



District of Columbia
Office of the State Superintendent of Education

CARES ESSER 90% LEA Formula Funding Allowable Uses* – Includes Uses Based on Existing Grant Programs (AEFLA, ESEA, CARES, IDEA, MKV, Perkins)

ADMINISTRATION + PROGRAM MANAGEMENT	CURRICULUM + INSTRUCTION
<ul style="list-style-type: none"> • Administrative / indirect costs • Cleaning supplies • Communications for recruitment or program offerings (e.g., marketing, outreach, printing, postage) • Data management • Equipment, including modifications for SWD (requires OSSE prior approval) • Printing, printing supplies • Program accountability, evaluation, planning • Recordkeeping • School leader support • Single audit costs • Student enrollment, re-enrollment, attraction, and retention activities 	<ul style="list-style-type: none"> • Career and technical education displays or demonstrations • Childcare for AEFLA grant-related activities (limited allowability) • Curriculum development • Early childhood education to support MKV (limited allowability) • Excursions, extended learning opportunities related to career and technical education • Instructor equipment, technology • Student assessments, assessment fees • Student certification exams • Student learning equipment, materials, supplies • Support for online learning (curriculum purchases, digital licenses, technology, etc.)
INFRASTRUCTURE	STAFFING
<ul style="list-style-type: none"> • Building and classroom modifications, renovations for SWD (requires OSSE prior approval) • Rental/lease costs for buildings, equipment • Technology infrastructure 	<ul style="list-style-type: none"> • Salaries, stipends, and benefits for personnel supporting grant activities, including: <ul style="list-style-type: none"> – Aides, consultants, contractors, coordinators, educational interpreters, nurses, paraprofessionals, parent liaisons, professional service providers, secretaries/clerks, social workers, therapeutic service providers
PROFESSIONAL DEVELOPMENT	STUDENT SUPPORT
<ul style="list-style-type: none"> • Coaching • Conference expenses, registration fees, travel • Materials and supplies • Membership, subscription fees for business, professional, technical groups/associations (for a position, not an individual) • Substitute teachers for staff • Training for school personnel on suicide prevention, trauma, and related issues 	<ul style="list-style-type: none"> • Career guidance and counseling • Counseling • Credit recovery • Educational enrichment activities • Evaluation, referral services for students experiencing homelessness • Job coaching • Mental health supports • Mentoring • Specialized instructional support • Student transportation • Supplemental school programs, including extended day, summer school • Tutoring
STAKEHOLDER ENGAGEMENT	STUDENTS WITH DISABILITIES
<ul style="list-style-type: none"> • Conferences and meetings • Materials • Online meeting software • Parent/family education and training • Transportation 	<ul style="list-style-type: none"> • Accessible equipment and technology • Child find activities • Contracted special education, related services • Extended School Year (ESY) • Staffing

*All costs must be consistent with both 2 CFR Part 200, Subpart E and with the grant's authorizing statute. For questions, please contact OSSE.

Adult Education & Family Literacy Act (AEFLA) Allowable Uses*

ADMINISTRATION + PROGRAM MANAGEMENT	CURRICULUM + INSTRUCTION
<ul style="list-style-type: none"> • Administrative costs (5% cap) • Not more than five percent of a grant of federal funds to an eligible provider can be expended to administer the AEFLA grant. The 5 percent cap includes both direct administrative costs and indirect costs. Providers should consult with OSSE AFE to determine whether they may claim indirect costs. • Advertising to communicate grantee offerings, promote program activities (e.g., flyers, brochures) • Data entry, reporting • Fingerprinting for staff • Fiscal management • Printing, printing supplies • Program planning • Staff professional development 	<ul style="list-style-type: none"> • Classroom supplies, educational materials • Curriculum development • Educational expenses associated with the delivery of literacy, numeracy, life skills instruction, workforce preparation and/or workforce training • Learner assessment, placement testing <ul style="list-style-type: none"> – <u>Does not include</u> high school equivalency testing • Participant assessment • Vocational, technical education courses taken by adult learners <ul style="list-style-type: none"> – Includes courses that fulfill high school completion requirements or satisfy adult basic education programming requirements
	<h3>INFRASTRUCTURE</h3>
<h3>STAFFING</h3> <ul style="list-style-type: none"> • Personnel – salaries and benefits for personnel serving WIOA-defined eligible individuals • Personnel – administrative costs • Professional service personnel – instructors, tutors 	<h3>STAKEHOLDER ENGAGEMENT</h3> <ul style="list-style-type: none"> • Childcare <ul style="list-style-type: none"> – If providing family literacy activities <u>and</u> program first attempted to coordinate with other programs, services in local area before using AEFLA funds <u>and</u> process is documented
<h3>STUDENT SUPPORT</h3> <ul style="list-style-type: none"> • Student counseling • Eligibility, placement determination costs • Practice testing, assessment fees • Transportation for student engagement • Student incentives (attendance, progress, outcomes) of nominal value excluding cash or cash equivalent 	

*All costs must be consistent with both 2 CFR Part 200, Subpart E and with the grant's authorizing statute. For questions, please contact OSSE.

Elementary and Secondary Education Act (ESEA) Allowable Uses*: Includes Title I-A, Title I-D, Title II-A, Title III-A, Title IV-A, 21st Century Community Learning Centers; all activities listed here may not be not allowable for all programs

ADMINISTRATION + PROGRAM MANAGEMENT	STAFFING
<ul style="list-style-type: none"> • Administrative costs/Indirect costs • Printing, printing supplies • Software purchases 	<ul style="list-style-type: none"> • Contracted services from consultants, data analysts, instructional coaches, interpreters, mentors, translators, tutors • Salaries, benefits for staff members whose job responsibilities include managing or supporting Title I-A programs <ul style="list-style-type: none"> – Coaches, specialists, interpreters/translators – Homeless liaisons – Teachers, paraprofessionals, aides, tutors – Technology personnel • Stipends for extended learning time • Teacher recruitment, retention activities • Title I Program support staff <ul style="list-style-type: none"> – Administrators; clerical support, secretaries, and/or clerks; data management; family engagement liaisons; non-instructional services teacher aides; nurses for summer/extended day Title I programs; stipends for principals outside contract hours
CURRICULUM + INSTRUCTION	
<ul style="list-style-type: none"> • Advanced coursework • Career and technical education • Collaborative, digital learning devices and software • Early childhood education for eligible children • Extended learning programs, opportunities • Instructional coaches, support • Program supplies/materials <ul style="list-style-type: none"> – Computer-aided instruction software for AIS; data management software; diagnostic, progress monitoring materials; supplemental instructional materials; technology to upgrade SWP education 	
INFRASTRUCTURE	STUDENT SUPPORT
<ul style="list-style-type: none"> • Technology (e.g., computers, flash drives, laptops, tablets, etc.) 	<ul style="list-style-type: none"> • Academic support for at-risk students <ul style="list-style-type: none"> – AIS; certified teachers and teaching assistants counseling; credit recovery; equitable services for private school students; guidance counselors; pre-k, summer, extended day programs; proportional benefits for Title I salaries; RTI; social workers; staff providing supplemental services; transportation for Title I extended day/summer programs (if otherwise unavailable) • Behavioral support • Counseling, mental health support • Mentoring • Purchased services for at-risk, homeless, and/or neglected children • School climate activities • Social-emotional learning • Subscriptions, licenses, fees for intervention programs • Transportation <ul style="list-style-type: none"> – Allowed for students experiencing homelessness, students in foster care to their school of origin and for LEAs that allow students to transfer to non-CSI schools from CSI schools
PROFESSIONAL DEVELOPMENT	
<ul style="list-style-type: none"> • Conference registration, training fees, travel expenses • Title I-aligned professional development <ul style="list-style-type: none"> – Educational consultants; reasonable supplies and materials for PD; stipends and/or substitutes for staff 	
STAKEHOLDER ENGAGEMENT	
<ul style="list-style-type: none"> • Parent and Family Engagement <ul style="list-style-type: none"> – Activity costs (e.g., materials, transportation, childcare, light refreshments); consultants; parent liaison or coordinator; staff stipends for Title I activities outside contract hours – Childcare supporting attendance at parent engagement activities – Family literacy programming 	

*All costs must be consistent with both 2 CFR Part 200, Subpart E and with the grant's authorizing statute. For questions, please contact OSSE.

Individuals with Disabilities Education Act (IDEA) Allowable Uses*

ADMINISTRATION + PROGRAM MANAGEMENT	CURRICULUM + INSTRUCTION
<ul style="list-style-type: none"> • Administrative/indirect costs • Advertising for program offerings only (e.g., newspapers, radio, television, direct mail, exhibits, electronic or computer transmittals, etc.) • Communication <ul style="list-style-type: none"> – Fax, phone, postage, etc. • Contracted special education, related services <ul style="list-style-type: none"> – Document processing; professional development/contracted staff training; policy development, review 	<ul style="list-style-type: none"> • Books, periodicals • Curriculum development • ESY • Job coaching • Materials, supplies • Technology <ul style="list-style-type: none"> – Includes computer software, computer leasing/rental, technology-related supplies • Vocational education fees
INFRASTRUCTURE	PROFESSIONAL DEVELOPMENT
<ul style="list-style-type: none"> • Assistive technology • Automatic door openers (if specified in an IEP) • Equipment maintenance, repair • Facilities (requires prior OSSE approval) <ul style="list-style-type: none"> – Includes building leases/rentals of space for SWDs, new construction, alterations to existing structures to comply with the Americans with Disabilities Act (ADA) • Health services equipment <ul style="list-style-type: none"> – Equipment for physical, occupational therapy • Office equipment used exclusively by special education staff • Special education-specific classroom furniture, equipment, equipment maintenance 	<ul style="list-style-type: none"> • Conference registration fees, travel-related expenses • Job coaches • Professional membership organization dues (for a position, not an individual) • Staff development <ul style="list-style-type: none"> – Includes conference expenses, providers, registration fees, travel
STAFFING	STUDENT SUPPORT
<ul style="list-style-type: none"> • Adaptive education • Aides • Audiologists Consultants • Educational interpreters • IEP team coordinators, interpreters, translators • Occupational therapists, occupational therapist assistants 	<ul style="list-style-type: none"> • Paraprofessionals • Physical therapists, physical therapist assistants Secretarial, clerical staff when performing special education support duties • Psychologists • Social workers • Special education teachers • Speech and language pathologists • Substitute teachers

*All costs must be consistent with both 2 CFR Part 200, Subpart E and with the grant's authorizing statute. For questions, please contact OSSE.

McKinney-Vento Homeless Assistance Act (MKV), Subtitle B Allowable Uses*

<p>ADMINISTRATION + PROGRAM MANAGEMENT</p> <ul style="list-style-type: none"> • Administrative/indirect costs • Advertising for program offerings only (e.g., newspapers, radio, television, direct mail, exhibits, electronic or computer transmittals, etc.) • Printing, printing supplies • Program evaluation • Recordkeeping <ul style="list-style-type: none"> – Includes payment of fees and costs associated with tracking, obtaining, transferring of academic, documentation, evaluation, guardianship, health, and other records for student enrollment 	<p>CURRICULUM + INSTRUCTION</p> <ul style="list-style-type: none"> • Early childhood education for pre-school aged homeless children <ul style="list-style-type: none"> – Covers ECE not covered by federal, state, or local funding
<p>INFRASTRUCTURE</p> <ul style="list-style-type: none"> • Supplies (school, etc.) and space <ul style="list-style-type: none"> – Includes supplies to non-school facilities serving eligible students and adapting these facilities to enable them to provide services. – Includes school supplies distributed at shelters or temporary housing facilities, or other appropriate locations. 	<p>STAFFING</p> <ul style="list-style-type: none"> • The portion of personnel salaries and benefits (1) allocable to implementing MKV’s allowable uses of funds (2) that go above and beyond the school’s regular academic program, including: <ul style="list-style-type: none"> – Homeless liaisons; – Teachers, paraprofessionals, aides, tutors; – Technology personnel; – Coaches, specialists, interpreters/translators; and – Registrars, secretaries/clerks, social workers when performing MKV eligible supports and services can be paid with MKV funds.
<p>PROFESSIONAL DEVELOPMENT</p> <ul style="list-style-type: none"> • Professional development specific to serving students experiencing homelessness • Travel costs associated with professional development 	<p>STAKEHOLDER ENGAGEMENT</p> <ul style="list-style-type: none"> • Education and training, and other similar activities, for parents and guardians of homeless children and youths about rights and resources
<p>STUDENT SUPPORT</p> <ul style="list-style-type: none"> • Counseling and specialized instructional support <ul style="list-style-type: none"> – Includes counseling re: domestic violence, parental mental health, substance abuse, violence prevention • Enrollment, re-enrollment, attraction, and retention activities Expedited evaluation services including but not limited to CTE, EL, nutrition programs, special education • Referral services to dental, medical, mental, and other health services • Services and assistance to attract, engage and retain homeless children and youths • Supplemental school programs <ul style="list-style-type: none"> – Tutoring, supplemental instruction, and other educational services that help homeless children and youth reach the same challenging State academic standards as those for other children and youths – Includes before/afterschool programming, mentoring, summer school programs for tutoring, homework assistance, etc. • Transportation <ul style="list-style-type: none"> – Defrays cost of transportation services not covered by federal, state, or local funding to enable students to remain in their schools of origin • Extraordinary or emergency services needed to enable students experiencing homelessness to attend school and participate fully in school activities. <ul style="list-style-type: none"> – NOTE: Services provided with MKV funds must not replace the regular academic program and must instead be designed to expand upon or improve services provided as part of the school’s regular academic program. 	

*All costs must be consistent with both 2 CFR Part 200, Subpart E and with the grant’s authorizing statute. For questions, please contact OSSE.

Perkins Career & Technical Education Act Allowable Uses*

<p>ADMINISTRATION + PROGRAM MANAGEMENT</p> <ul style="list-style-type: none"> • Administrative/indirect costs (up to 5 percent combined) • Advertising, marketing, and outreach for program offerings • Program evaluation • Publications and printing 	<p>CURRICULUM + INSTRUCTION</p> <ul style="list-style-type: none"> • Curriculum development • Displays, demonstrations, and exhibits of CTE coursework/projects • Excursions/extended learning opportunities tied directly to CTE coursework <ul style="list-style-type: none"> – <u>Does not include</u> general, exploratory college tours/visits • Remedial services <ul style="list-style-type: none"> – Includes classroom modification, curriculum modification, equipment modification, supportive personnel, instructional aids/devices – <u>Does not include</u> remedial courses • Technical skill assessments <ul style="list-style-type: none"> – Includes industry-recognized certification exams/assessments
<p>INFRASTRUCTURE</p> <ul style="list-style-type: none"> • Equipment modification, updates • Instructional equipment, materials, and supplies • Rental/lease costs of buildings and equipment (supplement, not supplant applies; must be needed only for the federal program) 	<p>STAFFING</p> <ul style="list-style-type: none"> • Contracted services, consultants, professional services • CTSO advisors - extra-duty pay/stipend, travel, instructional materials/supplies <ul style="list-style-type: none"> – <u>Does not include</u> student membership dues, conference/competition registration, travel, lodging, etc. • Instructor compensation - salary, fringe benefits, wages • Instructor travel, meals, lodging, etc. for approved CTE travel in current year Perkins plan • Stipends • Substitute teachers (benefits)
<p>PROFESSIONAL DEVELOPMENT</p> <ul style="list-style-type: none"> • Memberships, subscriptions in business, professional, technical groups/associations <ul style="list-style-type: none"> – Membership must be for positions, not people • Professional development • Meetings and conferences (requires prior OSSE approval) <ul style="list-style-type: none"> – Must be properly documented, follow all basic cost principles, and include evidence, particularly re: food/drink purchases 	<p>STUDENT SUPPORT</p> <ul style="list-style-type: none"> • Career guidance and counseling • Transportation costs <ul style="list-style-type: none"> – Includes costs associated with excursions/extended learning opportunities tied directly to CTE coursework
<p>STAKEHOLDER ENGAGEMENT</p>	<p>STUDENTS WITH DISABILITIES</p>

*All costs must be consistent with both 2 CFR Part 200, Subpart E and with the grant's authorizing statute. For questions, please contact OSSE.

osse.dc.gov

 facebook.com/ossedc

 @OSSEDC

 (202) 727-6436


 GOVERNMENT OF THE
 DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR