

SY 2021-22 LEA Health and Safety Plans

LEA Name: Cesar Chavez PCS for Public Policy

LEA Contact: Kourtney Miller

LEA Type: Middle School;High School

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Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the LEA's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

To ensure all students, staff, and visitors, including those who are fully vaccinated, wear a non-medical face covering or mask while on school grounds, buses, and at school-related activities, we have developed the following [Policy](#). To ensure compliance with this policy, any member of our community who arrives without a face covering, loses or damages their face covering while attending a school activity will be provided a new one. The school will keep a supply of PPE, including masks, until such time as face coverings are no longer required at schools.

Signage will be displayed in every classroom and throughout common spaces to enforce mask requirements as well as the proper way to wear a mask.

2. Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

The following procedures will be followed for each stakeholder group when it comes to mask wearing:

Students:

- Students will not be excluded from the learning environment or disciplined for not adhering to the mask requirements. If a scholar refuses or struggles to wear a mask, staff will engage the student in a conversation reinforcing the mask expectation. Staff may take the some or all of following actions during this conversation:
 - **Provide Time** - provide a few minutes for the scholar to take a break from their mask in a separate location; schedule mask breaks for the student as appropriate.
 - **Provide Space** - provide the opportunity for a separate space for a short period of time
 - **Provide Choice** - provide a different type of mask
- After engaging students in a conversation, further steps may be taken including family communication, a conversation with a mental-health professional to assist with problem solving, or other steps deemed appropriate.
- Removal from the educational setting due to refusal to wear a mask will be the last resort.

Staff:

- Staff who refuse to comply with the mask mandate will be encouraged to engage in a dialogue with Human Resources regarding their refusal to wear a mask.
- Staff will not be allowed to be scholar facing if they do not wear a mask and progressive discipline may be applied as needed.

- If a reasonable accommodation is requested, HR and the employee will engage in an interactive dialogue to determine next steps.
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Visitors:

- Visitors will not be allowed past the entryway vestibule without a mask on. Those who refuse to wear a mask will not be allowed to enter the premises.
- If a visitor gains admittance to the building and then refuses to keep their mask on during their time in the building, rationale for mask wearing will be shared with the individual and they will be required to once again place their mask on their face.
- If the visitor refuses to comply, they will be escorted from the premises by security.

3. Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

Each classroom will be organized to support students seated and standing at least 3 feet apart from one another (head to head). Teachers will stay at least 6 feet from students and each other. We are encouraging all staff and eligible students to get vaccinated, and will require masks. The school will not hold in-person assemblies until guidance allows for this. During activities such as PE, recess, and during arrival and dismissal, the school will continue to have signage reminding students and staff to stand at the appropriate social distance for their age, which is currently 6 feet for all.

To promote physical distancing, our LEA is implementing the following policies and procedures:

- Student desk will be placed 3 feet apart, all facing the same direction in each classroom. Teacher desk will also be placed facing the same direction as student desks. Excess furniture will be removed from all classrooms to ensure that the maximum space is available in each classroom.
- During meals, entry and exit, scholars will be required to stand or sit 6 feet apart. Large student gatherings will be discontinued
- Morning Entry
 - Middle school and high school scholars will arrive at different locations and have staggered entry and transition times
 - Scholars will be required to wear a mask and complete a health and safety questionnaire around symptoms and/or exposure to COVID-19.
 - Scholars will remain spaced apart in accordance with DC Health/CDC Guidelines
 - Morning entry shifts will be staffed by different departments each week
- Exit Procedures
 - Middle and high school scholars will be dismissed at staggered times
 - All scholars will move in a single direction to exit out of the building
- Extracurricular activities will take place in either the cafeteria/gym/multipurpose/library spaces in order to provide the largest amount of room available

- Scholars will adhere to social distancing guidelines in accordance with DC Health/CDC Guidelines

4. Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

- **Middle School & Ninth Grade** scholars will travel with their cohort throughout the school day in addition to eating in the cafeteria or the exterior tents as a cohort while seated 6 feet apart.
- **Tenth - Twelfth Grade** scholars will not be cohorted due to the complexity of HS scheduling. To aid with contact tracing if necessary, scholars in these grades will be required to eat lunch with the scholars in the class directly preceding lunch as much as possible.
- **Physical Space:** We will use separate entrances for high school and middle school scholars, bathrooms will be assigned by floor, movement will be coordinated and directed by hallways support staff
- **Scheduling:** Start and end times have staggered for subgroups and additional lunch periods have been added to create smaller groups. Multiple transition times have also been removed.
- **Staffing:** The majority of staff are assigned to specific grade-levels which limits the interactions across multiple grade-levels. Dedicated aides serve one scholar (no more than 2) and work in the same physical spaces as their assigned scholar.

Our LEA will require all scholars and staff to wear CDC-approved masks/facial coverings. Our LEA will adhere to the 3' social distancing guidance within classrooms and therefore limit the spread by arranging our furniture in a way that is at least 3 feet apart facing the same direction.

During times when masks are not worn by scholars, scholars will remain 6 feet or more apart. We will use the following areas during these times:

- Gym
- PE Room
- Outdoor assigned spaces
- Lunchrooms

5. Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.

It is the policy of CCPCS that all students, staff and essential visitors (including contractors) practice frequent handwashing with soap and water for at least 20 seconds when possible, and when not, the use of an alcohol-based hand sanitizer that contains at least 60% alcohol.

Students, staff and visitors are highly encouraged to use hand-sanitizer upon entry to the building and to use hand sanitizer or to wash their hands frequently throughout the day including at these key times:

- before and after eating food;
- before and after group activities;
- after going to the bathroom;
- before and after putting on, touching, or removing face masks or touching your face;
- after removing gloves;
- after blowing one's nose, coughing or sneezing;
- after utilizing shared equipment in a classroom (this will be minimized whenever possible);
- after Physical Education class

All staff and students are encouraged to cover coughs and sneezes with a tissue when not wearing a mask. Used tissues

should be thrown in the trash and hands washed immediately with soap and water for 20 seconds or cleaned with hand sanitizer.

6. Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.

There will be hands-free sanitizing stations throughout the building in common areas. All classrooms and offices will have hand sanitizer, tissues, disinfecting wipes and any other materials needed for hygiene. All soap dispensers, faucets and paper towel dispensers in the restrooms are hands free. Classroom and office supplies will be able to be restocked on a weekly basis and bathroom supplies and common area hand sanitizers will be checked on a nightly basis by our custodial staff.

7. Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.

Our PPE Policy can be found [here](#). Our PPE is kept for distribution in the Main Office and in the Nurse Suite to be distributed by the Office Manager and the School Nurse. Each staff member will receive a supply of gloves and masks at the beginning of the school year and can be restocked weekly as needed. The custodial staff and kitchen staff will also have their own cache of supplies.

Maintain Clean and Healthy Facilities

8. Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).

	Area	Throughout Day	Daily	Weekly	Monthly
Classroom	Floors of classrooms		x		
	Student desks, chairs		x		
	Teacher desks, chair		x		
	Walls and white boards			x	
	Manipulatives, text books, etc.		x		
	Pens, pencils, white	x			

	board markers, crayons, markers				
	Chromebooks	x			
Hallway/Stairs	Fixtures (switches, knobs, buttons)		x		
	Railings		x		
	Lockers				x
	Floors of hallways		x		
Office and Common Area	Pens, pencils		x		
	Fixtures (switches, knobs, buttons)		x		
	Chairs		x		
	Copiers, etc.	x			
Bathrooms	surfaces	x			
	floor		x		
	Fixtures, handles, switches, faucets	x			
Gym/PE Equipment	Weight Room Equipment	x			
	PE Equipment	x			

9. Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.

