

SY 2021-22 LEA Health and Safety Plans

LEA Name: Global Citizens PCS

LEA Contact: Natalie Smith

LEA Type: Pre-K;Elementary

Date Generated: 08/10/2021

Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the LEA's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

To ensure all students, staff, and visitors, including those who are fully vaccinated, wear a non-medical face covering or mask while on school grounds, buses, and at school-related activities, we have developed the following Policy.

Face Masks for Staff/Adults/ Essential Visitors

- All staff and essential visitors (including contractors), including those who are fully vaccinated, must wear face masks at all times while on school grounds, on school buses, and while participating in any school-related activities.
- A face mask may be a non-medical (cloth) face covering.
- If a staff member or essential visitor has a contraindication to wearing a face mask, either medical or otherwise, they should not participate in in-person school activities.
- Staff may wear face masks with clear plastic windows, or briefly remove their face masks, when interacting with students with disabilities identified as having hearing or vision impairments who require clear speech or lip-reading to access instruction.

Face Masks for Students

- Students, including those who are fully vaccinated and/or students with disabilities, must also wear face masks while on school grounds, on school buses, and while participating in any school-related activities, except in the event of a medical or developmental contraindication.
- Most students, including those with disabilities, are able to wear face masks. Students who cannot safely wear a face mask, for example a student with a disability who is unable to remove the face mask without assistance if they have a breathing issue, should not be required to wear one and are entitled to education services.
- If a student participating in in-person activities is unable to wear a face mask throughout the day, mask breaks are acceptable at times in which physical (social) distance can be maintained (e.g., when outside) or during snacks or meals.
- Families and educators should work with students to practice wearing a mask safely and consistently.
- A face mask may be a non-medical (cloth) face covering.

Knowing these requirements, the following actions will be taken to ensure we are in compliance at all times.

- Masks will be checked before entering the building.
- Staff and faculty will be trained in knowing how to properly wear masks.
- Students will be trained and reminded of the importance of mask-wearing, the purpose of it and how to

wear them at all times. Staff will use repetition and incentives to ensure students stay in masks throughout the day.

- Additional masks will be in the front office for visitors who do not have a mask. They will not be able to enter the building until a mask is given to them.
- Each classroom will have extra masks in the event one breaks or is lost by a student or staff member.

2. Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

For students who refuse to wear a face covering at all times, the following procedure will be followed:

- Students will be asked by a staff member to put the mask on, and explain to them why it is important (since we are serving early childhood students).
- If the above is not successful, the student will be asked by the School

Counselor/DBH Counselor why they do not want to wear the mask. They will be told the importance of wearing masks in hopes to persuade them to wear it.

- If neither of the above is successful, the student will then be asked by a school administrator to put on the mask.
- If none of the above are successful, the students' families will be called to assist with the matter.
- If none of the above are successful, the student will:
 - Be escorted to a private room to eliminate the possibility of any spread/exposure.
 - Families will be called to speak or come in to discuss with the student.
 - In the event the parent is not able to come, the student must remain in the private space until the end of the school day with adult supervision.

For staff or essential visitors who refuse to wear a face covering at all times, the following procedure will be followed:

- If a staff member or essential visitor has a contraindication to wearing a face mask, either medical or otherwise, they should not participate in in-person school activities.
- For staff or visitors who refuse to wear a face covering, we will exercise a no-tolerance policy by which they will be escorted off of the premises. If necessary, they will receive a formal write-up (staff or banned from the building (parent, vendor, etc.) until we are comfortable with them safely re-entering the building in the future. A copy of this written document will be provided in writing to the staff member/vendor/parent/visitor and kept on file for future reference.

3. Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

Each classroom will be organized to support students seated and standing at least 3 feet apart from one another (head to head). Teachers will stay at least 6 feet from students and each other. We are encouraging all staff and eligible students to get vaccinated, and we will require masks to be worn at all times in the facility. We will not hold large gatherings (in-person assemblies, school events, etc.) until guidance allows for this.

We will have staggered transition times to and from the classrooms and the playground. During activities such as PE, recess, and during arrival and dismissal, the school will continue to have signage reminding students and staff to stand at the appropriate social distance for their age, which is currently 6 feet for all. Masks will also be required during these key times as well.

