

## SY 2021-22 LEA Health and Safety Plans

**LEA Name: Social Justice PCS**  
**LEA Contact: Mr. Myron Long**  
**LEA Type: Middle School**  
**Date Generated: 08/10/2021**

### **Background and Purpose**

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

## Face Masks

### 1. Provide the LEA's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

For the 2021-2022 school year, all teachers/staff, scholars and visitors at The Social Justice School will be required to wear face masks at all times on school grounds, on school buses, and while participating in any school-related activities, including PE classes, sporting activities and outdoor school events. If a scholar or adult arrives at our building without a face mask, they will be provided one at the front door before entering by our security guard or by a member of our Leadership Team. They will also be instructed to keep the provided mask on at all times unless they are eating or drinking. In order to be as effective as possible, we will ensure that all individuals in our building are wearing their face masks correctly. During our professional development training over the summer with both our staff and families, we will go over the following key pieces of information:

- A face mask may be a non-medical (cloth) face covering
- Face masks should be two to three layers of tightly woven fabric
- Face masks must cover the nose and mouth and fit snugly against the sides of the face
- Staff may wear face masks with clear plastic windows, or briefly remove their face masks, when interacting with students with disabilities identified as having hearing or vision impairments who require clear speech or lip-reading to access instruction.

In the event that a student or a staff member is wearing a face mask that does not adequately cover their nose or mouth, they will be provided with a replacement mask that does.

### 2. Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

Students who cannot safely wear a face mask, for example a student with a disability who is unable to remove the face mask without assistance if they have a breathing issue, will not be required to wear one and are entitled to education services. If a student participating in in-person activities is unable to wear a face mask throughout the day, SJS will provide that student with mask breaks in which physical (social) distance can be maintained (e.g., when outside) or during snacks or meals. SJS will work with families and students to practice wearing a mask safely.

If a scholar or adult has a medical condition that prevents them from wearing a face mask, they must have documentation on file from a medical provider that they are able to provide to a member of our Leadership Team. If this person is a staff member, our Director of Operations and Senior Manager of Operations will work with that particular staff member during onboarding at the beginning of August to ensure that accommodations are met. We will equip them with all supplies necessary to fully engage in distance learning at home but that individual will not participate in any in-person school activities.

**Instances when face coverings do not need to be worn:**

- *During our scheduled meal times (breakfast, lunch, and snack)*
- *When in the water in a swimming pool or aquatic facility*
- *When in an enclosed office that no one else is permitted to enter*
- *When giving a speech for broadcast or an audience, provided no one is within 6 feet of the speaker*
- *When speaking to or translating for a deaf or hard of hearing person*
- *When required to use the equipment for a job that precludes the wearing of a mask and the person is wearing or using that equipment.*

In the event that a student, staff member, or visitor is unwilling to wear a face mask at all times, they will be instructed not to return to our campus until this restriction is lifted. Our Director of Operations and Senior Manager of Operations will follow up with that particular individual to ensure that accommodations are met. We will equip them with all supplies necessary to fully engage in distance learning at home but that individual will not participate in any in-person school activities.

**3. Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.**

The safety of our teachers, staff, scholars and their families is our number one priority when offering on-site learning for the 2021-2022 school year. *In addition to working with all of our teachers to obtain 100% vaccination*, all adults on our campus will be encouraged to maintain a distance of six feet of separation between each other and have not more than the maximum number of individuals in a single room. The table below outlines our policies and procedures regarding physical distancing in our physical spaces and during our daily procedures.

<p>Common Spaces</p>	<p>All adults on our campus will be encouraged to maintain a distance of six feet of separation between each other and have not more than the maximum number of individuals in a single room. For our staff development sessions, the maximum number of adults that will be allowed to be in one classroom or upstairs common space is <b>16</b>.</p> <p>For our downstairs common spaces (gymnasium and multipurpose room), we are able to accommodate more individuals in these spaces as they are significantly larger than our classrooms.</p>
<p>Arrival and Dismissal Procedures</p>	<p>During both arrival and dismissal, our staff members will encourage students to open their own car door in the car line. Our staff may open car doors if needed, then move back 6 feet to allow students to enter or exit the car. Students will close their own car door.</p> <p>Additionally, any staff member can greet each scholar, but with maintaining physical distance. We are not allowing our staff members to touch scholars (as</p>

	they normally would with a handshake or high-five).
Classrooms	All scholars on our campus will be required to maintain a distance of three feet of separation between each other and have not more than the maximum number of individuals in a single room. For classroom cohorts, the maximum number of scholars that will be allowed to be in one classroom or upstairs common space is <b>24</b> .  <i>Additionally, we will ensure that our staff are making every effort possible to maintain 6 feet of distance from scholars and other adults in the classroom.</i>
Extracurricular Activities	During our indoor and outdoor extracurricular activities, all adults and scholars will still be required to maintain a distance of six feet of separation between each other. Additionally, we will recommend that students have their own sporting equipment so they are not having to share.

