SY 2021-22 LEA Health and Safety Plans

LEA Name: Briya PCS
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Background and Purpose

OSSE's Health and Safety Guidance for Schools is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will supportthesafe reopeningand operationof school buildings, including guidelines on masking,social distancing,handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, andappropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. **Provide the LEA's plan to comply with the requirements to:**

   - **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are full vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
   - **b. masks must be worn correctly.**

All members of the Briya community (staff, students and families) and essential visitors are required to wear face masks while inside Briya facilities and while on school grounds. This requirement applies those who are unvaccinated, as well as those who are fully vaccinated.

Face masks must be worn indoors and outdoors.

Students and families are required to wear face masks during arrival, dismissal and at any other time. Older children, adolescents and adults (including adult students) must wear face masks when in classrooms, offices, hallways, restrooms and any other shared space, including specified public or common-use areas.

Face masks must be worn on playgrounds, at entrances, in parking lots and in any other shared space, including specified public or common-use areas. Briya will work with all staff during onboarding and all families and students to ensure that this policy is adhered to and that appropriate accommodations for students who have medical exceptions.

To ensure compliance with our Face Mask policy, a new face mask will be provided for visitors and school community members who arrive without a face mask or lose or damage it during a school activity. Briya will maintain an ample supply of face masks until the mandate for face masks at schools has been lifted.

To prepare our school community members for speaking in a noisy environment without removing their face masks, students, teachers and staff will receive instruction on how to speak more loudly.

To ensure that masks are worn correctly by our youngest students, Briya will post instructions in PreK and Early Childhood classes, and also provide reminders for adult students, as necessary. We will also provide mandatory health and safety training during staff orientation.

Students and families

Students and families are required to wear face masks during arrival, dismissal and at any other time inside

Briya facilities and on school grounds.

Most students, including those with disabilities, are able to wear face masks. Briya students who cannot safely wear a face mask (for example a student with a disability who is unable to remove the face mask without assistance if they have a breathing issue) will not be required to wear one and will still receive education services. If a student participating in in-person activities is unable to wear a face mask throughout the day, mask breaks are acceptable at times in which physical (social) distance can be maintained (e.g., when outside) or during snacks or meals.

To support the safe use of clean face masks.

• When feasible, Briya staff and students wearing face masks should bring multiple clean masks each day.

• Staff and students should exercise caution when removing the mask, always store it out of reach of other students, and wash hands immediately after removing. Be careful not to touch eyes, nose, or mouth while removing the mask.

• Face masks that are taken off temporarily to engage in any of the school activities should be carefully folded. The folded face mask should be stored in a plastic bag if it is wet or dirty or in a paper bag if it is not wet or dirty.

• When not being worn, face masks should be stored in a space designated for each student that is separate from others. They can also be placed next to the student on a napkin or directly on the desk/table if the surface is cleaned afterward.

• Student face masks will be clearly identified with their names or unique initials to avoid confusion or swapping.

Staff and Essential Visitors

Briya staff members may wear face masks with clear plastic windows, or briefly remove their face masks, when interacting with students with disabilities identified as having hearing or vision impairments who require clear speech or lip-reading to access instruction.

Staff members or essential visitors who have a contraindication to Briya's face mask policy should not participate in in-person school activities.

Face coverings or masks with exhalation valves or vents must NOT be worn since this type of mask does not prevent the person wearing the mask from transmitting COVID-19 to others.

Exceptions

Instances when face masks should not be worn:

• By children younger than 2 years of age;

• By anyone who is unconscious, incapacitated or otherwise unable to remove the mask without assistance;

• By children during naptime

• When engaged in activities in which there is a risk of burn or injury from the use of a face covering

Instances when face masks do not need to be worn:

• When actively drinking or eating a meal;

• When in the water in a swimming pool or aquatic facility;

• When in an enclosed office that no one else is permitted to enter;

• When giving a speech for broadcast or an audience, provided no one is within 6 feet of the speaker;

• When speaking to or translating for a deaf or hard of hearing person; and

• When required to use equipment for a job that precludes the wearing of a mask and the person is wearing or using that equipment.

2. **Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.**

PreK Students

Briya will make special efforts to support effective face mask-wearing among our PreK students. This includes explaining to young children why it is important to wear a face mask. We recognize that some children may need a lot of practice before they feel comfortable wearing a face mask. Our PreK teachers will be trained on how to promote proper and consistent mask wearing for PreK students. If despite these efforts, a PreK student is still unable or unwilling to wear a face mask, teachers will contact parents to develop an intervention plan to ensure student success.

