



DL Qlik Application

Oct. 5, 2022

What is DL?

DL is a class action lawsuit filed in 2005

- The Court determined that the District of Columbia violated IDEA and District law by failing to identify children ages 3-5 with disabilities, timely evaluate them, timely issue eligibility determinations, and smoothly and effectively transition them from Part C services to Part B services at age 3

The Court ordered the District to comply with specific performance metrics:

- **Subclass I** - Child Find rate of 8.5 percent for 3- to 5-year-old students
- **Subclass III** – 95% of initial eligibility determinations are timely
- **Subclass IV** – 95% of C to B transitions are timely

Purpose and Structure of the DL Data Monitoring Qlik Application

Purpose

- Tool available to LEAs to assist with managing special education data quality and compliance.
- Allows LEAs:
 - Access to data without having to submit a data request to OSSE
 - Real-time data to keep track of due dates

Data Elements

- Identifies students who have overdue or upcoming events for:
 - Subclass I: Child Find
 - Subclass III: Initial Evaluation Timeliness
 - Subclass IV: C to B Timeliness

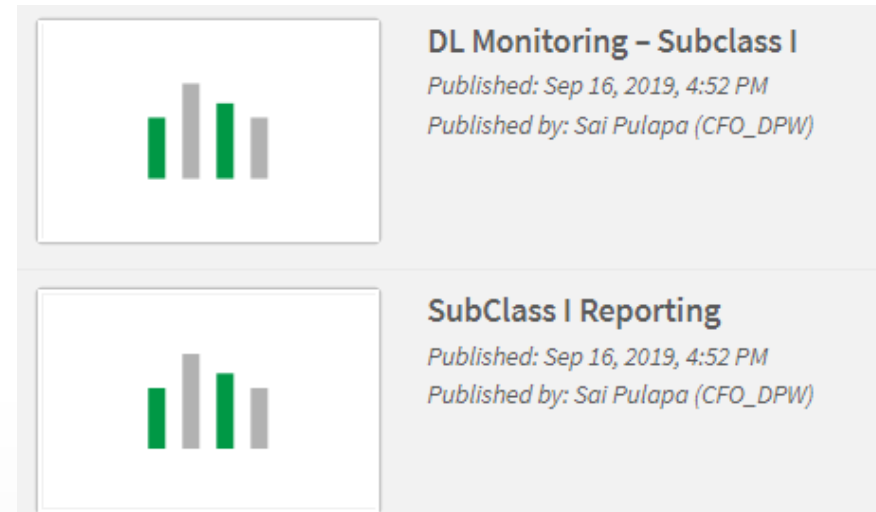
Structure of the DL Data Monitoring Qlik Application

Two sheets per metric (all are refreshed daily):

- Monitoring: Student-level Data
- Reporting: School and LEA level summary data

Dates:

- Current year data are always shown
- Prior year data are shown until Sept. 30 of the following year (i.e. SY2021-22 will show until Sept. 30, 2022)



Qlik website: analysis.osse.dc.gov

Subclass I: Child Find

Subclass I measures the percent of DC children ages 3-5 who are receiving IDEA services, which means being eligible, having an IEP, being stage 5 enrolled, and receiving all specialized instruction and related services on the IEP.

Subclass I: Child Find

What percent of DC children ages 3-5 are receiving IDEA services?

- Methodology: a snapshot on the first of the month (except Sept. 15) of how many children ages 3-5 are receiving services, averaged from Sept. through June, divided by the census count of children ages 3-5
- To “count” on the snapshot date, students must:
 - Have active eligibility and IEP (not expired)
 - Be stage 5 enrolled
 - Active in SEDS
 - Have received all related services on the current IEP at least once (if applicable)
 - Have received specialized instruction at least once (if applicable on current IEP)
 - Be age 3-5
- Target: **8.5%** of all DC children ages 3-5, or about **12.5%** of enrolled students
 - Current: **7.5%** of all DC children (FFY2021)

Subclass I Monitoring

DL Monitoring – Subclass I



School Name

LEA Name

[DL Data Monitoring User Guide](#)

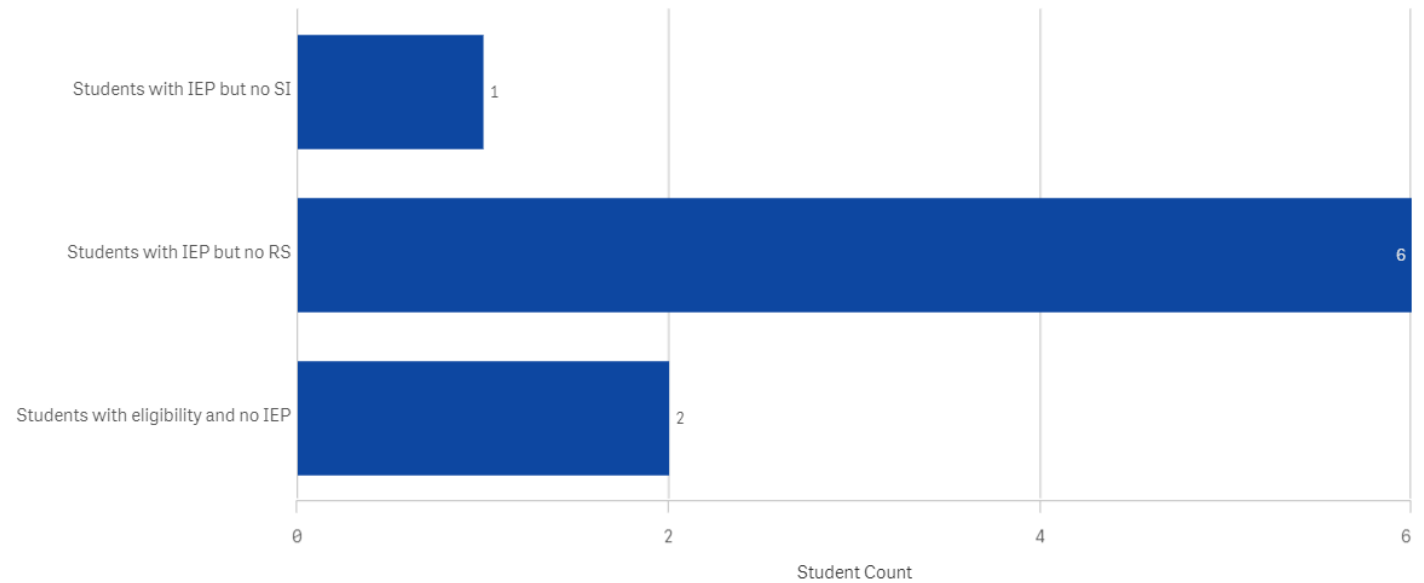
Number of students counting toward subclass I

8

Percent of enrolled students counting toward subclass I

2.85%

Students missing elements



SubClass I Roster

USI	First Name	Last Name	Age	LEA Name	School Name	Extended IFSP	Most recent Stage 5 Enrollment Date at current school	Most Recent I Date
-----	------------	-----------	-----	----------	-------------	---------------	---	--------------------



Subclass I Students Missing Elements

Students active in SEDS with active IEP not stage 5 enrolled – counts the unique number of students who have an active IEP but are not currently stage 5 enrolled in a DC school.

Students with IEP but no Specialized Instruction (SI) – counts the unique number of students who have an active IEP that has prescribed specialized instruction that has not yet been completed and documented in SEDS.

Students with IEP but no Related Services (RS) – counts the unique number of students who have an active IEP that has prescribed related services that have not yet been completed and documented in SEDS.

Students with eligibility and no IEP – counts the unique number of students who are have an active eligibility, but do not currently have an active IEP.

Subclass I Monitoring Potential Uses:

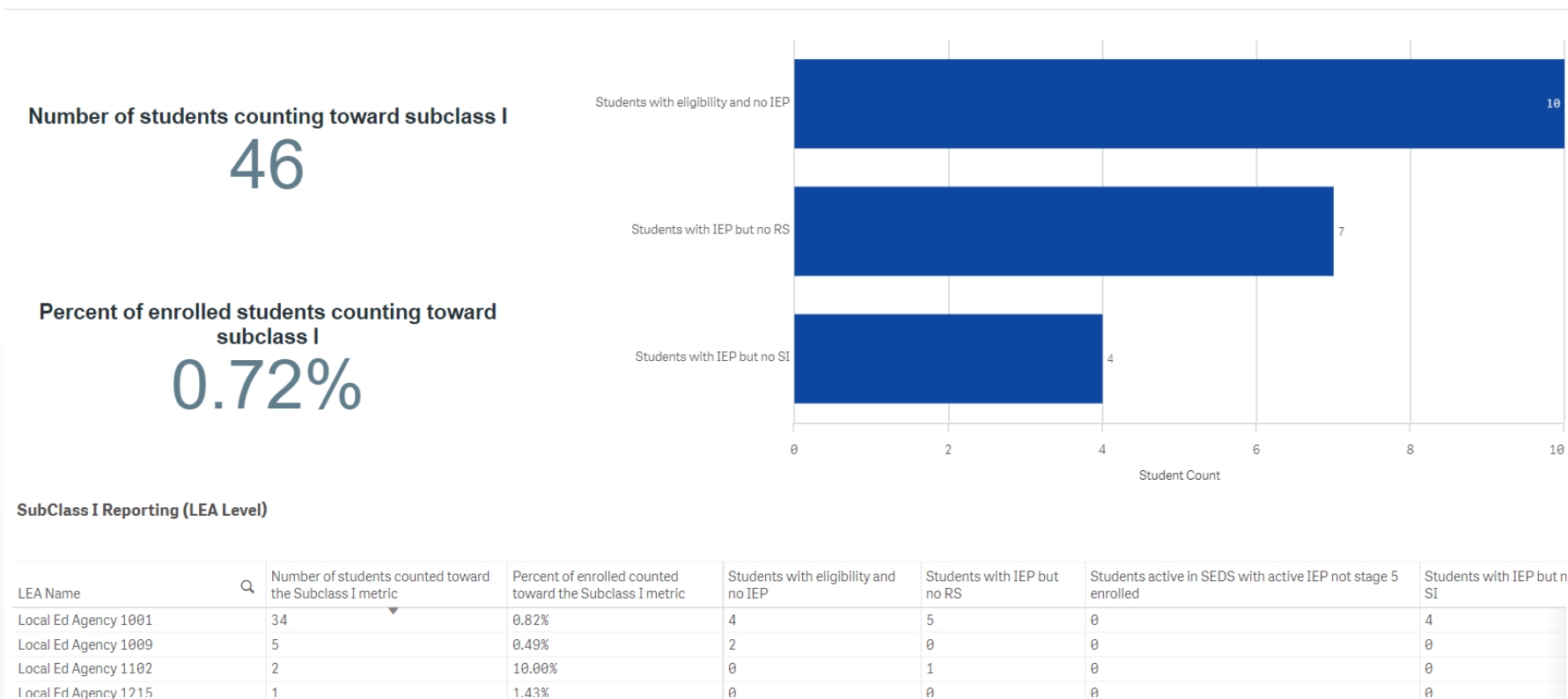
- Check on students who have active IEPs and prescribed related services, but whose related services have not yet been provided
 - Click on the “Students with IEP but no RS” bar in the bar chart. These are the students who are awaiting related services completion and/or documentation.
- Check on students who have active IEPs and prescribed specialized instruction, but whose specialized instruction has not yet been provided (or documented)
 - Click on the “Students with IEP but no SI” bar in the bar chart. These are the students who are awaiting specialized instruction completion and/or documentation.

More Subclass I Monitoring Potential Uses:

- Check on students who should be encouraged to enroll in a school or exited from SEDS
 - Click on the bar for “Students active in SEDS with active IEP not stage 5 enrolled”. These are the students who are active in SEDS but are not enrolled in a school. This is typically a challenge at the beginning of the school year when students have not yet enrolled in school but are stage 4 enrolled and not yet exited from SEDS.
- Check on students who have expired IEPs
 - Click on the bar beside “Students with eligibility and no IEP”
 - Click on the header for “Most recent IEP Negation Date” to sort the students showing by date
 - Scroll down to see students who show a “-“ under “Most recent IEP Negation Date” to see students whose IEPs are expired. Note that students may show a date under “Most Recent IEP Date” that appears to be less than one year old; these are the IEP amendment dates, but the actual IEP is expired.

Subclass I Reporting

This sheet has the same metrics as the student-level monitoring sheet but provides LEA- and school- level summary data in table format.



Subclass III: Initial Evaluation Timeliness

Subclass III measures the percent of students with referrals for initial evaluations who have eligibility determinations within 60 days of parental consent and meet requirements for reasonable efforts to obtain consent.

Subclass III: Initial Evaluation Timeliness

Of students with referrals for initial evaluations, what percent have eligibility determinations within 60 days of parental consent and meet requirements for reasonable efforts to obtain consent?

- Eligibility is due within 60 days of referral for out-of-state transfers
- Timely reasonable efforts (RE) include:
 - RE conducted within 30 days of referral (manual review; not reflected in app)
 - Parental consent obtained within 30 days of referral
 - Parental consent obtained and eligibility completed within 90 days of referral
- Exclusions
 - Untimely and not enrolled on due date
 - Untimely and enrolled in multiple LEAs during 60-day window
 - Referral discontinuation or parental consent denial
 - Students who do not receive consent but did meet RE requirements (manual review; not reflected in app)
 - Parental Delay (manual review; not reflected in app)
- Target: **100%**

Subclass III Monitoring

DL Monitoring – Subclass III



School Name SEDS

LEA Name SEDS

Reporting Year

Reporting Quarter

Pending IEV

25

Missing Parental Consent

90

Parental Consent not within 30 days

68

Number of students with timely IEVs

169

Number of students counting toward Subclass III

318

Subclass III Percent Timely

53.14%

Reporting Year	🔍	Quarter	🔍	Pending IEV	🔍	USI	🔍	First Name	🔍	Last Name	🔍	Date of Birth	🔍	LEA Code SEDS	🔍	LEA Name SEDS	🔍	School Code SEDS	🔍
----------------	---	---------	---	-------------	---	-----	---	------------	---	-----------	---	---------------	---	---------------	---	---------------	---	------------------	---



Subclass III Potential Uses

1. Monitoring of initial evaluation timeliness for due dates already past (student level)

- Filter “Pending IEV” to “No”.
- Filter “Active as of Due Date” to “Yes”, as only students who were active in the LEA as of their due date are included (unless they were timely).
- Filter “Between LEA Transfer Flag” to “No” to remove excluded students who transferred within the 60-day window.
- Filter “Missing Consent” to “No” and “NA” (out-of-state transfer students’ due dates are based on referral date, not parental consent date, and are shown as “NA” for “Missing Consent”).
- Filter “Timely Eligibility” to “No” to see all untimely students.
- July: Ensure that students who had parental delays that led to the untimeliness of the evaluation have appropriate documentation in SEDS and are entered as “parental delay” in DCCats quarterly.
- To ensure that all eligibility determination events were entered into SEDS, filter “Eligibility Event Date” to blanks, which will provide a list of students with no eligibility determination events entered.
- If you want to limit students to those who are currently enrolled, you can also filter “Current Stage 5 Enrollment in LEA” to “Yes”.

Subclass III Potential Uses

Monitoring of upcoming initial evaluations (student level)

- Filter “Pending IEV” to “Yes”.
- Filter “Eligibility Event Date” to “Missing” to remove students who have already had events entered into SEDS from the list.
- Click on “Eligibility Due Date” to sort the students by their due date. The soonest upcoming due dates will be at the top of the list.
- Ensure that students with upcoming IEVs have the appropriate events scheduled and documented in SEDS.
- If you want to limit students to those who are currently enrolled, you can also filter “Current Stage 5 Enrollment in LEA” to “Yes”.

Subclass III Potential Uses

Reasonable Efforts for Parental Consent Monitoring (student level)

- Filter “Out of State Transfer” to “No”.
- Filter “Parental Consent within 30 Days” to “No”.
- These are the students who either are missing consent or did not obtain consent within 30 days. The number of days between referral and consent can be seen in the “Days Between Referral and Parental Consent Date” column. You can also filter to just students who are missing consent by filtering “Missing Consent” to “Yes”.
- If you want to limit students to those who are currently enrolled, you can also filter “Current Stage 5 Enrollment in LEA” to “Yes”.

Subclass III Reporting

This sheet has the same metrics as the student-level monitoring sheet but provides LEA- and school- level summary data in table format.

OSSE

Subclass III Reporting

School Name SEDS

LEA Name SEDS

Reporting Year

Reporting Quarter

Pending IEV

0

Missing Parental Consent

5

Parental Consent not within 30 days

6

Number of students with timely IEVs

3

Number of students counting toward Subclass III

15

Subclass III Percent Timely

20.00%

LEA Level

LEA Code SEDS	LEA Name SEDS	Subclass III Percent Timely	Missing Parental Consent	Parental Consent not within 30 days	Number of students with timely IEVs	Number of students counting toward Subclass III	Pending IEV
1001	Local Ed Agency 1001	22.22%	3	2	2	9	0
1009	Local Ed Agency 1009	0.00%	2	0	0	3	0
1018	Local Ed Agency 1018	100.00%	0	2	1	1	0
.....	-	-	-	-	-



Subclass IV: C to B Transition Timeliness

Subclass IV measures the percent of students transitioning from Part C to Part B who had a smooth and effective transition (timely referral, IEP, specialized instruction, and related services).

Subclass IV: C to B Transition Timeliness

Of students transitioning from Part C to Part B, what percent had a smooth and effective transition?

All elements must be timely:

- Referral at least 90 days prior to third birthday
- IEP completed by third birthday (parental consent for initial provision of services may be after third birthday)
- Location of Services provided by third birthday
 - If a student has a stage 3 or 4 seat by their third birthday, that is considered timely
 - If the IEP is completed by a school campus (not a container school), that is considered timely
- For students with prescribed specialized instruction, all specialized instruction provided on the first day of stage 5 enrollment, third birthday, or parental consent for initial provision of services (whichever is later)
- For students with prescribed related services, all services attempted at least once within 14 days of stage 5 enrollment, third birthday, or parental consent for initial provision of services (whichever is later)

Subclass IV: C to B Transition Timeliness

- Exclusions
 - Ineligible for Part B
 - Parental Delay (manual review; will not be reflected in app)
 - Parental consent denial
 - Referral discontinuation
 - Extended IFSP
 - Moved out of state prior to applicable deadlines
 - Closed in Part C for reasons not related to Part B transition
 - Eligible for Part C services fewer than 90 days prior to third birthday
 - Child did not enroll in an LEA within reported school or had fewer than 14 days of enrollment
- Target: **95%**

Subclass IV Monitoring

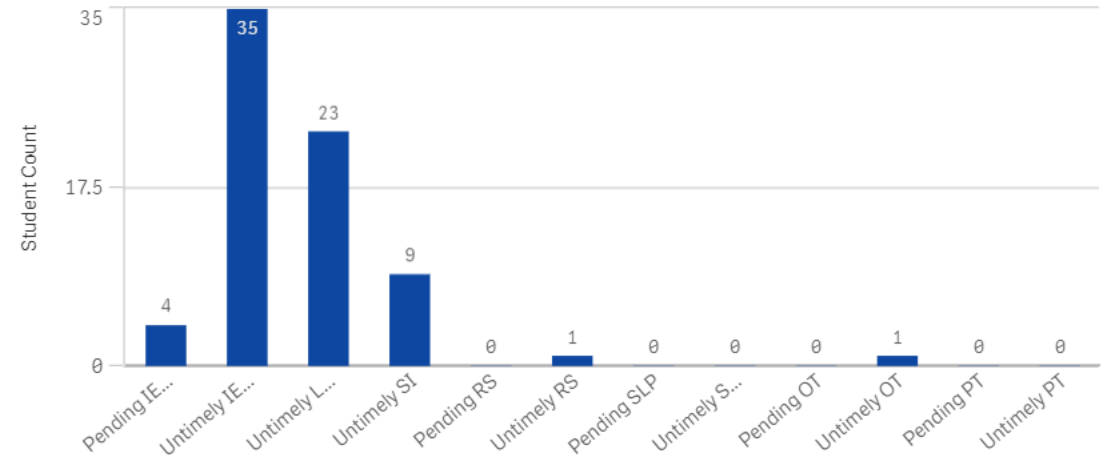
DL Monitoring – Subclass IV



Number of students included in Subclass IV Reporting
92
Untimely Referral
13

Subclass IV Percent Timely
48.91%
Not Enrolled
26

Pending and Untimely Services



Reporting Year	Quarter	Part C ID	USI	First Name	Last Name	DOB	Third Birthday	2.65 List Date	LEA Invit Date
----------------	---------	-----------	-----	------------	-----------	-----	----------------	----------------	----------------



Subclass IV Monitoring

Data elements in the student table are in this general order:

- Identifying information (USI, name, etc.)
- Part C information
- SEDS Enrollment information
- Part B events – referral, IEP, Consent, etc.
- Enrollment information – LOS, stage 5, enrolled LEA and school
- Timeliness metrics
- Related service metrics
- Exclusion reasons

Data are shown for all students with a transition conference invitation from Part C or who met certain Part C eligibility requirements and had their data shared with Early Stages.

KPIs

- KPIs will only show students who are included in the calculation (do not have exclusion reasons).
- For charter LEAs, the number of students included every year is very small. For that reason, it is important that every student be timely.
- The bar chart will show which elements are untimely.

Subclass IV Data Checks

- **Referral:** If the referral shows as untimely, ensure that the date entered in the Part B data system aligns with the date the Part C transition conference invitation was received
- **IEP:** Ensure that the IEP is completed by the third birthday
- **Specialized Instruction (SI):** The due date for SI is the field called “Latest of Enrolled or third birthday”. Ensure that SI is provided and documented by that date.
 - The field “SI Provided” shows the date that was entered for the student.
 - Students with “NA” did not have SI prescribed, and those with “Missing” have SI prescribed but SI has not been provided.
- **Related Services (RS):** The due date for RS is the field called “Due Date for Related Services”. Ensure that all prescribed RS are provided and documented by that date.
 - The field “Date all Related Services Complete” shows the date on which all prescribed RS were attempted at least once.
 - Students with “NA” did not have RS prescribed, and those with “Missing” have RS prescribed but not all RS have been provided.
 - The fields to the right show the date/NA/Missing for all types of RS.

Subclass IV Reporting

This sheet has the same metrics as the student-level monitoring sheet but provides LEA- and school- level summary data in table format.

