



ESEA Parent and Family Engagement Cycle

Local education agencies (LEAs) and schools that receive Elementary and Secondary Education Act (ESEA) Title I, Part A (Title I-A) grants are required to perform certain parent and family engagement activities. This chart highlights the required activities common to most LEAs. For a full list of parent and family engagement requirements for Title I-A grantees, [click this link](#).

Summer – June-August

Update all policies and engage with parents of early learners

- Update the LEA-level parent and family engagement policy
- Update the school-level parent and family engagement policies
- Engage with Head Start agencies and families of early learners to facilitate transition for enrolled students
- Publicly post the LEA-level parent and family engagement policy
- Distribute or publicly post the OSSE ESEA complaint policy
- Distribute the school-level parent and family engagement policies

Fall – September - November

Communicate data and policies
and conduct engagement activities

- Notify the parents of students who have been identified for English learner services
- Conduct Annual Title I parent meetings at all schools
- Conduct parent and family engagement events to help parents understand how to improve their child's academic performance
- Conduct parent and family engagement activities specifically for parents of English learners
- Distribute statewide assessment student results to parents

Spring – March-May

Gather feedback and evaluate policies,
activities and academic programs

- Continue to conduct parent and family engagement activities
- Review and evaluate the LEA-level parent and family engagement policy with parent involvement
- Review and evaluate the school-level parent and family engagement policies with parent feedback
- Involve parents in the process to evaluate Title I-A schoolwide program plans

Winter – December-February

Monitor the implementation of parent
and family activities at schools

- Continue to conduct parent and family engagement activities
- Monitor implementation of parent and family engagement policies and activities at schools
- Respond to requests from parents and families to improve engagement activities (throughout the year)
- Respond to requests from parents for their students' teachers credentials and qualifications (throughout the year)