**4. Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.**

Cohorts	<p><i>In order to minimize the possible interaction that would take place between cohorts during the transition of their class periods and during times of transition to lunch and recess.</i></p> <p><i>Our five cohorts will transition separately in order to not mix with other cohorts. When cohorts are engaged in an outdoor socially distanced activity or in one of our large common spaces.</i></p> <p>All scholars on our campus will be required to maintain a distance of three feet of separation between each other and have not more than the maximum number of individuals in a single room. For classroom cohorts, the maximum number of scholars that will be allowed to be in one classroom or upstairs common space is <b>22</b>.</p> <p>For our downstairs common spaces (gymnasium and multipurpose room), which are significantly larger than our classrooms so we will keep our grade level cohorts separate.</p>
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**5. Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.**

The Social Justice School will prioritize personal (hand) and school-wide hygiene practices that prevent and contain the spread of disease. In addition, we will have signs in our bathrooms that explain our handwashing procedures. *In order to do this effectively, we will train our teachers and staff in August around enforcing and maintaining the following protocols in each of their classrooms:*

- Enforce regular hand washing and sanitizing throughout the school day, especially during times of transition. These enforced rules will include the following mandatory strategies:
  - Students must wash their hands with soap and water for at least 20 seconds after going to the

bathroom, before eating, after eating and after blowing their nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, they must use a school-issued hand sanitizer.

- Make hand cleaning supplies readily available in classrooms, bathrooms, and office spaces.
- Have CINTAS sanitizing stations outside of large common spaces including the gymnasium, cafeteria, playgrounds or outdoor spaces, and entrances/exits.
- Ensure that students will wash or sanitize their hands when both entering and exiting a classroom AND between activities.

**6. Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.**

For the upcoming school year, we will work together and also continue to partner with Busy Bee (our janitorial/custodial services provider) to ensure that the following will occur to maintain a healthy environment:

- Stock and maintain an adequate supply of hand soap, paper towels, hand sanitizer and facial tissue in every bathroom, classroom, office space and common area throughout the day.
- All students will be provided with their own school supplies and materials in designated pencil pouches and/or bags.
- All student belongings will be separated and stored in designated areas (e.g. locker, cubby, bin).
- Electronic devices (e.g. computers, smartphones, Chromebook) will be assigned to an individual. In the event that a student may need to borrow one (e.g. IT issue, forgot their device), the school will provide recently sanitized equipment.
- Ensure our air circulation and ventilation systems are operating properly.
- Encourage staff and students to cover coughs and sneezes with a tissue. We will make it mandatory that used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.

Drinking fountains will not be used **other than to refill individual water bottles**. These individual water bottles will be provided to all of our scholars at the beginning of the school year.

**7. Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.**

Since we began our small in-person learning program during the 2020-2021 school year, we acquired a surplus of double-layered face masks, hand sanitizer, PPE coveralls and nitrile gloves through the Community Purchasing Alliance and from a large donation made by one of our community partners. This surplus will allow for us to distribute the appropriate PPE to both our staff and scholars regularly. At the beginning of our school year, we will provide all of our scholars with 5 reusable face masks to use daily. If a student comes to school without a mask, they will be provided with either another reusable or a disposable mask at the front door. The same policy is in place for any visitors -- If an individual arrives at our building without a face mask, they will be provided one at the front door before entering by our security guard or by a member of our Leadership Team. They will also be instructed to keep the provided mask on at all times unless they are eating or drinking.

In order to ensure that all of our staff members have an adequate supply throughout our school year, our Operations Team will hand out 5 reusable masks to our staff and scholars at several points throughout the school year (in August, November, January, and March). Additionally, we will provide each staff member with a box of disposable gloves, two face shields, and a reusable coverall in order for them to utilize when they wipe down surfaces in their classrooms at different points throughout the school day.

This consistent distribution of PPE supplies will be in combination with stocked PPE rolling carts that will be accessible throughout the school day to all of our staff in different locations. Each PPE cart will contain two boxes of disposable gloves, one box of face shields, two boxes of masks, three bottles of hand sanitizer, and one pack of reusable coveralls. The location of each PPE rolling cart is outlined below:

- Main Office/Building Entryway
  - **Arrival and Dismissal:** Building Entryway
  - **During School Day:** Main Office
- Cafeteria/Gymnasium
  - **Lunch:** Cafeteria
  - **PE Classes:** Gymnasium

**Maintain Clean and Healthy Facilities**

**8. Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).**

Over the course of the 2020-2021 school year, we developed a comprehensive cleaning plan with Busy Bee (our janitorial services provider). We plan to continue this same plan throughout the 2021-2022 school year in order to reduce the spread of germs throughout our high traffic areas.

This plan has worked tremendously for us this year as it really ensured that all commonspace items (listed in the chart below) were cleaned and disinfected at three different times throughout the day.

Additionally, we have procured a substantial amount of both Lysol and Clorox disinfecting wipes for all of our classrooms and office spaces to have their own supply. We will also purchase the Pure brand name disinfectant which is safe for children, food surfaces, and kills COVID-19 in 90 seconds. This is one of the safest and fastest products available. All of our staff will have access to this product in their work spaces and we have ample supply to kick off the year with gallon refills arriving in the Fall.

**Classroom and Bathroom Cleaning Schedule**

10 AM	2 PM	Overnight	Physical Space	Targeted Areas to Disinfect
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			<i>Exterior of Classrooms</i>	<ul style="list-style-type: none"> <li>• All door handles and frames</li> </ul>
			<i>Interior of Classrooms</i>	<ul style="list-style-type: none"> <li>• All light switches and cover plates</li> <li>• All countertops</li> <li>• All cabinet and organizational shelving exteriors</li> <li>• Door frames and other key areas at student height</li> <li>• Floors of Classroom (Overnight)</li> </ul>
			<i>Exterior of Bathrooms</i>	<ul style="list-style-type: none"> <li>• All door handles and frames</li> </ul>
			<i>Interior of Bathrooms</i>	<ul style="list-style-type: none"> <li>• Floors of Bathrooms</li> <li>• Sink Countertops</li> <li>• Sink Fixtures</li> <li>• Soap Dispensers</li> <li>• Toilet and Urinal Flushers</li> <li>• Toilet Seats</li> <li>• Toilet and Urinal Partitions (Doors)</li> </ul>

**Common Space Cleaning Schedule**

9 AM	1 PM	3PM	Overnight	Physical Space	Targeted Areas to Disinfect
				<i>All Office Spaces and Staff Rooms</i>	<ul style="list-style-type: none"> <li>• Floors of Office Spaces/Rooms</li> <li>• Copy Machine Buttons</li> <li>• Refrigerator Handle</li> <li>• Coffee Maker Buttons</li> <li>• Water Dispenser Buttons</li> <li>• Sink Fixtures</li> </ul>
				<i>Exterior of Lockers</i>	<ul style="list-style-type: none"> <li>• All door handles and frames</li> <li>• All combination conclaves</li> </ul>
				<i>Exterior of Elevator</i>	<ul style="list-style-type: none"> <li>• Elevator Buttons</li> <li>• Elevator Frame</li> </ul>
				<i>Hallways and Stairs</i>	<ul style="list-style-type: none"> <li>• Floors of Hallways</li> <li>• Stairs</li> <li>• Railings</li> </ul>

					<ul style="list-style-type: none"> <li>• All fixtures (light switches)</li> </ul>
				<i>Cafeteria</i>	<ul style="list-style-type: none"> <li>• Floor of Cafeteria</li> <li>• Cafeteria Tables</li> <li>• Cafeteria Table Benches</li> </ul>
				<i>Gymnasium</i>	<ul style="list-style-type: none"> <li>• Floor of Gymnasium</li> <li>• All door handles and frames</li> </ul>
				<i>Bathrooms</i>	<ul style="list-style-type: none"> <li>• Surfaces</li> <li>• Floors</li> <li>• Door Handles and fixtures</li> </ul>
				<i>Outdoor Space</i>	<ul style="list-style-type: none"> <li>• Recess equipment</li> <li>• Playground</li> </ul>

**9. Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.**

If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 during the school day or within 24 hours of being in the building, SJS will close areas where the sick individual has been and clean and disinfect the area(s). If a COVID-19 case is confirmed during the day AND the COVID-19 positive individual is in our school, the cohort will be dismissed and the room vacated as soon as possible.

