID-19 and in which the students are not consistently wearing their face masks. This includes services by related service providers in which close contact with secretions is not anticipated. This also includes scenarios in which staff administering the Daily Health Screening are wearing a face mask, maintain 6 feet of physical distance and are not performing a physical temperature check.

Medium Risk: Staff are in close/direct contact with less than 6 feet of physical distance from the student. Close contact with secretions or bodily fluids is possible or anticipated.

- Face mask
    - If potential for bodily fluids to be splashed or sprayed (e.g., student who is spitting, coughing), use surgical mask and eye protection (face shield or goggles) instead of non-medical (cloth) face covering.
- Gown/coverall (e.g., large, button-down, long-sleeved shirt)
- Gloves must be used per existing procedures (e.g., when diapering, administering medication)

Scenarios that would be classified as "medium risk" include close contact between a student and a related service provider, paraprofessional and/or dedicated aide in which close contact with secretions or bodily fluids is possible or anticipated. This also includes personal care (e.g., diapering) and oral medication administration.

Higher Risk: Staff are in close/direct contact with less than 6 feet of physical distance from the student and performing a higher-risk or aerosol generating procedure, including administration of nebulized medication.23

- N95 mask (with access to Respirator Fit Testing program)
- Eye protection (face shield or goggles)
- Gown/coverall
- Gloves

WORKING WITH STUDENTS WHO ARE KNOWN OR SUSPECTED TO HAVE COVID-19

Staff working with any student who is known to have COVID-19 or who is exhibiting symptoms of COVID-19 should take additional steps.

While responding briefly to a sick student, or while escorting a sick student to the isolation room:

- If the student is wearing a face mask and is able to maintain 6 feet of distance, accompanying staff should wear: Face mask
- If the student is not wearing a face mask or is not able to maintain 6 feet of distance, accompanying staff should wear: Surgical mask, Eye protection (face shield or goggles), Gown/coverall, Gloves

While supervising a sick student in the isolation room, staff should always wear:

- Surgical mask
- Eye protection (face shield or goggles)
- Gown/coverall
- Gloves
- Note: The student in the isolation room should also wear a face mask or surgical mask.

The sick student and any staff accompanying or supervising them to/in the isolation room should safely remove

and store their face mask, or dispose of their surgical mask, after use.

FOR STAFF WITH SPECIFIC ROLES

Staff Administering a COVID-19 Test

- N95 mask (with access to Respirator Fit Testing program)
- Eye protection (face shield or goggles)
- Gown/coverall
- Gloves

Custodial Staff

- Face mask
    - If there is an increased risk of exposure to COVID-19 (e.g., cleaning an area occupied by an individual with symptoms of COVID-19), wear surgical mask instead of non-medical (cloth) face covering.
- Gown/coverall
- Gloves must be worn when performing cleaning and disinfecting.

Foodservice Staff

- Face mask
- Gloves (when handling food products)
- Additional PPE may be required per food preparation regulation and requirements

Maintain Clean and Healthy Facilities

8. Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).

Mundo Verde follows DC Health's Guidance on Routine Cleaning and Disinfection for Community Facilities. In most situations, routine cleaning of surfaces once a day is adequate to prevent the spread of COVID-19 from surfaces. Mundo Verde, in close collaboration with our cleaning provider:

- Prioritizes cleaning high-touch surfaces and highly trafficked areas more frequently. Staff are available during arrival and dismissal for doors and stairways. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., pens, counters, shopping carts, keyboards, elevator buttons, light switches, handles, stair rails, desks, faucets, sinks, phones, doors, and doorknobs).
- Uses Environmental Protection Agency (EPA)-approved disinfectants effective against SARS-CoV2 (COVID-19) that also align with our environmental and green cleaning goals.
- Provides routine weekly and as needed electro-hygienic disinfecting spray treatments to all spaces. Electro-Hygiene Atomizers are different from Electrostatic in that they do not electrically charge the solution. Electro-Hygiene technology utilizes ULV (Ultra Low Volume) cold atomizing which attains the same end result but with a more high production and high capacity units. Both processes are designed to kill 99.99% of any pathogen including SARS-CV-2.
- All cleaning staff are trained on appropriate dilution and application of any cleaning product as well as the required PPE. Classrooms are provided diluted cleaning products to clean surfaces such as tables after meal time.
- Practices safe storage of all cleaning products, including storing and using chemicals out of the reach of children. See CDC's guidance for safe and correct application of disinfectants. o Avoid using cleaning products near students.

