

SY 2021-22 LEA Health and Safety Plans

LEA Name: Eagle Academy PCS

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LEA Type: Pre-K;Elementary

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Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the LEA's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

Mandatory Masks Wearing

All school staff, visitors, parents and students will be mandated to wear a mask while inside the school building or outside on the school grounds, on the school buses or when participating in any school related activity. This requirement includes individuals who are fully vaccinated. Eagle will provide at least 2 reusable face masks to all students and staff at the start of the school year. Additional masks will be provided on a needs basis. In addition, the school will also ensure that disposable masks are provided at entrances, at the front desk, in the cafeteria, to each support staff and in each classroom. This will minimize the possibility of individuals entering without a mask, as well as ensure that no student is excluded from activities because he or she was not able to access face covering.

All students, including those who are fully vaccinated, will be required to wear face mask at all times, with greater emphasis in particular to when social distancing is difficult, when in the hallways, bathrooms, or other communal spaces within the facility, when on school grounds or participating in any school related activities.

Masks wearing will be encouraged for students on all forms of public transportation, and when with individuals not from within their household.

Teachers and other support staff will be encouraged and trained to use voice at an appropriate pitch/tone during delivery of instructions, as an alternate to removing masks when in a noisy environment.

Students and staff who have a contraindication to wearing masks, will be exempted from in- person learning with medical documentation.

Exceptions

Exceptions to the wearing of a face covering will be granted to students or staff meeting the criteria below;

- By anyone who has trouble breathing, or anyone unconscious or unable to remove the mask without assistance.
- By children during naptime.
- By students during breakfast, lunch and supper.
- By students and staff during aquatic enrichment activities
- By students or staff engaged in activities in which there is the risk of burn or injury by the use of the face covering.
- When participating in physical activity (e.g., recess) outdoors if social distancing of at least 6 feet is feasible. When outdoors but not participating in physical activity, face coverings will be worn;
- Staff may wear face coverings with clear plastic windows, or briefly remove their face coverings, when

interacting with students with disabilities identified as having hearing or vision impairments, who require clear speech or lip-reading to access instruction.

- When in an enclosed personal office space not shared by another individual.
- When giving a speech or translating for a hearing impaired individual
- When wearing an equipment which precludes the wearing of the mask.
- When at the pool for swimming as an Enrichment activity.

Safe wearing and storage of Masks

Masks are a simple barrier to help prevent respiratory droplets from travelling into the air and onto other people via coughing, sneezing or talking. It protects the wearer and others, and therefore must be worn or stored safely. In order to ensure the safe wearing of mask, the following will be done;

- Visuals in child friendly language will be posted throughout the school building.
- Age appropriate lessons will be developed and taught to students as part of the routines and procedure for the first six weeks of school. Lessons will highlight key ideas such as; mask must cover nose and mouth and fit snugly, masks should have three layers, masks do not substitute for social distancing and mask with valves do not prevent respiratory droplets from travelling.
- Teachers and staff will continuously model for students, how to safely wear a mask.

In addition to the safe wearing of mask, the school will implement policies to ensure that clean masks are being used by students and staff. This will include;

- Staff and students exercising caution when removing face covering (avoid touching eyes, mouth or nose), always storing it out of reach of other students, and washing hands immediately after removing it.
- Storage of masks in clear plastic bags during nap and meal time. If mask is wet or soiled, it will be stored in a plastic bag or discarded. Masks can be stored within reach of some students, on clean surfaces or on a napkin. Surfaces will be cleaned afterwards. Students will be provided with clear resealable bags for storing masks if and when it is removed.
- Students and staff will bring multiple cloth face coverings with them, and be provided with extras. In the event that a student, staff, or guest does not have a face covering, one will be provided by the school.
- If a student or staff member tampers with the face covering of another student or staff member, it should be removed immediately and replaced with a clean one. The student and staff member must immediately wash hands or use hand sanitizer
- Student's mask will be clearly labeled to avoid confusion and swapping of masks.
- Parents and students will be encouraged to wash daily, all reusable masks and to not reuse disposable masks.

2. Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

Inability or Unwillingness to wear a Masks

In the event that a student, staff or visitor is resistant to wearing a mask or is unable to do so consistently, the following procedures will be implemented;

- Provide face shields as an alternative to the mask for very brief periods, but align that with ensuring the individual is 6 feet apart from the closest person.
- Couple the use of a mask along with face shields so that if the student briefly removes the mask, there is an additional level of protection. Encourage student to replace mask as soon as possible after.
- Implement the use of a sneeze guard on the desk of the individual, along with the 6 feet apart rule.
- Provide an alternate single use space, where the student can work but be supervised from a distance, for a short period of time, as they take a break from wearing of the mask.
- Students and staff who have a contraindication to wearing masks, will be exempted from in-person learning with medical documentation.

3. Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

Physical Distancing Procedure

The safety of our teachers, staff, students, and their families is our number one priority when offering in-person learning. All stakeholders will adhere to the following social distancing protocols;

- Students will maintain a distance of three feet of separation between each other in the classroom.
- Students will maintain six feet distance during meal times.
- Six feet distance will be maintained during physical education classes and all forms of sporting activities.
- Six feet distance will also be maintained in common areas outside the classroom.
- Teachers will maintain six feet distance between themselves and students.
- All staff and adult visitors will maintain six feet distance between themselves and others at all times during school and school related activities.
- Floor decals and arrows are used along hallways to indicate 6 feet apart distancing.
- Stairwells have been designated and labeled with directional arrows, to indicate one-way flow.

Classrooms will be reconfigured to host the maximum number of students possible with the 3 feet apart rule. Configuration will include the removal of unnecessary storage, shelves, tables and stations, to seat maximum number of students. In addition, multipurpose spaces such as the gymnasium, will be partitioned to provide additional learning spaces as needed. Other small office spaces and intervention rooms will be used as learning environments for students.

Arrival Procedures

Access to the school will be restricted to two entrances, the front lobby and the multipurpose room. . Cones on the outside will indicate six feet apart and decals on the inside will also reinforce the six feet apart as students file into

the building.

Upper grade students (1-3) will enter via the lobby while lower grades (PK-KG) will enter via the multi-purpose room.

Security personnel and other assigned staff members will monitor entrances to ensure physical distancing protocols are being observed.

Dismissal Procedures

Dismissal procedure will follow a similar pattern with upper grades students being dismissed from the gymnasium and the PK-kindergarten students being dismissed from the multi-purpose room. Physical distancing will be observed as students are assigned designated spaces as a cohort and are seated six feet from each other. Students' names are repeated via the walkie talkie radios as parents drive in around the loop, or walk up to the entrances. Students then walk out to meet their parent or guardian.

Extracurricular Activities

The school will not host any group activities or large gatherings of students such as performances, sporting events, assemblies when six feet distancing is not possible.

Extracurricular activities hosted by the After-school department, will adhere to the same guidelines as during the regular school day.

4. Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

Cohorts

Eagle Academy will implement cohort guidelines as a measure to minimize, and contain potential exposure, as well as, allowing for response to exposure, more manageable and contact tracing more effective. Cohort guidelines and expectations will be implemented in the following ways;

- Maintain classes with maximum allowed students (based on 3 feet guidelines) as a cohort. Each cohort will have a dedicated meal, recess and enrichment block daily, not allowing for mixing with other classes of students.
- Cohorts will have minimal to no interaction with other students from other cohorts, as mixing of cohorts, increase the risk of exposure.
- Within a cohort, 3 feet distancing rule will apply.
- Members of a cohort will not share resources and any form of communal property. To the extent possible, the school will make available adequate resources (electronic devices, toys, manipulatives, art supplies etc).
- In instances of shared supplies, it will be limited to use by one group at a time and cleaned between uses.
- Additional adults in the classroom will be limited to Resource teachers and Enrichment staff, who will observe distancing protocol, mask wearing and sanitizing before interacting with students within the cohort.
- The school will correlate cohorts with entry and exit points as well as coordinate the use of hallways, restrooms, playgrounds, cafeteria and other shared spaces to avoid mixing of cohorts.

Providing services within a cohort

- Service providers will push-in to provide services as needed in small groups or individually.
- Pull-out services providers will minimize the number of students mixing and will ensure that social distancing is observed and that students are wearing masks.
- When feasible, some services will be offered in the hallways outside students cohort rooms to minimize entering the classrooms and restrict the number of adults in the room.

5. Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.

Daily Hygiene

Daily hygiene practices will be taught and reinforced as measures to keep staff and students germs free and safe. Students will understand that following basic hygiene protocols will help to stop the spread of the virus or contain it.

The following measures will be undertaken;

- Visuals with child friendly language will be posted in the cafeteria, restrooms and classrooms.
- Specific lessons will be drafted and taught to students as part of our first six weeks of schools routines and procedures about the how and why of hand washing as well as coughing.
- Staff and students will model and practice these routines throughout the day.
- Touchless trash bins will be provided for discarding used tissue.