The cohort can remain in the room until the end of the day in the following circumstances:

- If an scholar-activist has symptoms but is not confirmed to have COVID-19; or
- If a COVID-19 case is confirmed and the COVID-19 positive scholar-activist has not been in the facility that day.

Staff supporting, accompanying, or cleaning up after a sick student or staff member will wear a mask, gloves, protective shield and a smock. Once the room is vacated, we will instruct BusyBee to wait at least 4-6 hours before entering the room to clean and disinfect

Once this window has passed, our janitors will perform deep cleaning and disinfection of the full classroom and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member. During cleaning and disinfection, BusyBee will also increase air circulation to the area (e.g., open doors, open windows, use fans, or adjust HVAC settings). They will be wearing the necessary PPE for all steps of the cleaning and disinfection process.

**10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.**



In order to ensure that all of our staff members have an adequate supply of cleaning and disinfection supplies throughout our school year, our Operations Team will make three major PPE purchases throughout the school year in August, January, and March. Additionally, our Operations Team will hand out 5 reusable masks to our staff and scholars at several points throughout the school year (in August, November, January and March). Once our PPE supplies are delivered we will supply every classroom with a cart of PPE supplies including a box of disposable gloves, two face shields, two bottles of hand sanitizer, one can of Lysol disinfectant spray, and three canisters of disinfecting wipes. Additionally, we will provide each staff member with a box of disposable gloves, two face shields and a reusable coverall in order for them to utilize when they wipe down surfaces in their classrooms at different points throughout the school day.

This consistent distribution of PPE supplies will be in combination with stocked PPE rolling carts that will be accessible throughout the school day in different locations. Each PPE cart will contain two boxes of disposable gloves, one box of face shields, two boxes of masks, three bottles of hand sanitizer and one pack of reusable coveralls. The location of each PPE rolling cart is outlined below:

The location of each PPE rolling cart is outlined below:

- Main Office/Building Entryway
  - a. **Arrival and Dismissal:** Building Entryway
  - b. **During School Day:** Main Office
- Cafeteria/Gymnasium
  - c. **Lunch:** Cafeteria
  - d. **PE Classes:** Gymnasium

**11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.**

We are currently residing in a brand new facility with Rocketship Infinity. The ventilation system is operating properly and there has been continued routine maintenance on the system during the 2020-2021 school year. In addition to performing routine maintenance on our hand sanitizer and power towel machines, CINTAS also completes regular inspections of the HVAC filters including the exhaust fans. If there is ever an issue with the HVAC systems or exhaust fans, they will alert our Senior Manager of Operations in order for us to put in a service ticket with MCN. BusyBee will flush water systems to clear out stagnant water and replace it with fresh water.

**Response to a Confirmed or Suspected COVID-19 Case**

**12. Describe the LEA's policies and procedures to:**

- a. **Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- b. **Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

For the 2021-2022 school year, we will adhere to the following exclusion and dismissal criteria:

**A staff member or scholar MUST stay home or not be admitted if:**

- The scholar or staff member has had a temperature of 100.4 degrees or higher or any of the following symptoms:
- Any member of their household is confirmed to have COVID-19, or
- Any member of their household is awaiting COVID-19 test results
- Have had a temperature of 100.4 degrees Fahrenheit or higher or any of the symptoms listed above in the “Daily Health Screening” section of this guidance in the last 24 hours. 22
- Are confirmed to have COVID-19.
- Have been in close contact in the last 10 days with an individual confirmed to have COVID-19.
- Are awaiting COVID-19 test results or have a household member who is awaiting COVID-19 test results.
- Have traveled domestically in the last 10 days to any place other than Maryland or Virginia, unless they did not attend school until tested for COVID-19 three to five days after returning to DC AND received a negative COVID-19 viral test.
- Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test.

*If an individual arrives at our school building with symptoms consistent with COVID-19, they will be told that they MUST follow the exclusion criteria outlined above.*

*If they do not currently have any symptoms consistent with COVID-19 BUT they have tested positive for COVID-19 within the last 90 days or are fully vaccinated, they are allowed to **be admitted** while awaiting COVID-19 test results.*

Additionally, if any of our scholars or staff members have traveled domestically or internationally, they will be admitted immediately IF they do not have any symptoms consistent with COVID-19 BUT they have tested positive for COVID-19 in the last 90 days or are fully vaccinated against COVID-19. A member of our Leadership Team will deliver a recommendation that they obtain a COVID-19 test three to five days after international travel.

