

# Appendix A – Intent to Apply Form

**(Due to OSSE no later than Wednesday, Jan. 8, 2020 by 5:00 p.m.)  
(PDF Submission Preferred)**

**TO:** OSSE Division of K-12 Systems and Supports  
**Attn:** Brianna Griffin, [SEEF@dc.gov](mailto:SEEF@dc.gov)

**FROM:** \_\_\_\_\_ (Lead Applicant Organization Name)

**RE:** Intent to Apply for FY 2020 Special Education Enhancement Fund Competitive Grant

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Lead Applicant Organization Name: \_\_\_\_\_

Lead Applicant Organization Address:

\_\_\_\_\_  
\_\_\_\_\_

Contact Person:

\_\_\_\_\_

Contact Person Telephone:

\_\_\_\_\_

Contact Person Email:

\_\_\_\_\_

***I understand that the deadline for these grant applications is 3 p.m. on Tuesday, Jan. 28, 2020, and that late applications will not be reviewed. Evidence of entering a technical support ticket before the deadline will not extend the deadline.***

Signature: \_\_\_\_\_  
(Organization Official)

Date: \_\_\_\_\_