Hand Hygiene --- hand hygiene will include,

- Washing with soap and water for a minimum of 20 seconds when possible.
- Using an alcohol base (60 percent alcohol) hand sanitizer when not possible to wash with soap and water.
- Cleansing hands before eating, after eating, after using the rest room, after sneezing, coughing or blowing the nose.
- Washing after touching garbage or garbage receptacles.
- Washing before and after removing mask.
- Washing after removing gloves.
- Washing before entering and after exiting a classroom.
- Washing between activities.
- Washing after touching an item or surface frequently touched by other people (door handles, rails, tables etc.).

Respiratory Etiquette will include;

- Cover mouth and nose when coughing or sneezing.
- Use tissue and throw tissue in trash immediately after use.

- Wash your hands or use hand sanitizer every time you touch your mouth or nose.

6. Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.

The LEA has invested in an abundant supply of PPE supplies to ensure availability on an ongoing basis.

- All classrooms, office spaces, main lobbies and cafeteria are kept stocked with a sanitizing station. Each station has paper towels, hand sanitizers, disinfectant_(appropriate for use in classrooms) and gloves. These supplies are replenished on a needs basis.
- Staff have been supplied with disinfecting sprays, disposable masks and sanitizing wipes for additional needs.

7. Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.

The LEA has procured sufficient PPE supplies for staff to be able to safely meet the needs of students. Supplies are refilled as needed. Each staff member will be provided with at least 2 disposable masks, a face shield or goggles (staff choice), a reusable smock, disposable gowns on an as needed basis and a sneeze guard on their desks.

PPE supplies are purchased in bulk on a continuous basis and this enables the LEA to have a surplus at all times.

Maintain Clean and Healthy Facilities

8. Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).

General Cleaning, Disinfecting, and Sanitizing Schedule

The LEA also has a contracted agreement for deep cleaning situations of confirmed positive case or COVID-19.

	Between Uses	Throughout Day	Daily	Weekly	Monthly
Surfaces		Clean, Disinfect	Sanitize		

Bathrooms	Clean, Disinfect	Clean, Disinfect	Sanitize
Door Knobs		Disinfect	Sanitize
Playground	Clean		Clean, Disinfect Sanitize
Hallway floors			Clean, Disinfect Sanitize
Windows			Sanitize
Desks, chairs		Clean, Disinfect	Sanitize
Mats, Cots	Clean, Disinfect		Sanitize
Toys, dramatic play materials	Clean, Disinfect		Sanitize
Manipulatives	Clean, Disinfect		Sanitize
Electronic Devices	Clean		Disinfect

9. Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.

In the case of a suspected positive case during the school day, we would implement the following cleaning protocol;

- Immediate closure of the contaminated space.
- If possible, the windows of that space would be left opened for a period of time.
- Cleaning and disinfecting would commence at the end of the school day.
- Custodial staff would be required to wear a mask, gloves, disposable gown and goggles or face shield.
- In situations where the individual was in the building less than 24 hours prior, all areas and surfaces used by the individual would be cleaned and disinfected.
- In situations where the person was in the building more than 24 hours prior, cleaning would be initiated without the need to disinfect.
- In situations where the individual was in the building more than 3 days prior, no special cleaning will be required but the general routine cleaning of the building will be sufficient.

- The LEA will establish two isolation spaces. One internal isolation room and a tent with chairs for outside isolation(weather permitting). Once inside the internal isolation space, all protocols will be followed both during and after the individuals stay in the space.

10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.

The LEA has contracted with a cleaning/janitorial company to provide staff and products necessary to maintain a safe and healthy environment. The company provides works with gloves, masks, overalls and cleaning products.

In addition, the LEA employs two on staff custodians who provide additional support in cleaning and maintaining the building. Eagle custodians have been trained and provided with all necessary PPE supplies to include CDC approved chemicals safe for use in disinfecting contaminated areas within the school. The use of cleaning and disinfecting supplies are monitored by the Director of building and maintenance who has weekly checks with staff and re-orders supplies in a timely manner.

11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

All filters for the ventilation system have been upgraded to Merve 13 filters. Filters will be serviced on a quarterly basis by a contracted company. In addition, the LEA is currently undertaking a feasibility study to upgrade the HVAC system to a more efficient system.

The LEA has installed touchless water refilling stations on every floor, at each campus. Staff and students will be provided with personal reusable water bottles, which they are able to refill throughout the day, from the refilling stations.

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the LEA's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

Exclusion and Dismissal Procedures

- Staff, students or essential visitors must stay home if exhibiting any of the symptoms listed in the screening tool or if temperature is 100.4 or higher.
- Staff or student has been confirmed COVID-19 positive.
- Staff or student has been in close contact in the last 10 days with a positive individual.
- Staff or student is awaiting a COVID-19 test result or a family member is awaiting a test result.