A staff member or scholar with pre-existing health conditions that present with specific COVID-19 like symptoms will not be excluded from entering our school building on the basis of those specific symptoms if previously evaluated by a health care provider and those specific symptoms determined to not be due to COVID-19. This documentation must be provided to our Director of Operations or Senior Manager of Operations as soon as they arrive at our campus.

However, if a scholar or staff member reports any of the above symptoms or exposure, they will be required to obtain a COVID-19 test and they will also be instructed NOT TO attend school while awaiting test results.

*If the individual chooses not to get tested, they will be required to:*

- *Submit documentation from a healthcare provider of an alternate diagnosis, and meet standard criteria to return after illness; OR*
- *Meet symptom-based criteria to return:*
- *At least 24 hours after the fever has resolved without the use of fever-reducing medication (e.g., Motrin, Tylenol) and symptoms have improved; AND*
- *At least 10 days from when symptoms first appeared, whichever is later.*

*If any scholar-activist or staff member has been in close contact with a person who is positive for COVID-19, then the scholar-activist or staff member must not enter the facility until cleared by their healthcare provider or has completed their quarantine period of 7 days without becoming symptomatic or diagnosed with COVID-19.*

*If any scholar-activist or staff member has been in close contact with a person who is awaiting a COVID-19 test result, then the scholar-activist or staff member must not enter the facility until the close contact tests negative. If the close contact tests positive, then they should immediately begin a self quarantine and seek guidance from their healthcare provider or DC Health.*

### **Dismissal Criteria**

If a scholar or staff member develops a fever or other signs of illness, the school will follow the above exclusion criteria regarding the exclusion and dismissal of scholar-activists and staff.

- **For Scholars:** SJS will immediately isolate the scholar from their peers and immediately notify the student’s parent/guardian of the symptoms and that the scholar needs to be picked up as soon as possible, and ask the family to seek advice from the medical provider.
  - Identify a staff member to accompany the scholar-activist to the isolation room; this staff member will wear PPE (mask, face shield, coverall, and gloves)
  - Immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact.
- **For Staff:** A member of our Leadership Team will send the staff member home immediately or instruct them to self isolate and follow cleaning and disinfecting procedures for any area, materials, and equipment with which the staff member was in contact. SJS will instruct the staff member or essential visitor to seek healthcare provider guidance. SJS will immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact.

If a school staff member must take a scholar’s temperature at any point, they will follow CDC guidelines to do so safely, including with the use of Personal Protective Equipment (PPE).

### **Return to School Criteria for Students and Staff**

<b>Student or Staff Member</b>	<b>Criteria to Return</b>
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<p style="text-align: center;"><b>Symptoms</b></p>	
<p style="text-align: center;"><b>COVID-19 Symptoms</b></p> <p style="text-align: center;"><i>Fever, Cough, Difficulty Breathing, Loss of Taste or Smell</i></p>	<p>If a scholar or staff member reports any COVID-19 symptoms or exposure, they will be required to obtain a COVID-19 test and they will also be instructed NOT TO attend school while awaiting test results.</p> <p><b>If the individual chooses not to get tested, they will be required to:</b></p> <ul style="list-style-type: none"> <li>• Submit documentation from a healthcare provider of an alternate diagnosis, and meet standard criteria to return after illness; OR</li> <li>• Meet symptom-based criteria to return: <ul style="list-style-type: none"> <li>• At least 24 hours after the fever has resolved without the use of fever-reducing medication (e.g., Motrin, Tylenol) and symptoms have improved; AND</li> <li>• At least 10 days from when symptoms first appeared, whichever is later.</li> </ul> </li> </ul> <p><i>If any scholar-activist or staff member has been in close contact with a person who is positive for COVID-19, then the scholar-activist or staff member must not enter the facility until cleared by their healthcare provider or has completed their quarantine period of 7 days without becoming symptomatic or diagnosed with COVID-19.</i></p>
<p style="text-align: center;"><b>Positive COVID-19 Test Result</b></p> <p style="text-align: center;"><i>(Antigen or PCR)</i></p>	<p>If the individual is symptomatic, they may return to our building AFTER:</p> <ul style="list-style-type: none"> <li>• At least 10 days after symptoms first appeared</li> <li>• 10 days from positive test (regardless of whether symptomatic or asymptomatic)</li> <li>• At least 24 hours after the fever has resolved without the use of fever-reducing medication (e.g., Motrin, Tylenol) and symptoms have improved; AND</li> </ul>
<p style="text-align: center;"><b>Negative COVID-19 Test Result</b></p> <p style="text-align: center;"><i>(After Symptoms of COVID-19)</i></p>	<p>If the individual received a negative antigen test, that result MUST be confirmed with a negative PCR test. The individual must not attend school until the PCR test result returns.</p>
<p style="text-align: center;"><b>Documentation from Healthcare Provider of Alternate Diagnosis</b></p> <p style="text-align: center;">After Symptoms of COVID19</p>	<p>The individual may return to our school building upon providing a signed form their doctor or healthcare providing stating the alternate diagnosis.</p>