- Students do not participate in disinfection.
- Limits the use of shared objects and equipment (e.g., gym or physical education equipment, art supplies, toys, games). If shared objects or equipment are used, to the extent feasible, classroom or custodial staff clean between uses.
    - Toys that have been in children's mouths or soiled by bodily secretions should be immediately set aside. These toys should be cleaned and sanitized by a staff member wearing gloves, before being used by another child.
- Mats/cots and bedding are individually labeled. Bedding is washed by families. Cots are disinfected by cleaning staff weekly or daily as needed.
- Playground structures are part of routine cleaning.(this only applies to Mundo Verde equipment, not public spaces)
    - High-touch surfaces made of plastic or metal, such as grab bars, play structures, and railings, are cleaned regularly, although not necessarily between each cohort. Cohorts use hand sanitizer before and after play.
    - Cleaning and disinfection of wooden surfaces (such as wood play structures, benches, tables) or groundcovers (such as mulch and sand) is not recommended.
    - Spraying cleaning products or disinfectants in outdoor areas – such as on sidewalks, roads, or groundcover – is not necessary, effective, or recommended.

Regular Cleaning Schedule: Specifications and Frequencies

Entrance Lobbies

Daily:

- Lobby floors will be damp mopped.
- All lobby glass (up to entrance door height) will be cleaned using the squeegee cleaning method.
- Push plates and bars, door thresholds, doors and framework will be wiped down.
- Directory boards and frames will be wiped down and kept in a streak-free condition.
- Furniture, pictures, tables and all horizontal surfaces will be dusted to a height of 72" and enough vertical surfaces dusted daily to complete all vertical surfaces every week.
- Wastepaper baskets will be emptied and liners replaced.
- Drinking fountains will be cleaned and left streak-free if on.

Weekly:

- Window sills and blinds will be dusted.
- High & low areas will be checked for cobwebs.
- Lobby floor will be machine buffed.

Classrooms, Offices including Nurse Suites, Library and Common Areas

Daily:

- All furniture, office equipment and appliances, window frames etc., will be dusted with an approved method as outlined in GS-42 guidelines. Include all horizontal surfaces up to 72 inches high and enough vertical surfaces daily to complete all vertical surfaces every week. Desks and tables not cleared of paper and work materials will only be dusted where desk is exposed. NOTE: Multi-person tables inside classrooms will be wiped down where table is exposed (i.e. paper and work materials will not be moved/disturbed).
- Tables inside all classrooms will be wiped down and disinfected.
- Equipment such as computers, calculators, printers, etc., shall not be dusted.
- The face of dry-erase boards will not be cleaned unless instructions are left to do so. The rails will be

wiped clean.
- Conference room chairs will be positioned neatly around tables.
- Wastepaper, recycling and composting baskets will be emptied daily and liners replaced as needed. [Note: Waste, not in proper receptacles, will not be removed unless clearly marked "TRASH" or “BASURA”.]
- All hard surface floor areas will be dust mopped with an approved method as outlined in GS-42 guidelines.
- All hard surface flooring will be damp mopped.
- All rugs and carpets will be vacuumed in high traffic areas.
- All carpeted areas will be inspected for spots and stains and be removed, as soon as possible, with the appropriate carpet spotting methods. Where difficult spots are encountered, a notation will be left with facility personnel.
- NOTE: Students should place chairs atop their desks at the end of each day in an effort for custodial staff to service maximum floor coverage.

Weekly:

- Detail vacuum all carpeted areas with special emphasis on hard to reach areas such as under desks and chairs.
- Common area hallways will be machine buffed.

Quarterly:

- Spray buff vinyl coated tile in copy rooms.
- Vacuum all upholstered furniture.
- Vacuum all areas around A/C and return air grills.
- A sufficient number of Venetian blinds & light fixtures will be dusted so that all blinds & fixtures are dusted every 90 days.

Restrooms

Daily:

- Clean all mirrors, hand basins and bright work.
- Clean and sanitize counter tops.
- Thoroughly clean urinals, toilets, toilet seats, showers and sanitary napkin receptacles with an approved disinfectant solution.
- Toilet bowl brush will be used on toilet bowls, and care shall be given to clean flush holes under the rim of bowls and passage traps.
- Damp wipe, where necessary, walls and partitions to keep free of handprints and dust.
- Replenish all restroom consumable items.
- Damp mop floor with an approved disinfectant solution.
- Empty trash receptacles, replacing liners as necessary.
- Remove and replace waxed sanitary napkin disposal bags.
- Clean and disinfect all lavatory walls/partitions and wastepaper receptacles.

Weekly:

- Exterior of all light fixtures will be dusted.
- Ventilating louvers shall be damp wiped.
- Dust atop lockers.
- A disinfectant solution will be placed in floor drains to insure trap water levels are maintained and odors are controlled.

Monthly:

- Machine scrub floors with an approved germicidal detergent solution.

Multi-Purpose Space

Daily:

- Dust mop flooring with a microfiber dust mop.
- Damp mop entire floor with a neutral cleaner and remove scuff marks.
- Empty trash and replace liners as necessary.
-

Weekly:

- Spot clean walls, doors and glass.
- Any personal items found in the process of cleaning the gym will be turned into the school's administrative office.