- Staff or student travelled domestically within 10 days outside the DMV. Exception is if the individual did not attend school until tested three to five days after returning and received a negative result.
- Staff or student travelled internationally in last 10 days. Exception is that the individual waits seven days before attending school or got tested three to five days and received a negative result.
- If a staff member or student develops symptoms during the school day or within 24 hours of being in school, the school will dismiss the individual or the cohort as soon as possible and then proceed to clean and disinfect the space.
- The cohort will remain until the end of the school day if an individual has symptoms but is not confirmed to have COVID-19
- The cohort will remain until the end of a school day if an individual has been confirmed positive but was not in with the cohort on that particular day.
- If and when the suspected case is an individual, then the person will be monitored in the isolation room and family members notified to pick up as soon as possible, or be dismissed from the building immediately if it is an adult.
- If and when the suspected case was in contact with a cohort, the exposed cohort will remain in their classroom and follow the protocols while awaiting to be notification to families to pick up as soon as possible. If the notification is of a person not in the building, the cohort will remain in the building until the end of the day.

Staff and families are strongly encouraged to monitor self and screen daily, prior to arriving at the school if and when possible. ALL individuals must be screened prior to being allowed entrance into the schools.

The LEA will implement a number of different initiatives geared at minimizing the possibility of students, essential visitors or staff members being admitted into the school, who are potentially COVID positive. These procedures will include the following;

- Staff members will respond to a number of screening questions prompted by an app on their phone or other electronic device. If any response is a “yes”, the staff member is asked to notify the administrator and not enter the building, monitor self and follow up with health care provider. A notification from the app is also sent to the administrator.
- Each entrance is equipped with an infrared thermometer as well as hand held, non-contact thermometers. All persons will have their temperature checked at the entrance and readings of 100.4 and above, will not be allowed to enter.
- Parents will be encouraged to screen students at home and check temperature at home within two hours of arrival at school. The results will be shared with arrival monitors while dropping off students at school. Students will be kept at home if their temperature reads 100.4 or higher, or if they are exhibiting symptoms listed on the screener. Screening at home helps to minimize risk to screeners and avoid delays in being admitted into the building.
- Students and visitors will be screened at each entrance of the school unless evidence of pre-screening is provided. If a visitor or student responds with a ‘yes’ to any screening question, the individual will not be allowed to enter. The following questions will be **ASKED**;
 - Have you felt like you had a fever in the past day?
 - Do you have a new or worsening cough today?
 - Do you have any of these symptoms today?

- Shortness of Breath or difficulty breathing
- Fatigue
- Muscle or Body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Students, parents and staff will be **ASKED**;
 - Have you been exposed to/come in close contact with someone who has COVID-19?
- School staff will **LOOK**, visually inspect each student, and staff member for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue or extreme fussiness.
- Any individual meeting a “**Yes**” for any of the above criteria, **ASK, ASK, LOOK**, screening, will not be allowed entry into the school and will be instructed to call their health care provider for next steps.

Any student, staff member, or essential visitor with any of the above symptoms will not be admitted into the building. In addition, individuals who have been in close contact with a confirmed COVID case or has been diagnosed with COVID-19 , will not be allowed to enter.

Return Criteria

Eagle Academy PCS will adhere to the guidelines as governed by OSSE and the CDC, regarding safe return to school, applicable to staff and students

13. Provide the LEA's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

Points

The LEA has appointed each Principal, the Coordinator of the Special Education department and the Vice-Principal of Extended Learning as the point of contact at each campus. These administrators are tasked with

ensuring that there is clear and precise communication with the necessary parties and that the process is efficient. Each POC will follow the guidelines below.

- Ensure that the school has contact information for all partners and service providers who work in or visit the school continuously.
- Be available to receive information from staff and families relating to conformed cases of COVID-19
- Notifying DC Health and OSSE of confirmed cases of COVID-19
- Notifying families and staff who may have been in close contact with confirmed case of COVID-19.
- Promptly reporting to DC Health and OSSE, as well as completing all necessary documentation.
- Reporting on the same day the case is reported to the school and submitting the online form.
- Notifying DC Health once we have confirmation of a positive COVID-19 case whether from a staff or from a parent regarding a student, and the individual was on the school grounds or participated in school related activities within their infectious period(two days before symptoms or positive test date for asymptomatic individuals).

Pre-Existing Conditions

Students or staff with pre-existing health conditions that present with specific COVID-19 – like symptoms will not be excluded from entering the school building on the basis of those specific symptoms providing that their healthcare provider has given written or verbal documentation that those specific symptoms are determined to not be due to COVID-19.