Adult Students

Adult students will be held to the same standard as all other adult members of our school community. As such, adult students, including those who are fully vaccinated, are required to wear face masks while inside Briya buildings and on school grounds. Briya will work with all adult students during orientation to ensure that this policy is adhered to and that appropriate accommodations are met for students who have health exceptions. Adult students who have a contraindication should not participate in in-person school activities.

Staff Members

Staff members, including those who are fully vaccinated, who have a contraindication should not participate in in-person school activities.

Essential Visitors

As explained above, every adult, including those who are fully vaccinated, is required to wear a face mask while inside Briya buildings and on school grounds. Essential visitors who have a contraindication will not be allowed entry.

3. **Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.**

The health and safety of our teachers, staff, students, and their families are among our highest priorities. All students, faculty, staff, and essential visitors are required to maintain a safe distance from each other. Physical distancing must be maintained in all indoor and outdoor spaces at Briya. Accordingly, individuals should not gather in groups, congregate in crowded places or participate in mass gatherings.

In adult education classrooms and common spaces, floor markings will be used to indicate proper distancing. Desks should not be moved from their marked locations and chairs should always remain with designated desks.

Physical distance of three feet is recommended between students and between teachers and students. Briya will not exceed the maximum number of allowed individuals in a single classroom and will continue to provide our outdoor learning program for PreK students. While playgrounds and other outdoor spaces will be used for more than one group of students, each group must only interact amongst each other and not intermix with other groups. Groups must maintain a physical distance of at least 6 feet between themselves and other groups while on the playground.

All staff will be trained on how to maintain appropriate physical distancing between students, and between themselves and students.

Briya will also limit the number of non-essential visitors to reduce the number of individuals inside our facilities at any given time.

Arrival and Dismissal

During arrival and dismissal, Briya will continue to post signage to remind students, families, and staff to maintain the appropriate physical distance.

Classes will have staggered arrivals and departures to promote an additional layer of safety. Start times and end times will be shared with families prior to the first day of school. Front entrances will remain free of congestion and floors will be clearly marked to indicate where students should enter and exit the building.

4. **Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.**

Briya will implement cohorting as a means of:

- reducing the numbers of exposed individuals if COVID-19 is introduced into a group
- decreasing opportunities for exposure to or transmission of the virus
- facilitating more efficient contact tracing in the event of a positive case
- allowing for the targeted testing and quarantine of a small group thereby limiting the potential of a schoolwide closure resulting from a positive case or cluster of cases

Students and teachers will be arranged in cohorts according to 1) site and 2) time of day (morning/afternoon/evening). Briya students and teachers will be organized and proceed through the day within cohorts. Each cohort will consist of groups in which supervising adults and children stay together for all activities (eg, meals, recreation, etc.) and avoid contact with people outside of their group in the setting.

Briya cohort sizes will be as small as feasible.

If a cohort has not reached maximum capacity or if a student no longer attends a previously full cohort, other students who are not already assigned to a cohort can be added to a group to reach maximum allowable capacity, provided such students, once assigned remain within the same cohort at all times.

Briya will take additional measures to prevent interaction between cohorts during the following times: entering and exiting the building (including arrival and dismissal), at mealtimes, in restrooms, on playgrounds, in hallways, and in other shared spaces.

Briya students will not go on school-sponsored field trips until DC has entered Phase 3 of recovery.

5. **Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.**

Briya will implement the following practices to maintain a safe and healthy physical environment:

- Health screening for everyone who enters our facilities.
- Health screening materials will be cleaned properly.
- Adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) will be readily available in every bathroom and classroom throughout the day.
- Briya staff who work in close contact with students and/or who are work with any individual with a suspected or confirmed case of COVID-19, must wear additional PPE.
- PreK students will be provided with their own designated materials inside labeled bags or bins.
- All PreK student belongings will be separated and stored in designated areas (e.g., locker, cubby or bin).
- Electronic devices (e.g., computers, smartphones, Chromebook) will be assigned to a single person. If a student needs to borrow an electronic device, Briya will provide one that has been disinfected.
- Air circulation will be increased where it is safe and possible.
- Ventilation systems will be checked regularly to ensure they are functioning properly.
- Staff and students will be trained and, if necessary, reminded to cough and sneeze into their elbow and, when possible, cover their mouths with a tissue. Used tissues must be thrown in the trash.
- No-touch hand sanitizer and soap dispensers have been installed inside restrooms.
- Bottle fillers will remain in use but drinking fountains will be covered with “Do not use” signage.
- Briya will promote proper hand washing by:
    - Communicating effective handwashing strategies to staff and students.
    - Reinforcing that that everyone includes washing with soap and water for at least 20 seconds, especially after using the restroom, before eating, after blowing one’s nose, coughing or sneezing.
    - Providing alcohol-based hand sanitizer containing at least 60 percent alcohol (if soap and water are not available).
    - Making hand-cleaning supplies readily available inside classrooms, restrooms and offices.
    - Sanitizing stations will be set up near large common spaces including entrances/exits, playgrounds and other outdoor spaces.
    - Students and staff members will be required to wash or sanitize their hands when both entering and exiting a classroom or between activities.
    - Additional times when students and staff members will be expected to practice proper hand hygiene include:
        - After removing gloves
        - After touching one’s face
        - Before and after applying, touching, or removing a face mask
        - Before and after participating in group activities and student centers

6. **Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.**

Briya will provide adequate quantities of hand sanitizer and nose tissues inside all, classrooms and common areas. We will also provide adequate quantities of hand soap and paper towels inside every restroom. During the day and every night, our Custodial team will perform supply checks and make adjustments, refills, and

replacements, as necessary.

7. **Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.**

Briya's Personal Protective Equipment Policy has been developed to protect members of our school community from exposure to workplace hazards related to the coronavirus and COVID-19. PPE is not a substitute for more effective control methods and its use will be considered only when other means of protection against coronavirus-related hazards are inadequate or unfeasible. As such, it will be used in conjunction with other safety measures.

Personal protective equipment will be provided, used and maintained to ensure the safety and health of our school community. Our expectation is that such use will lessen the likelihood of occupational injury and/or illness.

This section addresses general PPE requirements, including eye and face, head, foot and leg, hand and arm, body (torso) protection.

Briya's PPE Policy includes:

- Responsibilities of supervisors and employees
- Hazard assessment and PPE selection
- Employee training
- Cleaning and Maintenance of PPE

PPE Roles and responsibilities

The Director of Operations is Briya's Designated Health and Safety Lead. In conjunction with our Community Health Navigator, this individual is responsible for the development, implementation, and monitoring of Briya's PPE policy. These actions include:

- Selecting and purchasing PPE
- Reviewing, updating and conducting PPE hazard assessments whenever
    - roles change
    - new equipment is used

    - there has been an accident
    - a supervisor or employee requests it
- Providing training, guidance and support to supervisors and staff members on the proper use and care of approved PPE
- Periodically re-evaluating the suitability of PPE
- Reviewing, updating and evaluating the overall effectiveness of Briya's PPE use, training, and policy

Briya Supervisors and Managers are responsible for implementing and enforcing PPE use and policies for their team members. This includes:

- Providing appropriate PPE and making it available to team members
- Ensuring that team members are trained on the proper use and care of PPE
- Ensuring that team members properly use their PPE and follow Briya's PPE policy and rules
- Notifying Briya's Designated Safety Lead (i.e., the Director of Operations) and senior management when PPE policy is unclear or when team members repeatedly and/or deliberately do not follow PPE policy
- Ensuring that defective or damaged PPE is immediately replaced and disposed of

Briya Staff Members are responsible for the following:

- Appropriate use of PPE
- Attending required PPE training
- Properly maintaining PPE
- Following Briya's PPE policy
- Informing their supervisor/manager when PPE needs to be repaired or replaced

Briya staff members who deliberately and/or repeatedly disregard our PPE policy and rules will be subject to disciplinary actions.

Maintain Clean and Healthy Facilities

8. **Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).**

Legend: C= Clean, D = Disinfect

	Throughout Day	Daily	Weekly	Monthly
Surfaces (inside Restrooms/Classrooms/ Offices)	C	D		
Classrooms	C	D		
Doorknobs	C, D			
Hallways	C	D		
Elevator buttons		C, D		
Classroom mats		C	D	
Restrooms	C, D			
Light switches	C,D			
Toilet handles	C,D			
Sink handles/faucets	C,D			
Windows			C,D	
Railings			C,D	
Telephones in classrooms & Offices		C,D		

Thermostats		C,D		
Water/Bottle fillers	C,D			
Shared Toys & educational materials	C	D		
Playground Equipment	C	D		
Office Equipment	C	D		
Pens, pencils, markers		C,D		

9. **Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.**

When a student, staff member or visitor develops symptoms of possible COVID-19 while in school:

a. Immediately rope off or close, clean, and disinfect areas and equipment in which the ill individual has been in contact.
b. Once the room is vacated at the end of the day, perform deep cleaning and disinfection of full classroom, and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member.
c. All staff members who interact with, accompany or clean up after an ill student or staff member must adhere to “PPE best practices for school staff” as described in OSSE’s Health and Safety Guidance for Schools.

If a student becomes ill while on site, they will be prepared for dismissal. However, if a student is unable to leave immediately, Briya will do one of the following: 1) transfer the student to an isolation room or to a safe location outdoors (and away from students who are participating in outdoor learning) 2) accompany the student to Mary’s Center (co-located in three of Briya’s facilities) if sthey are in need of urgent medical attention.

If Briya is notified that a student, staff member, or visitor who tested positive for COVID-19 has been in the school, Briya will comply with specific required protocols and follow recommended protocols as follows:

If a student, staff member or essential visitor develops symptoms of or tests positive for COVID-19 during the school day or within 24 hours of being in the building, Briya staff will follow PPE best practices while making a concerted effort to clean and disinfect the affected area(s). This includes wearing gloves.

- Briya will close areas where the ill individual has been. If a COVID-19 case is confirmed during the day AND the COVID-19 positive individual is in the facility, then the cohort should be dismissed, and the room vacated as soon as possible.

- It is acceptable for the cohort to remain in the room until the end of the day in the following circumstances: 1) If an individual has symptoms but is not confirmed to have COVID-19; or 2) If a COVID-19 case is confirmed and the COVID-19 positive individual has not been in the facility that same day.

- Once the room is vacated, Briya's Custodial team will wait as long as possible before entering the room to clean and disinfect (at least several hours). The Custodial team will perform deep cleaning and disinfection of the full classroom and any other spaces or equipment in which the ill student or other individual had been in contact. This includes cleaning and disinfecting the isolation room after it has been vacated.

During cleaning and disinfection, Briya staff should increase air circulation (e.g., open doors, open windows, use fans, or adjust HVAC settings) in the affected area.

If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than 24 hours, but less than three days, since the individual was in the school building, Briya will make a concerted effort to clean any areas where the individual has been; however, disinfection is not necessary.

10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.

Briya's Custodial Team will check our cleaning and disinfection inventory supply on a weekly basis to ensure adequate levels. Daily cleaning and, as necessary, disinfection activities will be performed by our Custodial team who have been trained on how to conduct such practices properly and effectively. This includes wearing gloves when appropriate.

Briya's Facilities Manager checks in on the Custodial Team during the day to ensure they are wearing appropriate PPE. The team is also responsible for ensuring that they only use approved cleaning and disinfection products.

11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

Briya regularly checks to ensure that our ventilation systems operate properly, including inspecting and routinely replacing HVAC filters, and ensuring that all HVAC system components and exhaust fans are working properly.

We will increase the circulation of outdoor air where it is safe and as much as possible; for example, by opening windows and doors. If necessary, fans will be used to increase the effectiveness of open windows. However, we will not open windows and doors if doing so poses safety or health risks (e.g., risk of falling, triggering asthma symptoms) to members of our school community. Under no circumstances will we prop open or otherwise leave open fire-rated doors.

Briya also uses portable HEPA filter machines at each site which are placed inside offices and classrooms to help clean the air. These filters provide complete air exchange in a room in 30 minutes, providing filtration rate to remove 99.97% of particles greater than 0.3 microns.

In addition to the HEPA filters, Briya has either made or plans to make the following HVAC-related modifications:

- Maintain relative humidity of 40%-60%. (slows virus transmission)
- Increase HVAC system air exchanges to at least 6 times per hour
- Run HVAC system 2 hours before and 2 hours after occupancy daily
- Ensure Stage 2 air filters are MERV 13 or higher
- HVAC techs must wear PPE while working on the system
- Bag used/dirty air filters per OSHA guidelines and dispose

As a standard practice, Briya flushes water systems to clear out stagnant water and replace it with fresh water when routine testing indicates that a flush is needed. The purpose is to remove any metals (e.g., lead and copper) that may have leached into the water and minimize the risk of diseases associated with water.

