Schoolwide Program Design
FY21 ESEA Titles I-IV Consolidated Application Webinar

K-12 Systems and Supports
I. Welcome and Introductions
II. Agenda
III. Goals
IV. Comprehensive Needs Assessment
V. Schoolwide Program Plans
VI. Schoolwide Program Evaluation
VII. Resources
VIII. Contacts
At the end of this webinar, participants will know:

1. Why the comprehensive needs assessment is an essential component of developing schoolwide program plans

2. Which required stakeholders must be involved in the development and evaluation of schoolwide program plans

3. Core elements of schoolwide programs

4. The purpose of the annual evaluation

5. The cycle of schoolwide program planning
Comprehensive Needs Assessments
Why Perform a Needs Assessment?

**DEFINITITION**

The comprehensive needs assessment (CNA) is a process to help educators identify, understand and address a school’s needs in order to improve the effectiveness of educational investments that lead to better outcomes for students.

**RATIONALE**

The CNA results provide a framework for schools to clearly identify their most critical areas of improvement. The process of continuous improvement requires an understanding of the current state of a school’s performance in order to develop strategic goals that will have a positive effect.

**LEGAL BASIS**

Section 1114(b)(6) requires the schoolwide program to be based on a CNA of the entire school.

CFR § 200.26 identifies the CNA as a core element of a compliant schoolwide program.
Collect data, and review the analysis

Make conclusions from the data analysis to identify needs

Use the identified needs to choose priorities

Use the priorities as the basis of the goals for the schoolwide program
Common Data Types

Introduction

Comprehensive Needs Assessment

Schoolwide Program Plans

Schoolwide Program Evaluation

Resources

Assessments

- Formative
- Benchmark
- Districtwide Summative

Students

- Demographic
- Discipline
- Engagement

Feedback

- Parents and Families
- School Leaders
- Teachers and Staff
- Community Members
Examples of Other Data to Use

Reviews and Inventories

- Technology
- Professional development
- Facilities
- Budget
- Curriculum

School Climate

- Staffing Trends
- Program evaluations
- Social-emotional learning initiatives
- Aftercare, extended learning or out of school time
- Leadership opportunities
Questions to Consider

- What are the strengths and the challenges of the current school program?
- Does the evidence gathered support staff assumptions about strengths and needs?
- Are there information gaps? What more do we need to know?
- What themes, patterns and trends are present?
- What priorities does the information suggest?
Needs Assessment Methods

- The comprehensive needs assessment can take several forms, as long as it identifies needs, and prioritizes the needs to set the goals of the schoolwide program.

- The method should create a document or set of documents that the LEA can use to demonstrate compliance and to inform the annual evaluation.

<table>
<thead>
<tr>
<th>Methods</th>
<th>Complete a school profile in a template developed by the LEA</th>
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<tbody>
<tr>
<td></td>
<td>Perform a root cause analysis</td>
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<td>Use problem statements and the “five whys”</td>
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Core Elements of the Needs Assessment

**Introduction**

**Comprehensive Needs Assessment**

- Based on the academic achievement information of all students, including students identified in the DC School Report Card subgroups

- Identifies the specific academic needs of students and groups of students who are not yet achieving the academic standards

- Must be developed with the participation of the people who will carry out the plan

**Schoolwide Program Plans**

- Helps the school understand the subjects and skills for which teaching and learning need to be improved

- Assesses the needs of the school relative to each of the components of Title I schoolwide programs

**Schoolwide Program Evaluation**

- Documentation of how it conducted the needs assessment, the results obtained and the conclusions drawn from the results

**Resources**
Schoolwide Program Plans
## Schoolwide Program Planning Cycle

<table>
<thead>
<tr>
<th>Year</th>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
<th>Summer</th>
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<tbody>
<tr>
<td>First Year</td>
<td>Conduct a comprehensive needs assessment</td>
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<td>Identify needs and priorities</td>
<td>Develop schoolwide program plan</td>
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<td>and perform data analysis</td>
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<td>Subsequent</td>
<td>Conduct an evaluation (or new</td>
<td>Identify what’s working and what needs</td>
<td>Revise the schoolwide</td>
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<td>Years</td>
<td>comprehensive needs assessment, if</td>
<td>improvement</td>
<td>program, plan, strategies or</td>
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<td>appropriate) of the prior year’s schoolwide program plan</td>
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<td>activities as needed</td>
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Implement the schoolwide program plan and monitor student progress
Schoolwide program plans must be developed with:

1. Parents
2. Teachers
3. Principals
4. Other school leaders
5. Paraprofessionals
6. Administrators
7. Specialized instructional support staff
8. Students (secondary-level schools only)
9. Technical assistance providers
What is a schoolwide program?

- A schoolwide program is a comprehensive reform program designed to upgrade the entire educational program of a Title I school.
- The schoolwide program is developed to accomplish the goals identified by the comprehensive needs assessment.
- Schoolwide programs are required for schools and LEAs that opt to implement a schoolwide model with their Title I-A funds.

What are the goals of a schoolwide program?

- The goal of all schoolwide programs is to ensure that all students, particularly those who are low-achieving or at-risk of failure to meet academic standards, demonstrate proficient and advanced levels of achievement.
- The goals of individual schoolwide programs should be specific to the campus and be informed by the needs and priorities identified by the comprehensive needs assessment and may tie to LEA-wide goals, focus areas or priorities.
Core Elements of the Schoolwide Program Plan

Introduction

Comprehensive Needs Assessment

Schoolwide Program Plans

Schoolwide Program Evaluation

Resources

Improve the academic achievement of:

- All students in the school
- Particularly, students most at-risk of failure
- Close any achievement gaps of students identified in sub-groups of the DC School Report Card

Strategies that:

- Strengthen the academic program of the school
- Increase the amount and quality of learning time
- Help provide an enriched and accelerated curriculum, which may include programs, activities, and courses necessary to provide a well-rounded education
## Required Components of a Schoolwide Program

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<tr>
<th>Schoolwide reform strategies</th>
<th>Provide opportunity for all students</th>
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<td>Address the needs of all students</td>
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<td>Address how the school will determine if the needs have been met</td>
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<td>Use effective, scientifically based methods and instructional practices</td>
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<td>Strengthen the core academic program</td>
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<td>Provide and enriched and accelerated curriculum</td>
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<td>Increases the amount and quality of learning time</td>
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<td>Are consistent with and designed to implement improvement plans</td>
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<td>Required Components of a Schoolwide Program (con’t)</td>
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<td><strong>Instruction by highly effective teachers</strong></td>
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<td>- Include strategies to attract highly effective teachers</td>
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<td>- Provide high-quality and on-going professional development (aligned with academic standards)</td>
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<td>- Devote sufficient resources to carry out the professional development</td>
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<td>- Include teachers in professional development activities using student data</td>
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<td><strong>Transition for preschool students</strong></td>
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<td>- Plans for assisting students in the successful transition from early childhood program such as Head Start to the schoolwide program</td>
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Plans, Strategies and Activities

What is a schoolwide program plan?
• A schoolwide plan is the collection of strategies chosen to achieve the goals of the schoolwide program
• If the schoolwide program is the “what?”, the program plan is the “how?”

What are schoolwide program plan strategies?
• A set of strategies make up the plan of action to improve the school’s educational program and close achievement gaps
• The strategies should be clear, and broad enough to tie to the goals the program and contain the activities of the plan

What are schoolwide plan activities?
• Each strategy consists of specific activities to execute the plan that are named in the Title I program budget
• The activities listed in the budget must be aligned to the implementation or performance of the strategies in the schoolwide plan
• The activities should be allocable to the program and are allowable as long as they are articulated in the schoolwide program plan, as informed by the needs assessment
• One LEA-wide strategy may be performed by different activities as different schools within the LEA
Example: The Title I Program in the ConApp

