

SY 2021-22 LEA Health and Safety Plans

LEA Name: Latin American Montessori Bilingual PCS

LEA Contact: Dr. Charis Sharp

LEA Type: Pre-K;Elementary

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Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the LEA's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

To ensure all students, staff, and visitors, including those who are fully vaccinated, wear a non-medical face covering or mask while on school grounds, buses, and at school-related activities, we have developed the following Policy. All staff, parents/guardians, and essential visitors (including contractors), including those who are fully vaccinated, must wear face masks at all times while in the school building or on school grounds, and while participating in any school-related activities (including physical education and sports). A face mask may be a non-medical (cloth) face covering. If a staff member or essential visitor has a contraindication to wearing a face mask, either medical or otherwise, they should not participate in in-person school activities. Staff may wear face masks with clear plastic windows, or briefly remove their face masks, when interacting with students with disabilities identified as having hearing or vision impairments who require clear speech or lip-reading to access instruction.

Students, including those who are fully vaccinated, must also wear face masks while in the school building or on school grounds, and while participating in any school-related activities (including physical education and sports), except in the event of a medical or developmental contraindication. Most students, including those with disabilities, are able to wear face masks. Students who cannot safely wear a face mask, for example a student with a disability who is unable to remove the face mask without assistance if they have a breathing issue, should not be required to wear one and are entitled to education services. If a student participating in in-person activities is unable to wear a face mask throughout the day, mask breaks are acceptable at times in which physical (social) distance can be maintained (e.g., when outside) or during snacks or meals. Staff will work with students to practice wearing a mask safely and consistently, and will encourage families to do the same.

Instances when face masks should not be worn:

- By children younger than 2 years of age;
- By anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance;
- By children during naptime; and
- When engaged in activities in which there is a risk of burn or injury from the use of a face covering—such as chemistry labs with open flame.

Instances when face masks do not need to be worn:

- When actively drinking or eating a meal, so long as they remain in their assigned cohort and follow physical distancing;
- When in the water in a swimming pool or aquatic facility;
- When in an enclosed office that no one else is permitted to enter;
- When giving a speech for broadcast or an audience, provided no one is within 6 feet of the speaker;
- When speaking to or translating for a deaf or hard of hearing person; and
- When required to use the equipment for a job that precludes the wearing of a mask and the person is wearing or using that equipment.

To be effective, face masks must be worn correctly. Masks should be two to three layers of tightly woven fabric, cover the nose and mouth, and fit snugly against the sides of the face.

- A face mask is not a substitute for physical distancing.
- Face masks with exhalation valves or vents must NOT be worn in schools. This type of face mask does not prevent the person wearing the mask from transmitting COVID-19 to others (source control).

To ensure easy compliance with this policy, any member of our community who arrives without a face covering, loses or damages their face covering while attending a school activity will be provided a new one. The school will keep a supply of PPE, including masks, until such time as face coverings are no longer required at schools.

2. Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

For students who refuse to wear a face-covering at all times, the following procedure will be followed:

1. The teacher will provide a positive reminder to the student. If a student is not compliant...
2. The teacher will remind the student of expectations and seek to understand why the student does not want to wear a mask, allowing for space and processing time and avoiding power struggles. If a student is not compliant...
3. The teacher will separate the student from the cohort to explain health & safety issues and allow for reset. If a student is not compliant...
4. The teacher will call for assistance. An administrator or counselor will respond and will call the parent/guardian if necessary to discuss concerns and a plan of action.

For staff who refuse to wear a face-covering at all times, the following procedure will be followed:

1. An administrator will remind the staff member -- in private, if possible -- that it is the school's policy for all individuals on campus to wear a face covering.
2. If the staff member fails to comply, then the administrator will ask that the staff member leave the building and only return when they are willing and able to follow the school mask policy. Staff may contact Human Resources to determine if an accommodation is reasonable under the Americans with Disabilities Act.
3. If the staff member continues to refuse to comply, then the staff member will be asked to meet virtually with Human Resources and the staff member's supervisor to discuss concerns and disciplinary actions, up to and including termination of employment.

For visitors (including parents/guardians) who refuse to wear a face-covering at all times, the following procedure will be followed:

1. An administrator will remind the visitor -- in private, if possible -- that it is the school's policy for all individuals on campus to wear a face covering.
2. If the visitor fails to comply, then the administrator will ask that the visitor leave the building and only return when they are willing and able to follow the school mask policy.
3. If the visitor continues to refuse to comply, then the visitor will not be permitted on school grounds.

3. Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

Each classroom will be organized to support students seated and standing at least 3 feet apart from one another (head to head). Teachers, staff, and visitors will stay at least 6 feet from students and each other. We encourage all staff and eligible students to get vaccinated and will require masks. The school will not hold in-person assemblies until guidance allows for this. During activities such as PE, recess, and during arrival and dismissal, the school will continue to have signage reminding students and staff to stand at the appropriate social distance for their age.

To promote physical distancing, LAMB is implementing the following policies and procedures:

- a. Classrooms: Students will sit or stand at least 3 feet apart in the classroom, and 6 feet apart when eating or drinking (to the extent feasible).
- b. Common Areas: Students will sit or stand at least 3 feet apart in the hallways and common areas, and 6 feet apart when eating or drinking (to the extent feasible).
- c. Extracurricular Activities: Students will remain at least 3 feet apart during extracurricular activities.
- d. Morning Arrival and Afternoon Dismissal: Staggered start times and multiple doors will be used for arrival and dismissal. Elementary students will enter the building between 8:00 - 8:15, and primary students will enter between 8:20 - 8:30. Primary students will be dismissed from 3:00 - 3:10, and elementary students will be dismissed from 3:15 - 3:30.

4. Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

LAMB is planning on creating cohorts by classroom. Cohorts will have minimal to no interaction with other cohorts and remain distinct to the greatest extent possible. To limit cohort mixing, we may implement the following procedures:

- Staggered start and end times
- Multiple entry and exit points
- Designated bathrooms
- Meals in classrooms

5. Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.

Our policy for Handwashing and Respiratory Etiquette is [here](#). As stated in the policy, the school will reinforce frequent, proper handwashing strategies by staff and students with soap for at least 20 seconds. We will also include hand sanitizer that contains at least 60 percent alcohol throughout the school and in the bathrooms (see next question). We will have all students and staff have the opportunity to wash hands, either with soap and water for at least 20 seconds or, if not readily available or would compromise cohort isolation practices, hand sanitizer with 60% alcohol at the following times:

- Before and after eating;
- Before and after group activities, including music, art, PE, and recess;
- After going to the bathroom;
- After removing gloves;
- After blowing noses, coughing, or sneezing.

Respiratory Etiquette includes managing coughs and sneezes by coughing or sneezing into your elbow, when possible, or with a hand, and then washing hands.

6. Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.

We will have hand sanitizer and tissues in all classrooms, offices, and common areas and will conduct weekly supply checks. We will also have soap and paper towels in every bathroom and by every sink. These will be checked on a daily basis by our custodial staff.

7. Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.

Our PPE Policy can be found [here](#). Our PPE is kept in the operations offices and at the front desk and is distributed by the Operations Manager or front desk staff, in the situations outlined in our policy.

Maintain Clean and Healthy Facilities

8. Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).

		Throughout the day	Daily	Weekly	Monthly
Classroom	Floors of classrooms		x		
	Student desks, chairs		x		
	Teacher desks, chair		x		
	Walls and whiteboards		x		
	Manipulatives, textbooks, etc.		x		
	Pens, pencils, whiteboard markers, crayons, markers		x		
Hallway/Stairs	Fixtures (switches, knobs, buttons)	x			
	Railings	x			
	Lockers		x		
	Floors of hallways		x		
Office and Common Area	Pens, pencils	x			
	Fixtures (switches, knobs, buttons)	x			
	Chairs		x		
	Copiers, etc.	x			
Bathrooms	surfaces	x			

	floor		x		
	Fixtures, handles, switches, faucets	x			
Outdoor Space	Playground				
	Balls, toys		x		

- Montessori materials and other objects that cannot be cleaned and sanitized will not be used.
- Materials that have been in children’s mouths or soiled by bodily secretions will be immediately set aside to be cleaned, disinfected, and sanitized before being used by another student.
- Shared materials will be cleaned and disinfected between groups.

9. Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.

Our cleaning policy can be found [here](#). We will follow OSSE’s guidance on how to disinfect and clean when a member of our community either develops symptoms of COVID-19 while in school or tests positive. The protocols include:

When a community member develops COVID-19 symptoms during the day

- LAMB will immediately rope off or close, clean, and disinfect areas and equipment in which the ill individual has been in contact.
- Once the room is vacated at the end of the day, there will be a deep cleaning and disinfection of full classroom and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member.
- Staff supporting, accompanying, or cleaning up after a sick student or staff member must adhere to PPE requirements.

When a community member tests positive for COVID

- If it has been 24 hours or less since the sick person used LAMB facilities, LAMB will:
 - Close off areas used by the person who was sick.
 - If it is during the day when the COVID-19 case is confirmed AND the COVID-19 positive individual was appropriately excluded from in-person activities while awaiting test results, LAMB will close, clean, and disinfect spaces used by the COVID-19 positive individual after the students and staff in those spaces left for the day.
 - Open outside doors and windows to increase air circulation in the areas.
 - Clean and disinfect all areas used by the person who is sick, such as classrooms, bathrooms, and common areas.
- If it has been more than 24 hours since the sick person was at LAMB, the areas used by the person will be cleaned.
- If more than three days have passed since the person who is sick used the facility, LAMB will continue routine cleaning and disinfection.

Staff conducting cleaning must adhere to PPE requirements.

10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.

We will run our supply inventory on a weekly basis to ensure that we have appropriate disinfection supplies. Our cleaning is done by M&G Facility Services and our agreement with M&G Facility Services confirms that they will wear gloves while cleaning and

disinfecting spaces throughout the building. They are also responsible for ensuring sufficient disinfection and cleaning supplies.

11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

LAMB will ensure all ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) are safe to use, including:

- Ventilation systems have been checked to ensure they are operating properly and set to increase the circulation of outdoor air as much as possible. Staff will keep windows and doors to the outside open whenever possible unless opening them poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to students and staff using the facility. Under no circumstances may fire-rated doors be propped or otherwise left open.
 - The HVAC system at the 14th St. facility is new and includes state-of-the-art filters and systems.
 - The HVAC system at the South Dakota facility has a lower # filtering system than is recommended by OSSE. LAMB has purchased portable HEPA filter units for the classrooms to ensure safe ventilation.
- Water systems will be flushed to clear out stagnant water and replace it with fresh water. This will remove any metals (e.g., lead) that may have leached into the water and minimize the risk of Legionnaires' disease and other diseases associated with water. Steps for this process from the CDC website are:
 - Flush hot and cold water through all points of use (e.g., showers, sink faucets)
 - Flushing may need to occur by floor or individual room due to facility size and water pressure. The purpose of building flushing is to replace all water inside building piping with fresh water. Water heaters are set to at least 140°F.
 - Flush until the hot water reaches its maximum temperature.
 - Care should be taken to minimize splashing and aerosol generation during flushing.
 - Other water-using devices, such as ice machines, may require additional cleaning steps in addition to flushing, such as discarding old ice. Follow water-using device manufacturers' instructions.

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the LEA's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

LAMB will comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance. Any student or staff member showing symptoms of COVID-19 shall not be admitted into the school. Such students or staff shall be instructed to call their health care provider to determine next steps.

If a student, staff member, or visitor develops symptoms of or tests positive for COVID-19 during the school day or within 24 hours of being in the building, the school will clean and disinfect the area(s) where they have been.

- For students, the school will immediately isolate the student from other students, notify the student's parent/guardian of the symptoms and that the student needs to be picked up as soon as possible, instruct to seek healthcare provider guidance, and immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact. If the case is confirmed during the day and the positive individual is in the facility, the cohort will be dismissed and the room vacated as soon as possible. The cohort may remain in the room until the end of the day if the sick individual has symptoms but is not confirmed to have COVID-19 or if the sick individual has not been in the building that day.
- For staff, the school will send the staff member home immediately or isolate until it is safe to go home and seek healthcare provider guidance, and follow cleaning and disinfecting procedures for any area, materials and equipment with which the staff member was in contact. If the case is confirmed during the day and the positive individual is in the facility, the cohort will be dismissed and the room vacated as soon as possible. The cohort may remain in the room until the end of the day if the sick individual has symptoms but is not confirmed to have COVID-19 or if the sick individual has not been in the building that day.
- If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than 24 hours, but less than three days, since the individual was in the school building, the school must clean any areas where the individual has been. Disinfection is not necessary.

- If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than three days since the individual was in the building, no special cleaning and disinfection procedures are necessary, and the school should follow routine cleaning and disinfection procedures.

13. Provide the LEA's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

Our COVID-19 point of contact is Ana Salazar, the school registrar, who will be in regular contact with families, staff, contractors, and vendors and report positive cases of COVID-19 to DC Health.

Our reporting plan of applicable positive COVID-19 cases in a student, staff member, or essential visitor to DC Health and will include both how staff, families, and vendors know to contact us when a member of our community has a positive test result. The COVID-19 POC will be able to receive calls throughout the day and into the evening hours. The COVID-19 POC may also proactively reach out to families of students, staff, and visitors who had symptoms or have been absent to inquire. All confirmed reports will be shared with DC Health in a means that is requested by them.

Ensuring that all staff and students learn as often on-site as possible, excluding students and staff with similar symptoms but no underlying case must be avoided. To this end, students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms will not be excluded from entering the school building on the basis of those specific symptoms, if given documentation from a health care provider that those specific symptoms are determined to not be due to COVID-19. In some cases, the COVID-19 POC may seek the counsel of a healthcare provider.

14. Provide the LEA's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.

Our COVID-19 POC will report all positive cases and contact with positive cases to DC Health, as described in Section N. of the [Updated Final DC Health Guidance](#) from OSSE (p 28-29). The COVID-19 POC will contact DC Health if a staff member, essential visitor, or student notifies the school that they (or their student) tested positive for COVID-19 if the individual was on school grounds or participated in school activities during their infectious period. Immediately upon learning of the positive case, the COVID-19 POC will notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website using the [Non-Healthcare Facility COVID-19 Consult Form](#).

Our POC will provide DC Health with all current contact information for the staff member, essential visitor, or student in the event of a positive case. If DC Health notifies the school that they were unable to contact the person, the school will seek out further contact information.

15. Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.

The school has a Communication with Families and Staff Protocol in place to protect the privacy of the individuals while alerting families and staff to mitigate spread. Specifically, the protocol requires that the COVID-19 POC notify either the entire school or the impacted individuals within the cohort of the positive case. The COVID-19 POC will work closely with DC Health to determine

whether the students and staff within the infected person's cohort may stay at school or be sent home and for how long. The COVID-19 POC will update impacted families and staff on how to participate in off-site learning until it is safe to return to on-site learning.

Communication is to be completed per DC Health directive and will include:

- Notification to those staff and families of students in close contact with the individual, including the requirement to quarantine;
- Notification to the entire school that there was a COVID-19 positive case, those impacted have been told to quarantine, steps that will be taken (e.g., cleaning and disinfection);
- Education about COVID-19, including the signs and symptoms at coronavirus.dc.gov;
- Referral to the Guidance for Contacts of a Person Confirmed to have COVID-19, available at coronavirus.dc.gov; and
- Information on options for COVID-19 testing in the District of Columbia, available at coronavirus.dc.gov/testing.

DC Health will instruct schools on dismissals and other safety precautions in the event a known COVID-19 individual came in close contact with others at school.

Our LEA will comply with all OSSE related guidance in planning for responding to confirmed or suspected COVID-19 cases. We will comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance.

Exclusion Criteria

A student, staff member, or essential visitor must stay home, or not be admitted, and must follow the applicable DC Health guidance for isolation or quarantine, if they:

- Have had a temperature of 100.4 degrees Fahrenheit or higher or any of the symptoms listed in the "Daily Health Screening" section of the guidance in the last 24 hours.
- Are confirmed to have COVID-19.
- Have been in close contact in the last 10 days with an individual confirmed to have COVID-19.
- Are awaiting COVID-19 test results or have a household member who is awaiting COVID-19 test results.
- Have traveled domestically in the last 10 days to any place other than Maryland or Virginia, unless they did not attend school until tested for COVID-19 three to five days after returning to DC AND received a negative COVID-19 viral test.
- Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test.

If any student or staff member has been in close contact with a person who is positive for COVID-19, then the student or staff member should not enter the school until evaluated by their healthcare provider, or have completed their quarantine period without becoming symptomatic or diagnosed with COVID-19.

If any student or staff member has been in close contact with a person who is awaiting a COVID-19 test result, then the student or staff member should not enter the school until the close contact tests negative. If the close contact tests positive, then they should seek guidance from their healthcare provider or DC Health.

Students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms may not be excluded from entering the school building on the basis of those specific symptoms, if previously evaluated by a health care provider and those specific symptoms determined to not be due to COVID-19.

If excluded, families and staff should call their healthcare provider for further directions.

Dismissal Criteria

If a student or staff member develops COVID-19 symptoms, LAMB will follow the above exclusion criteria regarding the exclusion and dismissal of students and staff.

For students, the school will immediately isolate the student from other students, notify the student's parent/guardian of the symptoms and that the student needs to be picked up as soon as possible, instruct to seek healthcare provider guidance, and immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact.

For staff, the school will send the staff member home immediately or isolate until it is safe to go home and seek healthcare provider guidance and follow cleaning and disinfecting procedures for any area, materials, and equipment with which the staff member was in contact.

Runny Nose Exclusion: If a student or staff member has a runny nose, they may be allowed to enter or remain at school if the runny nose is:

- circumstantial (e.g., after playing outdoors in cold weather)

AND

- temporary (subsides within 30 minutes)

AND

- the individual is not experiencing other COVID-19 symptoms

Our LEA also commits to dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting. LAMB's COVID POC will immediately notify DC Health and follow dismissal procedures outlined in our COVID Operations Handbook and as outlined above.

To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires as indicated on student/Family Home Language Surveys.

COVID-19 Testing and Vaccines

16. If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

LAMB partners with Children's School Services to provide symptomatic testing of students who exhibit symptoms during the school day, and random weekly asymptomatic testing of students. The nurse administering the tests follows DC Health safety guidelines and follows DC Health reporting requirements.

Staff testing is conducted at the Curative kiosks in front of LAMB's buildings.

17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

LAMB will support eligible students and staff to get vaccinated by notifying them of appointment opportunities through ParentSquare. Vaccinated staff are encouraged to submit their vaccination card to help the school determine who does not need to quarantine after travel or in the event of a positive case. Once vaccines are available for LAMB students, we plan to host a vaccination clinic through the Vaccine Exchange Program. The clinic will be announced in ParentSquare, at community meetings, and in the weekly bulletin.

Students with Disabilities

18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

LAMB will ensure that appropriate services and accommodations prescribed in their IEPs and 504 Plans are offered to students with disabilities while following all health and safety policies and procedures. Individual accommodations will be made in consultation with LAMB staff, individual families, district experts, and service providers.

Although the majority of students will be able to receive services in person, we will be working closely with any students whose disabilities and medical needs require us to provide services virtually. LAMB will deliver related services and specialized instruction as outlined on a student's IEP and 504 Plan. Individual students may have modifications based on need and school resources.

Sessions will be documented in SEDS under related service session notes.

Evaluations to determine special education eligibility will be conducted following health guidelines. The Special Education Team will consider on a student-by-student basis a reasonable timeline for completion of required activities (initial evaluation, reevaluation, IEP revision, etc). The availability of student data, student-level recovery plan, and LAMB recovery planning activities will be taken into consideration. The anticipated time frame for the completion of delayed procedural activities will be communicated to families via written notice. Extended due dates that have been mutually agreed upon between LAMB and families will be met and documented in the students' special education data system file. Assessments will be conducted in person or virtually depending upon the student and the appropriateness of the assessment tool. Special Education Meetings (Eligibility, IEP, Referral, Amendments, etc) will be held virtually or in person, and documentation of communication with families will be included in the communication log of the student's educational folder.

Training, Technical Assistance, and Monitoring

19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

Audience (e.g. teachers, staff, front office staff, administration, COVID-19 POC)	Topic	Trainer/ TA provider	Date Range (if available) (e.g. summer, August 8-15)
<i>Managers</i>	COVID Health & Safety Plans	Operations Manager	August 8-12
<i>All Staff</i>	COVID Health & Safety Plans	Operations Manager	August 16-20
<i>Families</i>	COVID Health & Safety Plans	Operations Manager	August 23-27

20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.

LAMB's Operations Team will monitor the implementation of the health and safety plans at each facility. At 14th Street monitoring will be conducted by the Operations Manager, and at South Dakota monitoring will be conducted by the Building Manager. Monitoring will be done on a daily basis with assistance from the operations team to ensure compliance. If a campus is not adhering to the plan, the Operations and Building managers will work with the Chief of Operations and other administration (e.g. Executive Director, Human Resources Director, etc.) to address the situation as quickly as possible, notify the community as appropriate, and assure that the school is operating according to plan.

21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

LAMB plans to communicate key health and safety policies and procedures with students, families, and staff via written communication in ParentSquare, meetings and trainings, orientation, and weekly bulletins. To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires as indicated on student/Family Home Language Surveys.

Essential visitors will be screened upon entering the school and notified of key safety procedures they are expected to follow, such as wearing face masks. In addition, there will be signage posted around the school regarding masks, handwashing, and social distancing.