We will continue to monitor our water systems on an ongoing basis and, as necessary, perform additional flushing procedures

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the LEA's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

Exclusion Criteria (#12a)

A student, staff member or essential visitor must stay home, or not be admitted, and must follow the applicable DC Health guidance for isolation or quarantine, if they:

• In the last 24 hours, have had a temperature of 100.4 degrees Fahrenheit or higher or any of the symptoms listed in the "Daily Health Screening" section of OSSE's 5/21/21 guidance.

- Are confirmed to have COVID-19.

• Have been in close contact in the last 10 days with an individual confirmed to have COVID-19.

• Are awaiting COVID-19 test results or have a household member who is awaiting COVID-19 test results.

• Have traveled domestically in the last 10 days to any place other than Maryland or Virginia, unless they did not attend school until tested for COVID-19 three to five days after returning to DC AND received a negative COVID-19 viral test.

• Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test.

Awaiting COVID-19 test results, after close contact with someone with confirmed COVID-19, when a household contact is awaiting COVID-19 test results, or after travel.

Provided that they do not currently have any symptoms consistent with COVID-19, an individual who has tested positive for COVID-19 within the last 90 days or is fully vaccinated may be admitted while awaiting COVID-19 test results, after close contact with someone with confirmed COVID-19, when a household contact is awaiting COVID-19 test results, or after travel. Any individual with symptoms consistent with COVID-19 must follow the exclusion criteria outlined above.

Domestic or international travel

Provided that they do not currently have any symptoms consistent with COVID-19, an individual who has tested positive for COVID-19 in the last 90 days or is fully vaccinated against COVID-19 may be admitted immediately after domestic or international travel. They should get a COVID-19 test three to five days after international travel. Any individual with symptoms consistent with COVID-19 must follow the exclusion criteria outlined above.

If excluded, students (or their parents/guardians), staff and essential visitors should contact their healthcare provider for further instructions.

DC Health recommends that students and staff should get tested for COVID-19 if anyone in their household has symptoms of COVID-19, even if the student or staff member themself does not have

symptoms. All members of the household should be tested at the same time. Individuals who are fully vaccinated against COVID-19 should only get tested in this instance if they develop symptoms.

Dismissal Criteria (#12b)

If a student, staff member or essential visitor develops a fever or other signs of illness, the school must follow exclusion criteria regarding the exclusion and dismissal of students, staff, and essential visitors.

Students

Briya will immediately isolate the student in question from other students. If the student is an adult, they will be asked to go home, to their health clinic, or they will be escorted to the isolation room by a staff member.

- The student should immediately put on a face mask or surgical mask (if not wearing already).
- Identify a staff member to accompany the isolated student to the isolation room (indoors or outdoors) and supervise the student while awaiting pickup from the parent/guardian.
- The staff members briefly responding to the ill student in the classroom, accompanying the student to the isolation area, and supervising the student in the isolation area should adhere to PPE best practices.

Additionally, Briya staff members will:

- Notify the student's parent or guardian of the symptoms and request that the student should be picked up as soon as possible and instruct them to seek healthcare provider guidance.
- Follow guidance for use of the isolation room (see below).
- Immediately follow Briya's cleaning and disinfection protocols for any area and materials with which the student was in contact.

If Briya identifies a student or staff member with COVID-19 who is in the building, Briya will be prepared to dismiss the potentially exposed cohort(s) and that same cohort must not attend school until DC Health is able to complete the case investigation. The exposed cohort should remain in their classroom and follow routine procedures while they are waiting for their caregivers to pick them up. Unvaccinated adult students in a cohort will leave immediately or as soon as it is safe to do so. If Briya is notified of a case who is not in the building, the affected cohort may remain until the end of the school day.

Staff and Essential Visitors

If Briya identifies a staff member or essential visitor with COVID-19 who is in the building, Briya will send the staff member or essential visitor home immediately or instruct them to isolate until it is safe to go home; The staff member or essential visitor will be instructed to seek healthcare provider guidance; and Briya will

follow cleaning and disinfecting procedures for any area, materials, and equipment with which the staff member or essential visitor was in contact.

Isolation Room

Briya has identified space to isolate ill individuals until they are able to leave school grounds. The space is not used by other students or staff members at any other time. If safe and weather permitting, Briya will isolate ill individuals outdoors under appropriate supervision. When in the isolation area, the ill individual will always wear a face mask or surgical mask, be within sight of the supervising staff member, and be physically separated from other individuals by at least 6 feet.

Briya will only isolate one ill individual in the isolation area at a time. The isolation area will be immediately cleaned and disinfected after the ill individual departs. Briya staff will adhere to PPE best practices.

Face Masks

Adults (including staff members, visitors, and adult students and those who are fully vaccinated, but excluding individuals with medical exceptions) are required to wear face masks while inside Briya buildings and on school grounds. Adults who have a contraindication, but who do not have a medical exception, will be not be admitted.

13. Provide the LEA's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

Designated COVID-19 Point of Contact (#13a)

To ensure clear and effective communication, Briya has identified our Community Health Navigator as the COVID-19 point of contact (POC). This person is responsible for:

- Ensuring the appropriate protocols are followed in the event of a confirmed COVID-19 case.

- Ensuring that the school has contact information for all contract staff. It is critical that DC Health have reliable contact information in the event of a positive case or close contact among contract staff.
- Acting as the POC for families and staff if a student or staff member tests positive for COVID-19.

Report to DC Health Department (#13b)

Briya will notify DC Health when 1) a staff member or essential visitor notifies Briya that he/she/they tested positive for COVID-19 (not before results come back OR 2) student or parent/guardian notifies Briya that a student tested positive for COVID-19 (not before results come back) AND the individual was on school grounds or participated in school activities during their infectious period. (Note: The infectious period starts two days before symptom onset date (or positive test date for people who do not have symptoms) and typically ends 10 days after symptom onset date (or positive test date for people who do not have symptoms).

As soon as possible on the same day the case was reported to Briya, our COVID-19 POC will notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website (dchealth.dc.gov/page/covid-19-reporting-requirements) under the section “Non-Healthcare Facility Establishment Reporting.” (Note: Select “Non-Healthcare Facility COVID-19 Consult Form.”)

An investigator from DC Health will follow up within 24 hours to all appropriately submitted notifications. Please note this time may increase as cases of COVID-19 increase in the District.

Students or staff with Pre-Existing Health Conditions (#13c)

Students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms will not be excluded from entering Briya’s facilities based on those specific symptoms if a healthcare provider has provided documentation that those specific symptoms are determined to be unrelated to COVID-19.

14. Provide the LEA's procedures to support DC Health with contract tracing in the event of a positive case of COVID-19.

Contact Tracing (#14)

To assist DC Health with contact tracing, as soon as possible on the same day a positive COVID-19 case was reported to Briya, our Community Health Navigator will notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website (dchealth.dc.gov/page/covid-19-reporting-requirements) under the section “Non-Healthcare Facility Establishment Reporting.” (Note: Select “Non-Healthcare Facility COVID-19 Consult Form.”)

15. **Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.**

Positive Case Communication to School Community (#15)

Briya has communication protocols in place that protect the privacy of individuals and alert families and staff to a COVID-19 case. DC Health will identify close contacts based on its case investigation.

Briya's communication protocols and initiatives include:

• Depending on the scenario, notification to the entire school or the affected classroom(s) that there was a COVID-19 positive case

- Those impacted will be notified and told they must not attend school until a specified date, and steps that will be taken (e.g., cleaning and disinfection);

• Education about COVID-19, including the signs and symptoms, available at coronavirus.dc.gov;

• Referral to the Guidance for Contacts of a Person Confirmed to have COVID-19, available at coronavirus.dc.gov/health guidance; and

• Information on options for COVID-19 testing in the District of Columbia, available at coronavirus.dc.gov/testing.

COVID-19 Testing and Vaccines

16. **If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.**

Consent forms

To facilitate the ability to test students for COVID-19, Briya employs COVID-19 Testing Consent forms for students returning to in-person learning. Students may not receive testing without a completed consent form.

Each form is written to include the following:

- Permission for health suite personnel to perform tests for COVID-19 on campus to students
- Permission to share relevant data from testing to DC Health School Health Services Program and other relevant agencies
- Legal protections for health suite personnel performing tests, in line with standard procedure
- Additional information for students and families on the tests used and the testing process

Consent forms will be made available in multiple languages and will be provided to all Briya families with students returning to in-person learning. Completed and signed consent forms must returned to the appropriate Briya staff member and be included in the student's medical records.

Student Enrollment List

Briya will maintain an up-to-date list of all students who will be in the school building, the cohort to which each student belongs, and when the student will be in the building. Maintaining an updated enrollment list is essential to ensure health suite personnel are aware of which students are present in the building, since not all adult students will not be engaging in-person learning everyday. In addition, DC Health will utilize the enrollment list to compile a list of students present in the building who may have chronic symptoms that mirror COVID-19 symptoms. Therefore, the enrollment list is imperative to facilitating better coordination in tracking students with completed consent forms, creating the list of students with special health care needs, and updating student records in the event of an emergency.