Our goal is for cohorts to maintain 6 feet of distance. To promote physical distancing between cohorts, our LEA is implementing the following policies and procedures:

- Students will maintain 3 feet distance in the classroom.
- Students will maintain distancing between each cohort in common areas throughout the building (ie. transitions to the playground, playground area, auditorium, etc.).
- Staggered arrival and dismissal times (separate from the colocating school).

4. Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

In our founding year, we plan to offer four classes (cohorts) for students. They will be divided by grade level and language path. The breakdown of our cohorts are below:

Grade	Mandarin Chinese	Spanish
Pre-K3	Up to 25 students Up to 3 staff members	Up to 25 students Up to 3 staff members
Pre-K4	Up to 25 students Up to 3 staff members	Up to 25 students Up to 3 staff members

Knowing this, we plan to implement the following to eliminate the mixing of cohorts:

- Staggered arrival/dismissal times for each cohort
- Staggered bathroom breaks (when using the public restrooms)
- Restrooms created and working in each classroom
- Staggered outdoor play schedule
- All meals in the classroom in separate areas for each student
- Staggered hallway transition times

5. Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.

Our policy for Handwashing and Respiratory Etiquette (School-wide Hygiene Protocols) is below:

- Global Citizens will reinforce frequent, proper handwashing strategies by staff and students, to include washing with soap and water for at least 20 seconds. If soap and water are not available and hands are not visibly dirty, staff and students may use an alcohol-based hand sanitizer that contains at least 60 percent alcohol.
- Global Citizens will reinforce frequent, proper handwashing strategies by staff and students with soap for at least 20 seconds. We will also include hand sanitizer that contains at least 60 percent alcohol throughout the school and in the bathrooms (see next question). We will have all students and staff have the opportunity to wash hands, either with soap and water for at least 20 seconds or, if not readily available or would compromise cohort isolation practices, hand sanitizer with 60% alcohol at the following key times:
 - Before and after eating
 - Before and after group activities or student centers
 - After going to the bathroom
 - After removing gloves
 - After blowing noses, coughing, or sneezing
 - Before and after putting on, touching, or removing cloth face coverings or touching your face
 - When entering and exiting a classroom or between activities
- Global Citizens will have sanitation stations in all classrooms and offices, throughout the hallways, and at all entrances and exits.
- We will provide respiratory etiquette to our staff as well. This will include, but is not limited to covering of cough (with tissue or sneezing inside of arm).

6. Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.

We plan to work closely with our custodial staff and evening cleaning team to ensure we have all supplies needed at all times. We also plan to have hand sanitizer, tissues in all bathrooms, classrooms, and common areas and will do weekly supply checks. Additionally, we plan to have soap dispensed through hands-free dispensers and paper towels in every bathroom. These will be checked throughout the day and on a nightly basis by our custodial staff.

7. Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.

Global Citizens requires that all adults and students wear face masks covering both their nose and mouth at all times, except when eating or drinking. This includes family members and caregivers dropping off or picking up children. We will prioritize consistent use of face coverings when in hallways, bathrooms, and other spaces where individuals may encounter staff and students from other cohorts. Students and staff will be expected to bring two clean masks to campus each day. The school will stock non-medical face masks for students and staff that can be distributed to everyone who needs them. In addition to non-medical face masks, we will stock disposable face masks for students and staff and face shields for staff. Masks with one-way valves do not provide source control and face shields are not considered adequate facial coverings and will

not be permitted.

Face coverings that are taken off will be carefully folded and stored in a clean, breathable container in a space designated for each student and staff member, that is separate from others. Students' face coverings should also be clearly identified with their names or initials to avoid confusion or swapping. Students' face coverings may also be labeled to indicate top/bottom and front/back. Enhanced PPE supplies like gloves, gowns, and shoe covers will also be available for staff who are in closer, more frequent interactions with students and staff. Hand sanitizer and disinfectant wipes will be provided.

We plan to acquire, distribute and support staff and students with PPE items using the following steps:

Acquire

- Work with the Community Purchasing Alliance (CPA) to order a bulk amount of PPE items (face coverings, hand sanitizer, signage, disinfectant, etc.) that will last the school at least for the first quarter of the school year.
- Place orders as needed (but at least quarterly)

Distribute

- Work to ensure all classrooms, common areas, offices, etc. have access and PPE items in space prior to day one of school opening.
- Store additional PPE items in our office storage space to ensure it is readily available when we have visitors or have a need in the building for the items
- Have additional masks for staff, students, and visitors in the event they do not have them available

Support

- Train our staff so that they can train our students on the importance of face masks, hand sanitizer, etc.
- Ensure that we collectively hold each other accountable for the wearing of masks, washing of hands, etc.
- Deliver PPE items from the front office storage in the event a teacher/staff member needs materials urgently that are not available inside the classroom.

Maintain Clean and Healthy Facilities

- 8. Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).**

The school will adhere to the following for cleaning of rooms, surfaces and objects, including high touch objects and surfaces:

- Routinely clean and disinfect surfaces and objects that are frequently touched. This includes cleaning objects/surfaces not ordinarily cleaned daily (i.e., doorknobs, door pushes, stairwell handles, light switches, classroom sink handles, countertops, desktops).
- For all cleaning, sanitizing, and disinfecting products, follow the manufacturer's instructions for concentration, application method, contact time, and drying time before use by a child. See CDC's guidance for safe and correct application of disinfectants.
- Place signage in every classroom, office space, and common space reminding staff of cleaning protocols.
- Develop and implement a schedule for increased routine cleaning, disinfection, and sanitization. Use of shared objects (i.e., gym or physical education equipment, art supplies, toys, games) will be limited and cleaned between cohorts. In most instances, materials will not be shared.
- Toys, including those used indoors and outdoors, will be frequently cleaned and sanitized throughout the day if used by students.
- Machine washable items should be used by only one child and laundered in between uses.
- Mats/cots and bedding are to be individually labeled and stored in the classrooms. Mats/cots will be placed at least six feet apart and arranged from head to toe while in use and cleaned and sanitized between uses.
- Bedding will be washable and returned to families to launder weekly.
- Mats/cots may be stacked between uses if they are cleaned and sanitized appropriately before stacking. Playground structures will be included as part of routine cleaning (as defined in District guidance on cleaning and disinfecting), especially high-touch surfaces (i.e., handlebars), but do not need to be disinfected.
- Students will use bathrooms that are in classrooms. Bathrooms will be cleaned and disinfected frequently.
- Global Citizens will continue to implement safe and correct storage for cleaning and disinfection products.
- Staff will ensure that there is adequate ventilation when using these products.
- COVID-19 Modifications: details are provided in the Specifications and Frequencies section below.

Cleaning and Disinfecting Schedule

		Throughout the day	Daily	Weekly	Monthly
Classroom	Floors of classrooms	Y			
	Student desks, chairs	Y			
	Teacher desks, chair	Y			
	Walls and white boards	Y			

	Manipulatives, text books, etc.	Y			
	Pens, pencils, white board markers, crayons, markers	Y			
Hallway/Stairs	Fixtures (switches, knobs, buttons)	Y			
	Railings	Y			
	Lockers	Y			
	Floors of hallways	Y			
Office and Common Area	Pens, pencils	Y			
	Fixtures (switches, knobs, buttons)	Y			
	Chairs	Y			
	Copiers, etc.	Y			
Bathrooms	surfaces	Y			
	floor	Y			
	Fixtures, handles, switches, faucets	Y			
Outdoor Space	Playground	Y			

	Balls, toys	Y			
Other					

9. Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.

We will follow OSSE’s guidance on how to disinfect and clean when a member of our community either develops symptoms of COVID-19 while in school or tests positive. If a student or staff member develops any of the symptoms of COVID-19 during the course of the school day, Global Citizens will keep that person safe and away from other students and staff in an isolation room (TBD). The appropriate parties will be immediately contacted so that the person can safely exit the building and seek healthcare guidance. Global Citizens’ staff will immediately rope off or close, clean, and disinfect areas and equipment with which the ill individual has been in contact. Once the room is vacated, staff will perform deep cleaning and disinfection of the full classroom and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member. Staff supporting, accompanying, or cleaning up after a sick student or staff member must adhere to PPE requirements. A link to our Regular Schedule for Cleaning, Disinfecting, & Sanitizing protocols can be found in our Opening Plan [here](#) as well (page 27).

