

SY 2021-22 LEA Health and Safety Plans

LEA Name: DC Bilingual PCS

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LEA Type: Elementary

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Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the LEA's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

To ensure all students, staff, and visitors, including those who are fully vaccinated, wear a non-medical face covering or mask while on school grounds, buses, and at school-related activities, we have developed the following Policy. To ensure easy compliance with this policy, any member of our community who arrives without a face covering, loses or damages their face covering while attending a school activity will be provided a new one. The school will keep a supply of PPE, including masks, until such time as face coverings are no longer required at schools and the school administration reconsiders the policy.

All school staff will wear cloth or surgical face coverings at all times when in the building, and when outside of the building when in close proximity to students and families. If an adult has a medical condition that prevents them from wearing a face covering, they must have documentation on file from a medical provider that they are not able to do so. We will work with all staff during onboarding to ensure that accommodations are met. Otherwise that individual should not participate in in-person school activities.

Students and families must wear cloth face coverings during arrival, dismissal, and at all times while in the school building. █

Instances when face coverings need to be worn:

- Students should wear face coverings as feasible, and most importantly when physical distancing is difficult (e.g., hallways, restrooms) and on their travel to and from the school if using public transportation.
- While visitors to the school should be strictly limited, should a visitor need to enter they should wear a face covering on the school grounds and inside the school buildings at all times.

Instances when face coverings may not need to be worn:

- By anyone who has trouble breathing, or anyone unconscious or unable to remove the mask without assistance.
- By children during naptime.
- When actively drinking or eating a meal, provided 6 feet of distance can be maintained.
- When speaking to or translating for a deaf or hard of hearing person

Ensuring the safe use of clean face coverings:

- Students and staff will bring multiple clean face coverings with them. In the event that a student, staff, or guest does not have a face covering, one will be provided by the school.
- Staff and students will exercise caution when removing the covering, always storing it out of reach of other students, and wash hands immediately after removing it.
- If a student or staff member tampers with the face covering of another student or staff member, it should be removed immediately and replaced with a clean one.
- Students and families will be encouraged to label students' face masks with names or initials.
- The school will maintain a large stock of masks with two to three layers of tightly woven fabric.
- Training will be provided to all staff members prior to the start of school demonstrating proper mask materials, usage, and fit. Teachers will be able to correct students' improper mask wearing and provide new masks that adhere to OSSE guidance if necessary.

2. Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

For students who refuse to wear a face covering at all times, the following procedure will be followed: If a student participating in in-person activities is unable to wear a face mask throughout the day, mask breaks are acceptable at times in which physical (social) distance can be maintained (e.g., when outside) or during snacks or meals. Staff will work with the families and students to practice wearing a mask safely and consistently. Staff will also work with any other students struggling to maintain the mask mandate in order to ensure continuation of education.

Visitors who are unwilling to wear masks will not be allowed onto the premises. The Covid Coordinator will talk to any staff who are unwilling to wear masks to explain the reason for the mandate as well as how it is a requirement by the D.C. Health Guidelines.

3. Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

The safety of our teachers, staff, students, and their families is our number one priority when offering on-site learning.

- Students in a unique cohort will maintain a minimum of three feet distance between each other during classroom instruction. During eating and drinking times or when mixing with other student cohorts, students will maintain six feet of social distancing.
- During physical education and athletics, students will keep six feet of distance, even if within the same cohort.
- All extracurricular activities that mix cohorts will ensure six feet of distance between students and faculty, as well as in all common areas, such as hallways and the bistro.
- Adult staff and faculty will maintain six feet of distance between each other and students at all times.

- The school will not hold in-person assemblies until the guidance allows for this.

During all phases, the school will limit non-essential visitors.

DC Bilingual has worked with architects to identify all appropriate adult and student access points. These include appropriately spaced school entry points, indoor learning spaces, outdoor learning areas, hallway traffic flow and bathroom usage areas.

The daily case and positivity rates of COVID-19 in DC will be monitored. If the community spread becomes substantial, social distancing guidelines will be adjusted as necessary.

4. Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

The school will take measures in its scheduling and planning to achieve the following grouping practices:

- Students must remain with their cohort group as often as possible.
- Student cohorts will be composed of students in the same class, in heterogeneous groupings of maximum 11 students with one or two educators per group.
- Bathroom breaks will be scheduled for each cohort separately to maximize cleaning in between groups whenever possible.
- If cohorts mix for eating in the bistro or morning/after care, they will be in large spaces that allow for increased social distancing.
- Teachers will have to call nurse for any sick child & not send them down
- Will create department specific staffing rotations/schedules to minimize cross contamination between cohort groups & accommodate space limitations
- Designated outdoor learning spaces for all classrooms

Cohorts will be by school class (ex. First grade class 1A is one cohort). This will allow for the fewest number of students exposed and quarantining in the event of a positive case. All spaces that include students from multiple cohorts will be spaced and sections to allow for this.

Enhanced Building Procedures

- All communal spaces will have seating spaced to a minimum of six feet and have maximum ventilation through hvac upgrades and opening windows and doors when possible.
- The teacher's Lounge will have a schedule for use to minimize gathering and overlap.
- Meals will take place in the bistro, using a staggered schedule so that students can adhere to social distancing.
- Social distance markers along hallways & signage around building to enforce proper mask use & hygiene/hand washing guidelines

- Designated isolation room for anyone (staff/students) showing a COVID-19 sign or symptom.
- Parents, outside visitors, guests, or external facilities reservations will be limited to essential visitors only.
- Fire drills on hold till 9/1/20, may need modification to multiple drills in one day or different groups/day in the same week (awaiting more guidance)

5. Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.

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Our policy for Handwashing and Respiratory Etiquette is here. As stated in the policy, the school will reinforce frequent, proper handwashing strategies by staff and students with soap for at least 20 seconds. We will also include hand sanitizer that contains at least 60 percent alcohol throughout the school and in the bathrooms (see next question). We will have all students and staff have the opportunity to wash hands, either with soap and water for at least 20 seconds or, if not readily available or would compromise cohort isolation practices, hand sanitizer with 60% alcohol at the following times:

- Before and after eating;
- Before and after group activities or student centers;
- After going to the bathroom;
- After removing gloves;
- After blowing noses, coughing, or sneezing.

Sanitization stations will be set up outside of all large common spaces, such as the gym, bistro, entrances, and exits, as well as in classrooms.

The sharing of materials between students will be limited as much as possible. Classrooms will be arranged such that students have access to their own electronic devices, books, and learning aids. Any shared supplies or equipment will be cleaned between uses.

6. Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.

We are planning on having hand sanitizer, tissues in all bathrooms, classrooms, and common areas and will do weekly supply checks. We will also seek to have soap through hands-free dispensers and paper towels in every bathroom. These will be checked on a nightly basis by our custodial staff.

7. Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as

relevant and necessary.

Face coverings will be available and required for the use of every student, parent and staff member looking to enter the building or spend time in the outdoor areas of the school.

Completed PPE Purchases Made by the School

Hand held no contact thermometers

N95 masks

See through masks (4/staff)

Face shields (1/staff)

Face shields (1/student in PK-K)

Washable Level 2 Isolation gowns

Dividers

Disposable masks

Child cloth masks

Adult cloth masks (1/staff)

Hand sanitizer gel (refills/gallon)

Hand sanitizer (for classroom, 16oz bottles)

Hand sanitizer (wall mounted at all classrooms & reception)

Nitrile Gloves - health screenings/isolation room

Free standing hand sanitizer dispensers (at all building entrances)

Room filtration system for isolation room

Easily to clean chairs for isolation room

Additional Supplies to be purchased ahead of in-person instruction:

Drinking fountain covers

6ft markers/flags/stones to line up outside

Tents for outdoor health screening areas

Dividers in reception, charter office, any shared office spaces, bathroom sinks

Clorox disinfecting wipes for classrooms (at least 4/classroom - 23 total)

Regular use gloves for operations staff

Multi colored bracelets for daily health screenings

Wall thermometers

PPE for sanitation staff will be kept in the school's nursing suite. The isolation room closet will have a stock of PPE for staff who will be within close contact with individuals suspected of having COVID-19 or found to have symptoms.

Maintain Clean and Healthy Facilities

8. Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).

1.

		Throughout the day	Daily	Weekly	Monthly
Classroom	Floors of classrooms			X	
	Student desks, chairs		X		
	Teacher desks, chair		X		
	Walls and white boards			X	
	Manipulatives, text books, etc.		X		

	Cots			X	
	Pens, pencils, white board markers, crayons, markers		X		
Hallway/Stairs	Fixtures (switches, knobs, buttons)		X		
	Railings		X		
	Lockers		X		
	Floors of hallways			X	
Office and Common Area	Pens, pencils		X		
	Fixtures (switches, knobs, buttons)		X		
	Chairs		X		
	Copiers, etc.		X		
Bathrooms	surfaces	X			
	floor			X	
	Fixtures, handles, switches, faucets	X			
Outdoor Space	Playground	X			

	Balls, toys	X			
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The floor of classrooms in which students sit on the floor will be cleaned daily.

