## Conference Notes (Teacher)

The Conference Notes below and intended for teacher use during post-observation conferences. They are intended to help teachers capture key takeaways from these conferences and ensure that teachers and evaluators have a shared understanding of next steps.

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| --- | --- |
| Date |  |
| Observation Type  |  |
| Evaluator Name |  |
| Areas of Strength |
|  |
| Areas for Growth |
|  |
| Action Steps |
| 1. 2. 3.  |
| Deliverables / Timeline for Action Steps |
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