Stairs and Landings

Daily:

- All areas will be policed to remove large pieces of trash and debris.
- Handrails, ledges, grills, fire apparatus and other miscellaneous hardware such as door molding will be clean and free of dust.
- Spot clean walls, woodwork and doors to remove finger marks, graffiti, and smudges.
- Stairs and landings will be vacuumed followed by wet mopping.

Elevators

Daily:

- Vacuum and clean all spots and stains from carpet.
- Dust and clean baseboards.
- Damp wipe and remove all spots and fingerprints from doors and walls (interior and exterior).
- Remove gum, stains or debris from handrails and elevator tracks.
- Dust, disinfect and clean emergency phone and security compartments.
- Clean and disinfect all call buttons and call plates.
- Vacuum elevator tracks . Tracks will be polished 1 x week.

Day Porter Service

- Monitor grounds and entrances to buildings for debris, clutter, trash and dispose of such items in the appropriate refuse area.
- Monitor restrooms and re-stock if necessary.
- Mop spills when needed.
- Follow and perform clean-up procedures in accordance with OSHA STD 29 CFR 1910.1030 standards (Bloodborne Pathogens/Bodily Waste Clean-Up) regarding cleaning areas affected by bodily fluid accidents.
- If required by Client, Day Porter will complete the Certification Course for Food Handlers in the District of Columbia in an effort to assist the school with distribution of daily meal service and/or preparation of snack service.
- Clean cafeteria and/or classrooms after school meals.
- Assist maintenance staff with set-up and/or breakdowns for special events/meetings and light maintenance

duties when requested.
- Assist facility management and administrators with facility supply deliveries.
- During inclement weather, assist maintenance staff with snow removal and application of ice melt.
- Perform all other duties first and foremost as assigned by Facility Management and Maintenance Staff with realistic expectations.

High-Touch Surface (HTS) Disinfection Cleaner

- As needed, provide a Part-Time HTS Day Cleaner (Monday – Friday, 4 hours per day) who will focus solely on a daily disinfection rotation of common area high-touch surfaces (HTSs) throughout the school. The disinfection method to be used for this process is the "spray and wipe" method. A full list of HTSs within a school environment is attached to this SOW.

Summer Break Detail Cleaning

- Remove all desks, tables, chairs, furniture, etc. from classrooms, cafeteria and work rooms. Wipe all desks, tables, chairs, furniture with a neutral cleaner, followed with a disinfectant application.
- Thoroughly wash all chalkboards and dry-erase boards.
- Detail high dusting of vents, heaters, air return units, and ceiling fans.
- Dust all window blinds and clean window sills/ledges with a neutral cleaner.
- Dust all horizontal surfaces and shelving within the school. *NOTE: If school requests that library shelving be dusted/wiped clean, school staff will be responsible for removing books.
- Clean and disinfect all lockers.
- Clean & disinfect all restrooms to include fixtures, mirrors, counters, walls, stalls, base units, vents, louvers and dispensers (interior and exterior). Machine scrub restroom floors.
- Clean interior and exterior of all trash receptacles.
- Dust mop wood flooring and clean with a neutral cleaner safe for wood flooring.
- Machine scrub rubber/cork flooring, followed by Flex Seal coating.
- Strip & Wax VCT flooring.
- Shampoo all carpeted areas.
- Move desks, chairs, furniture back into classrooms.

Winter and Spring Breaks

- Shampoo area rugs/carpet squares.
- Scrub and recoat hallways and cafeteria.
- Machine scrub restroom floors

Mundo Verde Cook & Calle Ocho	Daily / Nightly	Weekly	Monthly	Quarterly	Level of Cleaning	Notes
Empty all Trash and place in designated area	✓				C	8am, 1pm, 3:30pm & 6pm
Clean & Polish Glass Entry Doors (Int. and Ext.)	✓				C	Daily
Clean Lunchroom/cafeteria Surfaces (Day Porter)	✓				D	Daily
Clean & Sanitize Restrooms	✓				D	Every Two Hours
Clean & Sanitize Drinking Fountains	✓				D	Daily
Clean & Disinfect HTS Areas (Day Porter)	✓				D	Daily
Vacuum offices & classrooms floors on high traffic	✓				C	Daily
Pre-K and K Rooms: Hard flooring will be mopped nightly.	✓				C	Daily
Other Classrooms (Classrooms that are not PK/K Rooms): A sufficient number of these classrooms will be mopped on a nightly basis so that all classrooms are mopped every 7-10 days. The mopping rotation schedule for these classrooms will be set-up in CleanTelligent®.	✓				C	Daily
Tables inside classrooms will be wiped down and disinfected	✓				D	Daily
Police stairs, vacuum, wet mop and spot clean wall	✓				C	Daily
Dust Mop Floors in Gymnasium	✓				C	Daily
Damp mop gymnasium floor & remove scuffmarks	✓				C	Daily
Furniture, Office equipment and appliances, window frame will be dusted including all horizontal surfaces up to 72 in high and enough vertical surfaces.	✓				C	Daily
Spot clean walls, doors and glass in the Stairwells	✓				C	Daily
Hygienica Sprayer Disinfectant		✓			S	Wednesday, Friday
Turn off Lighting after area is cleaned	✓					Daily
Clean & Buff common area hallways & cafeteria		✓			C	Wednesday
Detail vacuuming on carpets/ shampoo		✓			C	Wednesday
Dust window sills & clean cobwebs in entrance lobby		✓			C	Thursday
Detail vacuum carpeted areas on hard to reach areas (Classrooms, Office and Library)		✓			C	Wednesday
Dust Exterior of light fixtures		✓			C	Thursday
Dust and clean foot rest area of bleachers in the Gym		✓			C	Monday
Spot clean walls, doors and glass in the Gym			✓		C	Monday
Pour disinfectant solution in floor drain				✓	D	Friday
Machine scrub restroom floors				✓	D	Last week of each month
Dust all blinds				✓	C	Mar, Jun, Sep and Dec
Vacuum all areas around A/C and return air grills		✓			C	Feb, May, Aug and Nov
Vacuum all upholstered furniture				✓	C	Jan, Apr, July and Oct
Spray buff Vinyl coated tile in copy rooms				✓	C	Last week of Mar, Jun, Sep and Dec

9. Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.

Cleaning Procedures after Suspected or Confirmed Cases of COVID-19 *subject to change per guidelines

In accordance with DC Health's Guidance on Cleaning and Disinfection for Community Facilities with Suspected or Confirmed COVID-19, the following protocols including disinfection apply in circumstances in which a student, staff member, or essential visitor becomes ill with symptoms of COVID-19 or tests positive for COVID-19.

- If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 during the school day or within 24 hours of being in the building, Mundo Verde cleans and disinfects the area(s) where they have been.
- If a COVID-19 case is confirmed during the day AND the COVID-19 positive individual is in the facility, then the cohort is dismissed and the room vacated as soon as possible.
- It is acceptable for the cohort to remain in the room until the end of the day in the following circumstances:
    - If an individual has symptoms but is not confirmed to have COVID-19; or
    - If a COVID-19 case is confirmed and the COVID-19 positive individual has not been in the facility that day.
- Once the room is vacated, Mundo Verde waits as long as possible before entering the room to clean and disinfect (at least several hours). Mundo Verde performs deep cleaning and disinfection of the full

classroom and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member. Staff must wear masks during this process.
- During cleaning and disinfection, increased air circulation to the area occurs (e.g., open doors, open windows, use fans, or adjust HVAC settings).

If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than 24 hours, but less than three days, since the individual was in the school building, Mundo Verde will clean any areas where the individual has been if they have not been already cleaned as part of the normal routine. Disinfection is not necessary however Mundo Verde will perform an electro-hygiene spray as needed.

If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than three days since the individual was in the building, no special cleaning and disinfection procedures are necessary, and Mundo Verde will follow routine cleaning and disinfection procedures such as performing an electro-hygiene spray.

10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.

Mundo Verde conducts monthly and occasionally bi-weekly supply inventory checks to ensure that we have appropriate disinfection and cleaning supplies. Our cleaning is done by PMM and they comply with all safety requirements including wearing cloves and cleaning coveralls during service. All classrooms are equipped with gloves as well, both for surface cleaning and meal service provided by our Operations Team. Gloves can be requested using our supply ordering system. Daycon provides all of our cleaning equipment. They use a barcode inventory management system to track and replace inventory. We also are able to make special requests outside of our monthly service. We also conduct random checks, both for our cleaning provider and of classroom staff, to ensure compliance.

11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

Mundo Verde implemented the following changes to our building systems in SY20-21 to ensure adequacy of ventilation in our buildings and to ensure the highest quality fresh water.

While Mundo Verde buildings were never fully closed, after a prolonged shutdown, we will ensure building systems, such as ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains), are safe to use. Prior to reopening after any prolonged shutdown, the school will engage with our vendor responsible for maintaining our heating, ventilation, and air conditioning systems (HVAC) at each building to ensure the systems operate properly and increase circulation of outdoor air as much as possible. Windows and doors will be opened where possible to maximize air quality for occupants while considering safety and health risks such as risk of falling, outdoor air quality triggering asthma symptoms, building fire safety, and security.

Mundo Verde worked with Interface Engineering to assess both campus HVAC Systems for adequate ventilation to mitigate risk of exposure and contagion to COVID-19. The following recommendations for upgrades to the systems occurred in SY20-21:

Cook Campus:

- Testing and balancing
- Point of use humidification
- Daily pre-occupancy flush
- Maximize ventilation airflow

- Airstream neutralization with Bi-polar Ionization at RTU supply ducts
- Merv-13 filters in classroom units
- Routine maintenance and filter changes
- Operable windows already existed

Calle Ocho Campus:

- Testing and balancing
- Point of use humidification
- Daily pre-occupancy flush
- Maximize ventilation airflow
- Airstream neutralization with Bi-polar Ionization at RTU supply ducts
- Routine maintenance and filter changes
- Operable windows already existed

Opening windows and doors will only occur if doing so does not pose a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to students and staff using the facility. Under no circumstances may fire-rated doors be propped or otherwise left open.

