



DISTRICT OF COLUMBIA
 OFFICE OF THE STATE SUPERINTENDENT OF
EDUCATION

Educational Leadership and Administration OSSE Standards

Introduction: This document enables educator preparation providers (EPPs) in the District of Columbia to provide information to the Office of the State Superintendent of Education (OSSE) regarding how the EPP aligns with the OSSE Educational Leadership and Administration standards adapted from the [National Policy Board for Educational Administration \(2018\)](#).

As the state education agency for the District, OSSE has an interest in ensuring that every student has an effective teacher and that every school has effective leaders. OSSE values the dedication of District EPPs to ensure schools are staffed with effective leaders and teacher leaders and strives to ensure programmatic excellence and candidate success. Establishing that each approved DC EPP is held to a uniform set of standards will help OSSE ensure that these aims are realized.

EPP Submission: The EPP should submit this rubric with its evidence for the state educational leadership and administration subject area program review. In completing this form, the EPP should describe how its educational leadership and administration program provides candidates coursework (assignments and assessments) and/or clinical and field experiences that demonstrate competency in each of the OSSE educational leadership and administration program standards below.

EPP Information:

EPP name (in the box below)	EPP contact person and information (email and phone number in the box below)
Submission Date (in the box below)	

EPP Notification: OSSE will notify the EPP of its state approval status within 60 calendar days of the subject area program review.

OSSE Standards Alignment: The EPP must complete the table below aligning evidence to be submitted to each OSSE educational leadership and administration standard.

OSSE Standard	Description of how program meets standard	Applicable Course Name(s)/ Number(s)	Credit Hours	Reviewer Rating
	<i>EPP: Please provide a concise, yet specific description (no more than 200 words) of how the EPP subject area program meets each of the standards and components below. Please attach evidence (course syllabi, reading lists, assessment examples) to this demonstration document.</i>			-Meets or exceeds the standard
	<i>Reviewer: Please use the space highlighted in blue to document all notes regarding the EPP evidence provided for each standard component and overall standard and provide a rating in the last column for each standard component and an overall rating for each standard below.</i>			-Partially meets the standard -Does not meet the standard
Standard 1: Vision, Mission, and Improvement - Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to collaboratively lead, design, and implement a school mission, vision, and process for continuous improvement that reflects a core set of values and priorities that include data use, technology, equity, diversity, digital citizenship, and community.				
Component 1.A. - Program completers understand and demonstrate the capacity to collaboratively evaluate, develop, and communicate a school mission and vision designed to reflect a core set of values and priorities that include data use, technology, equity, diversity, digital citizenship, and community.	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>
Component 1.B. - Program completers understand and demonstrate the capacity to lead improvement processes that include data use, design, implementation, and evaluation.	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>
Overall Reviewer Notes for Standard 1				Overall Reviewer Rating

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Standard 2: Ethics and Professional Norms - Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to understand and demonstrate the capacity to advocate for ethical decisions and cultivate and enact professional norms.				
Component 2.A. - Program completers understand and demonstrate the capacity to reflect on, communicate about, cultivate, and model professional dispositions and norms (i.e., fairness, integrity, transparency, trust, digital citizenship, collaboration, perseverance, reflection, lifelong learning) that support the educational success and well-being of each student and adult.	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>
Component 2.B. - Program completers understand and demonstrate the capacity to evaluate, communicate about, and advocate for ethical and legal decisions.	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>
Component 2.C. - Program completers understand and demonstrate the capacity to model	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>

OSSE Standard	Description of how program meets standard	Applicable Course Name(s)/ Number(s)	Credit Hours	Reviewer Rating
ethical behavior in their personal conduct and relationships and to cultivate ethical behavior in others.	<p><i>EPP: Please provide a concise, yet specific description (no more than 200 words) of how the EPP subject area program meets each of the standards and components below. Please attach evidence (course syllabi, reading lists, assessment examples) to this demonstration document.</i></p>			-Meets or exceeds the standard
	<p><i>Reviewer: Please use the space highlighted in blue to document all notes regarding the EPP evidence provided for each standard component and overall standard and provide a rating in the last column for each standard component and an overall rating for each standard below.</i></p>			-Partially meets the standard
	<p>Reviewer Notes</p>			-Does not meet the standard
Overall Reviewer Notes for Standard 2				Overall Reviewer Rating
<p>Standard 3: Equity, Inclusiveness, and Cultural Responsiveness - Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to develop and maintain a supportive, equitable, culturally responsive, and inclusive school culture.</p>				
<p>Component 3.A. - Program completers understand and demonstrate the capacity to use data to evaluate, design, cultivate, and advocate for a supportive and inclusive school culture.</p>	<i>EPP</i>			
	Reviewer Notes			Reviewer Rating
<p>Component 3.B. - Program completers understand and demonstrate the capacity to evaluate, cultivate, and advocate for equitable access to educational resources, technologies, and opportunities that support the educational success and well-being of each student.</p>	<i>EPP</i>			
	Reviewer Notes			Reviewer Rating

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	<p><i>EPP: Please provide a concise, yet specific description (no more than 200 words) of how the EPP subject area program meets each of the standards and components below. Please attach evidence (course syllabi, reading lists, assessment examples) to this demonstration document.</i></p> <p><i>Reviewer: Please use the space highlighted in blue to document all notes regarding the EPP evidence provided for each standard component and overall standard and provide a rating in the last column for each standard component and an overall rating for each standard below.</i></p>			<p>-Meets or exceeds the standard</p> <p>-Partially meets the standard</p> <p>-Does not meet the standard</p>
Component 3.C. - Program completers understand and demonstrate the capacity to evaluate, cultivate, and advocate for equitable, inclusive, and culturally responsive instruction and behavior support practices among teachers and staff.	EPP			
	Reviewer Notes			Reviewer Rating
Overall Reviewer Notes for Standard 3				Overall Reviewer Rating
Standard 4: Learning and Instruction - Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to evaluate, develop, and implement coherent systems of curriculum, instruction, data systems, supports, and assessment.				
Component 4.A. - Program completers understand and can demonstrate the capacity to evaluate, develop, and implement high-quality, technology-rich curricula programs and other supports for academic and non-academic student programs.	EPP			
	Reviewer Notes			Reviewer Rating
Component 4.B. - Program completers understand and can demonstrate the capacity to evaluate, develop, and implement high-quality	EPP			

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and equitable academic and non-academic instructional practices, resources, technologies, and services that support equity, digital literacy, and the school's academic and non-academic systems.	<p><i>EPP: Please provide a concise, yet specific description (no more than 200 words) of how the EPP subject area program meets each of the standards and components below. Please attach evidence (course syllabi, reading lists, assessment examples) to this demonstration document.</i></p>			<p>-Meets or exceeds the standard</p> <p>-Partially meets the standard</p> <p>-Does not meet the standard</p>
	<p><i>Reviewer: Please use the space highlighted in blue to document all notes regarding the EPP evidence provided for each standard component and overall standard and provide a rating in the last column for each standard component and an overall rating for each standard below.</i></p>			<p><i>Reviewer Rating</i></p>
	<p><i>Reviewer Notes</i></p>			<p><i>Reviewer Rating</i></p>
Component 4.C. - Program completers understand and can demonstrate the capacity to evaluate, develop, and implement formal and informal culturally responsive and accessible assessments that support data-informed instructional improvement and student learning and well-being.	<p><i>EPP</i></p>			
	<p><i>Reviewer Notes</i></p>			<p><i>Reviewer Rating</i></p>
Component 4.D. - Program completers understand and demonstrate the capacity to collaboratively evaluate, develop, and implement the school's curriculum, instruction, technology, data systems, and assessment practices in a coherent, equitable, and systematic manner.	<p><i>EPP</i></p>			
	<p><i>Reviewer Notes</i></p>			<p><i>Reviewer Rating</i></p>
<p>Overall Reviewer Notes for Standard 4</p>				<p><i>Overall Reviewer Rating</i></p>

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<p>Standard 5: Community and External Leadership - Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to engage families, community, and school personnel in order to strengthen student learning, support school improvement, and advocate for the needs of their school and community.</p>				
<p>Component 5.A. - Program completers understand and demonstrate the capacity to collaboratively engage diverse families in strengthening student learning in and out of school.</p>	<p><i>EPP</i></p>			
	<p><i>Reviewer Notes</i></p>			<p><i>Reviewer Rating</i></p>
<p>Component 5.B. - Program completers understand and demonstrate the capacity to collaboratively engage and cultivate relationships with diverse community members, partners, and other constituencies for the benefit of school improvement and student development.</p>	<p><i>EPP</i></p>			
	<p><i>Reviewer Notes</i></p>			<p><i>Reviewer Rating</i></p>
<p>Component 5.C. - Program completers understand and demonstrate the capacity to</p>	<p><i>EPP</i></p>			

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communicate through oral, written, and digital means within the larger organizational, community, and political contexts when advocating for the needs of their school and community.	<p><i>EPP: Please provide a concise, yet specific description (no more than 200 words) of how the EPP subject area program meets each of the standards and components below. Please attach evidence (course syllabi, reading lists, assessment examples) to this demonstration document.</i></p>			<p>-Meets or exceeds the standard</p>
	<p><i>Reviewer: Please use the space highlighted in blue to document all notes regarding the EPP evidence provided for each standard component and overall standard and provide a rating in the last column for each standard component and an overall rating for each standard below.</i></p>			<p>-Partially meets the standard</p> <p>-Does not meet the standard</p>
	<p>Reviewer Notes</p>			<p>Reviewer Rating</p>
<p>Overall Reviewer Notes for Standard 5</p>				<p>Overall Reviewer Rating</p>
<p>Standard 6: Operations and Management - Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to improve management, communication, technology, school-level governance, and operation systems to develop and improve data-informed and equitable school resource plans and to apply laws, policies, and regulations.</p>				
<p>Component 6.A. - Program completers understand and demonstrate the capacity to evaluate, develop, and implement management, communication, technology, school-level governance, and operation systems that support each student’s learning needs and promote the mission and vision of the school.</p>	<p>EPP</p>			
	<p>Reviewer Notes</p>			<p>Reviewer Rating</p>

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<p>Component 6.B. - Program completers understand and demonstrate the capacity to evaluate, develop, and advocate for a data-informed and equitable resourcing plan that supports school improvement and student development.</p>	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>
<p>Component 6.C. - Program completers understand and demonstrate the capacity to reflectively evaluate, communicate about, and implement laws, rights, policies, and regulations to promote student and adult success and well-being.</p>	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>
Overall Reviewer Notes for Standard 6				<i>Overall Reviewer Rating</i>
<p>Standard 7: Building Professional Capacity - Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and</p>				

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commitments necessary to build the school's professional capacity, engage staff in the development of a collaborative professional culture, and improve systems of staff supervision, evaluation, support, and professional learning.				
Component 7.A. - Program completers understand and have the capacity to collaboratively develop the school's professional capacity through engagement in recruiting, selecting, and hiring staff.	EPP			
	Reviewer Notes			Reviewer Rating
Component 7.B. - Program completers understand and have the capacity to develop and engage staff in a collaborative professional culture designed to promote school improvement, teacher retention, and the success and well-being of each student and adult in the school.	EPP			
	Reviewer Notes			Reviewer Rating
Component 7.C. - Program completers understand and have the capacity to personally engage in, as well as collaboratively engage school staff in, professional learning designed to promote reflection, cultural responsiveness, distributed	EPP			
	Reviewer Notes			Reviewer Rating

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leadership, digital literacy, school improvement, and student success.	<p><i>EPP: Please provide a concise, yet specific description (no more than 200 words) of how the EPP subject area program meets each of the standards and components below. Please attach evidence (course syllabi, reading lists, assessment examples) to this demonstration document.</i></p>			<p>-Meets or exceeds the standard</p> <p>-Partially meets the standard</p> <p>-Does not meet the standard</p>
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<p>Component 7.D. - Program completers understand and have the capacity to evaluate, develop, and implement systems of supervision, support, and evaluation designed to promote school improvement and student success.</p>	<p><i>EPP</i></p>			
	<p><i>Reviewer Notes</i></p>			<p><i>Reviewer Rating</i></p>
<p>Overall Reviewer Notes for Standard 7</p>				<p><i>Overall Reviewer Rating</i></p>
<p>Standard 8: Internship - Candidates successfully complete an internship under the supervision of knowledgeable, expert practitioners that engages candidates in multiple and diverse school settings and provides candidates with coherent, authentic, and sustained opportunities to synthesize and apply the knowledge and skills identified in NELP standards 1–7 in ways that approximate the full range of responsibilities required of building-level leaders and enable them to promote the current and future success and well-being of each student and adult in their school.</p>				

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<p>Component 8.A. - Candidates are provided a variety of coherent, authentic field and/or clinical internship experiences within multiple school environments that afford opportunities to interact with stakeholders, synthesize and apply the content knowledge, and develop and refine the professional skills articulated in each of the components included in NELP building-level program standards 1–7.</p>	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>
<p>Component 8.B. - Candidates are provided a minimum of six months of concentrated (10–15 hours per week) internship or clinical experiences that include authentic leadership activities within a school setting.</p>	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>
<p>Component 8.C. - Candidates are provided a mentor who has demonstrated effectiveness as an educational leader within a building setting; is present for a significant portion of the internship; is selected collaboratively by the intern, a representative of the school and/or district, and program faculty; and has</p>	<i>EPP</i>			
	<i>Reviewer Notes</i>			<i>Reviewer Rating</i>

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<p>received training from the supervising institution.</p>				
<p>Overall Reviewer Notes for Standard 8</p>				<p><i>Overall Reviewer Rating</i></p>
<p>Overall OSSE Educational Leadership and Administration Standards Reviewer Notes</p>				<p><i>Overall OSSE Educational Leadership and Administration Standards Reviewer Rating</i></p>