- Program Model: Schoolwide or Targeted Assistance
- Program Plan: Group of Strategies or Services to Achieve the Goal(s)
- Strategies/Services: Activities that have expected outcomes
- Budget: Costs associated with the activities
Example: Schoolwide Program in the ConApp

Program Model: Schoolwide

Needs Assessment Results = Teachers need more support, ELA PARCC scores are low

Goals: Raise ELA scores and increase learning time and student engagement

Program Plan: (1) Strengthen Instructional Practice (2) Intensive Reading Instruction
Example: Schoolwide Plan Strategies in the ConApp

**Program Plan**

**Strategies**

Expected Outcomes

**Strengthen Instructional Practice**

1. Increase instructional coaching capacity; 2. Student data analysis training

Teachers will report higher satisfaction on EOY survey and improve their skills in identifying student needs

**Intensive Reading Instruction**

1. Incorporate learning software with current curriculum; 2. Use benchmark scores to personalize instruction

High use of software programs and higher rates of student engagement
Example: Schoolwide Plan Activities in the ConApp

**Strategy**

- Activities

**Strengthen Instructional Practice**

- Salaries: 1.5 instructional coaches and **Professional Services**: 1 training and 3 webinars

**Intensive Reading Instruction**

- Supplies: 300 Student Licenses, 25 teacher licenses and 300 tests

- 1. XYZ licenses; 2. XYZ teacher licenses and 3. benchmark tests
Schoolwide Program Continuous Improvement Process

- **Introduction**
  - Comprehensive Needs Assessment
  - Schoolwide Program Plans
  - Schoolwide Program Evaluation
  - Resources

1. **Implement the schoolwide program**
2. **Evaluate effectiveness of the schoolwide plan**
3. **Revise the schoolwide program**
4. **Review data and analysis**
Evaluation and Revision
Timeline

Year 1

Comprehensive Needs Assessment

• What are the school needs and how do they tell us where to direct or focus our efforts?

Comprehensive Schoolwide Program Plan

• What reform strategies and activities will help us meet the needs and raise the basic educational program of the school?

Year 2+

Program Evaluation

• Were we successful in prioritizing the needs, choosing goals and implementing strategies that address them?

Schoolwide Program Plan Revision

• Do we need to adjust the goals, strategies, activities or implementation of the plan to make the program more effective in raising student achievement for all children?
Core Elements of the Schoolwide Program Evaluation

- Performed annually
- Uses data from the PARCC and other indicators of academic achievement
- Evaluated the implementation of, and the results achieved by the program
- Determines the effectiveness of the program in increasing the achievement of students, particularly for those who were furthest from proficiency
- Indicates if the schoolwide program plan should be revised
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<th>Methods</th>
<th>Update a school profile in a template developed by the LEA</th>
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<tr>
<td></td>
<td>Process evaluations measure the effectiveness of the activities and the fidelity of the implementation of the plan</td>
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<td>Impact evaluations determine if the program goals are being met by the plan strategies</td>
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<td>Outcome evaluations determine if the program goals are being achieved</td>
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Next Steps and Resources
1. Determine if the school(s) are developing a new schoolwide program or evaluating and updating last year’s schoolwide program
2. Determine who will be on the planning team in each role
3. Collect school data, and stakeholder input on the program and the plan
4. Develop, or evaluate and update, the plan for the 2020-21 school year
5. Use the checklist tool to ensure the plan has all required components
6. Collect the documentation of the planning process
Resources

- OSSE Schoolwide Plan Template
- OSSE Schoolwide Program Plan Compliance Checklist
- Elementary and Secondary Education Act of 1965
- CFR §200.26 Core Elements of a Schoolwide Program
- ESEANow.com
- Supporting School Reform by Leveraging Federal Funds in a Schoolwide Program
- US Department of Education
- ESSA Guidance for LEAs Webpage
- ESEA Consolidated Application Webpage
- Risk Based Monitoring Webpage
We are here to help!

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**Introduction**

**Comprehensive Needs Assessment**

**Schoolwide Program Plans**

**Schoolwide Program Evaluation**

**Resources**