If a student or staff member develops symptoms or tests positive for COVID-19 and it has been more than 24 hours, but less than three days, since the individual was in the school building, Global Citizens will be responsible for deep cleaning any areas where the individual may have been while in the facility. If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than three days since the individual was in the building, we will not do any special cleaning to the space and continue to follow our daily cleaning and disinfection policies and procedures.

10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.

We will proactively run our supply inventory on a weekly basis to ensure that we have appropriate disinfection supplies. Our cleaning is done by BusyBee and provided as part of our lease agreement with our co-locating school (Friendship Collegiate). We require our vendor to wear gloves while cleaning and disinfecting spaces that are COVID-19 related cleaning. They are also responsible for ensuring sufficient disinfection and cleaning supplies.

11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

Throughout the school year, our building has been used by the co-locating school. Knowing this, we know that the building has been well-maintained; however, we plan to ensure the following continues to take place in our facility:

- Multiple cleanings daily and monthly maintenance checks to faucets, drinking fountains, sinks, commodes, etc. will be implemented
- Work with Friendship Collegiate to ensure the maintenance to the buildings ventilation system is implemented (part of our lease), HVAC filters are replaced and that all HVAC components are operable to design
- Continuously flush water systems in restrooms and any place that has running water access

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the LEA's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

A student, staff member, or essential visitor must stay home, or not be admitted, and must follow the applicable DC Health guidance for isolation or quarantine, if they:

- Have had a temperature of 100.4 degrees Fahrenheit or higher or any of the symptoms listed in the "Daily Health Screening" section of the guidance in the last 24 hours.
- Are confirmed to have COVID-19.
- Have been in close contact in the last 10 days with an individual confirmed to have COVID-19.
- Are awaiting COVID-19 test results or have a household member who is awaiting COVID-19 test results.
- Have traveled domestically in the last 10 days to any place other than Maryland or Virginia, unless they did not attend school until tested for COVID-19 three to five days after returning to DC AND received a negative COVID-19 viral test.
- Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test

All visitors will receive a temperature check before entering our building. In the event they show signs of COVID-19, they will not be allowed into the building. If they show signs inside our building, we will ask them to seclude themselves in an area designated so that we can take the correct steps to ensure (1) if the person is indeed showing symptoms and (2) get the necessary assistance (via rapid testing) to ensure if they have the virus. If they do, we will need to take the proper steps to ensure anyone that interacted or came in close contact with this person is notified so that they can be tested prior to entering the building on the following day. Also, the space will be deep cleaned.

In the event we need to dismiss a cohort potentially exposed to COVID-19, the following actions steps will take place:

- If a student or staff member develops any of the symptoms of COVID-19 during the course of the school day, Global Citizens will keep that person safe and away from other students and staff in an isolation room.
- The appropriate parties will be immediately contacted so that the person can safely exit the building and seek healthcare guidance. Global Citizens' staff will immediately rope off or close, clean, and disinfect areas and equipment with which the ill individual has been in contact. Once the room is vacated, staff will perform deep cleaning and disinfection of the full classroom, and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member.
- Staff supporting, accompanying, or cleaning up after a sick student or staff member must adhere to PPE requirements.

13. Provide the LEA's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

Our COVID-19 point of contact is Sean Flora, our Founding Director of Operations. Sean will be responsible for all correspondence to families, staff, and contractors/vendors in the event we have a positive COVID-19 case within our building.

Our reporting plan of applicable positive COVID-19 cases in a student, staff member, or essential visitor to DC Health will include both how staff, families, and vendors know to contact us when a member of our community has a positive test result. The COVID-19 POC will be able to receive calls throughout the day and into the evening hours. The COVID-19 POC may also proactively reach out to families of students, staff, and visitors who had symptoms or have been absent to inquire. All confirmed reports will be shared with DC Health in a means that is requested by them.