- If excluded, students/parents/guardians, staff and visitors should call their healthcare provider for further directions.

14. Provide the LEA's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.

The LEA will be very proactive and have systems in place which will support the work of those reporting to DC Health and families. These will include;

- The primary point of contact will make available to DC Health, via their link, the names and addresses of all persons with whom a confirmed case was in contact.
- In order to maintain accurate and efficient records, allow for speedy reporting and tracing, cohort rosters and with room numbers will be kept in a binder at the front office as well as electronic copies to key personnel such as Administrative Assistants, head security, attendance officers, Principals and Vice-Principal.
- All physical screening forms will be filed according to home room teacher's name.
- Administrators will track and note screening information of individuals provided through the app.

15. Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.

The LEA via its HR department, has provided pre-drafted letter templates to all the heads of departments and POC, specific to all stakeholders and scenario specific. The point of contact will update the appropriate letter with date and time notification of confirmed case was received. In addition, quarantine guideline information is embedded, date and time for the sanitizing or the cleaning protocol is also included. Letters are emailed to the specific groups accordingly.

In addition, a more general letter of awareness is emailed to the staff and families in general, so as to provide information, and opportunities to ask questions and share concerns. This is in an effort to be transparent with families and to build their trust in knowing that the LEA does everything possible to maintain safety.

The LEA will send robo messages drafted to contain the essential information based on the scenarios presented at the campus.

COVID-19 Testing and Vaccines

16. If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

The LEA has been participating in the asymptomatic testing program offered by the DC Health where optional asymptomatic testing opportunities were provided to staff weekly. The LEA will continue with the program.

Testing opportunities will not be extended to students and families.

17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

The LEA believes in the power of being vaccinated and will ensure to motivate our community to get vaccinated. A number of activities have been initiated and will continue. These include;

- Sharing literature with families, promoting the need and benefits of being vaccinated.
- "I got my shot" videos posted on our social media platforms to show support and encourage families.
- A series of Town Hall meetings with staff and will then include parents, will be facilitated by one of our mental health specialist through the the Black Coalition Against Covid steering committee.

Students with Disabilities

18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

The LEA will carefully consider students the needs of students within the school community who have a disability. Every effort will be made to provide continuous services and equal education opportunities in the least

restrictive environments. Goals and objectives in students IEPs and 504 plans will be honored.

- Resource teachers and service providers will push into classrooms and provide services for students, while maintaining social distancing and wearing masks.
- Students will be allowed minimal co-mixing as needed to ensure that their services are being provided. Social distancing will be observed and masks or shields worn.
- Stations along the hallway will be established allowing for students to receive services in more open spaces.
- Related service providers will be encouraged to utilize outdoor tents as safer environment within which to provide services to students with disabilities.

Training, Technical Assistance, and Monitoring

19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

The LEA will dedicate time to educate all stakeholders regarding the health and safety plans, afford stakeholders opportunities to ask questions and clarify any misconceptions.

This will be achieved through the following;

- Sessions during Pre-Service during to train staff and other stakeholders on its health and safety procedures.
- Ongoing Town Hall meetings monthly to review and implementation and make adjustments.
- Training during Parent and student Orientation for families, scheduled by grade levels.
- Quarterly Town Hall meetings with families.

Topics to be included are;

- Vaccination
- Hands and Respiratory Etiquette
- Masks wearing
- COVID-19 symptoms and testing
- Reporting Protocol
- Exclusion and Return Protocol
- Cohorts

- Travel Protocols

Training sessions will be facilitated by a team to include, School nurse, Associate of the Black Coalition Against COVID, Early Childhood consultant, the HR department and Director of Education.

20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.

- Implementation of the Health and Safety protocols will be monitored by the administrators every morning during the arrival and dismissal time.
- Once weekly, the Director of Education will monitor safety protocols at each campus through observations of protocols in action, as well as through conversations and check-ins.
- Reviewing protocols with administrators during by-weekly meetings.
- Professional support will be explored during implementation; walkthroughs and feedback from consultants provided by PCSB (if still available).
- Grade level by-weekly meetings with teachers to gather feedback regarding what is working well and what is not.

21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

The LEAs health and safety policies are crucial elements in the fight against COVID-19. As a result of its importance, the following measures will be enacted;

- The parent and Student Handbook will include a section briefly outlining the health and safety guidelines.
- Specific emphasis and time will be allotted during orientation, to update parents and allow for clarification.
- Bulletins will be posted on the school's website.
- Where applicable, charts and other visuals will be posted at key points of the building (office, main lobby), with core reminders.