<p><b>Close Contact of an Individual with Confirmed COVID-19 Diagnosis</b></p>	<p>It is mandatory that all of our students and staff get tested for COVID19 if anyone in their household has symptoms of COVID-19 -- even if the student or staff member themselves does not have symptoms. All members of the household should be tested at the same time. Individuals who are fully vaccinated against COVID-19 should only get tested in this instance if they develop symptoms,</p> <p>Individuals may return immediately after close contact with an individual with confirmed COVID-19 if the following are true:</p> <ul style="list-style-type: none"> <li>• Immediately after receiving a negative COVID-19 test result</li> <li>• They are fully vaccinated against COVID-19.</li> </ul>
<p><b>Household Member Awaiting COVID-19 Test Result</b></p>	<p>If the household member tests negative, the student or staff member may return immediately if they aren't exhibiting any symptoms of COVID-19</p> <p>If the household member tests positive, the student or staff must wait at least 10 days to ensure that they don't develop any symptoms of COVID-19.</p>
<p><b>Travel to Any Place Other Than Maryland or Virginia</b></p>	<p>If the individual is unvaccinated or partially vaccinated, they may return from domestic after:</p> <ul style="list-style-type: none"> <li>• 10 days from return OR</li> <li>• Being tested for COVID-19 three to five days after return and receiving a negative result.</li> </ul> <p>For any individual who is returning from International travel, they MUST obtain a COVID-19 test three days after their return.</p>

**13. Provide the LEA's plan to comply with the requirements to:**

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

To ensure a clear and efficient process for communication, SJS has identified Reginald Galloway as the

internal COVID-19 point of contact (POC). This person is responsible for ensuring the below steps are followed in the event of a confirmed case of COVID-19 for SJS staff and scholar-activists, and members of their households.

*Our reporting plan of applicable positive COVID-19 cases in a student, staff member, or essential visitor to DC Health will include both how staff, families, and vendors know to contact us when a member of our community has a positive test result. The COVID-19 POC will be able to receive calls throughout the day and into the evening hours. The COVID-19 POC may also proactively reach out to families of students, staff, and visitors who had symptoms or have been absent to inquire. All confirmed reports will be shared with DC Health in a means that is requested by them. Ensuring that all staff and students learn as often on-site as possible, excluding students and staff with similar symptoms but no underlying case must be avoided. To this end, our COVID-19 POC may review all of our daily screening questions to ensure that students or staff with preexisting symptoms have not been exposed. In some cases, the COVID-19 POC may seek the counsel of a healthcare provider.*

### **Pre Existing Medical Conditions**

*SJS will notify all families and staff that DC Health recommends that any individual at increased risk for experiencing severe illness due to COVID-19 should consult with their healthcare provider before attending in-person activities at school. This includes, but is not limited, to adults and people with the following conditions:*

- *Cancer*
- *Chronic kidney disease*
- *Chronic lung diseases, including COPD (chronic obstructive pulmonary disease), asthma (moderate-to-severe), interstitial lung disease, cystic fibrosis, and pulmonary hypertension*
- *Dementia or other neurological conditions*
- *Diabetes (type 1 or type 2)*
- *Down syndrome*
- *Heart conditions (such as heart failure, coronary artery disease, cardiomyopathies, or hypertension)*
- *HIV infection*
- *Immunocompromised state (weakened immune system)*
- *Liver disease*
- *Overweight and obesity*
- *Pregnancy*
- *Sickle cell disease or thalassemia*
- *Smoking, current or former*
- *History of solid organ or blood stem cell transplant*
- *History of stroke or cerebrovascular disease*
- *Substance use disorders*

In the event that the parent is unable to contact the COVID-19 POC, reporting can be completed through this [online form](#).