Ensuring that all staff and students learn as often on-site as possible, excluding students and staff with similar symptoms but no underlying case must be avoided. To this end, our COVID-19 POC of contact may review all of our daily screening questions to ensure that students and/or staff with preexisting symptoms have not been exposed. In some cases, the COVID-19 POC may seek the counsel of a healthcare provider for additional guidance. Staff and students will be required to provide documentation from a healthcare provider in the event they have certain symptoms that may usually point to COVID-19. In this event, a negative COVID-19 test and documentation from a doctor's office mentioning that these are pre-existing conditions that are not connected to the virus will suffice. Specifically, we will implement the following:

- Collaborate with health personnel to determine if documentation has been received for students (ie. Health and shot records)

- Collaborate with the Director of Operations to verify information received for staff from healthcare provider

14. Provide the LEA's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.

Students will be required to complete daily health screenings before arrival at school. This will assist with catching positive cases as well. Daily health screenings and evaluation of symptoms will be encouraged to take place before arrival via School Pass, a health screening app. The purpose of this screening is to identify staff/students with potential COVID-19 symptoms before entering the building.

When they arrive at the school, the parent will be able to confirm the health screening has been conducted and show proof of clearance. A detailed plan that outlines the steps that need to be taken can be found [here](#). The questions for the health screening are below:

- Student Name and Grade
- Has student been exposed to someone with COVID-19 in the last 14 days? (Yes/No)
- Has student felt if he/she had a fever today? (Yes/No)
- Does student have a new or worsening cough, shortness of breath, or difficulty breathing today? (Yes/No)
- Does student have a headache, fatigue, muscle or body aches today? (Yes/No)
- Does student have a runny nose, congestion, sore throat, or loss of taste or smell today? (Yes/No)
- Does student have nausea, vomiting, or diarrhea today? (Yes/No)

In the event of a positive COVID-19 case, Global Citizens will contact the DC Department of Health (DOH) once we receive confirmation of a positive COVID-19 case. In cooperation with DC DOH, we will quarantine the appropriate cohort. Those classes will continue with distance learning until the quarantine period is complete. We are not required to close the entire school. We will not release the name of that individual under any circumstances. We reserve the right to move additional classes to distance learning at our discretion. We will notify families that we have had a positive case and have notified the appropriate individuals.

We will also participate in pool testing. Once a week. All staff and students will be tested by cohort (nose swab). This will be used to determine which cohort (not which person in the cohort) may have tested positive. That cohort (in the case of a positive cohort pool test) will be required to quarantine and participate in distance learning.

Only close contacts of the positive case will be notified by DOH of their individual need to quarantine. Global Citizens does not conduct contact tracing or provide medical advice. We will disinfect the areas where the person was in contact with, per our cleaning protocols.

15. Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.

We have adopted a [COVID-19 Confirmed Case Protocol](#) in our Opening Plan (page 23 - 25) in place to protect the privacy of the individuals while alerting families and staff to mitigate spread. Specifically, the protocol requires that the COVID-19 POC notify either the entire school or the impacted individuals within the cohort of the positive case. The COVID-19 point of contact (POC) will work closely with DC Health to determine whether the students and staff within the infected person's cohort may stay at school or be sent home and for how long. The COVID-19 POC will update impacted families and staff on how to participate in off-site learning until it is safe to return to on-site learning.

COVID-19 Testing and Vaccines

16. If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

Global Citizens PCS plans to implement the following COVID-19 Testing Protocol. Global Citizens plans to test our students to ensure we take all the necessary precautions to prohibit the entry of COVID-19 into our building. This will take place at least for the first quarter of the school year, and will include weekly pool testing to ensure cohorts are aware of any positive cases as they arise. We will follow the safety guidelines outlined in Appendix B. PPE Best Practices for School Staff when a school staff member is administering a COVID-19 test. This includes staying, when possible 6 feet distance from the individual, wearing an N95 mask (with access to Respirator Fit Testing program), eye protection (face shield or goggles), gown/coverall, and gloves. The school will follow its protocol, outlined in question 14, to notify DC Health and to follow DC Health reporting requirements. Students will be tested (by parents or trained administrators) each week and informed within 48 hours of testing results. If a cohort has a positive test result, the entire cohort will be notified to stay home for distance learning and seek testing to ensure they have a negative test result.