Prior to reopening after any prolonged shutdown, Mundo Verde will flush all water systems to clear out stagnant water and replace it with fresh water. This process will remove any metals (e.g., lead) that may have leached into the water and minimize risk of Legionnaires' disease and other diseases associated with water following CDC guidance and as described below:

- Flush hot and cold water through all points of use such as sinks, drinking fountains, toilets, urinals, and showers.
- Water heater will be set to 140 degrees Fahrenheit and hot water will be flushed at each fixture using hot water until its maximum temperature is reached.
- Additional water using devices, such as ice machines and drinking water dispensers, will be flushed in accordance with manufacturers' instructions.
- Drinking fountains will be closed on reopening, only refilling of water bottles will be allowed.

Mundo Verde does routine bathroom cleans and installed toilet seat covers to all toilet seats in SY20-21.

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the LEA's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

In the event of a confirmed or suspected COVID-19 case, which includes an individual showing symptoms consistent to COVID-19, Mundo Verde follows the Department of Health and OSSE guidelines for exclusion and return. Those can be found on OSSE's website. For cleaning protocols for a confirmed or suspected COVID-19 case, please refer to previous cleaning protocols.

There are two isolation rooms designated per campus, although outside is preferred, and designated health care staff assigned to supervising anyone in the isolation room. Operations team members act as back up in the event the Mundo Verde hired nurse is not available.

If a staff or student exhibits symptoms while at school or reports experiencing symptoms at home, the individual

must seek healthcare guidance or take a PCR COVID-19 test prior to returning to school.

If the individual is tested:

- If positive, Mundo Verde follows OSSE's guideline for closure.
- If negative, they can return when completing the standard return to school criteria.
- Individuals must not attend school while awaiting test results.

If the individual does not complete test, they should:

- Submit documentation from a healthcare provider of an alternate diagnosis, and meet standard criteria to return after illness; OR
- Meet symptom-based criteria to return:
    - At least 24 hours after the fever has resolved without the use of fever-reducing medication (e.g., Motrin, Tylenol) and symptoms have improved; AND
    - At least 10 days from when symptoms first appeared, whichever is later.

Mundo Verde also follows OSSE travel guidelines for non-vaccinated individuals.

All documentation from families should be sent to covid19@mundoverdepcs.org. Front desk staff maintain "not allowed to return" flags in our SIS system to track students who are unable to be in the building. Staff provide information directly to their supervisor and HR.

13. Provide the LEA's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

Our confirmed positive COVID-19 case point of contact is Elle Carne, Director of Operations. Each campus Operations Manager is responsible for day-to-day communications for exclusions based on symptoms or travel as well as ensures proper disinfection of spaces. For a confirmed positive case, the Director of Operations provides families, staff, contractors, and vendors with direction and communication and also reports positive cases of COVID-19 to DC Health.

In the event of a confirmed positive COVID-19 case, families should immediately email covid19@mundoverdepcs.org. Families also have the option to call the school directly. Staff should immediately email HR and the Director of Operations directly. The COVID-19 POC will be able to receive information throughout the day and weekends. The Director of Talent and HR will serve as the back up COVID-19 POC for staff and Operations Managers will serve as backups for their respective campus. The COVID-19 POC may also proactively reach out to families of students, staff, and visitors who had symptoms or have been absent to inquire. All confirmed reports will be shared with DC Health in a means that is requested by them, which will include PII for contact tracing efforts. Mundo Verde does not contact trace beyond closing cohorts.

Ensuring that all staff and students learn as often on-site as possible, we will not exclude students and staff with COVID-like symptoms if they have provided written or verbal guidance from a medical professional that such symptoms are chronic and unrelated to COVID. Staff and families with pre-existing conditions that present

symptoms like COVID-19, such as allergies, may provide Mundo Verde with a note from a medical professional to be kept in their student or staff file to avoid future symptom based exclusion. Our COVID-19 POC may review all of our daily screening questions to ensure that students or staff with preexisting symptoms have not been exposed. In some cases, the COVID-19 POC may seek the counsel of the school nurse.

14. Provide the LEA's procedures to support DC Health with contract tracing in the event of a positive case of COVID-19.

In SY20-21 when the community was experiencing high transmission of COVID-19, Mundo Verde conducted a daily health screening for all staff, students and visitors that entered the building using SchoolPass. We will continue to screen staff and visitors using this system but will follow the current Department of Health and OSSE recommendation to not conduct daily health screenings for students. If COVID-19 cases increase using the city's criteria, we reserve the right to reimplement daily health screenings for students. We store records of screenings within SchoolPass for 30 days in order to support DC Health with contact tracing efforts should a positive COVID-19 incident occur within the facility.

