

SY 2021-22 LEA Health and Safety Plans

LEA Name: Breakthrough Montessori PCS

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LEA Type: Pre-K;Elementary

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Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the LEA will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each LEA's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the LEA. Before publication, LEA's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the LEA's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

All staff and essential visitors, including those who are fully vaccinated, must wear face masks at all times while on school grounds, on school buses, and while participating in any school-related activities. A face mask may be a non-medical (cloth) face covering.

Students, including those who are fully vaccinated, must also wear face masks while on school grounds, on school buses, and while participating in any school-related activities, except in the event of a medical or developmental contraindication.

To ensure easy compliance with this policy, any member of our community who arrives without a face covering, or loses or damages their face covering while attending a school activity, will be provided a new one. The school will keep a supply of PPE, including masks, until such time as face coverings are no longer required at schools.

This policy applies to:

- All Breakthrough staff members
- Special Education service providers
- Mental health service providers
- Parents/guardians/authorized adults who enter Breakthrough facilities to pick up a child who exhibits symptoms of illness
- Parents/guardians of students with IEPs who enter Breakthrough facilities to observe the delivery of services
- Meal service providers
- Facility maintenance professionals
- Janitorial and cleaning crew members
- Emergency and first responders called to the school to respond to an emergency
- Representatives of Child and Family Services Agency (CFSA)
- Any other adult determined to be an essential visitor
- Parents/guardians who approach the building for drop-off and pick-up (even if they do not enter the building).

In accordance with the Americans with Disabilities Act, Breakthrough will consider reasonable modifications to this face mask policy so that persons with disabilities can participate in, or benefit from, the activities and programs of Breakthrough Montessori Public Charter School.

If an adult has a contraindication to wearing a face covering, either medical or otherwise, then that individual should not participate in in-person school activities.

If a student is unable to wear a mask throughout the day, mask breaks are acceptable at times in which physical (social) distance can be maintained (e.g., during snacks or meals). Families and educators will work with students to practice wearing a mask safely and consistently.

Instances when face masks should not be worn:

- By children younger than 2 years of age
- By anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance
- By children during naptime (When napping, students must be spaced head to toe, six feet apart from one another.)
- When engaged in activities in which there is a risk of burn or injury from the use of a face covering—such as chemistry labs with open flame.

Face masks do not need to be worn:

- When actively drinking or eating a meal (When eating or drinking, students and staff should remain six feet apart from one another. Staff members may only remove their face masks to eat in designated areas of the facility.)
- When in an enclosed office that no one else is permitted to enter
- When giving a speech for broadcast or an audience, provided no one is within 6 feet of the speaker
- When speaking to or translating for a deaf or hard of hearing person
- When required to use equipment for a job that precludes the wearing of a mask and the person is wearing or using that equipment.

Staff, students and visitors are required to wear one of the following types of face coverings. Whichever option a person selects, the covering must fully cover the nose and mouth at all times and fit snugly against the side of the face.

- Cloth mask
- Disposable mask

Face masks with exhalation valves or vents should NOT be worn at Breakthrough. This type of face mask does not prevent the person wearing the mask from transmitting COVID-19 to others (source control).

Breakthrough implements additional protocols to support the safe use of clean face masks:

- Staff members are expected to come to school each day with their mask ready for use.
- When feasible, staff and students wearing face masks should bring multiple clean masks each day.
- Staff and students should exercise caution when removing the mask, always store it out of reach of other students, and wash hands immediately after removing. Be careful not to touch eyes, nose, or mouth while removing the mask.
- Face masks that are taken off temporarily to engage in any of the aforementioned activities should be carefully folded. The folded face mask can be stored in a plastic bag if it is wet or dirty or in a paper bag if it is not wet or dirty.
- When not being worn, face masks should be stored in a space designated for each student that is separate from others. They can also be placed next to the student on a napkin or directly on the desk/table if the surface is cleaned afterward.

- Student's face masks should also be clearly identified with their names or initials to avoid confusion or swapping.
- As much as possible, school staff should prevent students from playing with their or others' face coverings and ensure they are removed and stored safely.
- Students, teachers, and staff should be taught to speak more loudly, rather than remove their face mask, if speaking in a noisy environment.

Breakthrough Montessori strongly encourages all members of our community to abide by the following guidelines for the care of a cloth mask:

- Before putting on a cloth face covering, clean hands with alcohol-based hand rub or soap and water.
- Avoid touching the cloth face covering while using it; if you do, clean hands with alcohol-based hand rub or soap and water.
- Do not put your cloth face covering around your neck or up on your forehead.
- Remove your cloth face covering and replace with another if it becomes visibly dirty, wet, or difficult to breathe through.
- To remove the cloth face covering:
 - Handle it by the string ties or ear loops only. Untie the strings behind your head or stretch the ear loops, and remove. Avoid touching the dirty part (do not touch the front of the cloth face covering).
 - Fold outside corners together (so the outside part is folded into itself).
 - Place in a hamper or washing machine. You can include your cloth face covering in your regular laundry, using the warmest appropriate water setting and drying it using the highest heat setting.
 - Clean hands with alcohol-based hand rub or soap and water immediately after removing the face coverings.

Students who cannot safely wear a face mask, for example a student with a disability who is unable to remove the face mask without assistance if they have a breathing issue, are not required to wear one and are entitled to education services.

2. Provide the LEA's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

If school staff observe that a student is unwilling or unable to wear a face covering at all times, the following procedure will be followed:

1. Determine if the child has already been identified as having a disability under Section 504 of the Rehabilitation Act (Section 504) or the Individuals with Disabilities Education Act (IDEA). If so, a multidisciplinary team will meet to determine if the student's disability interferes with their ability to comply with this masking policy and, if so, what accommodations can be made consistent with the health, safety and well-being of all students and staff. The team will adjust 504 Plans and IEPs as necessary to ensure students have equitable access to curriculum and opportunities in the least restrictive environment possible.
 - a. If a student has not already been identified as a student with a disability, Breakthrough will

consider whether the student needs to be referred for an evaluation to determine if they have a disability as required by child find requirements. If the student is identified as having a disability, reasonable accommodations will be made as needed.

2. Determine if the student's lack of compliance with mask-wearing is the result of a medical condition. The school will ask the student's parent or guardians to provide a letter from a physician (signed by the physician and written on letterhead from the clinic or practice) attesting to the fact that it is medically inadvisable for the student to wear a mask and/or articulating the circumstances under which it is medically inadvisable for the student to wear a mask.
3. In the event of a medical or developmental contraindication to mask wearing, Breakthrough will work with families, faculty, the Special Education team, service providers, and medical professionals - and in compliance with all local and federal law - to identify appropriate accommodations that allow the child to benefit from education services. Decisions about reasonable accommodations will be made in line with relevant health and safety guidance and protocols in place at the time that decisions are being made. Appropriate accommodations may include, but are not limited to:
 - a. The student is exempt from masking with appropriate steps taken to ensure a full six feet of distance between them and other students.
 - b. The student receives education services individually in a break-out room on campus. Removal from the general education setting will only occur if there are no other less restrictive, effective options available.
 - c. The student has a schedule of regular mask breaks, either within the classroom (six feet apart from other students) or outside of the classroom.
4. If the child does not receive Special Education services and does not have a medical contraindication to wearing a mask, the Director of Curriculum and Instruction convenes a meeting with the child's family and classroom team to discuss the behavior and design a plan of action to ensure compliance with mask-wearing.

Staff or visitors who refuse to wear a face covering will be escorted from the premises.

3. Provide the LEA's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

Breakthrough Montessori abides by the following policy governing physical distancing:

- Breakthrough will install and maintain physical barriers at the reception desk.
- Breakthrough will install markers on the floor throughout the hallways to promote three feet of distance.
- Within cohorts, students will strive to maintain three feet of distance from one another (six feet of distance when eating and napping); adults will strive to maintain six feet of distance from one another and from students.
- Work spaces within the classroom are arranged to promote three feet of distance.
- Eating spaces within the classroom are arranged to promote six feet of distance.
- During naptime, cots are arranged to promote six feet of distance (head to toe).
- During arrivals, each classroom cohort will have a designated meeting space outside the building. Markers are placed on the ground to encourage three feet of distance while cohorts gather for arrivals. Each cohort enters and exits the building through their designated entryway and follows an assigned path to the classroom so as to avoid other cohorts. As they walk to and from the classroom, markers

throughout the hallway encourage three feet of distance.

- Staff will encourage three feet of distance during recess.
- Staff will instruct students on the importance of physical distancing.
- Families will also instruct their children on the importance of physical distancing.
- Classroom teams are allowed, and encouraged, to conduct parts of the work cycle outside. The American Academy of Pediatrics identifies time outside as an effective risk mitigation strategy, especially for primary aged children for whom physical distancing is most difficult. According to the AAP, “Outdoor transmission of the virus is known to be much lower than indoor transmission.” To avoid interacting with other cohorts, classroom teams may only use outside space that is assigned to their cohort on a schedule approved by Breakthrough administration.

Until further notice, the following events will not take place at Breakthrough Montessori:

- Classroom observations (parents/guardians of students with IEPs exempt)
- School Tours
- Open House events
- Potlucks
- In-person meetings of the School Home Association or its committees
- In-person conferences
- In-person professional development events (staff travel to professional development events is also cancelled)
- Special Persons Day
- Lesson Share Day
- Classroom performances
- Field trips
- Family members are not allowed to join a child’s birthday celebration in the classroom.

4. Provide the LEA's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

Breakthrough Montessori abides by the following policy governing cohorting:

- Each classroom is considered a cohort. To the extent possible, students from one classroom cohort should not mix with students from other classroom cohorts during the school day.
- Students must remain in their classroom cohort.
- Each classroom cohort has its own designated bathroom. Cohorts may not share bathroom facilities.
- Each cohort must enter and exit the school building at its designated entryway. Cohorts may not commingle during arrivals or dismissal.
- Staff members may only interact with their assigned cohort(s). Staff may serve more than one cohort.
- In certain circumstances, an additional individual may enter a classroom. These circumstances include:
 - A child is displaying symptoms of illness and must be escorted out of the room.
 - A child requires emotional support and needs assistance to safely exit the classroom.
 - Classroom staff require assistance to deescalate a situation involving students.
 - A student has a bathroom accident or needs other individual physical support.
- First responders, paramedics, firefighters, and any other individual responding to an emergency are exempt from this policy and may enter any classroom, regardless of the number of people in the room. In the event of an emergency, mitigating the immediate loss of life is more important than maintaining

pandemic health protocols.

5. Provide the LEA's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.

Breakthrough Montessori will reinforce frequent, proper handwashing strategies by staff and students with soap for at least 20 seconds. We will also include hand sanitizer that contains at least 60 percent alcohol throughout the school. All students and staff will clean hands, either with soap and water for at least 20 seconds or, if not readily available, hand sanitizer with 60% alcohol at the following times:

- Before and after eating;
- Before and after group activities;
- Before and after recess;
- After going to the bathroom;
- After removing gloves;
- After blowing noses, coughing, or sneezing.

Educators and staff that work in close contact with students, and/or that are working with any individual with suspected or confirmed COVID-19, should take extra steps and wear additional PPE (see PPE policy for more detail).

Breakthrough will encourage staff and students to cover coughs and sneezes with a tissue when not wearing a mask. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds, or if soap and water is unavailable, cleaned with hand sanitizer.

Breakthrough will provide the following supplies to support healthy hygiene practices:

- Soap and paper towels in all bathroom
- Hand sanitizer in all classrooms, at the front desk, at entrances/exits; in offices and shared working spaces

6. Provide the LEA's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.

To ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices, including in classrooms, bathrooms, and offices, Breakthrough will take the following steps:

- Custodial staff check supplies on a nightly basis
- Operations team (including custodian) meets weekly to review supply inventory with the Director of

Operations.

- Custodian places orders on a monthly basis
- Faculty place orders on a monthly basis
- Emergency/rush orders can be made at the discretion of the Director of Operations to address an unanticipated decline in the school's inventory of supplies.

7. Provide the LEA's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.

Breakthrough Montessori will stock the following pieces of personal protective equipment (PPE)

- Disposable face masks for children and adults
- Plastic face shields for children and adults
- Gloves
- Goggles
- Aprons

These items are available for staff, students and visitors as needed. They are stored in the operations office, and their distribution is monitored by the Director of Operations.

School staff must adhere to the guidance below at a minimum. These guidelines do not replace professional judgment, which must always be used to ensure the safest environment for staff and students.

Note: Staff and children must practice good hand hygiene throughout all of the scenarios and maintain a physical distance of six feet to the maximum extent feasible.

Wearing gloves is not a substitute for good hand hygiene. Gloves must be changed between children and care activities, and hand hygiene must be performed between glove changes. If skin comes into contact with any secretions or bodily fluids, it must be immediately washed. Contaminated clothing must be immediately removed and changed.

WORKING WITH STUDENTS WHO ARE NOT KNOWN/SUSPECTED TO HAVE COVID-19

Lower Risk: 6 feet of physical distance cannot always be maintained. Close contact with secretions or bodily fluids is not anticipated.

- Face mask (may be a non-medical [cloth] face covering)

Medium Risk: Staff are in close/direct contact with less than 6 feet of physical distance. Close contact with secretions or bodily fluids is possible or anticipated.

- Face mask
 - If potential for bodily fluids to be splashed or sprayed (e.g., student who is spitting, coughing), use surgical mask and eye protection (face shield or goggles) instead of non-medical (cloth) face covering
- Gown/Coverall
- Gloves must be used per existing procedures (e.g., when diapering, administering medication)

Higher Risk: Staff are in close/direct contact with less than 6 feet of physical distance from the student and performing a higher-risk aerosol generating procedure, including administration of nebulized medication.

- N95 mask (with access to Respirator Fit Testing program)
- Eye protection (face shield or goggles)
- Gown/coverall
- Gloves

WORKING WITH STUDENTS WHO ARE KNOWN OR SUSPECTED TO HAVE COVID-19

Staff working with any child who is known to have COVID-19 or who is exhibiting symptoms of COVID-19 must take additional steps.

While responding briefly to a sick student, or while escorting a sick student to the isolation room:

- If the student is wearing a face covering (non-medical (cloth) or surgical mask), and is able to maintain 6 feet of distance, accompanying staff must wear:
 - Face mask
- If the student is not wearing a face covering (non-medical (cloth) or surgical mask), or is not able to maintain 6 feet of distance, accompanying staff must wear:
 - Surgical mask
 - Eye protection (face shield or goggles)
 - Coverall
 - Gloves

While supervising a sick student in the isolation room, staff must always wear:

- Surgical mask
- Eye protection (face shield or goggles)
- Gown/Coverall (e.g., long sleeve button-down shirt)
- Gloves

- Note: The student in the isolation room must also wear a non-medical (cloth) face or surgical mask.

The sick student and any staff accompanying or supervising them to/in the isolation room must safely remove and store their cloth face covering, or dispose of their surgical mask, after use.

PPE FOR STAFF IN SPECIAL SITUATIONS

Custodial Staff

- Face mask
 - If there is an increased risk of exposure to COVID-19 (e.g., cleaning an area occupied by an individual with symptoms of COVID-19), wear surgical mask instead of non-medical (cloth) face covering.
- Gown/coverall
- Gloves
 - Gloves must be worn when performing cleaning and disinfecting
- Other PPE, including eye protection and respiratory protection, may be recommended based on cleaning/disinfectant products being used and whether there is a risk of splash. Follow all product instructions on the product's safety data sheets (SDS). For more information, visit the CDC's website [here](#).

Classroom educators and staff who are cleaning and disinfecting areas or equipment utilized by a sick individual must follow Custodial Staff guidelines above. Classroom educators and staff doing routine cleaning (e.g., of high-touch surfaces) must wear non-medical (cloth) face covering and gloves.

Foodservice Staff

- Face masks
- Gloves (when handling food products)
- Additional PPE may be required per food preparation regulation and requirements.

Maintain Clean and Healthy Facilities

- 8. Provide the LEA's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).**

The school will regularly clean, disinfect, and sanitize surfaces, toys, and materials per [District guidance on cleaning and disinfecting](#) and the [CDC's Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Schools, and Homes](#).

The school will adhere to the following:

Responsibilities of Breakthrough staff

- Breakthrough will retain a contract with a janitorial company for regular cleaning, sanitizing, and disinfecting of the school's facilities.
- Breakthrough administration, in consultation with the school's janitorial company, will develop and implement a schedule for increased, routine cleaning, disinfection, and sanitization.
- For all cleaning, sanitizing, and disinfecting products, Breakthrough staff will follow the manufacturer's instructions for concentration, application method, contact time, and drying time before use by a child.
- The school will implement safe and correct storage for cleaning and disinfection products.
- Breakthrough will only use non-contact thermometers to check the temperatures of Breakthrough staff and children. Breakthrough staff will thoroughly clean and disinfect these thermometers per manufacturer's instructions.
- All Breakthrough staff members are assigned cleaning responsibilities relevant to their work environment (classroom, office, front desk, etc.)
- All Breakthrough staff members will review their cleaning responsibilities, as well as training on how to complete these responsibilities, before the start of the 2021-22 school year.
- Staff must practice hand hygiene following the use of shared space and technology.
- Classroom materials will be cleaned periodically or as needed by a staff member wearing gloves.
- Classroom materials that have been in children's mouths or soiled by bodily secretions must be immediately set aside to be cleaned by a staff member wearing gloves.
- Cots will be cleaned between use by a staff member wearing gloves.
- Bedding provided by the family must be individually labeled and stored in the child's cubby.
- Cots will be placed at least six feet apart while in use.
- Students may only use the bathroom located in their classroom or assigned to their classroom. Student cohorts may not share, or commingle in, bathroom facilities.
- Adults may only use their assigned bathroom.
- Children should not participate in disinfecting activities. Most disinfecting products are not safe for use by children, whose "hand-to-mouth" behaviors and frequent touching of their face and eyes put them at higher risk for toxic exposures.
- Breakthrough Montessori will maintain hand sanitizing stations at each entrance of both campuses.
- Each classroom will have hand sanitizer.

- Breakthrough staff and students are not permitted to use the drinking fountain. Students and staff are permitted to use the water dispensers equipped with bottle sensors. The water dispensers will be cleaned, along with other high touch points, by the janitorial crew.

Responsibilities of Janitorial Company

- Janitorial staff will routinely clean and disinfect surfaces and objects that are frequently touched. This includes cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops, water dispensers).

- When using disinfectants, the manufacturers’ instructions must be followed, including duration of dwell time, use of personal protective equipment (if indicated), and proper ventilation.
- For all cleaning, sanitizing, and disinfecting products, the janitorial staff will follow the manufacturer’s instructions for concentration, application method, contact time, and drying time before use by a child. The janitorial staff will ensure safe storage of all cleaning products. The janitorial staff will clean dirty surfaces with detergent or soap and water before disinfection.
- Janitorial staff, as well as educators and other staff who may be cleaning and disinfecting spaces throughout the building, must adhere to PPE requirements.
- Janitorial staff will use EPA-approved disinfectants against SARS-CoV2 (COVID-19).
- Janitorial staff will only use products labeled as “safe for humans and the environment.”

Spaces in which oral or nebulized medication has been administered will undergo routine cleaning and disinfection.

- Students who receive nebulized treatments should be strongly encouraged to replace the nebulizer with oral inhalers whenever possible.
- If students cannot use or do not have access to an inhaler, Breakthrough will seek to provide nebulized treatments outside, weather permitting.
- Breakthrough will work with families to identify opportunities to transition the schedule for nebulized medication administration to before or after school, if medically appropriate.

Schedule for cleaning

		Throughout the day/ as needed	Daily	Weekly	Monthly
Classroom	Floors of classrooms		x		
	Student desks, chairs	x			
	Walls				x
	Montessori materials, books, etc.	x			
	Pens, pencils,	x			

	white board markers, crayons, markers				
Hallway/Stairs	Fixtures (switches, knobs, buttons)	x			
	Railings	x			
	Floors of hallways	x			
Office and Common Area	Pens, pencils	x			
	Fixtures (switches, knobs, buttons)	x			
	Chairs		x		
	Copiers, etc.	x			
Bathrooms	surfaces		x		
	floor		x		
	Fixtures, handles, switches, faucets		x		
Outdoor Space	Balls, toys	x			
Other					

9. Provide the LEA's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.

In addition to these routine cleaning requirements, the following protocols apply in circumstances in which a student or staff member becomes ill.

- Student or staff member develops symptoms of COVID-19 throughout the school day but is not confirmed to have COVID-19:
 - Immediately rope off or close, clean and disinfect areas and equipment in which the ill individual has been in contact.
 - Once the room is vacated at the end of the day, perform deep cleaning and disinfection of the full classroom, and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member.
 - Staff supporting, accompanying or cleaning up after a sick student or staff member must adhere to PPE requirements (see PPE policy for more detail).

Cleaning and disinfecting following the identification of a COVID-19 case

In accordance with DC Health's Guidance on Cleaning and Disinfection for Community Facilities with Suspected or Confirmed COVID-19, the following protocols including disinfection apply in circumstances in which a student, staff member, or essential visitor becomes ill with symptoms of COVID-19 or tests positive for COVID-19.

- If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 during the school day or within 24 hours of being in the building, the school must clean and disinfect the area(s) where they have been.
 - Schools must close areas where the sick individual has been.
- If a COVID-19 case is confirmed during the day AND the COVID-19 positive individual is in the facility, then the cohort should be dismissed and the room vacated as soon as possible.
- It is acceptable for the cohort to remain in the room until the end of the day in the following circumstances:
 - If an individual has symptoms but is not confirmed to have COVID-19; or
 - If a COVID-19 case is confirmed and the COVID-19 positive individual has not been in the facility that day.
- Staff supporting, accompanying, or cleaning up after a sick student or staff member should adhere to PPE best practices as articulated in PPE Policy.
- Once the room is vacated, schools should wait as long as possible before entering the room to clean and disinfect (at least several hours). Schools should perform deep cleaning and disinfection of the full classroom and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member. During cleaning and disinfection, schools should increase air circulation to the area (e.g., open doors, open windows, use fans, or adjust HVAC settings). Staff must wear a face mask and gloves for all steps of the cleaning and disinfection process. Staff should also follow additional PPE best practices as articulated in the PPE Policy. For additional material-specific considerations, including for soft surfaces, laundry, electronics, and outdoor areas, see DC Health's Guidance on Cleaning and Disinfection for Community Facilities with Suspected or Confirmed COVID19.
- If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than 24 hours, but less than three days, since the individual was in the school

building, the school must clean any areas where the individual has been. Disinfection is not necessary.

- If a student, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than three days since the individual was in the building, no special cleaning and disinfection procedures are necessary, and the school should follow routine cleaning and disinfection procedures.

10. Provide the LEA's plan to make available sufficient and appropriate cleaning and disinfection supplies.

To ensure Breakthrough has appropriate disinfection supplies, Breakthrough will take the following steps:

- Custodial staff check supplies on a nightly basis
- Operations team (including custodian) meets weekly to review supply inventory with the Director of Operations.
- Custodian places orders on a monthly basis
- Faculty place orders on a monthly basis
- Emergency/rush orders can be made at the discretion of the Director of Operations to address an unanticipated decline in the school's inventory of supplies.

Our cleaning is done by Busy Bee and our agreement with Busy Bee confirms that they will wear gloves while cleaning and disinfecting spaces throughout the building. They are also responsible for ensuring sufficient disinfection and cleaning supplies. Furthermore, the Director of Operations has regular meetings with the leadership of Busy Bee and also conducts random spot checks of the Breakthrough facility to check for compliance with cleaning protocols.

11. Provide the LEA's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

Breakthrough Montessori will ensure campuses have MERV 13 or higher air filters installed. Breakthrough Montessori will ensure each classroom and common area has an InvisClean UV-C purifier.

Prior to reopening, Breakthrough will flush all water systems to clear out stagnant water and replace it with fresh water. This process will remove any metals (e.g., lead) that may have leached into the water and minimize risk of Legionnaires' disease and other diseases associated with water following CDC guidance as described below:

- Flush hot and cold water through all points of use such as sinks, drinking fountains, and toilets.
- Water heater will be set to 140 degrees Fahrenheit and hot water will be flushed at each fixture using hot water until its maximum temperature is reached.

- Care should be taken to minimize splashing and aerosol generation during flushing.
- Additional water using devices, such as ice machines and drinking water dispensers, will be flushed in accordance with manufacturers' instructions.

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the LEA's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

A student, staff member, or essential visitor must stay home, or not be admitted, and must follow the applicable DC Health guidance for isolation or quarantine, if they:

- Have had a temperature of 100.4 degrees Fahrenheit or higher or report any of the following symptoms within the last 24 hours: chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose, nausea, vomiting, diarrhea.
- Are confirmed to have COVID-19.
- Have been in close contact in the last 10 days with an individual confirmed to have COVID-19.
- Are awaiting COVID-19 test results or have a household member who is awaiting COVID-19 test results.
- Have traveled domestically in the last 10 days to any place other than Maryland or Virginia, unless they did not attend school until tested for COVID-19 three to five days after returning to DC AND received a negative COVID-19 viral test.
- Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test.

Students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms must not be excluded from entering the school building on the basis of those specific symptoms if a healthcare provider has provided written or verbal documentation that those specific symptoms are determined to not be due to COVID-19.

Provided that they do not currently have any symptoms consistent with COVID-19, an individual who has tested positive for COVID-19 within the last 90 days or is fully vaccinated may be admitted while awaiting COVID-19 test results, after close contact with someone with confirmed COVID-19, when a household contact is awaiting COVID-19 test results, or after travel.

Any individual with symptoms consistent with COVID-19 must follow the exclusion criteria outlined above.

Provided that they do not currently have any symptoms consistent with COVID-19, an individual who has tested positive for COVID-19 in the last 90 days or is fully vaccinated against COVID-19 may be admitted immediately after domestic or international travel. They should get a COVID-19 test three to five days after international travel.

Any individual with symptoms consistent with COVID-19 must follow the exclusion criteria outlined above.

If excluded, students (or their parents/guardians), staff, and essential visitors should call their healthcare provider for further directions.

DC Health recommends that students and staff should get tested for COVID-19 if anyone in their household has symptoms of COVID-19, even if the student or staff member themselves does not have symptoms. All members of the household should be tested at the same time. Individuals who are fully vaccinated against COVID-19 should only get tested in this instance if they develop symptoms.

Dismissal Criteria and Protocols

If a student, staff member, or essential visitor develops a fever or other signs of illness, the school must follow the above exclusion criteria regarding the exclusion and dismissal of students, staff, and essential visitors.

- For students, Breakthrough will:
 - Immediately isolate the student from other students. The student should immediately put on a face mask or surgical mask, if not wearing one already.
 - Identify a staff member to accompany the isolated student to the isolation area and supervise the student while awaiting pickup from the parent/guardian. The staff members briefly responding to the sick student in the classroom, accompanying the student to the isolation area, and supervising the student in the isolation area should comply with PPE best practices per the PPE Policy.
- Additionally, Breakthrough will: Notify the student's parent/guardian of the symptoms and that the student should be picked up as soon as possible and instruct them to seek healthcare provider guidance. Follow guidance for use of the isolation room below. Immediately follow all cleaning and disinfection protocols for any area and materials with which the student was in contact, per Cleaning and Disinfection Policy.
- For staff and essential visitors, Breakthrough will:
 - Send the staff member or essential visitor home immediately or instruct them to isolate until it is safe to go home;
 - Instruct the staff member or essential visitor to seek healthcare provider guidance; and
 - Follow cleaning and disinfecting procedures for any area, materials, and equipment with which the staff member was in contact.

Isolation Room: Breakthrough will identify more than one well-ventilated space to isolate sick individuals until they are able to leave the school grounds. The space should be in an area that is not frequently passed or used by other students or staff, is not simply behind a barrier in a room being utilized by other individuals and is not the health suite. If safe and weather permitting, Breakthrough will isolate sick individuals outdoors under appropriate supervision. When in the isolation area, the sick individual should always wear a face mask or surgical mask, be within sight of the supervising staff member, and be physically separated from other individuals by at least 6 feet. Breakthrough isolates only one sick individual in the isolation area at a time. The isolation area will be immediately cleaned and disinfected after the sick individual departs. Supervising staff should comply with the PPE best practices in the PPE Policy.

Return Criteria

The table below identifies the criteria that Breakthrough uses to allow the return of a student or staff member with: (1) COVID-19 symptoms; (2) positive COVID-19 test results; (3) negative COVID-19 test results; (4) documentation from healthcare provider of alternate diagnosis; (5) close contact of individual with confirmed COVID-19; (6) close contact with an individual awaiting COVID-19 test results; or (7) travel to any place other than Maryland, Virginia.

For all scenarios, individuals must follow applicable DC Health guidance for isolation and quarantine.

Student of staff member with:	Criteria to Return
<p>1. COVID-19 symptoms (e.g., fever, cough, difficulty breathing, loss of taste or smell)</p>	<p>Note: Criteria below represent standard criteria to return to care. In all cases, individual guidance from DC Health or a healthcare provider would supersede these criteria.</p> <p>Recommend the individual seek healthcare guidance to determine if COVID- 19 testing is indicated.</p> <p>If the individual is tested:</p> <ul style="list-style-type: none"> • If positive, see #2. • If negative, see #3. • Individuals must quarantine while awaiting test results.

	<p>If the individual does not complete test, they must:</p> <ul style="list-style-type: none"> • Submit documentation from a healthcare provider of an alternate diagnosis, and meet standard criteria to return after illness; OR • Meet symptom-based criteria to return: <ul style="list-style-type: none"> ◦ At least 24 hours after the fever has resolved without the use of fever-reducing medication (e.g., Motrin, Tylenol) and symptoms have improved; AND ◦ At least 10 days from when symptoms first appeared, whichever is later. <p>DC Health recommends that students should get tested for COVID-19 if anyone in their household has symptoms of COVID-19, even if the student themselves does not have symptoms. All members of the household should be tested at the same time.</p>
<p>2. Positive COVID-19 Test Result</p>	<p>If symptomatic, may return after:</p> <ul style="list-style-type: none"> • At least 24 hours after the fever has resolved without the use of fever-reducing medication (e.g., Motrin, Tylenol) and symptoms have improved; AND • At least 10 days* after symptoms first appeared, whichever is later. <p>Note: Some individuals, including those with severe illness, may have longer quarantine periods per DC Health or their healthcare provider.</p> <p>If asymptomatic, may return after:</p> <ul style="list-style-type: none"> • 10 days from positive test <p>Regardless of whether symptomatic or asymptomatic, close contacts (including all members of the household) must quarantine for at least 10 days from the last date of close contact with the positive individual.</p>

<p>3. Negative COVID-19 Test Result After Symptoms of COVID- 19</p>	<p>May return when:</p> <ul style="list-style-type: none"> • Meet standard criteria to return after illness. • If the individual received a negative antigen test, that result must be confirmed with a negative PCR test. The individual must quarantine until the PCR test result returns.
<p>4. Documentation from Healthcare Provider of Alternate Diagnosis After Symptoms of COVID- 19</p>	<p>May return when:</p> <ul style="list-style-type: none"> • Meet standard criteria to return after illness.
<p>5. Close Contact of an Individual with Confirmed COVID-19</p>	<p>May return after:</p> <ul style="list-style-type: none"> • A minimum of 10 days from last exposure to COVID-19 positive individual, provided that no symptoms develop, or as instructed by DC Health. <p>Note: Ending quarantine after 10 days (on day 11) is only acceptable if:</p> <ul style="list-style-type: none"> • The close contact did not develop symptoms of COVID-19 at any point during the quarantine. <p>AND</p> <p>The close contact continues to self-monitor for symptoms until 14 days after the last exposure to the COVID-19 positive individual.</p> <p>If the close contact is a household member, may return after at least 10 days from the end of the COVID-19 positive individual’s infectious period (see Scenario #2), or as instructed by DC Health.</p> <p>Returning to school after 10 days is intended to minimize the risk of transmission of the virus while also minimizing the burden. DC Health guidance allows for schools to continue to implement the more stringent 14- day return to school recommendation if they choose to. Waiting 14 days before returning to school remains the recommended and most effective strategy for decreasing the transmission of COVID-19.</p>

	<p>DC Health strongly recommends that individuals who live or work with someone at higher-risk for COVID-19 (see Section I) quarantine for 14 days.</p> <p>DC Health recommends that students and staff should get tested for COVID19 if anyone in their household has symptoms of COVID-19, even if the student or staff member themselves does not have symptoms. All members of the household should be tested at the same time.</p> <p>Individuals who are fully vaccinated against COVID-19 should only get tested in this instance if they develop symptoms.</p> <p>Individuals may return immediately after close contact with an individual with confirmed COVID-19 if the following are true:</p> <ul style="list-style-type: none"> • They do not have any symptoms consistent with COVID-19. AND • They have tested positive for COVID-19 within the last 90 days; OR • They are fully vaccinated against COVID-19.
<p>6. Household Member Awaiting a COVID-19 Test Result</p>	<p>If the household member tests negative:</p> <ul style="list-style-type: none"> • May return immediately if the student or staff member has no symptoms of COVID-19 nor other exclusionary criteria met. <p>If the household member tests positive:</p> <ul style="list-style-type: none"> • See Scenario #5. <p>Individuals may return immediately in the event of a household member awaiting a COVID-19 test result if the following are true:</p> <ul style="list-style-type: none"> • They do not have any symptoms consistent with COVID-19. AND

	<ul style="list-style-type: none"> • They have tested positive for COVID-19 and completed their isolation period within the last 90 days; OR • They are fully vaccinated against COVID-19.
<p>7. Travel to Any Place Other than Maryland or Virginia</p>	<p>If the individual is unvaccinated or partially vaccinated, may return from domestic travel after:</p> <ul style="list-style-type: none"> • 10 days from return. OR • Being tested for COVID-19 three to five days after return and receiving a negative result. <p>If the individual is unvaccinated or partially vaccinated, may return from international travel after:</p> <ul style="list-style-type: none"> • 10 days from return. OR • Seven days, if tested for COVID-19 three to five days after return, and received a negative result. <ul style="list-style-type: none"> ◦ Even if the test is negative, the individual must not attend school for seven days. <p>If the individual has tested positive for COVID-19 in the last 90 days or is fully vaccinated, 21 may return immediately after domestic or international travel, provided that they do not currently have any symptoms consistent with COVID-19.</p> <p>If the individual is returning from international travel, they should get a COVID-19 test three to five days after traveling.</p>

13. Provide the LEA's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

To ensure a clear and efficient process for communication, the school has identified Katherine Park as the internal COVID-19 point of contact (POC). Katherine Park will remain the COVID-19 POC until such a time as Breakthrough is able to onboard a full-time school nurse. This person is responsible for ensuring the below steps are followed in the event of a confirmed case of COVID-19

Step 1: Report to DC Health Department

Breakthrough must notify DC Health when:

- A staff member or essential visitor notifies the school they tested positive for COVID-19 (not before results come back); OR
- A student or parent/guardian notifies the school that a student tested positive for COVID-19 (not before results come back). AND
- The individual was on school grounds or participated in school activities during the infection period.
 - The infectious period starts two days before symptom onset date (or positive test date for people who do not have symptoms) and typically ends 10 days after symptom onset date (or positive test date for people who do not have symptoms).

As soon as possible on the same day the case was reported to the school, the school must notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website (dchealth.dc.gov/page/covid-19-reporting-requirements) under the section “Non-Healthcare Facility Establishment Reporting.” An investigator from DC Health will follow up within 24 hours to all appropriately submitted notifications.

Step 2: Communication to Families and Staff

Breakthrough will protect the privacy of individuals when alerting families and staff to a COVID-19 case. Communication is to be completed per DC Health directive and will include:

- Notification to those staff and families of students in close contact with the individual, including the requirement to quarantine for 14 days;
 - Note: DC Health will identify close contacts based on its case investigation. It is not the responsibility of the school to define those that must quarantine.
- Notification to the entire school that there was a COVID-19 positive case, those impacted have been told to quarantine, steps that will be taken (e.g., cleaning and disinfection);
- Education about COVID-19, including the signs and symptoms at coronavirus.dc.gov;
- Referral to the Guidance for Contacts of a Person Confirmed to have COVID-19, available at coronavirus.dc.gov; and
- Information on options for COVID-19 testing in the District of Columbia, available at coronavirus.dc.gov/testing.

Breakthrough will communicate this information with staff and families via e-mail, text message and, when necessary, phone calls.

If Breakthrough identifies a student or staff member with COVID-19 who is in the building, Breakthrough will dismiss the potentially exposed cohort(s) and they must not attend school until DC Health is able to complete the case investigation.

- The exposed cohort should remain in their classroom and follow routine procedures while they are waiting for their caregivers to pick them up.
- If the school is notified of a case who is not in the building, the affected cohort may remain until the

end of the school day.

Step 3: Cleaning, Sanitization, and Disinfection of Affected Spaces

In the event of a confirmed COVID-19 case in a student, staff member, or essential visitor, Breakthrough will follow DC Health's Guidance on Cleaning and Disinfection for Community Facilities with Suspected or Confirmed COVID-19 as well as the cleaning and disinfection guidance from the CDC:

- If the COVID-19 positive individual has been in the school building within the past 24 hours, Breakthrough must clean and disinfect the area(s) where the sick individual has been.
 - Breakthrough must close off areas where the sick individual has been.
 - If a COVID-19 case is confirmed during the day AND the COVID-19 positive individual is in the facility, then the cohort should be dismissed and the room vacated as soon as possible.
 - If the COVID-19 positive individual has not been in the building that day, then it is acceptable to remain in the room until the end of the day.
 - Staff supporting, accompanying, or cleaning up after a sick child should adhere to PPE best practices as articulated in the PPE Policy.
 - Once the room is vacated, Breakthrough should wait as long as possible before entering the room to clean and disinfect (at least several hours). Breakthrough should perform deep cleaning and disinfection of the full classroom and any other spaces or equipment in which the ill individual was in contact. This includes the isolation room after use by an ill student or staff member. During cleaning and disinfection, Breakthrough should increase air circulation to the area (e.g., open doors, open windows, use fans, or adjust HVAC settings).
 - Staff must wear a face mask and gloves for all steps of the cleaning and disinfection process. Staff should also follow additional PPE best practices as articulated in the PPE Policy.
- If it has been more than 24 hours but less than three days since the COVID-19 positive individual was in the school building, the school must clean any areas where the individual has been, disinfection is not necessary.
- If it has been more than three days since the COVID-19 positive individual was in the building, no special cleaning and disinfection procedures are necessary, and the school should follow routine cleaning and disinfection procedures.

Students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms must not be excluded from entering the school building on the basis of those specific symptoms if a healthcare provider has provided written or verbal documentation that those specific symptoms are determined to not be due to COVID-19.

14. Provide the LEA's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.

As soon as possible on the same day the case was reported to the school, the school must notify DC Health by submitting an online form on the DC Health COVID-19 Reporting Requirements website (dchealth.dc.gov/page/covid-19-reporting-requirements) under the section "Non-Healthcare Facility Establishment Reporting." An investigator from DC Health will follow up within 24 hours to all appropriately submitted notifications. After notifying DC Health via the online form, the COVID-19 POC will organize the following information so as to have it ready when the DC Health investigator contacts the school: the date the COVID-19 positive individual received their positive test result; the date the COVID-19 positive individual first exhibited symptoms (if applicable); the last date the COVID-19 positive individual

was last on campus. The names and contact information for all members of the COVID-19 positive individuals cohort. After speaking with the DC Health investigator, the COVID-19 POC will immediately organize any additional information requested by the investigator and submit all requested documentation to DC Health as soon as possible on the same day.

15. Describe how the LEA will notify the school community, as appropriate, of the positive case and corresponding actions taken by the LEA.

Breakthrough will protect the privacy of individuals when alerting families and staff to a COVID-19 case. Communication is to be completed per DC Health directive and will include:

- Notification to those staff and families of students in close contact with the individual, including the requirement to quarantine for 14 days;
 - Note: DC Health will identify close contacts based on its case investigation. It is not the responsibility of the school to define those that must quarantine.
- Notification to the entire school that there was a COVID-19 positive case, those impacted have been told to quarantine, steps that will be taken (e.g., cleaning and disinfection);
- Education about COVID-19, including the signs and symptoms at [coronavirus.dc.gov](https://www.coronavirus.dc.gov);
- Referral to the Guidance for Contacts of a Person Confirmed to have COVID-19, available at [coronavirus.dc.gov](https://www.coronavirus.dc.gov); and
- Information on options for COVID-19 testing in the District of Columbia, available at [coronavirus.dc.gov/testing](https://www.coronavirus.dc.gov/testing).

Breakthrough will communicate this information with staff and families via e-mail, text message and, when necessary, phone calls.

COVID-19 Testing and Vaccines

16. If applicable, describe the LEA's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the LEA will take to encourage participation in the testing program. Please include the LEA's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

Breakthrough will provide free, confidential, onsite COVID-19 testing each week through Curative. Staff, students, and family members are encouraged (but not required) to get a weekly COVID-19 test.

Breakthrough will not test students directly. Rather, a Curative mobile testing unit will be available throughout the day, including during drop-off and pick-up hours, where the parent can either administer the test to their child or assist the child in self-administering the test.

Breakthrough does not require staff, students, and family members to submit their test results to the school. Breakthrough encourages weekly testing through regular family communications (newsletters and text

messages) as well as at family meetings on safe reopening.

If a staff member or student receives a negative test result, no further action is needed. If an individual tests positive, Breakthrough implements the appropriate cleaning, reporting, and communications protocols (see section on *Exposure Reporting, Notification, and Disinfecting*).

17. Provide the LEA's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

Breakthrough is encouraging eligible staff and students to receive a COVID-19 vaccine through the following measures:

- Community forums with physicians to discuss the benefits of COVID-19 vaccines and answer questions
- Sharing resources and information on the safety and availability of COVID-19

Students with Disabilities

18. Provide the LEA's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

Breakthrough will ensure that reasonable accommodations are made for students with disabilities who are unable to comply with health and safety policies and procedures by taking the following steps:

If school staff learn or observe that a student is unable to abide by the health and safety policies and procedures, the following procedure will be followed:

1. Determine if the child has already been identified as having a disability under Section 504 of the Rehabilitation Act (Section 504) or the Individuals with Disabilities Education Act (IDEA). If so, a multidisciplinary team will meet to determine if the student's disability interferes with their ability to comply with health and safety policies and procedures and, if so, what accommodations can be made consistent with the health, safety and well-being of all students and staff. The team will adjust 504 Plans and IEPs as necessary to ensure students have equitable access to curriculum and opportunities in the least restrictive environment possible.
2. If a student has not already been identified as a student with a disability, Breakthrough will consider whether the student needs to be referred for an evaluation to determine if they have a disability as required by child find requirements. If the student is identified as having a disability, reasonable accommodations will be made as needed.
3. Decisions about reasonable accommodations will be made in line with relevant health and safety guidance and protocols in place at the time that decisions are being made. Appropriate accommodations may include, but are not limited to:
 - a. The student is exempt from masking with appropriate steps taken to ensure a full six feet of distance between them and other students.
 - b. The student receives education services individually in a break-out room on campus. Removal from the general education setting will only occur if there are no other less restrictive, effective

options available.

- c. The student has a schedule of regular mask breaks, either within the classroom (six feet apart from other students) or outside of the classroom.
- d. The student is exempt from strict cohorting measures and allowed to participate in small group instruction that is aligned with their IEP.

Training, Technical Assistance, and Monitoring

19. Please provide the LEA's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

Breakthrough will ensure all community members have the appropriate training and technical assistance to be able to implement and comply with the school’s health and safety policies.

Audience	Topic	Trainer/ TA provider	Date Range (if available)
Parents & guardians of Breakthrough students	Arrival and dismissal procedures; cohort policy; hand hygiene & respiratory etiquette; nap, lunch and recess protocol; masking and social distancing; COVID-19 testing; Response to positive case of COVID-19; exclusion, dismissal and return criteria	Breakthrough school leadership	Intensive: July through September Refresher/reminders: As needed throughout the school year.
Breakthrough staff and faculty	Arrival and dismissal procedures; cohort policy; hand hygiene & respiratory etiquette; nap, lunch and recess protocol; masking and social distancing;	Breakthrough school leadership	August 9-20

	COVID-19 testing; Response to positive case of COVID-19; exclusion, dismissal and return criteria		
Families, staff and faculty	COVID-19 vaccine	Physician	Between August and December 2021

20. Provide the LEA's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the LEA will respond if a given campus is not adhering to the plan.

Breakthrough will monitor implementation of the health & safety policies through the following steps:

- The Director of Operations will monitor compliance with cleaning & disinfecting policies through regular meetings with custodial staff, random walk-throughs of the facility to check for cleanliness.
- The Executive Director will monitor compliance with the response to COVID-19 cases, as well as exclusion, dismissal and return criteria through direct communication with any staff or family member who has reported/demonstrated symptoms.
- The Director of Curriculum & Instruction will monitor compliance with policies governing classroom practices (arrival/dismissal; nap, lunch, recess; masking and social distancing; accommodations for students with disabilities, etc.) through regular classroom observations and discussions during weekly faculty meetings.

If Breakthrough is found to be out of compliance with any of the policies, school leadership will take the following steps:

- Individual or small group conversations with the individuals who are not complying with the policy. Review training materials and clarify questions or doubts
- If necessary, school-wide review of policies and practices during weekly staff meetings
- Routine observation to ensure correct protocol is being followed
- Random observation to ensure ongoing compliance once the situation has been addressed

21. Describe the LEA's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

Breakthrough will communicate key health and safety policies and procedures with students families and staff through the following channels:

- School-wide emails and text messages
- Community forums for families and staff

- School website

To meet the needs of our diverse community, details on these topics will be available in all languages that our community requires. All school-wide emails and text messages will be published in English and Spanish. Translation into other languages will be provided as needed. All family-facing meetings or forums will offer simultaneous interpretation in Spanish, ASL, and any other language identified/requested by families.