DISTRICT OF COLUMBIA SCHOOL IMMUNIZATION POLICY

What is the school leader's role in supporting immunization compliance?

- Establish the School Health Team and ensure the team meets before the start of school and periodically throughout the school year.
- Make final decision on communications and actions that impact student attendance.
- Ensure the successful implementation of School Immunization Policy.

Click here for more information on each role within the School Health Team.

School Leader Monthly To-Do List to Support Immunization Compliance

APRIL-MAY

☐ Include information on immunization requirements in enrollment packets.

MAY-AUGUST

☐ Ensure the school Health Team contacts families of non-compliant students to encourage them to get immunized before the start of the 2026-27 school year.

SEPTEMBER

☐ Ensure the School Health Team conducts outreach to the families of non-compliant students using the information in the Immunization Compliance Portal.

OCTOBER

☐ After Count Day: Ensure the school nurse/ Immunization Point of Contact (IPOC) accesses your school's exclusion list via the Immunization Compliance Portal and develops notifications to send on Warning Notification of Temporary Exclusion Day to all non-compliant students in grades pre-K 3, kindergarten, 7 and 11.

☐ Warning Notification of Temporary Exclusion Day: Ensure the School Health Team coordinates sending notifications to all students in grades pre-K 3, kindergarten, 7 and 11 on the exclusion list.

☐ Support the School Health Team with outreach reminders to all non-compliant students.

NOVEMBER

☐ Continue supporting School Health Team with outreach reminders to all non-compliant students.

DECEMBER

☐ Final Notification of Temporary Exclusion Day: Approve all notifications to remaining non-compliant students in grades pre-K 3, kindergarten, 7 and 11 from the exclusion list.

☐ After Final Notification of Temporary Exclusion Day: Lead school exclusion of students in grades pre-K 3, kindergarten, 7 and 11 who received the final notification of temporary exclusion.

☐ Continue supporting School Health Team with outreach reminders to all non-compliant students.

☐ Ensure any student with an extended absence from school is properly reported to the Child and Family Services Administration (CFSA) for educational neglect or the Office of the Attorney General (OAG) for truancy.

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GOVERNMENT OF THE DISTRICT OF COLUMBIA
WE ARE WASHINGTON DC GOVERNMENT OF THE DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR