



OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION

2023-24 Continuous Education Plan (CEP) Submission Guidance

The Basics:

- Local education agencies (LEAs) that receive Elementary and Secondary School Emergency Relief-American Rescue Plan Act (ESSER III-ARP) funds are required to make publicly available on their website a plan that addresses how the LEA will ensure the safe return to in-person instruction and continuity of services and a plan for how the LEA intends to use ESSER III-ARP funds.
- In summer 2023, for the 2023-24 school year, OSSE is requiring LEAs that receive ESSER III-ARP funds to update their 2022-23 CEPs **no later than Aug. 31, 2023**.
- A full list of LEAs required to submit updates can be found in Appendix A.
- By the Aug. 31 deadline, LEAs must submit information on their updates to OSSE at <https://forms.office.com/g/fxV0tMtPeH>.
- As updates are submitted to the Office of the State Superintendent of Education (OSSE) in August, the status of their submissions can be found at: osse.dc.gov/page/2023-24-lea-continuous-education-plans

Submitting your LEA's CEP updates:

If your LEA is required to submit information on their CEP updates to OSSE, the following information is required. Additional guidance can be found after each listed item, as needed.

1. Name and email address of the individual submitting the form on behalf of the LEA.
2. The date that the CEP was updated on your LEA's website.
 - a. IMPORTANT:
 - i. Ensure that the date when the CEP was most recently updated is clearly marked on the website or in the CEP itself (e.g., an "as of" date).
 - ii. The date must be identical between the submitted date provided to OSSE and the date listed where the LEA posted the update.
 - iii. The date must be between Aug. 1 and Aug. 31, 2023.
 - b. Examples of acceptable date submissions can be found in Appendix B.
3. The URL to the site where the updated CEP is posted.
 - a. The URL must be working and contain a properly updated CEP.
4. A description of which stakeholders were engaged, the input the LEA received, and how the input was incorporated into revisions of the plan.
 - a. Ensure the following information is provided:
 - i. The LEA's process, including timeline, for engaging in meaningful consultation with stakeholders
 - ii. The stakeholder groups with which the LEA engaged in meaningful consultation
 - iii. Updates the stakeholders recommended for the CEP
 - iv. How the input from the consultation was incorporated into the most recently updated CEP



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Frequently Asked Questions

Q: What does it mean to “update” a CEP?

A: An “update” does not necessarily mean that information in the LEA’s CEP has changed. Rather, it means that the LEA continues to review and update their plans as needed, changing the “as of” date each time a review is complete. A 2023-24 CEP update could be identical to previous iterations of the CEP, as long as the LEA continues to: seek public input on whether to revise its plan no less frequently than every six months; make revisions to the plan when the LEA deems it necessary; and indicate the updated date in the plan and/or on the webpage where the plan is publicly available. An LEA could hypothetically seek public input from stakeholders and receive no recommended updates.

Q: What stakeholder groups must my LEA engage, and how must my LEA engage with them?

A: Who the LEA engages with and the manner in which public input is sought is left to the LEA’s discretion. The US Department of Education (ED) only [requires](#) that “the LEA must seek public input and take such public input into account.”

Q: My LEA isn’t listed, does my LEA need to update our CEP?

A: Your LEA does not need to update its CEP. If there is any doubt, please reach out to OSSE to confirm.

Q: When will the next update to CEPs be due to OSSE?

A: August 31, 2023 is the final time that applicable LEAs will need to update their CEPs.

Q: What is OSSE reviewing in the update submissions?

A: These updates will not be submitted for OSSE approval; OSSE will only confirm that plans received public input and were updated as needed. If LEAs submit the required information and demonstrate that their plans were reviewed and updated as necessary based on solicited public input, LEA plans will be regarded as up to date.

Contact Information for Additional Questions

Email Joseph Hood at Joseph.Hood@dc.gov.



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Appendix A: List of local education agencies (LEAs) required to submit continuous education plan (CEP) updates to the Office of the State Superintendent of Education (OSSE) no later than Aug. 31, 2023:

Achievement Preparatory Academy Public Charter School (PCS)
Bridges PCS
Capital City PCS
Capital Village PCS
Cedar Tree Academy PCS
Center City PCS
Cesar Chavez PCS
DC Bilingual PCS
DC International School
DC Preparatory PCS
DC Scholars PCS
Digital Pioneers Academy PCS
District of Columbia Public Schools (DCPS)
Eagle Academy PCS
Early Childhood Academy PCS
Elsie Whitlow Stokes PCS
Euphemia L. Haynes PCS
Friendship PCS
Girls Global Academy PCS
Harmony PCS
Hope Community PCS
Howard University MS for Math & Science PCS
I Dream Academy PCS
IDEA PCS

Ingenuity Preparatory PCS
Kingsman Academy PCS
KIPP DC PCS
LEARN DCPCS
Mary McLeod Bethune PCS
Maya Angelou PCS
Meridian PCS
Monument Academy PCS
Paul PCS
Perry Street Preparatory PCS
Richard Wright PCS
Rocketship Academy PCS
SEED PCS
Sela PCS
Shining Stars Montessori Academy PCS
Social Justice PCS
Sojourner Truth Montessori PCS
St. Coletta of Greater Washington
Statesman College Prep Academy for Boys PCS
The Children's Guild PCS
Thurgood Marshall Academy PCS
Two Rivers PCS
Washington Global Public Charter School
Washington Leadership Academy PCS

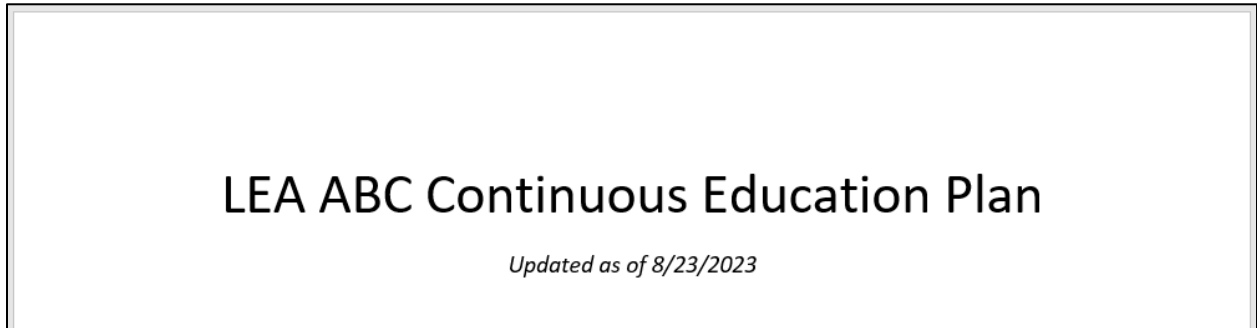


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Appendix B: Examples of acceptable ways local education agencies (LEAs) can have update date(s) listed.

Example 1, in the continuous education plan (CEP) itself:

- Date between Aug. 1 and Aug. 31, 2023 clearly marked in the CEP itself:



Example 2, on the LEA's webpage:

- Date between Aug. 1 and Aug. 31, 2023 clearly marked on the LEA's website where the CEP can be found:

