

**FY24 ESEA Consolidated Application Review Checklist**

**Consolidated Application**

**TAB: Consolidated Application/Supporting Documents**

<b>Supporting Documents</b>						
	<b>Requirement</b>	<b>Citation</b>	<b>Did the LEA -</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Specific Conditions	2 CFR §200.207	Upload a specific conditions letter?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
2.	School Prayer Certification	§8524	Upload the school prayer certification?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
3.	ESSA Early Learning Head Start Memorandum of Agreement	§1119	Upload the ESSA Early Learning Coordination MOA(s)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
4.	Title III Consortium	§3114(b)	Upload Title III LEA Consortium Notice of Intent?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
5.	Schoolwide plan(s)	§1114	Upload schoolwide plan(s)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
6.	Targeted Assistance plan(s)	§1115	Upload targeted assistance plan(s)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
7.	<input type="checkbox"/> Equitable services (DCPS only)	§1117	Upload the equitable services workbook?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
8.	Rank and serve list (DCPS only)	§1113	Upload the rank and serve list?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
9.	Supplement not supplant methodology (DCPS only)	§1118(b)	Upload the supplement not supplant methodology?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					

**Tab: Consolidated Application/Funding Distribution**

<b>Funding Distribution</b>						
	<b>Requirement</b>	<b>Citation</b>	<b>Did the LEA -</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Funding distribution		Transfer funds?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Consolidate funds?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Leave Title I funds unconsolidated?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Budget a Title IA set-aside?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					

**TAB: Consolidated Application/GEPA Statement**

Requirement		Citation	Did the LEA -	Yes	No	N/A
1.	GEPA Statement	General Education Provisions Act - §427	Identify possible barrier(s) based on <b>local circumstances</b> that may prevent students, teachers, parents and community members from access or participation in the <b>funded activities</b> ?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Provide a clear and succinct description of possible solutions to overcome those barriers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						

**TAB: Consolidated Application/ Amendment**

Requirement		Citation	Did the LEA -	Yes	No	N/A
1.	Amendment Description		Provide a clear explanation of what changes were made for the appropriate title; and 2) provide the rationale for budget and/or program changes.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						

**TAB: Consolidated Schoolwide Program Pool /Consolidated Schoolwide Program**

Requirement		Citation	Did the LEA -	Yes	No	N/A
1.	What are the identified needs of the schools in the LEA, based on the most comprehensive needs assessment, particularly the needs of children who are failing, or at-risk of failing to meet the academic standards?		Summarize specific skills, supplies, access, instruction gaps, outside-of-classroom needs, etc. that students, educators and schools require to reach standards of high academic performance?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						
2.	How and why was the decision made to consolidate these funds?		Summarize specific deciding factors such as stakeholder input, student and school data, or areas of need better addressed by consolidated funds?			
<input type="checkbox"/> Check to add comments						
3.	How will the strategies of the consolidated schoolwide plan(s) meet the intents and purposes of each funding stream?	§1114(a)(3)(A) §1114(b)(7)(B))	Summarize a description of how the intents and purposes will be met for each funding source included in the consolidation? The intent and purposes statement may or may not reflect how the money from each funding source is being spent, but must collectively address how the school is meeting the intents and purposes of all programs consolidated.			
<input type="checkbox"/> Check to add comments						
4.	Describe how this year's consolidated program plan strategies or activities changed from last year's schoolwide plan(s) in response to the annual evaluation, if applicable?	§1114(a)(3)(A) §1114(b)(7)(B))	Summarize who is responsible for the evaluation, when it happens (spring, summer, fall, winter) and how decisions are made (i.e., focus group, surveys, open discussion forum, etc.) to continue the same schoolwide plan(s) or make revisions for the next school year at each school?			
<input type="checkbox"/> Check to add comments						

5.	Describe when and how the consolidated schoolwide program plan(s) will be evaluated this year to determine the effectiveness of programs and activities and potential need for revision, modification, or discontinuation for the next school year?	§1114(b)(3)	Summarize the conclusions of the evaluation and how the findings will be used to make recommendations for continuation or modification of the current year schoolwide program plan(s)?			
<input type="checkbox"/> Check to add comments						

**TAB: Consolidated Schoolwide Program Funds/Program Plan**

<b>Program Plan Strategies</b>						
	<b>Requirement</b>	<b>Citation</b>	<b>Did the LEA -</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
	Strategy 1	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						
	Strategy 2	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 3	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 4	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 5	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 6	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 7	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 8	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 9	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 10	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			

Check to add comments

**TAB: Consolidated Schoolwide Program Funds/ Budget**

<b>Program Activities Budget</b>					
<b>Requirement</b>	<b>Citation</b>	<b>Did the LEA -</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Salaries and benefits		Choose the correct program category for each role?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		Choose the correct strategy for each planned expense?			
		Provide the correct title of role(s) that are aligned in the program plan strategy?			
		Provide the correct number of staff in role that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Professional services		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Equipment		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Supplies and materials		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Fixed property costs		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Other objects		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					

**TAB: TITLE I/LEA Plan**

LEA Plan Title IA						
Requirement		Citation	Did the LEA -	Yes	No	N/A
1.	Describe how students' progress will be monitored in meeting challenging state academic standards.	§1112(b)(1)(A-D))	Summarize specific courses, activities, programs being offered that will provide students access to a well-rounded program of instruction to meet the academic needs of all students? <b>and</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Summarize the process for identifying students who may be at risk for academic failure? <b>and</b>			
			Summarize specific additional educational assistance to individual students that need help in meeting the state standards? <b>and</b>			
			Summarize identification and implementation of instructional and other strategies that are intended to strengthen academic programs and improve school conditions for student learning?			
<input type="checkbox"/> Check to add comments						
2.	Describe the process used to identify and address any disparities that result in low-income students and minority students being taught by ineffective, inexperienced, or out-of-field teachers at higher rates than other students.	§1112(b)(2))	Summarize specific actions that will be taken to address any disparities discovered during the OSSE Faculty and Staff data collection process (i.e., teacher evaluation system, hiring, retention, compensation)?			
<input type="checkbox"/> Check to add comments						
3.	Describe the services that will be provided to homeless children and youths to support the enrollment, attendance, and success of homeless children and youths in coordination with the services provided under the McKinney-Vento Homeless Assistance Act.	§1112(b)(6))	Summarize the homeless liaison's role in assisting homeless children (i.e., enrollment, graduation fees, supplies and materials, transportation, attendance, coordination with services under McKinney-Vento)?			
<input type="checkbox"/> Check to add comments						
4.	Describe efforts used to reduce the overuse of discipline practices that remove students from the classroom, which may include identifying and supporting schools with high rates of discipline, disaggregated by each of the subgroups (economically disadvantaged, students from major racial and ethnic groups, children with disabilities, and English learners) of students.	§1112(b)(11) §1111(c)(2))	Summarize how disaggregated data (i.e., office discipline referrals, in-school suspensions, out-of-school suspensions, expulsions, etc.) on student discipline is collected? <b>and</b>			
			Summarize specific methods used to reduce overuse of discipline practices (i.e., family engagement, schoolwide tiered model, RTI, PBIS, SST, restorative justice practices, social-emotional learning, trauma-informed approaches, etc.)?			
<input type="checkbox"/> Check to add comments						
5.	Describe, if applicable, the support, coordination, and integration of services with early childhood education programs (particularly Head Start programs) at the LEA level or the individual school level, including plans for the transition of participants in such programs to local elementary school programs.	§1112(b)(8)	Summarize how the LEA will support, coordinate, and integrate Title I services with early childhood programs at the school- or LEA-level?			
<input type="checkbox"/> Check to add comments						
6.	Describe, if applicable, the activities implemented to facilitate effective transitions for students <i>from middle grades to high school</i> - including, as	§1112(b)(10)	Summarize transition strategies to facilitate effective transitions for students from middle grades to high school (i.e., freshman orientation, college and career			

	applicable, (1) coordination with institutions of higher education, employers, and other local partners; and (2) increased student access to early college, high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills?		readiness skills, open house, individual learning plans, etc.) or any other strategies to facilitate transition?			
	<input type="checkbox"/> Check to add comments					
7.	Describe, if applicable, the strategies implemented to facilitate effective transitions for students <i>from high school to postsecondary education</i> , including, as applicable, (1) coordination with institutions of higher education, employers, and other local partners; and (2) increased student access to early college, high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills?	§1112(b)(10)	Summarize transition strategies to facilitate effective transitions for students from high school to postsecondary education (i.e., discuss academic progress and post high school plans, provide informational meetings on apprenticeship programs, financial aid workshops, invite college recruiters to meet with students, assist with submitting transcripts and letters of recommendations if needed, etc.) or any other strategies to facilitate transition?			
	<input type="checkbox"/> Check to add comments					
8.	If applicable, describe LEA programs to coordinate and integrate academic and career and technical education content with coordinated instructional strategies and/or work-based learning opportunities.	§1112(b)(12)(A-B)	Summarize if Title I funds will supplement the career technical education program by providing such things as job shadowing, service learning, internships, any other opportunities or experiences that help students be prepared to work in local businesses or industries?			
	<input type="checkbox"/> Check to add comments					
9.	If applicable, unsatisfactory comments from parents of participating children on the LEA plan are uploaded.	§1116(c)(5))	Upload unsatisfactory comments from parents of participating children on the LEA plan, if applicable?			
10.	If an LEA has a school identified for comprehensive support and improvement, describe the process that will be used to develop, with stakeholders (including school leaders, teachers, and parents), the comprehensive support and improvement plan for each identified school.	§1111(d)(1)(B)) §1112(b)(3))	Summarize specific opportunities for stakeholders to be engaged in the process of developing comprehensive support and improvement plans?			
	<input type="checkbox"/> Check to add comments					
11.	If the LEA has school identified for targeted support and improvement, describe the process that will be used to develop, with stakeholders (including school leaders, teachers, and parents) the targeted support and improvement plan for each identified school.	§1111(d)(2)(B) §1112(b)(3))	Summarize specific opportunities for stakeholders to be engaged in the process of developing targeted support and improvement plans?			
	<input type="checkbox"/> Check to add comments					
12.	If an LEA has schools identified as targeted support and improvement, describe the process that will be used to notify the schools targeted classification and the responsibility of the school to develop, with stakeholders (including school leaders, teachers, and parents), the targeted support and improvement plan.	§1112(b)(3))	Summarize how schools will be notified of their classification as targeted support and improvement? <b>and</b>			
			Summarize how stakeholders will be engaged in the process of developing targeted support and improvement plans?			
	<input type="checkbox"/> Check to add comments					

**TAB: TITLE I/ Parent and Family Engagement**

Parent and Family Engagement				Yes	No	N/A
	Requirement	Citation	Did the LEA -			
1.	Indicate below which methods are used by the LEA in order to meaningfully engage with parents and family members. Documentation may be requested as evidence during monitoring. Methods which are required are indicated in parentheses.	§1116	Check all required methods used in order to meaningfully engage parents and family members?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
2.	How will the LEA develop jointly with, agree on with, and distribute to, parents and family members of participating children, a school-level written parent and family engagement policy?	§1116(a)(2) §1116(b) §1116(c)(3)	Summarize when the parent and family engagement policy is typically reviewed, revised, and when the revised policy is usually distributed and explained to parents (spring, winter, summer, fall)?			
	<input type="checkbox"/> Check to add comments					
3.	How will the LEA communicate to each school that the school must jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, which is agreed on by such parents?	§1116(b)	Summarize specific opportunities, for each school or schools in each grade span, that exist for parents and family members to become involved in the development of the parent and family engagement policy?			
	<input type="checkbox"/> Check to add comments					
4.	Describe the approaches the LEA will use for parents to be involved in an organized, ongoing, and timely way, in the planning, review, and improvement of Title I-A programs and the joint development of the schoolwide program plan, as applicable.	§1116(c)(3)	Summarize specific opportunities that exist for parents and family members to provide input and feedback on improvement of the Title I programs and the schoolwide program plan, as applicable?			
	<input type="checkbox"/> Check to add comments					
5.	Describe approaches each school will use to jointly develop with parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards? <b>[DCPS only, optional for charter schools]</b>	§1116(d)	Summarize specific opportunities, (for each school or schools in each grade span), that exist for parents, school staff, and students to become involved in the development and revision of the school-parent compact?			
	<input type="checkbox"/> Check to add comments					
6.	What assistance will be provided by the LEA and each school to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children? <b>[DCPS only, Optional for Charter Schools]</b>	§1116(e)(1)	Summarize specific opportunities that exist for parents and/or family members that will help them understand the curriculum and student testing materials, (i.e., workshops, conferences, classes, or any other assistance deemed appropriate) to measure student progress?			
	<input type="checkbox"/> Check to add comments					
7.	What types of materials and training will be provided by the LEA and each school to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement? <b>[DCPS only, optional for charter schools]</b>	§1116(e)(2)	Summarize specific materials and trainings that exist to help families to work with their children to improve academic achievement, (i.e., literacy training, parenting skills, and training on how to use technology, or any other activities deemed appropriate)?			
	<input type="checkbox"/> Check to add comments					

8.	Describe approaches the LEA and each school will use to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school? <b>[DCPS only, optional for charter schools]</b>	§1116(e)(3)	Summarize specific opportunities that exist for all school staff to share best practices and ideas on how to effectively reach out to parents and family members in a meaningful and productive manner. (i.e., professional development on communicating effectively with parents, provide mentors for novice teachers; links to helpful resources to assist teachers and administrators, or any other assistance deemed appropriate)?			
	<input type="checkbox"/> Check to add comments					
9.	How will the LEA and each school, to the extent feasible and appropriate, coordinate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children? <b>[DCPS only, optional for charter schools]</b>	§1116(e)(4)	Summarize activities provided to parents through the parent resource centers or other activities that encourage and support parents in becoming more involved in their child's education in coordination with other federal grant programs?			
	<input type="checkbox"/> Check to add comments					

**TAB: TITLE I/ Title I Program/Unconsolidated Schoolwide Program**

Unconsolidated Schoolwide Program						
Requirement		Citation	Did the LEA -	Yes	No	N/A
1.	What are the identified needs of the schools in the LEA, based on the comprehensive needs assessment, particularly the needs of children who are failing, or at-risk of failing to meet the academic standards?	§1114(b)(6)	Summarize specific skills, supplies, access, instruction gaps, outside-of-classroom needs, etc. that students, educators and schools require to reach standards of high academic performance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
2.	What are the strategies in the schoolwide program plan(s) that will address the needs identified?	§1114(b)(7)(A)	Summarize strategies that will be implemented to address identified needs?			
	<input type="checkbox"/> Check to add comments					
3.	Describe how this year's schoolwide program plan strategies or activities changed from last year's schoolwide plan in response to the annual evaluation?	§1114(a)(1)(A) §1114(b)(7)(B))	Summarize who is responsible for the evaluation, when it happens (spring, summer, fall, winter) and how decisions are made (i.e., focus group, surveys, open discussion forum, etc.) to continue the same schoolwide plan(s) or make revisions for the next school year at each school?			
	<input type="checkbox"/> Check to add comments					
4.	Describe when and how the consolidated schoolwide program plan(s) is evaluated to determine the effectiveness of programs and activities and potential need for revision, modification, or discontinuation for the next school year?	§1114(b)(3)	Summarize who is responsible for the evaluation, when it happens (spring, summer, fall, winter) and how decisions are made (i.e., focus group, surveys, open discussion forum, etc.) to continue the same schoolwide plan(s) or make revisions for the next school year at each school?			
	<input type="checkbox"/> Check to add comments					



**TAB: Title I/ Title I Program / Targeted Assistance Program**

Targeted Assistance Programs				Yes	No	N/A
	Requirement	Citation	Did the LEA -			
1.	How will teachers and school leaders, in consultation with parents, administrators, paraprofessionals, and specialized instructional support personnel, identify students to be served by the targeted assistance program?	§1115(c)(1)(B)	Summarize the process for identifying students eligible to participate in the targeted assistance program?			
	<input type="checkbox"/> Check to add comments					
2.	What are the activities and services in the targeted assistance program?	§1115(b)(2)(B)(i-ii)	Summarize the strategies that will be provided to address identified student needs, such as extended day, behavior or academic support, additional in-class support, summer school support, tutoring services, after/before school support, classroom pull-out, or any other programs deemed appropriate?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
3	How will the progress of the identified children be reviewed?	§1115(b)(2)(G)(iii)	Summarize how student data will be used to monitor progress and how often will student progress be reviewed?			
	<input type="checkbox"/> Check to add comments					
4.	How do the opportunities for professional development align to the needs of teachers and others who work with students who received targeted assistance?	§1115(b)(2)(D)	Summarize specific professional development activities aligned to the needs of teachers and/or paraprofessionals who work with students who receive targeted assistance services?			
	<input type="checkbox"/> Check to add comments					
5.	How does your parent and family engagement strategy align to your targeted assistance practices and strategies?	§ 1115(b)(2)(E)	Summarize specific school-related activities (i.e., parent training sessions or workshops, parent communications, etc.) to increase the involvement of parents of eligible students?			
	<input type="checkbox"/> Check to add comments					
6.	Describe when and how the targeted assistance plan will be evaluated this year to determine the effectiveness of programs and activities and potential need for revision, modification, or discontinuation if there are no improvement in student outcomes?	§ 1115(b)(2)(E)	Summarize the conclusions of the evaluation and how the findings will be used to make recommendations for continuation or modification of the current year schoolwide program plan(s)?			
	<input type="checkbox"/> Check to add comments					

Tab: Title I/ Title I-A Set-Asides

Title IA Set-Asides						
Requirement		Citation	Did the LEA -	Yes	No	N/A
1.	<b>Parent and Family Engagement:</b> For LEAs receiving over \$500,000 of Title I, Part A funds: The LEA must reserve no less than 1% of its Title I, Part A allocation to conduct parent and family engagement activities under Section 1118 of the ESEA, as amended by NCLB. Parents of children receiving Title I services must be involved in decisions regarding how these parent and family engagement funds will be used. For DCPS, no less than 90 percent of the set-aside funds must be distributed to Title I schools and charter schools with central office staff, with priority given to high needs schools.	§1116(a)(3)(C)	Take the appropriate set-aside?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Provide a detailed summary for the planned uses of funds?			
			Have carryover funds?			
<input type="checkbox"/> Check to add comments						
2.	<b>Equitable Services:</b> The LEA must reserve funds to provide equitable services to eligible private school students, their teachers, and families in accordance with Section 1117(c). The proportionate share of funds shall be determined based on the total amount of funds received by the LEA prior to any allowable expenditures or transfers by the LEA. <b>[DCPS only]</b>	§1117(a)(4)(A)(ii)	Take the appropriate reservation?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
			Allocate carryover funds, if applicable?			
<input type="checkbox"/> Check to add comments						
3.	<b>Equitable services family and parent engagement:</b> The LEA must reserve funds to provide equitable services to eligible private school students parents and family engagement activities in accordance with Section 1116(a)(3)(A). The proportionate share of funds shall be determined based on the total amount of funds received by the LEA prior to any allowable expenditures or transfers by the LEA. <b>[DCPS only]</b>	§1117(a)(4)(A)(ii)	Take the appropriate reservation?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
<input type="checkbox"/> Check to add comments						
4.	<b>Children and Youth Experiencing Homelessness:</b> The LEA must reserve a necessary and reasonable amount of funds to provide comparable Title I services to children and youth experiencing homelessness, including providing educationally related support services to children in shelters and other locations where children may live. (Section 1113(c)(3)(A)(i)). The share of funds shall be determined based on the total allocation received by the LEA and prior to any allowable expenditures or transfers by the LEA. (Section 1113(c)(3)(B)).  The LEA is REQUIRED to select one of the United States Department of Education (USED) approved methods for determining the amount of the Title I, Part A homeless reservation to benefit all children and youth experiencing homelessness in Title I and non-Title I schools. The reservation must be determined in collaboration with the LEA’s McKinney-Vento (MKV) homeless Liaison or additional stakeholders, which may include an individual familiar with student needs. <b>[DCPS only]</b>	§1113(c)(3)(A)(i) §1113(c)(3)(B)	Choose a method used to calculate the amount of reservation?			
			Uploading supporting documentation to support chosen method?			
			Provide a detailed summary for the planned uses of funds?			
<input type="checkbox"/> Check to add comments						

5.	<b>Neglected and delinquent children:</b> The LEA must reserve a necessary and reasonable amount of funds to provide comparable services to children in local institutions for neglected children, and, if appropriate, to children in local institutions for delinquent children, and to neglected or delinquent children in community day programs. The share of funds shall be determined based on the total allocation received by the LEA and prior to any allowable expenditures or transfers by the LEA. <b>[DCPS only]</b>	§1113(c)(3)(A)(ii-iii) §1113(c)(3)(B)	Take the appropriate reservation?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
<input type="checkbox"/> Check to add comments						
6.	<b>Early childhood education:</b> The LEA may (optional) reserve funds to provide early childhood education programs for eligible children. <b>[DCPS only]</b>	§1113(c)(5)	Take the appropriate reservation?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
<input type="checkbox"/> Check to add comments						
7.	<b>Administrative set-aside:</b> The LEA may (optional) use a necessary and reasonable amount from its Title I, Part A allocation for costs associated with the administration of the grant program. Any administrative set-aside rate above 10% will receive additional review.		Take the appropriate set-aside?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the set-aside?			
<input type="checkbox"/> Check to add comments						
8.	<b>Financial incentives and rewards:</b> The LEA may (optional) use not more than 5% of its Title I, Part A allocation to provide financial incentives and rewards to teachers who serve students in Title I schools identified for comprehensive support and improvement activities or targeted support and improvement activities for the purpose of attracting and retaining qualified and effective teachers.	§1113(c)(4)	Take the appropriate reservation?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
<input type="checkbox"/> Check to add comments						
9.	<b>Additional Off the Top Reservation:</b> The LEA may (optional) reserve funds 'off-the-top' (for district-level activities) for certain permissible activities that are consistent with this application and allowable uses under the Title I, Part A statute and associated regulations. (For DCPS, if this option is exercised, the LEA must reserve a proportional amount of the total to provide services for private schools). Explain with specificity the need/s identified by the LEA that support the reservation of additional funds 'off the top.'	34 CFR §200.70	Take the appropriate reservation?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
<input type="checkbox"/> Check to add comments						
10.	<b>Total of all Set-Asides and Reservations from the LEA's Title I, Part A Allocation</b>		Calculate the totals to ensure the set-asides and reservations aligns with the budgeted amount?			
	<input type="checkbox"/> Check to add comments					
	<b>Grand Total of all Set-Asides, Reservations, and if applicable Carryover</b>		Calculate the totals to include carryover?			
<input type="checkbox"/> Check to add comments						

**Tab: Title I/Title I Program Plan Strategies**

<b>Program Plan</b>						
<b>Requirement</b>		<b>Citation</b>	<b>Did the LEA -</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
	Strategy 1	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						
	Strategy 2	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 3	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 4	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 5	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 6	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 6	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 8	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 9	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						
	Strategy 10	§1114 - 1117	Name the strategy, summarize activities/programs, and list the positions funded based on the school's identified needs?			
<input type="checkbox"/> Check to add comments						

Tab: Title I/ Title I Program Activities Budget

Program Activities Budget						
Requirement		Citation	Did the LEA -	Yes	No	N/A
	Salaries and benefits		Choose the correct program category for each role?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide the correct title of role(s)that are aligned in the program plan strategy?			
			Provide the correct number of staff in role that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments						
	Professional services		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments						
	Equipment		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments						
	Supplies and materials		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments						
	Fixed property costs		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments						
	Other objects		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			

			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments						

**TAB: TITLE II /LEA Application**

Title II LEA Application						
	Requirement	Citation	Did the LEA -	Yes	No	N/A
1.	LEAs choosing to transfer Title II funds, explain how the impact of this transfer will augment or strengthen existing efforts to improve the overall system of supports to teachers, principals, and other school leaders to improve educational equity for students?	§2102(b)(2)(B))	Summarize clearly describe how the transfer of funds will strengthen the existing efforts to improve the overall system of supports for school staff to improve educational equity for students and what factors guided this decision, such as stakeholder input, student and school data, or name areas of need better addressed by the program?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						
2.	Describe the LEA’s system of professional learning and improvement opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.	§2102(b)(2)(B))	Summarize specific systems of support opportunities, such as induction for teachers, principals, or other school leaders, evaluation system, teacher residences, etc. and/or opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						
3.	Describe how the activities to implement the professional learning plan are (1) based on the identified needs of staff and students, and (2) aligned with the high academic standards.	§2102(b)(2)(A)	Summarize specific skills, supplies, access, coaching, etc. that students, educators and schools require to reach standards of high academic performance?			
<input type="checkbox"/> Check to add comments						
4.	Describe the process for ongoing consultation and what data will be reviewed with required stakeholders throughout the school year to continually update and improve activities supported with Title II-A funds.	§2102(b)(2)(D))	Summarize specific opportunities that will be offered, in collaboration with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders, parents, community partners, and other organizations or partners with relevant and demonstrated expertise in programs and activities, to review and analyze data (formative assessments, classroom-based assessments) to improve the quality of activities supported under this part.			
<input type="checkbox"/> Check to add comments						
5.	Describe, if applicable, how funds will be prioritized to schools within the LEA that are implementing comprehensive support and Improvement activities and have the highest percentage of children counted under Section 1124(c) Children to be Counted.	§2102(b)(2)(C))	Summarize the method used to prioritize Title II-A funding for schools identified for comprehensive support and improvement?			
<input type="checkbox"/> Check to add comments						
6.	Describe, if applicable, how funds will be prioritized to schools within the LEA that are implementing Targeted Support and Improvement activities and have	§2102(b)(2)(C))	Summarize the method used to prioritize Title II-A funding for schools identified for targeted support and Improvement?			

the highest percentage of children counted under Section 1124(c).					
<input type="checkbox"/> Check to add comments					

**TAB: TITLE II /Title IIA Set-Asides**

Title IIA Set-Asides						
Requirement		Citation	Did the LEA -	Yes	No	N/A
1.	<b>Administrative set-aside:</b> The LEA may use a necessary and reasonable amount from its Title II, Part A allocation for costs associated with the administration of the grant program. OSSE will closely scrutinize plans to spend more than 5% of funds for administration.	§2102(b)(2)(A))	Take the appropriate set-aside?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the set-aside?			
<input type="checkbox"/> Check to add comments						
2.	<b>Title II Equitable Services Reservation:</b> The LEA must reserve funds to provide equitable services to eligible private school students, their teachers, and families in accordance with Section 1117(c). The proportionate share of funds shall be determined based on the total amount of funds received by the LEA prior to any allowable expenditures or transfers by the LEA. <b>[DCPS only]</b>	§1117(a)(4)(A)(ii)	Take the appropriate reservation?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
			Allocate carryover funds, if applicable?			
<input type="checkbox"/> Check to add comments						
3.	<b>Total of all Set-Asides and Reservations from the LEA's Title II, Part A Allocation</b>		Calculate the totals to ensure the set-asides and reservations aligns with the budgeted amount?			
	<input type="checkbox"/> Check to add comments					
	<b>Grand Total of All Set-Asides, Reservations, and if applicable Carryover</b>		Calculate the totals to include carryover?			
<input type="checkbox"/> Check to add comments						

**TAB: TITLE II /Title II Program Plan**

Title II Program Plan						
Requirement		Citation	Did the LEA -	Yes	No	N/A
	Strategy 1	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						
	Strategy 2	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			

<input type="checkbox"/> Check to add comments					
Strategy 3	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			
<input type="checkbox"/> Check to add comments					
Strategy 4	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			
<input type="checkbox"/> Check to add comments					
Strategy 5	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			
<input type="checkbox"/> Check to add comments					
Strategy 6	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			
<input type="checkbox"/> Check to add comments					
Strategy 7	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			
<input type="checkbox"/> Check to add comments					
Strategy 8	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			
<input type="checkbox"/> Check to add comments					
Strategy 9	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			
<input type="checkbox"/> Check to add comments					
Strategy 10	§2102	Name the strategy, summarize activities/programs, and list the positions funded to support any of the following to raise student achievement: (1) the improvement of the quality and effectiveness of educators, (2) increasing the number of high-quality educators, (3) providing greater access to high-quality teachers?			



Check to add comments

**TAB: TITLE II /Program Activities Budget**

Program Activities Budget					
Requirement	Citation	Did the LEA -	Yes	No	N/A
Salaries and benefits		Choose the correct program category for each role?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		Choose the correct program activity for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide the correct title of role(s)that are aligned in the program plan strategy?			
		Provide the correct number of staff in role that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Professional services		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct program activity for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Equipment		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct program activity for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Supplies and materials		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct program activity for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			
<input type="checkbox"/> Check to add comments					
Fixed property costs		Provide a clear description of items to be purchased?			
		Choose the correct program category for each planned expense?			
		Choose the correct program activity for each planned expense?			
		Choose the correct strategy for each planned expense?			
		Provide a cost basis that is allowable and reasonable for each planned expense?			

<input type="checkbox"/> Check to add comments					
Other objects			Provide a clear description of items to be purchased?		
			Choose the correct program category for each planned expense?		
			Choose the correct program activity for each planned expense?		
			Choose the correct strategy for each planned expense?		
			Provide a cost basis that is allowable and reasonable for each planned expense?		
<input type="checkbox"/> Check to add comments					

**TAB: Title III/ Title III Local Plan**

Title III Local Plan				Yes	No	N/A
	Requirement	Citation	Did the LEA -			
1.	What is the LEA's Language Instruction Education Program (LIEP) to help English learners increase their language proficiency and meet DC's academic standards?	§3116(b)(1)	Check at least one box or as many program types as appropriate to indicate the type of LIEP?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						
2.	Describe how the LEA will ensure that English learners are achieving English proficiency and meeting academic standards with the LIEP.	§3116(b)(1)	Summarize how specific data (e.g. ACCESS, WIDA, PARCC) is collected and analyzed to determine the progress of ELs academic proficiency and inform continuous improvement processes for ELs?			
<input type="checkbox"/> Check to add comments						
3.	Describe how the LEA will promote parent, family, and community engagement in the education of English learners.	§3116(b)(3))	Summarize strategies to meaningfully engage (texts, phone calls, emails, newsletters, etc.) and collect feedback from (surveys, interviews in person or via phone or email, etc.) parents, families, and the community in order to support the education of ELs?			
<input type="checkbox"/> Check to add comments						
4.	Describe the programs and activities, based on the identified needs of English Learners, that will be developed, implemented, and administered with Title III-A funds.	§ 3116(b)(2)	Summarize specific program type(s) of language instruction educational program offered to increase English language proficiency and student academic achievement for ELs with Title III-A funds?			
<input type="checkbox"/> Check to add comments						
5.	What is the process to bi-annually evaluate the effectiveness of the LIEP and modify the program based on this evaluation?	§ 3111(b)(2)(C)	Summarize who is responsible for the evaluation, when it happens (spring, summer, fall, winter), what data is used and how decisions are made (i.e., focus group, surveys, open discussion forum, etc.) to continue or make revisions to improve LIEP implementation and effectiveness?			
<input type="checkbox"/> Check to add comments						

**TAB: TITLE III/ Title IIIA Set-Asides**

Title IIIA Set-Asides						
Requirement		Citation	Did the LEA -	Yes	No	N/A
1.	<b>Administrative set-aside:</b> The LEA may (optional) use a necessary and reasonable amount from its Title III, Part A allocation for costs associated with the administration of the grant program. An eligible entity cannot use more than 2% of funds for administration.	(Section 3115(b))	Take the appropriate set-aside?			
			Provide an allowable summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the set-aside?			
2.	<b>Title III Equitable Services Reservation:</b> The LEA must reserve funds to provide equitable services to eligible private school students, their teachers, and families in accordance with Section 1117(c). The proportionate share of funds shall be determined based on the total amount of funds received by the LEA prior to any allowable expenditures or transfers by the LEA. <b>[DCPS only]</b>	§1117(a)(4)(A)(ii)	Take the appropriate reservation?			
			Provide an allowable summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
			Allocate carryover funds, if applicable			
	<input type="checkbox"/> Check to add comments					
3.	<b>Total of all Set-Asides and Reservations from the LEA's Title III, Part A Allocation</b>		Calculate the totals to ensure the set-asides and reservations aligns with the budgeted amount?			
	<input type="checkbox"/> Check to add comments					
	<b>Grand Total of All Set-Asides, Reservations, and if applicable Carryover</b>		Calculate the totals to include carryover?			
<input type="checkbox"/> Check to add comments						

**TAB: TITLE III / Program Plan**

Program Plan						
Requirement		Citation	Did the LEA -	Yes	No	N/A
	Strategy 1 Providing Effective Language Instruction	§3115-3116	Summarize activities/programs, and list the positions funded to provide a more effective LIEP?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Check to add comments						
	Strategy 2 Professional Development for Educators of English Learners	§3115-3116	Summarize activities/programs, and list the positions funded to improve the professional development for educators?			
<input type="checkbox"/> Check to add comments						
	Strategy 3 Parent, Family and Community Outreach	§3115-3116	Summarize activities/programs, and list the positions funded to increase engagement with the families of ELs?			
<input type="checkbox"/> Check to add comments						
	Strategy 4	§3115-3116	Name the strategy, summarize activities/programs, and list the positions funded to support any of the Title III-A authorized activities?			
<input type="checkbox"/> Check to add comments						
	Strategy 5	§3115-3116	Name the strategy, summarize activities/programs, and list the positions funded			

			to support any of the Title III-A authorized activities?			
	<input type="checkbox"/> Check to add comments					
	Strategy 6	§3115-3116	Name the strategy, summarize activities/programs, and list the positions funded to support any of the Title III-A authorized activities?			
	<input type="checkbox"/> Check to add comments					
	Strategy 7	§3115-3116	Name the strategy, summarize activities/programs, and list the positions funded to support any of the Title III-A authorized activities?			
	<input type="checkbox"/> Check to add comments					
	Strategy 8	§3115-3116	Name the strategy, summarize activities/programs, and list the positions funded to support any of the Title III-A authorized activities?			
	<input type="checkbox"/> Check to add comments					
	Strategy 9	§3115-3116	Name the strategy, summarize activities/programs, and list the positions funded to support any of the Title III-A authorized activities?			
	<input type="checkbox"/> Check to add comments					
	Strategy 10	§3115-3116	Name the strategy, summarize activities/programs, and list the positions funded to support any of the Title III-A authorized activities?			
	<input type="checkbox"/> Check to add comments					

**TAB: TITLE III /Program Activities Budget**

Program Activities Budget						
	Requirement	Citation	Did the LEA -	Yes	No	N/A
	Salaries and benefits		Choose the correct program category for each role?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide the correct title of role(s)that are aligned in the program plan strategy?			
			Provide the correct number of staff in role that is allowable and reasonable for each planned expense?			
	<input type="checkbox"/> Check to add comments					
	Professional services		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
	<input type="checkbox"/> Check to add comments					
	Equipment		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			

			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
	<input type="checkbox"/> Check to add comments					
	Supplies and materials		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
	<input type="checkbox"/> Check to add comments					
	Fixed property costs		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
	<input type="checkbox"/> Check to add comments					
	Other objects		Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide a cost basis that is allowable and reasonable for each planned expense?			
	<input type="checkbox"/> Check to add comments					

**TAB: TITLE IV-A/ LEA Application**

LEA Application				Yes	No	N/A
	Requirement	Citation	Did the LEA -			
1.	LEAs transferring Title IV-A funds: Explain how the impact of this transfer will augment or strengthen existing efforts to improve educational equity for students?		Summarize clearly how the transfer of funds will strengthen the existing efforts to improve: (1) students' access to well-rounded educational opportunities, (2) learning conditions that cultivate a safe and healthy environment for students, and (3) effective use of technology; and (4) what factors guided this decision, such as stakeholder input, student and school data, or name areas of need better addressed by the program.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
2.	LEAs receiving \$30,000 or more of funds: What needs were identified by the Title IV needs assessment?	§4106(a)(2)	Summarize clearly how the transfer of funds will strengthen the existing efforts to improve: (1) students' access to well-rounded educational opportunities, (2) learning conditions that cultivate a safe and healthy environment for students, and (3) effective use of technology; and (4) what factors guided this decision, such as			

			stakeholder input, student and school data, or name areas of need better addressed by the program.			
	<input type="checkbox"/> Check to add comments					
3.	Describe how the LEA or its partners will periodically evaluate the effectiveness of the Title IV activities carried out under this section based on the program objectives and outcomes.	§4106(e)(1)(E)	Summarize who is responsible for the evaluation, when it happens (spring, summer, fall, winter), what data is used and how decisions are made (i.e., focus group, surveys, open discussion forum, etc.) to continue or make revisions to the Title IV program or activities?			
	<input type="checkbox"/> Check to add comments					
N/A	<del>a. Summarize specific programs and/or activities being funded that are aligned to the identified needs that support Well-rounded education.</del>		<del>Summarize specific objectives and anticipated outcomes for implemented activities?</del>	<b>N/A</b>		
N/A	<del>b. State what the LEA expect to accomplish with the implemented instruction, curricula, programs, or activities.</del>		<del>Summarize specific expected accomplishment(s) from the implemented activities?</del>	<b>N/A</b>		
N/A	<del>c. State the expected measurable goal of the implemented instruction, curricula, programs, or activities.</del>		<del>Summarize specific expected measurable goal(s) from the implemented activities?</del>	<b>N/A</b>		
4.	Summarize specific programs and/or activities being funded that are aligned to the identified needs that support Well-rounded education, if applicable.	§4106(e)(1)(B) §4106(e)(1)(E)	Summarize specific programs and/or activities being funded that are aligned to the LEA's identified needs that support well-rounded educational opportunities for students?			
	<input type="checkbox"/> Check to add comments					
	a. Describe the objectives and anticipated outcomes for the Well Rounded Educational Opportunities program.	§4106(e)(1)(B) §4106(e)(1)(E)	Summarize specific objectives and anticipated outcomes for implemented activities?			
	<input type="checkbox"/> Check to add comments					
	b. State what the LEA will accomplish with the implemented instruction, curricula, programs or activities.	§4106(e)(1)(B) §4106(e)(1)(E)	Summarize specific expected accomplishment(s) from the implemented activities?			
	c. State the measurable goal of the program and its activities.	§4106(e)(1)(E)	Summarize specific expected measurable goal(s) from the implemented activities?			
	<input type="checkbox"/> Check to add comments					
5.	Summarize specific programs and/or activities being funded that are aligned to the identified needs that support Safe and Healthy Students, if applicable.	§4106(e)(1)(C) §4106(e)(1)(E)	Summarize specific programs and/or activities being funded that are aligned to the LEA's identified needs that support Safe and Healthy Students?			
	<input type="checkbox"/> Check to add comments					
	a. Describe the objectives and anticipated outcomes for implementing the Safe and Healthy Students program.	§4106(e)(1)(C) §4106(e)(1)(E)	Summarize specific objectives and anticipated outcomes for implemented activities?			
	<input type="checkbox"/> Check to add comments					
	b. State what the LEA will accomplish with the implemented instruction, curricula, programs, or activities.	§4106(e)(1)(C) §4106(e)(1)(E)	Summarize specific expected accomplishment(s) from the implemented activities?			
	<input type="checkbox"/> Check to add comments					
	c. State the measurable goal of the program and its activities.	§4106(e)(1)(C)	Summarize specific expected measurable goal(s) from the implemented activities?			
	<input type="checkbox"/> Check to add comments					

6.	Summarize specific programs and/or activities being funded that are aligned to the identified needs that support Effective Use of Technology, if applicable.	§4106(e)(1)(D) §4106(e)(1)(E)	Summarize objectives programs and/or activities being funded that are aligned to the LEA's identified needs that support Effective Use of Technology?			
	<input type="checkbox"/> Check to add comments					
	a. Describe the objectives and anticipated outcomes for implementing the Effective use of Instructional Technology program.	§4106(e)(1)(D) §4106(e)(1)(E)	Summarize specific objectives and anticipated outcomes for implemented activities?			
	<input type="checkbox"/> Check to add comments					
	b. State what the LEA will accomplish with the implemented instruction, curricula, programs, or activities.	§4106(e)(1)(D) §4106(e)(1)(E)	Summarize specific expected accomplishment(s) from the implemented activities?			
	<input type="checkbox"/> Check to add comments					
c. State the measurable goal of the program and its activities.	§4106(e)(1)(D) §4106(e)(1)(E)	Summarize specific expected measurable goal(s) from the implemented activities?				
<input type="checkbox"/> Check to add comments						
7.	Describe, if applicable for well-rounded and/or safe and healthy students' strategies, any partnerships with an institution of higher education, business, nonprofit organization, community based organization, or other public or private entity with a demonstrated record of success in implementing allowable activities.	4106(e)(1)(A)	Summarize specific activities, programs, or services being provided to students in partnerships with institutions of higher learning, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing allowable activities?			
<input type="checkbox"/> Check to add comments						

**TAB: TITLE IV/ Title IVA Set-Asides**

Title IVA Set-Asides			Yes	No	N/A	
	Requirement	Citation	Did the LEA -			
1.	<b>Administrative set-aside:</b> The LEA may use a necessary and reasonable amount from its Title IV, Part A allocation for costs associated with the administration of the grant program. An LEA cannot use more than 2% of funds for administration costs.	(Section 3115(b))	Take the appropriate set-aside?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the set-aside?			
2.	<b>Title III Equitable Services Reservation:</b> The LEA must reserve funds to provide equitable services to eligible private school students, their teachers, and families in accordance with Section 1117(c). The proportionate share of funds shall be determined based on the total amount of funds received by the LEA prior to any allowable expenditures or transfers by the LEA. <b>[DCPS only]</b>	§1117(a)(4)(A)(ii)	Take the appropriate reservation?			
			Provide a detailed summary for the planned uses of funds?			
			Provide the process used to calculate the amount of the reservation?			
			Allocate carryover funds, if applicable?			
<input type="checkbox"/> Check to add comments						
3.	<b>Total of all Set-Asides and Reservations from the LEA's Title IV, Part A Allocation</b>		Calculate the totals to ensure the set-asides and reservations aligns with the budgeted amount?			
<input type="checkbox"/> Check to add comments						
	<b>Grand Total of All Set-Asides, Reservations, and if applicable Carryover</b>		Calculate the totals to include carryover?			

<input type="checkbox"/> Check to add comments
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**TAB: Title IV/ Title IV Program Plan /Program Plan/Budget Allocation**

<b>Budget Allocation</b>						
	<b>Requirement</b>	<b>Citation</b>	<b>Did the LEA -</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
	Budget distribution is populated correctly.	§4106(f)	Allocate appropriately for well-rounded education?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Allocate appropriately for safe and healthy students?			
			Allocate appropriately for effective use of technology?			
	<input type="checkbox"/> Check to add comments					

**TAB: Title IV/ Program Plan/Allowable Activities**

<b>Well-Rounded Education</b>						
	<b>Requirement</b>	<b>Citation</b>	<b>Did the LEA -</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Provide clear details for well-rounded activities.	§4107	Summarize specific programs and/or activities being funded that are aligned to the identified needs that supports student access to well-rounded education opportunities?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="checkbox"/> Check to add comments					
2.	Provide clear details for safe and healthy students.	§4108	Summarize specific programs and/or activities being funded that are aligned to the identified needs to improve school conditions for student learning?			
	<input type="checkbox"/> Check to add comments					
3.	Provide clear details for effective use of technology.	§4109	Summarize specific programs and/or activities being funded that are aligned to the identified needs that supports increasing effective use of technology student to improve academic achievement, academic growth, and digital learning of all students?			
	<input type="checkbox"/> Check to add comments					

**TAB: Title IV/Program Activities Budget**

<b>Program Activities Budget</b>						
	<b>Requirement</b>	<b>Citation</b>	<b>Did the LEA -</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
	Salaries and benefits		Choose the correct program category for each role?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
			Provide the correct title of role(s)that are aligned in the program plan strategy?			
			Provide the correct number of staff in role that is allowable and reasonable for each			



			planned expense?			
<input type="checkbox"/> Check to add comments						
Professional services			Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
<input type="checkbox"/> Check to add comments						
Equipment			Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
<input type="checkbox"/> Check to add comments						
Supplies and materials			Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
<input type="checkbox"/> Check to add comments						
Fixed property costs			Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
<input type="checkbox"/> Check to add comments						
Other objects			Provide a clear description of items to be purchased?			
			Choose the correct program category for each planned expense?			
			Choose the correct program activity for each planned expense?			
			Choose the correct strategy for each planned expense?			
<input type="checkbox"/> Check to add comments						