



DISTRICT OF COLUMBIA  
OFFICE OF THE STATE SUPERINTENDENT OF

# EDUCATION

To receive your LEA's initial Grant Award Notification (GAN) for two-thirds of your [preliminary allocation](#) amount, your LEA must review assurances below and submit a signed copy by [May 7, 2021](#) to [OSSE.CARES@dc.gov](mailto:OSSE.CARES@dc.gov). Upon receipt of an LEA's assurances, OSSE will issue this initial GAN – the first step for LEAs to access their ARP ESSER funding.

The next step for LEAs to access ARP ESSER funding will be to complete an [Enterprise Grant Management System](#) (EGMS) application this summer. All reimbursements for this grant program will be processed through EGMS and an approved EGMS application will allow LEAs to begin submitting reimbursements for the grant's period of availability, March 13, 2020 through Sept. 30, 2024. LEAs are encouraged to leverage this funding to support safely reopening schools, sustaining safe and healthy operation in schools, and address the significant academic, social, emotional, and mental health needs of students as a result of the coronavirus (COVID-19) pandemic.

## American Rescue Plan Elementary and Secondary School Emergency Relief Fund (ARP ESSER) Assurances for FY 2021

The Local Educational Agency (LEA) hereby assures the State Education Agency (SEA) that:

1. Within 30 days of being awarded ARP ESSER, the LEA will make a plan for the safe return to in-person instruction and continuity of services publicly available on its website. Additionally, prior to making the plan publicly available, the LEA must seek public comment on the plan and take such comments into account in the development of the plan.

The LEA will reserve at least 20 percent of funds to address learning loss through the implementation of evidence-based interventions and ensure that those interventions respond to students' social, emotional, and academic needs and address the disproportionate impact of COVID-19 on student subgroups (i.e., each major racial and ethnic group, children from low-income families, children with disabilities, English learners, gender, migrant students, students experiencing homelessness, and children and youth in foster care).

The LEA will comply with the maintenance of equity provisions in section 2004(c) of the ARP.

The LEA will submit an application in the Enterprise Grants Management System (EGMS) by Sept. 30, 2021 by 3 p.m. ET, that includes uploading these signed assurances and the grant award notification issued to you by OSSE in May 2021.

The LEA shall to the greatest extent practicable, continue to pay its employees and contractors during the period of any disruptions or closures related to coronavirus (CARES Act Section 18006);

The program will be administered in accordance with applicable statutes, regulations, program plans, and applications;

7. Control of funds and property acquired using program funds will be maintained and administered by the appropriate public agency;

Fiscal control and fund accounting procedures will be used to ensure proper disbursement of, and accounting for, federal funds;

The LEA will make reports to the state agency or board and to the Secretary as may be needed for the state agency or board and the Secretary to perform their duties under the program, and each LEA will maintain records and provide access to those records as the state board or agency or Secretary deems necessary to carry out their responsibilities. Reporting requirements may include:

- a. How the LEA is developing strategies and implementing public health protocols including, to the greatest extent practicable, policies and plans in line with the CDC guidance related to addressing COVID-19 in schools;
  - b. How funds will support a return to and maximize in-person instruction time, and advance equity and inclusivity in participation in-person instruction;
  - c. Data on each school's mode of instruction (remote, hybrid, in-person) and conditions;
  - d. Uses of funds to meet students' social, emotional, and academic needs, including through summer enrichment programming and other evidence-based interventions, and how they advance equity for underserved students;
  - e. Uses of funds to sustain and support access to early childhood education programs, if applicable;
  - f. Impacts and outcomes (disaggregated by student subgroup) through use of ARP ESSER funding (e.g., quantitative and qualitative results of ARP ESSER funding, including on personnel, student learning, and budgeting at the school and LEA level);
  - g. Student data (disaggregated by student subgroup) related to how the COVID-19 pandemic has affected instruction and learning;
  - h. Requirements under the Federal Financial Accountability Transparency Act (FFATA)
8. The LEA will provide opportunities for the participation in, planning for, and operation of each program by teachers, parents, and other interested agencies, organizations, and individuals;

Applications, evaluations, plans, or reports related to each program will be made available to the public;

Facilities constructed under any program will be consistent with overall District construction plans and standards and with the requirements of Section 504 of the Rehabilitation Act of 1973 in order to ensure that the facilities are accessible to and usable by individuals with disabilities;

The LEA has adopted effective procedures for acquiring and disseminating information and research regarding the program and for adopting, where appropriate, promising educational

practices to teachers and administrators participating in the program; and

None of the funds expended under any applicable program will be used to acquire equipment if such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees.

Local Educational Agency (LEA) Name

LEA Authorized Representative Name, Printed

LEA Authorized Representative Name, Signature Contact

Phone

Contact Email

Date