Our COVID-19 POC will report all positive cases and contact with positive cases to DC Health, as described in Section N. of the DC Health and Safety Guidance from OSSE (p 28-29). The COVID-19 POC will contact DC Health if a staff member, essential visitor, or student notifies the school that they (or their student) tested positive for COVID-19 if the individual was on school grounds or participated in school activities during their infectious period. Immediately upon learning of the positive case, the COVID-19 POC will notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website using the Non-Healthcare Facility COVID-19 Consult Form. The COVID-19 POC will provide DOH with requested information for all possible contacts such as name, address and date of birth.

15. Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.

Mundo Verde's communication plan for a confirmed positive COVID-19 case both protects the privacy of the individuals while alerting families and staff to mitigate spread. Specifically, the protocol requires that the COVID-19 POC notifies both the entire campus and the impacted individuals within the cohort of the positive case. The COVID-19 POC will work closely with DC Health to determine whether the students and staff within the infected person's cohort may stay at school or be sent home and for how long. The specific campus Principal will update impacted families and staff on how to participate in off-sight learning until it is safe to return to on-site learning. Note: At this time there is no new guidance about what to do if students and staff have been vaccinated on whether they need to also be sent home so all individuals must be sent home while DC Health does contact tracing.

If a student or staff member tests positive for COVID-19, we will follow the below steps:

- Upon notification of a positive COVID-19 case and following direction from the DC Department of Health, we will quarantine the appropriate cohorts or individuals. Those full classes will continue with virtual learning until the quarantine period is complete. We are not required to close the entire school
- If a student requires quarantine from a non-school basedCOVID-19 exposure, they will participate in asynchronous learning.
- We will not release the name of that individual under any circumstances
- We will notify the campus that we have had a positive case and have notified the appropriate individuals

- Only close contacts of the positive case will be notified by DOH of their individual need to quarantine. Mundo Verde does not conduct contact tracing however we will close the entire cohort for 10 days unless directed otherwise by DOH
- We reserve the right to quarantine or move additional classes to virtual learning at our discretion
- We will disinfect the areas where the person was in contact with
- Require a note from a physician or the Department of Health confirming the completion of the quarantine period for the positive individual

Our LEA will comply with all OSSE related guidance in planning for responding to confirmed or suspected COVID-19 cases. We will comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance.

Our LEA also commits to dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting by:
Removing that individual to the isolation rooms following the previously mentioned protocol. Families must pick up students within 30 minutes if sent to the isolation room
If an entire cohort needs to be dismissed, the front desk of that campus will support in making individual phone calls to families and emergency contacts. Operations Managers will facilitate individual dismissal from the class
A close contact and schoolwide communication will follow the previously outlined protocol

To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires as indicated on student/Family Home Language Surveys.

Table 1. Return to School Criteria for Students and Staff *[UPDATED]*

Student or Staff Member With:	Criteria to Return *Note: Criteria below represent standard criteria to return to care. In all cases, individual guidance from DC Health or a healthcare provider would supersede these criteria.*

1. COVID-19 symptoms (e.g., fever, cough, difficulty breathing, loss of taste or smell)	Recommend the individual seek healthcare guidance to determine if COVID-19 testing is indicated.
	
	If the individual is tested:
	• If positive, see #2.
	• If negative, see #3.
	• Individuals must not attend school while awaiting test results.
	
	If the individual does not complete test, they should:
	• Submit documentation from a healthcare provider of an alternate diagnosis, and meet standard criteria to return after illness; OR
	• Meet symptom-based criteria to return:
	  ○ At least 24 hours **after** the fever has resolved without the use of fever-reducing medication (e.g., Motrin, Tylenol) and symptoms have improved; AND
	  ○ At least 10 days from when symptoms first appeared, whichever is later.
	
	Note: Students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms must not be excluded from entering the school building on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.
	
	Note: Standard criteria to return after illness refers to the individual school's existing policies and protocols for a student or employee to return to school after illness.
	
	DC Health recommends that students and staff should get tested for COVID-19 if anyone in their household has symptoms of COVID-19, even if the student or staff member themself does not have symptoms. All members of the household should be tested at the same time. Individuals who are fully vaccinated against COVID 19 should only get tested in this instance if they develop symptoms.[15]

2. Positive COVID 19 Test Result (Antigen or PCR) *See DC Health's Guidance for Persons Who Tested Positive for COVID-19 for more information.*	If symptomatic, may return after: • At least 24 hours **after** the fever has resolved without the use of fever-reducing medication (e.g., Motrin, Tylenol) and symptoms have improved; AND • At least 10 days after symptoms first appeared, whichever is later. If asymptomatic, may return after: • 10 days from positive test Regardless of whether symptomatic or asymptomatic, close contacts (including all members of the household) who are not fully vaccinated against COVID-19 must not attend school for at least 10 days from the last date of close contact with the positive individual.
3. Negative COVID-19 Test Result After Symptoms of COVID-19	May return when: • Meet standard criteria to return after illness. • If the individual received a negative antigen test, that result should be confirmed with a negative PCR test. The individual must not attend school until the PCR test result returns. Note: Standard criteria to return after illness refers to the individual school's existing policies and protocols for a student or employee to return to school after illness. *Per Scenario #5, a negative test result after close contact with an individual with confirmed COVID 19 should *not* shorten the time period of at least 10 days before returning to school.
4. Documentation from Healthcare Provider of Alternate Diagnosis After Symptoms of COVID 19 (e.g., chronic health condition, or alternate acute diagnosis such as strep throat)	May return when: • Meet standard criteria to return after illness. Note: Standard criteria to return after illness refers to the individual school's existing policies and protocols for a student or employee to return to school after illness.
5. Close Contact of an Individual with Confirmed COVID-19 *[UPDATED]* *See DC Health's Guidance for Quarantine after COVID-19 Exposure for more information*	May return after: • A minimum of 10 days from last exposure to COVID-19 positive individual, provided that no symptoms develop, or as instructed by DC Health. Note: Returning to school after 10 days (on day 11) is only acceptable if: • The close contact did not develop symptoms of COVID-19 at any point during the 10 days. AND

	• The close contact continues to self-monitor for symptoms until 14 days after the last exposure to the COVID-19 positive individual. If the close contact is a household member, may return after at least 10 days from the end of the COVID-19 positive individual's infectious period (see Scenario #2), or as instructed by DC Health. Returning to school after 10 days is intended to minimize the risk of transmission of the virus while also minimizing the burden. DC Health guidance allows for schools to continue to implement the more stringent 14-day return to school recommendation if they choose to. Waiting 14 days before returning to school remains the recommended and most effective strategy for decreasing the transmission of COVID-19. DC Health strongly recommends that individuals who live or work with someone at higher-risk for COVID-19 (see Section I) quarantine for 14 days. DC Health recommends that students and staff should get tested for COVID-19 if anyone in their household has symptoms of COVID-19, even if the student or staff member themself does not have symptoms. All members of the household should be tested at the same time. Individuals who are fully vaccinated against COVID-19 should only get tested in this instance if they develop symptoms.[16] Individuals may return immediately after close contact with an individual with confirmed COVID-19 if the following are true: • They do not have any symptoms consistent with COVID-19. AND • They have tested positive for COVID-19within the last 90 days; OR • They are fully vaccinated against COVID-19.[17]
6. Household Member Awaiting a COVID-19 Test Result[18]	If the household member tests negative: • May return immediately if the student or staff member has no symptoms of COVID-19 nor other exclusionary criteria met.

	If the household member tests positive: • See Scenario #5. Individuals may return immediately in the event of a household member awaiting a COVID-19 test result if the following are true: • They do not have any symptoms consistent with COVID-19. AND • They have tested positive for COVID-19 within the last 90 days; OR • They are fully vaccinated against COVID-19.[19]
7. Travel to Any Place Other than Maryland or Virginia *[UPDATED]* *See DC Health's Guidance for Travel and the CDC's COVID-19 Travel Recommendations by Destination for more information*	If the individual is unvaccinated or partially vaccinated, may return after: • 10 days from return. OR • Seven days, if tested for COVID-19 three to five days after return, and received a negative result. ○ Even if the test is negative, the individual must not attend school for seven days. If the individual has tested positive for COVID-19 in the last 90 days or is fully vaccinated,[20] may return immediately after domestic or international travel, provided that they do not currently have any symptoms consistent with COVID-19. • If the individual is returning from international travel, they should get a COVID-19 test three to five days after traveling. For more detailed guidance related to returning from domestic and international travel, see DC Health's Guidance for Travel.

COVID-19 Testing and Vaccines

16. If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

Participation in asymptomatic testing for students and staff or symptomatic testing for students is not a requirement and will only be done with consent. Not participating is not a means for exclusion from in-person learning or work. Information about potential programs is shared in a targeted email, text message, in weekly family updates and posted on our website.

Mundo Verde ran several asymptomatic testing programs in SY20-21 that included:

- PCR testing services provided by the DC Department of Health onsite for staff and students giving consent
- Pooling testing onsite for staff and students giving consent
- At home PCR tests for staff through DC Department of Health
- Symptomatic and asymptomatic testing for students giving consent provided by Student Health Services (Children's School Nurse)
- Salvia based PCR testing onsite for staff and students giving consent

COVID-19 asymptomatic testing is one potential layer of mitigation strategies to reduce risk. In the advent that Mundo Verde determines to participate in any further COVID-19 testing of students or staff in SY21-22, we will follow the safety guidelines outlined in Appendix B of the OSSE Health and Safety Guidelines. PPE Best Practices for School Staff when a school staff member is administering a COVID-19 test. This includes staying, when possible 6 feet distance from the individual, wearing a N95 mask (with access to Respirator Fit Testing program), eye protection (face shield or goggles), gown/coverall, and gloves. Mundo Verde will follow its protocol, outlined in question 14, to notify DC Health and to follow DC Health reporting requirements.