Asymptomatic Testing

Briya will identify students for asymptomatic testing and ensure that those students complete testing during scheduled times. Asymptomatic PCR test samples will be sent to an offsite laboratory to be processed. Students do not need to quarantine while awaiting their test results. Our Community Health Navigator will work closely with families to disseminate test results upon receipt.

- If the asymptomatic PCR test result is positive, Briya's Community Health Navigator will be contacted to initiate DC Health protocols and guidelines for cleaning. Positive test results will be reported to DC Health.
- School administrators will be responsible for notifying families of students in the school, coordinating student pickup and making the appropriate decision regarding dismissal of cohort and/or close contacts, if a student is positive.
- If the asymptomatic PCR test result is negative, the student and school should continue practicing infection prevention measures.

Briya has identified space, other than the isolation rooms, for asymptomatic testing.

Briya also has Administration of Medication (AOM) Designees to provide support for the isolation room and/or asymptomatic testing designated area.

As soon as possible on the same day a positive COVID-19 case was reported to Briya as the result of our on-site testing program, our Community Health Navigator will notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website (dchealth.dc.gov/page/covid-19-reporting-requirements) under the section "Non-Healthcare Facility Establishment Reporting." (Note: Select "Non-

Healthcare Facility COVID-19 Consult Form.”)

17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

To promote COVID-19 vaccine awareness and help mitigate the potential spread of coronavirus, since January 2021 many of our staff members have been able to get vaccinated through our unique partnership with Mary’s Center.

As a result of Briya’s ongoing efforts to encourage staff COVID vaccinations, as of June 28, 2021, 97% of DC-based Briya staff members have been fully vaccinated.

We have also been surveying our adult students to determine their vaccination status and assist with getting them vaccine appointments. As of June 28, 2021, 77% of Briya’s adult students have been fully vaccinated and an additional 4% are in the process of scheduling appointments.

Additionally, we have held townhalls with doctors from Mary’s Center so that our adult students can learn more about the safety and efficacy of the vaccines. Our Community Health Navigator has had, and continues to have, one-on-one conversations with our students to address their questions and concerns about the virus and the vaccines.

In response to ongoing changes in COVID health and safety guidance, we created a monthly health and safety newsletter. That same information is shared during our monthly staff meetings and will be archived as FAQs on our website.

Briya also continues to provide information about the effectiveness, safety, administration, access and side effects and impact of the COVID-19 vaccine information to members of our school community.

We frequently remind students and staff that getting vaccinated is like wearing a mask – it isn’t just about protecting you, but also your community. The more people who are vaccinated, the fewer chances a disease has to spread.

Students with Disabilities

18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

Briya’s educational programming is designed to conform with the CDC, DC Health, and OSSE guidance, and

as such, takes into consideration each student's 504 plan, IEP, and/or least restrictive environment (LRE), as applicable. Briya will continue to provide, to the greatest extent possible, the special education and related services identified in students' IEPs and the accommodations and related services identified in students' 504 Plans.

Regardless of the severity of a student's disability, Briya will make every effort to enable full participation of students with disabilities in building activities and to mitigate factors that could discourage participation, such as cost and accessibility. We take seriously our responsibility to ensure that students with disabilities are educated to the greatest extent possible with their other-abled peers.

Briya's school design also aligns with the rights of individuals with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the DC Human Rights Act.

Accordingly, we not only provide full access to parents and advocates of students with disabilities seeking to observe student's receipt of services in and outside the classroom setting—but we encourage them to do so.

Lastly, if a student with a disability requires an approved medical absence from school, Briya will provide services consistent with all applicable disability laws via virtual formats.

Face Masks

Most students, including those with disabilities, are able to wear face masks. Students who cannot safely wear a face mask, for example a student with a disability who is unable to remove the face mask without assistance if they have a breathing issue, will not be required to wear one but will still participate in and receive education services.

Staff may wear face masks with clear plastic windows, or briefly remove their face masks, when interacting with students with disabilities identified as having hearing or vision impairments and who require clear speech or lip-reading to access instruction. Briya also provides special see-through masks for Speech Therapists.

Entering and Exiting

In instances where the closest door to the classroom is inaccessible for students with disabilities, Briya will consider individualized planning for entry and exit from the school building.