Reginald Galloway

Director of Operations

[reginald@thesocialjusticeschool.org](mailto:reginald@thesocialjusticeschool.org)

240-305-9291

**SJS COVID-19 Notification Procedure:**

SJS will follow existing procedures for reporting communicable disease. In the event of a confirmed case of COVID-19 in a scholar, staff member, or any individual who has entered the building, *our Director of Operations or Senior Manager of Operations will notify DC Health on the same day that we're notified of a positive case by submitting the online case report (via [this link](#)).*

*After filling out the case report, our Director of Operations or Senior Manager of Operations will then also send the notification email to [coronavirus@dc.gov](mailto:coronavirus@dc.gov) with the following information:*

- “COVID-19 Consult” in the email subject line
- Name and direct phone number of the best point of contact for DC Health to return the call
- Short summary of incident/situation

**14. Provide the LEA's procedures to support DC Health with contract tracing in the event of a positive case of COVID-19.**

SJS will keep records of our daily health screening via a Google document. This information will be stored in order to support DC Health with contact tracing efforts should a positive COVID-19 incident occur within the facility.

Our Director of Operations will contact DC Health if a staff member, essential visitor, or student notifies the school that they (or their student) tested positive for COVID-19 if the individual was on school grounds or participated in school activities during their infectious period. After notifying, we will communicate and follow DC Health's decision on the timeline of exclusion and any other responses to a COVID-19 exposure will be determined by DC Health. We will also provide any necessary emergency contact information to DC Health upon request in order to assist with contact tracing efforts.

**15. Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.**

**Communication to Families and Staff**

SJS will immediately alert our families and staff of a COVID-19 case. SJS will have communication protocols in place to protect the privacy of individuals and adhere to all required FERPA/HIPAA laws. This communication will include:

- Our Senior Manager of Operations will draft an email notification to the entire school or the affected classroom(s) that there was a COVID-19 positive case. This email notification will be followed by an automatic text message sent through PowerSchool from our Family Engagement Specialist.
- **For the cohort(s) that were directly impacted:** Our Leadership Team will notify each family by outlining the following protocols:
  - Scholars must not attend school for 7 days
  - Outlining cleaning and disinfection steps that will be taken
  - Education about COVID-19, including the signs and symptoms, available at [coronavirus.dc.gov](https://coronavirus.dc.gov)
  - Referral to the Guidance for Contacts of a Person Confirmed to have COVID-19, available at [coronavirus.dc.gov/healthguidance](https://coronavirus.dc.gov/healthguidance)
  - Information on options for COVID-19 testing in the District of Columbia, available at [coronavirus.dc.gov/testing](https://coronavirus.dc.gov/testing)
  - SJS will also communicate the positive case with Rocketship and Appletree Leadership, who will in-turn notify their key stakeholders.

DC Health will instruct SJS on dismissals and other safety precautions in the event a known COVID19 individual came in close contact with others at school. DC Health will determine which individuals are close contacts who should be instructed to not attend school for at least 10 days, SJS does not need to wait to hear from DC Health before informing school communities of a known positive case. If SJS identifies a student or staff member with COVID-19 who is in the building, we are prepared to dismiss the potentially exposed cohort(s) and they must not attend school until DC Health is able to complete the case investigation.

The exposed cohort will remain in their classroom and follow routine procedures while they are waiting for their caregivers to pick them up. If SJS is notified of a case that is not in the building, the affected cohort may remain until the end of the school day.

## COVID-19 Testing and Vaccines

**16. If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: [dchealth.dc.gov/page/covid-19-reporting-requirements](https://dchealth.dc.gov/page/covid-19-reporting-requirements).**

During the 2020 - 2021 School Year, Social Justice PCS partnered with the DC Department of Health to provide weekly asymptomatic Covid-19 testing to all SJS students and staff. Transitioning into the upcoming 2021-2022 school year, SJS hopes to continue its partnership with the DC Department of Health to ensure that all SJS staff have the opportunity to be tested on campus. In order to facilitate asymptomatic Covid-19 testing for students, SJS intends on utilizing its partnership with the School Health Services Program (SHSP) and have nurses from Children's Hospital providing on-campus testing for students.



**17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.**

In addition to our plans to provide on campus testing, the LEA's Leadership Team will collaborate with its Community Partners to identify opportunities for eligible SJS students, staff, and families to be vaccinated or be tested for Covid-19 in their communities. Moreover, SJS will readily identify testing and vaccination sites that are in close proximity to the school and have that information available for all members of the community. For the upcoming 2021-2022 school, *we are currently exploring an opportunity to partner with the Vaccination Exchange program to offer at least 100 vaccines for our students, staff, and community members.*

### **Students with Disabilities**

**18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.**

During the course of the 2020-2021 school year, our Instructional Leadership Team worked in collaboration with our teaching staff to create an inclusive learning environment. As we move into a new school year, we will continue to review the IEPs, 504 Plans and least restrictive environment of each student to determine how to implement the accommodations and modifications required in their IEP or 504 plan within the health and safety guidelines. SJS will offer both in-person and virtual service delivery options for the 21-22 school-year. SJS will provide services aligned with all disabilities laws if a student is excluded from school. SJS will consider students (IEPs) and least restrictive environment (LRE) when making student groupings. It is the intent of SJS to make every effort to enable full participation in building activities for students with disabilities. We will also ensure that we make all efforts to mitigate factors that could discourage students from participating such as cost or accessibility.

### **Training, Technical Assistance, and Monitoring**

**19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:**

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

To prevent the spread of all germs and the COVID-19 virus, SJS will offer training and technical assistance on our policies and procedures in order to safely reopen our building for the 2021-2022 school year. This training will first be offered to our teachers and staff in the middle of August and during our family orientation at the end of August for our scholars and families. This training will be delivered in person during our staff orientation. There will also be a virtual component on Zoom for any of our unvaccinated teachers. Our Senior Manager of Operations will deliver this training. Topics will include but not be limited to:

- Maintaining Healthy Habits: How to practice social distancing in our learning community
- Handwashing & Personal Hygiene: Face Masks & Stopping the Spread of Germs

- Mental Health & Wellness: Navigating Public Spaces Amid Reopening Protocols

All of our family training sessions will be recorded in order to ensure that our entire learning community can access them at a time that is most convenient. Additionally, we will continue to ensure that signs are posted in highly visible areas (entrances, restrooms, high-traffic hallways) that promote everyday [protective measures](#) and describe how to stop the spread of germs (such as [properly washing hands](#) and properly wearing a face mask. These signs will align with CDC and PPE guidance.

Our Operations Team has already created signage that will be posted inside every classroom and bathroom reminding scholar-activists and staff of teacher/student cleaning protocols. This signage will be a supplement of a schedule that we have developed for increased routine cleaning, disinfection and sanitization.

**20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.**

Each Friday, our Director of Operations and our Operations Manager will conduct a procedural and facilities walkthrough in order to ensure that our teachers, staff and scholars are abiding by the protocols set in place around social distancing, mask wearing and sanitization of personal spaces. SJS will provide additional professional development for staff in the event that our expectations for keeping each other safe aren't met. In addition, our Principal will host a community circle meeting for students in order to model, and practice social distancing. If we find that any staff member or scholar are not adhering to any facet of our health and safety plan, we will schedule a meeting with the appropriate parties to discuss the necessary resolution.

**21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.**

Given the continued community spread of COVID-19 and the increased risk of Black and Latinx scholar-activists and their communities, preventing the spread of COVID-19 within schools requires consistent family engagement and clear communication. At SJS, our goals of Love, learning and liberation also require that we think about our entire community.

During our Professional Development Training in August 2021, SJS will educate staff on the following topics:

- COVID-19 prevention and response protocols
- Daily Cleaning and Sanitization protocols

During our Family Orientation (Back to School Nights), SJS will share information with families directly regarding the following topics:

- Behaviors that prevent the spread of COVID-19

- Physical (social) distancing,
- When scholar-activists must stay home,
- When scholar-activists can return to school.

Visitors who enter the building will be reminded of the following protocols that SJS will use to maintain a health learning environment

- Behaviors that prevent the spread of COVID-19 (such as handwashing and wearing a face mask)
- Physical and Social distancing
- When a visitor must stay home, and when they can return to school

Additionally, throughout the school year, SJS will continue to educate scholar-activists and families on COVID-19 prevention by broadcasting live announcements during the school day and including relevant information in its direct communication to families (in family electronic newsletters and wellness calls). We will also share information on SJS's policies and procedures on our website and social media (Instagram and Facebook).