17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

Our LEA is supporting eligible students and staff to get vaccinated by providing updates to vaccination eligibility and access to vaccines in weekly family and staff updates. That information is also posted to our website. Mundo Verde also hosted a virtual session for families and staff with a licensed physicians to discuss the vaccine. The recording is posted on our website. We also have a registered nurse on staff that is available to talk to staff in English and Spanish.

Based on the latest CDC guidance, people who are vaccinated and exposed to COVID-19, do not have to quarantine, therefore during the upcoming school year, if there are students and staff who are exposed to positive COVID-19 person(s), they will not need to quarantine. In order to not be placed in quarantine, staff must provide HR with documentation showing their vaccinated status. Vaccination for COVID-19 is not currently a requirement to work in-person or attend in person learning. If the COVID-19 vaccine is placed on the required student list of vaccinations, Mundo Verde will follow the current No Shots No School guidance.

Students with Disabilities

18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

Mundo Verde will ensure that appropriate accommodations are offered to students with disabilities with respect to its health and safety policies and procedures by following a medical 504 plan process through our Student Services Department. This includes any modifications to wearing masks or face coverings. Any staff member will submit an accommodation request to be reviewed by our HR department.

Training, Technical Assistance, and Monitoring

19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

Audience	Topic	Trainer/ TA provider	Delivery Method	Date Range
Families	Overall Safety Measures	COVID POC	Virtual Presentation, family handbook, family bulletin, website	August 2020
All Staff	COVID-19 Health and safety protocols	Campus Operations Managers	Virtual and in-person trainings, powerpoints, staff website	August 2020 and on-going
Teachers	Meal services	Food Service and Wellness Manager	Virtual and in-person trainings, powerpoints, staff website	August 2020 and on-going
Teachers	Classroom specific COVID-19 Health and safety protocols	Campus Operations Managers	Virtual and in-person trainings, powerpoints, staff website	August 2020 and on-going
Operations Staff	Isolation room and exclusion protocol	Campus Operations Managers and COVID POC	in-person trainings	August 2020 and on-going
Students	Classroom safety	Teachers	In-person welcome meetings	August 2020 and on-going

20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.

Mundo Verde campus Operations Managers will be responsible for ensuring all health and safety guidelines are followed. The Director of Operations will oversee the strategy and ensure LEA compliance. Mundo Verde's hired nurse will also support in ensuring health guidelines are followed. This includes bi-weekly checks conducted by Operations Managers or Operations Coordinators and unplanned surveys by the Director of Operations:

COVID-19 Health and Safety Checklist

Cleaning and Disinfecting of Areas

- Have you reviewed the cleaning measures to ensure that high risk contact areas and touch points are being regularly disinfected?
- Have you followed CDC guidance for cleaning and disinfecting surfaces and high touch areas today?
- Are classroom disinfecting spray bottles full?
- Is the health suite clean and disinfected?
- Is the isolation room(s) clean and disinfected?
- Are areas clean and presentable?
- Are windows clear and accessible to be opened?
- Are classrooms and office furniture appropriately spaced?
- Is the outdoor area and equipment prepared for use?

PPE

- Are classroom gloves stocked?
- Are classroom disposable masks stocked?
- Does the front desk have additional cloth and disposable masks?
- Are thermometers operational?
- Is the isolation room stocked with gloves, gowns, face shields and disposable masks?
- Does any additional PPE need to be ordered?
- Have mask storage bags been laundered and replaced?
- Are staff and students properly wearing masks?
- Are cleaning staff wearing appropriate PPE and uniforms?

Hygiene

- Are hand sanitizing stations stocked and positioned?
- Are handwashing and other signs visibly posted?
- Are soap and paper towel dispensers stocked?
- Are staff members following normal preventive actions while at work including cleaning hands and avoiding touching eyes, nose, or mouth with unwashed hands?

Systems

- Is the HVAC system working properly?
- Are air humidifiers in high risk areas clean and operational?
- Are health screening equipment charged and ready to deploy?
- Are sinks working?
- Are overall processes and procedures being followed?
- Are all "reminder" stickers and taped sections in place and visible?

21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

Mundo Verde plans to communicate key health and safety policies and procedures with students, families and staff through virtual webinars, in-person trainings and orientations, recordings, family and staff email and text updates and posting on our internal and external website. To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires as indicated on student/Family Home Language Surveys.