17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

Although vaccinations are not a requirement to attend or work at our school, it is highly recommended that all adults (whether visiting or working at our school) proceed with the vaccination prior to working or coming on our campus. We will do this by taking the following steps:

- Continue to provide resources that show the benefit of COVID-19 vaccinations.
- Provide professional development on the importance of the vaccination in the field we work in.
- Request potential staff members' status to determine if they plan to move forward with the vaccinations and hear the reasoning behind it.
- Provide incentives for staff members who move forward with the vaccination process.
- Direct all to vaccination clinics around the community and allow staff members to take PTO hours to

obtain the vaccination during a school day if necessary.

Students with Disabilities

18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

Global Citizens will ensure that appropriate accommodations are offered to SWDs with respect to its health and safety policies and procedures. To ensure this, we will follow the following steps:

- Our Director of Special Populations will work closely with the Special Education Teacher and Principal to ensure all students with disabilities have all materials needed, access to separate space when necessary, access to push-in supports and accommodations aligned to the disability (when necessary).
- Students with disabilities who have a medical certification will have the opportunity to participate in distance learning if they have documentation from a medical professional.
- Students with documented medical or behavioral contraindications to face coverings are exempt. In these cases, the school will work to identify alternatives that will maintain health and safety without stigmatization. Staff with a documented medical contraindication to a face covering may be allowed to wear a face shield with a cloth drape on the bottom tucked into the shirt. Speech and language therapists may also use a face shield with a cloth drape tucked into the shirt, if a face covering interferes with their ability to work with students. If students remove their mask, Global Citizens staff will remind them of our community's commitment to safety and provide safe and appropriate support to re-fit. For those who experience repeated challenges wearing a mask, Global Citizens staff will work with the student and their family to develop a support plan to ensure use throughout the day. This action will only be taken after efforts to support outlined above and careful consideration of the individual circumstances.
- Global Citizens will meet all requirements to address students with disabilities who are unable to meet the health and safety requirements.

Training, Technical Assistance, and Monitoring

19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

We are currently planning a robust Summer Institute for our founding team. During our Summer Institute, teachers and staff members will receive information on diversity, equity and inclusion, school policies and procedures, academic requirements/policies, classroom support, etc. During this time, we will have targeted professional developments around COVID-19 and our ways of ensuring it does not come into our school culture. Below, please see the list of professional development trainings:

Audience (e.g. teachers, staff, front office staff, administration, COVID-19 POC)	Topic	Trainer/ TA provider	Date Range (if available) (e.g. summer, August 8-15)
<i>Staff/Faculty</i>	Safety Protocols and Risk Mitigation Strategies	Founding Leadership Team	August, 2021
<i>Staff/Faculty</i>	Classroom Cleaning	Founding Leadership Team	August, 2021
<i>Staff/Faculty</i>	Knowing the signs of potential COVID-19 positive cases	Founding Leadership Team	August, 2021
<i>Students</i>	Importance of mask-wearing, hand sanitizing, and limiting the sharing of objects	Teachers/Staff	August - September, 2021

20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.

We plan to use our robust communication plan to ensure all staff and students are aware of health and safety requirements for in-person learning. We will give this information by using our website, social media accounts, trainings/orientations, town-hall meetings, direct email to families, phone calls and word of mouth communication (during arrival and pick-up each day). To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires as indicated on student/Family Home Language Surveys.

Our Director of Operations (with the support of the Operations Manager) will monitor the implementation of Health and Safety Plans daily by conducting observations and walk-throughs each hour and implement a system that supports the needs that students, staff and families have.

21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

We plan to communicate key health and safety policies and procedures with students, families, and staff consistently. This will be done in the following ways:

- Sharing our Student and Family Handbook and Opening Plan that includes key policies, procedures, and protocols
- Surveys on an ongoing basis
- Suggestion Box
- Bulletins and newsletters for families and key stakeholders
- Social media posts
- Weekly documentation packets sent home to families
- School events (play dates, re-enrollment events, school outings, field trips with chaperones present)
- Phone calls to families that may need assistance or information
- Discussions with families during arrival and dismissal duty
- Provide all information in multiple languages

Please find our full Family Communication Policy [here](#) (which includes protocols for a variety of scenarios).