Grouping

When creating cohorts, Briya will not group students by perceived ability or in ways that may be perceived as perpetuating tracking.

When it is necessary to provide push-in or pull-out services for an individual or small group of students with disabilities, individuals from groups may mix but students must still follow face mask provisions and should follow physical (social) distance recommendations to the extent feasible.

When grouping students, Briya will make determinations in consideration of students' individualized education programs (IEPs) and least restrictive environment (LRE), as applicable. Briya will consider the IEPs and 504 Plans of each student to determine how we will implement the accommodations and modifications required in the IEP or 504 Plan necessary to implement service delivery within the health and safety guidelines. Service considerations may be conducted using the OSSE Service Consideration Tool, modified to reflect questions related to service delivery in a hybrid service-delivery model.

For students with disabilities who receive related services through a group methodology, Briya will consider alternative service delivery methodologies consistent with the service needs prescribed in the IEP or 504 Plan when designing student grouping.

Indoor Space

Briya will consider the accessibility of sinks to students with disabilities using assistive devices.

Training, Technical Assistance, and Monitoring

19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

To support clear communication with students, staff, and families, Briya will:

- Include messages about behaviors that prevent the spread of COVID-19 when communicating with staff and families (on our websites, in emails and on school social media accounts).
- Educate staff, students, and families about COVID-19, physical (social) distancing, when they must stay home, and when they can return to school.
- Educate staff on COVID-19 prevention and response protocols.

To prevent the spread of coronavirus, Briya will offer training for students, staff, and families to include the following topics: mask wearing, hand hygiene, respiratory hygiene, social distancing, when and where to eat, when not to come to school, health screenings at entry, travel guidance for students, HVAC changes, cleaning, health and safety benefits to outdoor learning for children.

Additional efforts will include:

- Trainings on how to return to school safely (for students, families and staff)
- Support for the entire school community on how to stay safe during this global pandemic
- Maintain an up-to-date confidential directory of staff contact information (in the event that a staff member is confirmed to have or is exposed to COVID-19).
- Briya's COVID-19 Community Health Navigator will stay abreast of guidance from city agencies involving effective communication of confirmed positive cases

We will engage families by not only providing training but also proving opportunities for them to provide feedback on an ongoing basis. We will also provide resources for how families can continue supporting their learner(s) outside of school time even after schools have returned to in-person learning.

During the summer and school year, Briya will provide virtual and in-person training to support families in understanding our continuous education plan.

20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.

Briya's Health and Safety team consists of our Community Health Navigator, Director of Operations, and senior leadership team.

This team will monitor the implementation of our health and safety plans on an ongoing basis and will make adjustments to the plan, as necessary, to ensure full compliance with OSSE guidelines.

Each staff member is responsible for ensuring that students, families, visitors, and other staff members adhere to Briya's health and safety policy at every campus, at all times. If a staff member is unclear about Briya's health and safety policies or is uncomfortable enforcing them, it is that person's responsibility to seek the support of her/his/their supervisor or a member of the Briya's health and safety team.

Briya's health and safety team will intervene when notified that a campus or an individual is not complying with our health and safety policies. And if necessary, Briya will provide additional, focused training and enhanced communications to ensure full compliance.

21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

Briya will post information about our health and safety policies and procedures to our website (including *FAQs)* and social media sites.

We will also communicate those policies and procedures during orientation sessions at the beginning of and during the school year—including when new students, families and staff members start at Briya.

Visitors will be greeted at our main entrance by a health screener who will brief them about our health and safety policy and will direct them to our website if they request/need additional information.

Schoolwide communication will also be shared via robocalls, emails, student website, and texts. Teachers may also make individual phone class to families, as needed.

Since language access is always a very high priority at Briya, we ensure that important communications are shared through direct interpretation, language line services, and appropriate technologies. Briya provides written and oral translation for all schoolwide communication in its four most prevalent languages: English, Spanish, French, and Amharic. Translation for less-common languages will be handled on a case-by-case basis.

Briya's communication protocols are designed to protect the privacy of individuals and alert their families and staff to a COVID-19 case. Per DC Health's directive, communication will include:

- In the event of a school schedule change, notification to all staff and families via robocalls and texts
- Email or phone notification to staff and families for students in close contact with an individual who has tested positive for COVID-19
- Notifications will be made to the impacted members of the school community via phone call, text message, or email about COVID-19 positive cases, quarantine protocols for those who have been impacted, as well as cleaning and disinfecting protocols for the areas where the individual who tested positive was in contact.