We will follow OSSE's guidance on how to disinfect and clean when a member of our community either develops symptoms of COVID-19 while in school or tests positive. The protocols include:

- If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 **during the school day or within 24 hours of being in the building**, custodial staff will clean and disinfect the area(s) where they have been.
 - The areas where the sick individual were will be closed.
 - If a COVID-19 case is confirmed during the day AND the COVID-19 positive individual is in the facility, then the cohort should be dismissed and the room vacated as soon as possible.
 - The cohort to remain in the room until the end of the day in the following circumstances:
 - If an individual has symptoms but is not confirmed to have COVID-19; or
 - If a COVID-19 case is confirmed and the COVID-19 positive individual has not been in the facility that day.
 - Staff supporting, accompanying, or cleaning up after a sick student or staff member will adhere to PPE best practices as articulated in the school's policy [here](#).
 - Once the room is vacated, the custodial staff will wait as long as possible before entering the room to clean and disinfect (4 hours minimum). A deep clean and disinfection of the full classroom and any other spaces or equipment in which the ill individual was in contact, including the isolation room after use by an ill student or staff member.
 - During cleaning and disinfection, air circulation will be increased via the adjustment of HVAC settings.
 - Staff will wear a face mask and gloves for all steps of the cleaning and disinfection process and follow the PPE procedures outlined in the school's policy.
- If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been **more than 24 hours, but less than three days**, since the individual was in the school building, the school will clean any areas where the individual has been.

If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been **more than three days** since the individual was in the building, no special cleaning and disinfection procedures will be necessary, and routine cleaning and disinfection procedures will occur.

10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.

We will run our supply inventory on a weekly basis to ensure that we have appropriate disinfection supplies. Our cleaning is done by Smart Cleaning Solutions (SCS) and our agreement with SCS will confirm that they will wear gloves while cleaning and disinfecting spaces throughout the building. They are also responsible for ensuring sufficient disinfection and cleaning supplies. A copy of our agreement can be found [here](#). Furthermore, we may conduct random checks.

11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

Water systems have been and will continue to be flushed weekly until full-time, in person, instruction begins in the Fall of 2021. The ventilation systems have been in consistent use through the last seventeen months and have been upgraded

to include MERV-13 filters and UVC units in the HVAC system.

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the LEA's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

A student, staff member, or essential visitor **must stay home, or not be admitted**, and must follow the applicable DC Health guidance for isolation or quarantine (Bullets 4-6 below are not applicable if an individual is fully vaccinated or if they have tested positive for COVID-19 within the last 90 days):

- Have had a temperature of 100.4 degrees Fahrenheit or higher or any of the symptoms listed above in the "Daily Health Screening" section of this guidance in the last 24 hours.
- Are confirmed to have COVID-19.
- Have been in close contact in the last 10 days with an individual confirmed to have COVID-19
- Are awaiting COVID-19 test results or have a household member who is awaiting COVID-19 test results
- Have traveled domestically in the last 10 days to any place other than Maryland or Virginia, unless they did not attend school until tested for COVID-19 three to five days after returning to DC AND received a negative COVID-19 viral test.*
- Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test.*

*As Public Health guidance around travel changes, these restrictions may be updated.

Staff, students, families and essential visitors will be informed in regards to the health screening questions that all those admitted to the building will be required to answer daily. Daily screening questions include:

- Name
- Temperature (captured by a no-touch, automatic thermometer)
- If the individual is experiencing COVID-19 symptoms including fever, chills, cough, congestion, or runny nose, sore throat, shortness of breath, difficulty breathing, diarrhea, nausea or vomiting, fatigue, headache, muscle or body aches, poor feeding or poor appetite, new loss of taste or smell, or any other symptom of not feeling well?
- If someone in the individual's household is experiencing symptoms or awaiting test results
- If they have travelled outside of the DMV per the Health Department's Travel Restrictions and if so, whether they have completed the required quarantine period, received a negative PCR test, or if they are fully vaccinated.

Scholars who have a fever or display COVID symptoms upon entry to school or throughout the school day will be taken immediately to one of the designated isolation rooms. Family members will be notified immediately for pick-up or student self-dismissal.

If a COVID-19 case is confirmed during the day AND the COVID-19 positive individual is in the facility, members of the cohort will be dismissed and families will be contacted with next steps. If an exposed cohort. If a COVID-19 case is confirmed and the COVID-19 positive individual has not been in the facility that day, the cohort will be dismissed at the end of the day and families will be contacted with next steps.

13. Provide the LEA's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

Our COVID-19 point of contact is Ashley High, Chief Operations Officer. Our choice is to have someone who will be in regular contact with families, staff, contractors, and vendors and report positive cases of COVID-19 to DC Health.

Our reporting plan of applicable positive COVID-19 cases in a student, staff member, or essential visitor to DC Health will include both how staff, families, and vendors know to contact us when a member of our community has a positive test result. The COVID-19 POC will be able to receive calls throughout the day and into the evening hours. The COVID-19 POC may also proactively reach out to families of students, staff, and visitors who had symptoms or have been absent to inquire. All confirmed reports will be shared with DC Health in a means that is requested by them.

Ensuring that all staff and students learn as often on-site as possible, excluding students and staff with similar symptoms but no underlying case must be avoided. To this end, our COVID-19 POC may review all of our daily screening questions to ensure that students or staff with preexisting symptoms have not been exposed. In some cases, the COVID-19 POC may seek the counsel of a healthcare provider.

14. Provide the LEA's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.

We will use the daily screening questions provided in Question 12 above with the answers captured in Google Forms. We will maintain records of screenings for a minimum of 30 days in order to support DC Health with contact tracing efforts should a positive COVID-19 incident occur within the facility.

Our COVID-19 POC will report all positive cases and contact with positive cases to DC Health, as described in Section N. of the [Updated Final DC Health Guidance](#) from OSSE (p 28-29). The COVID-19 POC will contact DC Health if a staff member, essential visitor, or student notifies the school that they (or their student) tested positive for COVID-19 if the individual was on school grounds or participated in school activities during their infectious period. Immediately upon learning of the positive case, the COVID-19 POC will notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website using the [Non-Healthcare Facility COVID-19 Consult Form](#).

15. Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.

The school has a [Communication with Families and Staff Protocol](#) in place to protect the privacy of the individuals while alerting families and staff to mitigate spread. Specifically, the protocol requires that the COVID-19 POC notify either the entire school or the impacted individuals within the cohort/classrooms of the positive case. The COVID-19 POC will work closely with DC Health to determine whether the students and staff within the infected person's cohort may stay at school or be sent home and for how long. The COVID-19 POC will update impacted families and staff on how to participate in off-site learning until it is safe to return to on-site learning.

Our LEA will comply with all OSSE related guidance in planning for responding to confirmed or suspected COVID-19 cases. We will comply with the requirement to not admit any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance - See Question 12 for details.

For students, the school will:

- Immediately isolate the student from other students and staff (as much as possible).
- Identify a staff member to accompany the isolated student to the isolation area and supervise the student while awaiting pickup from the parent/guardian.
- The staff members briefly responding to the sick student in the classroom, accompanying the student to the isolation area, and supervising the student in the isolation area should comply with PPE best practices per the PPE guidelines outlined [here](#).
- The school will notify the student's parent/guardian of the symptoms and that the student should be picked up as soon as possible and instruct them to seek healthcare provider guidance.
- Follow cleaning and disinfecting procedures for any area, materials, and equipment with which the student member was in contact.
- Families should email covid@chavezschools.org in case of a COVID-19 exposure that occurred outside of school. Alternatively, families may call the Main Office and inform the Office Manager who will communicate directly to the COVID-19 POC.

For staff and essential visitors, the school will:

- Send the staff member or essential visitor home immediately or instruct them to isolate until it is safe to go home;
- Instruct the staff member or essential visitor to seek healthcare provider guidance; and
- Follow cleaning and disinfecting procedures for any area, materials, and equipment with which the staff member was in contact.

Our LEA also commits to dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting by following the steps outlined in the [Communication with Families and Staff Protocol](#).

To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires as indicated on student/Family Home Language Surveys. The school will translate the CEP and Health & Safety Guidance in Spanish and French and will prepare a series of communication templates in Spanish and French that can be utilized when necessary. The school will also continue to employ an on-demand translation service to ensure families are receiving communication in their preferred languages.

COVID-19 Testing and Vaccines

16. If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

Our LEA has formed a relationship with Unity Health Center, located just one block away, to conduct symptomatic testing for any scholars or staff who become symptomatic during the school day. Authorization forms will be collected from each scholar prior to the start of the year in order to facilitate this testing. For any scholar who requires testing, the family will be informed of the necessity of testing and will be asked if they wish to take their scholar for testing themselves or if they would like the scholar to be accompanied by a Chavez staff member.

Our LEA will enact a plan for weekly asymptomatic testing to help identify any possible asymptomatic infections. We will encourage all non-vaccinated individuals to participate in this testing to maximize our ability to identify any possible hotspots within the building. The Chavez COVID POC will own all reporting of confirmed COVID cases following protocols established by DC Health.

17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

Our LEA is supporting eligible students and staff to get vaccinated by including vaccination eligibility and site information through staff meetings, newsletters, Town Halls, and all back-to-school communications.

The school will encourage all eligible students and staff to consult with their medical professionals regarding the benefits of vaccination and will highlight the benefits of vaccination including no mandatory quarantine periods barring a mandated DC Health investigation or if the individual is experiencing COVID-19 symptoms.

Students with Disabilities

18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

LEAs will ensure that appropriate accommodations are offered to SWDs with respect to its health and safety policies and procedures by taking the following steps:

- Case Managers reaching out to families with Medical 504s to discuss their plans for the 21-22 school year including the guidelines for requesting distance learning via the Medical Consent & Certification form for Distance Learning.
- Include questions regarding possible accommodation requests in family surveys
- Training has been provided to school administration and Culture Team regarding response strategies when scholars may not be able to meet safety policies and procedures due to a manifestation of their disability. School administration has created protocols to triage support when scholars may need additional support.
- Multidisciplinary Teams will discuss this consideration when holding all 30 day reviews with families of scholars with disabilities. MDT teams will incorporate any challenges scholars may face into the creation of recovery and compensatory education plans.

Training, Technical Assistance, and Monitoring

19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while**

participating in any school-related activities, including physical education and sports; and

- b. the topics that the training and technical assistance will address; and
- c. how and by whom the training and technical assistance will be delivered.

Audience	Topic	Trainer/ TA provider	Date Range (if available)
Custodial Staff	Updated cleaning and disinfecting procedures	Ashley High - COO, in person	June 2021
Summer School Staff	Introduction of the COVID-19 staff and scholar expectations for Summer School	Yasmine Julien, Assistant Principal in conjunction with the Operations Team	July 1-2
Summer School Scholars	Introduction to COVID-19 scholar expectations for Summer School 2021	Summer School Teachers, reinforced by Leaders, in person.	July 6 - 9
Year-Round Staff	Introduction of the COVID-19 staff and scholar expectations	Ashley High, in person. Will be filmed for future trainings in July & early August	July 6 or July 12
New & Returning School-Year Staff, Contractors	Introduction of the COVID-19 staff and scholar expectations for SY 21-22	Members of the Ops and Leadership Teams, in person	August
Families & Scholars	Introduction to COVID-19 scholar expectations for SY 21-22	School Leaders, virtually during Orientations and Town Halls	August
Scholars	Review of COVID-19 expectations for SY 21-22	Teachers, Advisors, during first week of school	August

20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.

Chavez is a single-site LEA. Our plan will be monitored by the Head of Schools(HOS) and Chief Operations Officer (COO) each week. LEA leaders and staff will regularly observe the operations of both the Middle and High Schools and provide feedback and assistance on implementation. If it is determined that schools are not adhering to the plan, then individuals will meet with the HOS and/or COO or their delegate and be provided with clarity around the policy or procedure and be re-training in the necessary areas.

21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

Our LEA plans to communicate key health and safety policies and procedures with students, families and staff during July and August 2021 via in-person trainings for staff members and via virtual Town Halls and Orientations for families and scholars. Scholars will also have the information shared with them during the first week of school through a series of advisory lessons. Expectations will be regularly reinforced through newsletters, the Chavez website and social media platforms. Visitors will be informed of these policies and procedures via the Chavez website, signage at entry points and throughout the building and via one-pager for dissemination to visitors.

To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires as indicated on student/Family Home Language Surveys.