Cots will be assigned to individual students. If at any point they must be shared, they will be cleaned in between use.

9. Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.

We will be following OSSE's guidance on how to disinfect and clean when a member of our community either develops symptoms of COVID-19 while in school or tests positive. The protocols include:

- Vacating the room of the COVID-19 case for as long as possible,
- Performing deep cleaning and disinfection of the room and any other spaces where the individual was during the days leading up to the positive test or symptoms,
- Staff responsible for cleaning and disinfection will wear all PPE as required by OSSE.
- If more than three days has passed since the sick individual was in the building, staff will continue with routine disinfection procedures.

10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.

We will run our supply inventory to ensure that we have appropriate disinfection supplies. Our cleaning is done by a vendor and our agreement with a vendor confirms that they will wear gloves while cleaning and disinfecting spaces throughout the building. They are also responsible for ensuring sufficient disinfection and cleaning supplies. Furthermore, we may conduct random checks.

Disinfecting staff will also wear face masks and gowns or other gear that covers their clothing. When needed, the staff will also have access to eye protection such as goggles or face shields. Inventory of frequently used PPE, such as masks and gloves will be checked weekly to maintain stock. Inventory of PPE used less often, but still necessary, such as goggles, will be checked monthly.

During the training period, staff will be made aware of the PPE requirements for each position and

circumstances; and the implementation of of this plan will be monitored by the Covid Coordinator.

11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

The school will verify that ventilation systems operate properly, including inspecting and routinely replacing HVAC filters and checking that all HVAC system components and exhaust fans are operable with sufficient time prior to the start of the year to get them replaced or repaired if necessary.

The school will increase the circulation of outdoor air as much as possible by opening windows and doors whenever possible. The safety of opening windows and doors will be assessed by the staff and covid coordinator, considering the risks to students and staff. The ventilation systems have undergone upgrades, including the addition of a filtration system in the isolation room. And all equipment will continue to be monitored for improvements in order to increase air ventilation as much as possible, using recommendations from the CDC and other resources.

Any water systems with stagnant water from the summer months will be flushed out and replaced with fresh water to minimize the risk of diseases. The frequency for flushing will be assessed by monitoring the EPA regulations.

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the LEA's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

Exclusion Criteria	
	A student, staff member, or essential visitor must stay home and will not be allowed entry to DCB if they have any of the following:
Symptomatic within 24 hours before arrival at the	Any of the following symptoms:

school building	<ul style="list-style-type: none"> • Fever (100+ degrees Fahrenheit) or chills • Cough • Congestion or runny nose • Sore throat • Shortness of breath or difficulty breathing • Diarrhea • Nausea or vomiting • Fatigue • Headache • Muscle or body aches • New loss of taste or smell • Otherwise feeling unwell
Confirmed COVID-19	Tested positive for COVID-19 in the last 10 days
Close contact with a confirmed COVID-19 case	<p>Have been in close contact within the last 10 days with an individual who tested positive for COVID-19.</p> <p>For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from two days before illness onset (or, for asymptomatic patients, two days prior to positive specimen collection) until the time the patient is isolated. Please note, the definition of “close contact” does not include all other individuals on the same floor or in the same building as a positive individual, unless they also meet either criteria.</p> <p>If you reside with a person who was confirmed positive with COVID-19 (even if they have their own room), this would be considered having close contact. DC Health strongly recommends that individuals who live or work with someone at higher-risk for COVID-19 quarantine for 14 days.</p>
Awaiting Test Results	<ol style="list-style-type: none"> 1. You are waiting for COVID-19 test results 2. You have been in close contact with someone who is awaiting COVID-19 test results
Travel Outside of DMV	<p>Traveled in the last 14 days outside of the DMV (DC, MD, VA) and have not done the following:</p> <ol style="list-style-type: none"> 1. received a negative COVID-19 PCR test for at least 3-5 days after returning from the travel 2. quarantined for 10 days to monitor and confirm no symptoms

Dismissal Plan

	DCB will follow the plans below for dismissal of any individual identified with potential COVID exposure:
Students	<ol style="list-style-type: none"> 1. Immediately isolate the student from other students 2. Identify a staff member to accompany the isolated student to the isolation area and supervise the student while awaiting pickup. 3. The staff member(s) briefly responding to the sick student in the classroom, accompanying the student to the isolation area, and supervising the student in the isolation area will comply with PPE requirements 4. DCB will be participating in DC Health’s School Health Services Program so the student may be tested for COVID-19 while in the isolation area, provided that they have a testing consent form on file. 5. Notify the student’s parent/guardian of the symptoms and that the student needs to be picked up as soon as possible. 6. DCB will instruct the parent/guardian to seek healthcare provider guidance. 7. DCB will immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact.
Staff & Essential Visitors	<ol style="list-style-type: none"> 1. Send the staff member or essential visitor home immediately, or isolate until it is safe to go home. 2. Instruct the staff member or essential visitor to seek healthcare provider guidance. 3. Follow cleaning and disinfecting procedures for any area, toys, and equipment with which the staff member or essential visitor was in contact.

Sick Staff Member Protocol	
Arrival	<ul style="list-style-type: none"> • All staff are required to complete the daily health screening 2 hours prior to reporting for work. • Staff members experiencing any COVID symptoms or who answer “yes” to any question in the daily health screening should not come to work and will not be allowed to enter the building. • Staff must notify their supervisor by 6:30am if they cannot report to work and immediately consult their doctor.
If a staff member develops symptoms at school	<ul style="list-style-type: none"> • Staff members experiencing symptoms of COVID should leave school immediately. • If they need to wait for a ride, they should wait outside (weather permitting) or in the designated isolation room(s). • Administrator on duty will determine what cleaning/isolation/notifications need to occur based on the situation.

Determine Next Steps	COVID symptoms	<ul style="list-style-type: none"> • Communicate COVID symptoms to COVID POC & direct supervisor • School Leader on site sends staff member home immediately
	Non-COVID symptoms	<ul style="list-style-type: none"> • Determine if staff member is well enough to return to classroom • Communicate update to School Leader on site
Care <i>if unable to go home immediately</i>	<ul style="list-style-type: none"> • Provide general care to sick staff member if they are unable to leave immediately 	
Post Send- Home	<ul style="list-style-type: none"> • Perform hand hygiene, remove and replace all PPE- take off gloves inside out, throw gloves away, replace mask, remove and replace gown, and remove face shield • Sanitize any surfaces the sick staff member touched, and all surfaces within 6 feet 	
Return to Building	<ul style="list-style-type: none"> • Communicate with COVID POC regarding return to school expectations • DCB follows OSSE's guidance in determining return to school criteria 	

13. Provide the LEA's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

Our COVID-19 point of contact is Regina Woolridge--Covid Coordinator. Our choice is to have someone who will be in regular contact with families, staff, contractors, and vendors and report positive cases of COVID-19 to DC Health.

Our reporting plan of applicable positive COVID-19 cases in a student, staff member, or essential visitor to DC Health will include both how staff, families, and vendors know to contact us when a member of our community has a positive test result. The COVID-19 POC will be able to receive calls and emails throughout the day and into the evening hours. The COVID-19 POC may also proactively reach out to families of students, staff, and visitors who had symptoms or have been absent to inquire. All confirmed reports will be

shared with DC Health in a means that is requested by them.

Ensuring that all staff and students learn as often on-site as possible, excluding students and staff with similar symptoms but no underlying case must be avoided. To this end, our COVID-19 POC may review all of our daily screening questions to ensure that students or staff with preexisting symptoms have not been exposed. In some cases, the COVID-19 POC may seek the counsel of a healthcare provider.

14. Provide the LEA's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.

We will use OSSE's daily screening form or similar form, such as the Bloomz app and, per the form's guidance, we will "Records of screenings are strongly recommended to be stored for 30 days in order to support DC Health with contact tracing efforts should a positive COVID-19 incident occur within the facility."

Our COVID-19 POC will report all positive cases and contact with positive cases to DC Health, as described in Section N. of the Updated Final DC Health Guidance from OSSE (p 28-29). The COVID-19 POC will contact DC Health if a staff member, essential visitor, or student notifies the school that they (or their student) tested positive for COVID-19 if the individual was on school grounds or participated in school activities during their infectious period. Immediately upon learning of the positive case, the COVID-19 POC will notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website using the Non-Healthcare Facility COVID-19 Consult Form.

15. Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.

The school has a Communication with Families and Staff Protocol in place to protect the privacy of the individuals while alerting families and staff to mitigate spread. Specifically, the protocol requires that the COVID-19 POC notify either the entire school or the impacted individuals within the cohort of the positive case. The COVID-19 POC will work closely with DC Health to determine whether the students and staff within the infected person's cohort may stay at school or be sent home and for how long. The COVID-19 POC will update impacted families and staff on how to participate in off-site learning until it is safe to return to on-site learning.

Our LEA will comply with all OSSE related guidance in planning for responding to confirmed or suspected COVID-19 cases. We will comply with the requirement to not admit or to dismiss any student, staff member or visitor who has COVID-19 symptoms or otherwise meets criteria for exclusion, per OSSE's guidance. Individuals will be allowed to be excluded from the quarantine policy provided they can show documentation signed by a physician of a medical condition that causes said symptom. This will not exclude them from quarantining on the basis of other COVID-19 symptoms not explained by their condition. The Covid Coordinator will keep track of students and staff with conditions and determine their eligibility for exemption.

Our LEA also commits to dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting by calling the family of the individual that tested positive or exposed to confirm the case, calling the families of the rest of the cohort if they qualify as contacts per CDC guidelines. The positive-case student will be moved to the isolation room until such time as they can be picked up by a parent or guardian. The school will be made aware of the existence of a positive case, without any identifying information of the student or cohort.

The Covid Coordinator (POC) will contact each family within the cohort by phone to alert them that a member of the cohort has tested positive for COVID-19. The identity of the student will not be told to any of the other families. They will be notified of the quarantine procedures for close-contacts. The POC will check on their health status, ensure they have the means to quarantine, and call to check on them periodically.

To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires as indicated on student/Family Home Language Surveys. All communication materials will be available in every language spoken by families as recorded during student admission, including emails and newsletters. Meetings with parents and staff will be held in both English and Spanish to accommodate for language differences.

COVID-19 Testing and Vaccines

16. If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

The school has the following COVID-19 Testing Protocol. In the advent that the school determines to test students, they will follow the safety guidelines outlined in Appendix B. PPE Best Practices for School Staff when a school staff member is administering a COVID-19 test. This includes staying, when possible 6 feet distance from the individual, wearing a N95 mask (with access to Respirator Fit Testing program), eye protection (face shield or goggles), gown/coverall, and gloves. The school will follow its protocol, outlined in question 14, to notify DC Health and to follow DC Health reporting requirements.

17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

Our LEA is supporting eligible students and staff to get vaccinated by having educational materials that will be provided to teach staff and families about vaccination efficacy and safety. Should vaccinations be required for staff, meetings will be held with the Covid Coordinator to answer questions about the vaccine and explain the decision to require them, as well as address concerns. There will also be information shared about the nearby locations that staff and families can acquire the vaccine.

Students with Disabilities

18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

DC Bilingual will ensure that appropriate accommodations are offered to SWDs with respect to its health and safety policies and procedures by taking the following steps: Related service providers will be supplied with additional PPE and the facilities to meet with students at 6 feet of distance when mixing students from different learning cohorts; students will be offered mask breaks if needed; and students who are unable to wear masks due to their disability will not be required to do so (although no student had this need when in-person learning resumed in spring 2021).

The plan centers on equity, ensuring that all students, including students who are at risk, per the city’s definition, English learners, and/or with disabilities, are able to access all learning opportunities without further compromising their health and social-emotional well-being.

Training, Technical Assistance, and Monitoring

19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

Audience (e.g. teachers, staff, front office staff, administration, COVID-19 POC)	Topic	Trainer/ TA provider	Date Range (if available) (e.g. summer, August 8-15)
Teachers	Social Distancing	Regina Woolridge	August 8-13
Staff	Screening /Symptom policy	Regina Woolridge	August 8-13
Staff (+Sanitation Team)	Cleaning and Sanitation	Regina Woolridge	August 8-13

20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.

The implementation of these plans will be monitored regularly—aiming for every two weeks—by the Covid Coordinator. If certain plans are not being implemented, the coordinator will assess if the plans are recommendations or requirements according to the DC guidelines, the sustainability of the plan, and the challenges to adhering to it. Any adjustments to the plan will be in accordance with the DC guidelines and communicated to the relevant staff.

21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

Families will be made aware of all updated COVID-19 policies by one month prior to the start of school (date) to allow for preparations, adjustments to travel plans, or acquiring materials (eg. face coverings). Staff will be trained either in-person or online in the policies and procedures in the weeks leading up to the start of school and updated periodically via emails from the Covid Coordinator. These trainings will be held in english and spanish to accommodate the languages of the staff.

Visitors will be made aware of health and safety policies via signage at all entry points, as well as information in weekly newsletters for any visitors who have access to such communication. The website will be updated as policies change if allowed by the D.C. health guidelines.

DC Bilingual will share its [COVID Policy Handbook](#) with all families to ensure our entire community is aware of the current policies and procedures in place. In order to reach the most families, DC Bilingual will use several communications channels to share this information: weekly email newsletter, Bloomz app, automated calls and text, and when necessary direct one-on-one calls. The COVID Policy Handbook will be available on the DC Bilingual website for anyone to reference at their convenience. As changes to the policies come up, we will communicate them with families within 24 hours via the aforementioned tools. All communication from DC Bilingual is bilingual, Spanish and English.