Division of Health and Wellness
Child Nutrition Programs
FY 2022 Breakfast Expansion Grant

NOTICE OF GRANT OPPORTUNITY

Application Release Date: March 23, 2022
Pre-Application Question Period Ends: April 15, 2022
Priority Application Submission Deadline: April 29, 3 p.m. EST

LATE OR INCOMPLETE APPLICATIONS <u>WILL NOT</u> BE CONSIDERED FOR AN AWARD

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Checklist for Applications

For your convenience, the application checklist below provides a list of required documents. The Office of the State Superintendent of Education (OSSE) expects that applicants will read this entire notice of grant opportunity prior to submission of their application.

At least four weeks prior to submission, you have:
- ❑ Obtained a Dun and Bradstreet Data Universal Numbering System (DUNS) number;
- ❑ Registered the DUNS number into the System for Award Management (SAM); and
- ❑ Registered in the OSSE Electronic Grants Management System (EGMS).
- ❑ The applicant has completed Central Data for FY22 in EGMS and accepted all program assurances.

When submitting your application, ensure:
- ❑ The application was submitted through EGMS.
- ❑ All supporting documentation is uploaded.
- ❑ The applicant organization/entity has responded to all sections of the application and has provided all the information in EGMS.
- ❑ For priority applications, the application was submitted to the OSSE no later than 3 p.m. on the deadline date of April 29, 2022.

SECTION I: GENERAL INFORMATION

Introduction

OSSE's Division of Health and Wellness is soliciting applications for a breakfast expansion grant. The purpose of the breakfast expansion grant is to **increase student participation in the U.S. Department of Agriculture's School Breakfast Program (SBP)**.

Food insecurity, or a lack of consistent access to enough food for an active, healthy life, was a chronic condition in the District of Columbia (DC) prior to the COVID-19 public health emergency and has worsened since March 2020.[1] Rates of food-insecure residents in DC increased from 10.6 percent pre-pandemic to 16 percent in 2020, including even higher rates among vulnerable populations, including children.[2] While a growing number of DC students are food insecure, not all eligible students are utilizing, or participating in, the SBP.

The United States Department of Agriculture (USDA) FY21 SBP Expansion Grant awarded OSSE's Division of Health and Wellness $2,000,000 to administer subgrants to School Food Authorities (SFAs) **to increase student participation in the SBP** and reduce food insecurity in DC by:

1. Improving nutritional content and/or meal quality;
2. Enhancing food service environments; and
3. Re-establishing or strengthening alternative breakfast serving models.

Funds will be available through a formula grant process to public school SFAs (i.e., schools within the District of Columbia Public Schools (DCPS)), public charter school SFAs and non-profit private/non-public school SFAs who serve pre-K through grade 12 students and currently participate or would like to participate in the SBP (including Seamless Summer Option or SSO).

Intended Population

The intended beneficiaries of the breakfast expansion grant are students enrolled in grades pre-K through 12 attending public schools, public charter schools, and non-profit private/non-public schools in the District.

SECTION II: AWARD INFORMATION

Grant Period

The grant period begins on the award date listed on the Grant Award Notification (GAN), and ends on September 30, 2023 contingent upon the grantee's satisfactory completion of

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[1] U.S.D.A. Economic Research Service. *Household Food Security in the United States in 2018.* September 2019. https://www.ers.usda.gov/webdocs/publications/94849/err-270.pdf?v=3420.3
[2] District of Columbia Office of Planning. *Food Access & Food Security Report 2020.* May 2020. https://dcfoodpolicycouncilorg.files.wordpress.com/2020/09/food-food-security-report-executive-summary-final.pdf

the requirements. All funds must be expended by this date. Applicants must submit a continuation grant application to receive the second-year funding.

Available Funding
- Total funding available: $2,000,000
- Estimated minimum award amount per school per grant period: $2,500 per school year
- Estimated maximum award amount per school per grant period: $10,000 per school year
- Estimated number of awards: 100-200

As a formula grant, the total $2,000,000 in funding will be awarded in the following order:

1. **Eligible schools with Priority Designation.**
   The award for schools with priority designation who submit a complete application is estimated to **be between $13,422.81 to $20,000 over the entire two year grant period** depending on the number of eligible applicants.
2. **Eligible schools without Priority Designation.**
   If funds remain after awarding all eligible applicants with priority designation, the grant application will re-open and schools without priority designation who submit a complete application will be awarded funds based on the remaining funding available.

A list of eligible schools including priority designation can be found in Attachment D.

Continuation Funding
All awards are made for a period of up to two years, therefore grantees are required to complete and submit an annual continuation application prior to being awarded year two continuation funds. The continuation application will be online in OSSE's EGMS. Information regarding the application will be communicated to recipients prior to the end of the program period. Continuation of awards in year two is contingent upon:

- The sub-recipient completing closeout for year one by Jan. 15, 2023;
- The availability of funding;
- Compliance with District and Federal laws, regulations, and guidance;
- Completed quarterly reports detailing breakfast participation data, project status updates, barriers, and progress made using the OSSE supplied template;
- The appropriate expenditure of funds throughout the grant award period; and
- The completion of a continuation grant application.

Use of Funds
Funds must be used to support activities described in the Program and Administrative Requirements section of this notice.

Funds may be used for (this is not an exhaustive list):
- Food purchased specifically for improving the nutritional content and/or meal quality of school breakfast or taste tests.
  - Funds cannot be used to purchase food for reimbursable meals.
  - All foods purchased must meet the requirements of the [SBP](#) and [D.C. Healthy Schools Act](#).
  - Grantees should strive to purchase local and seasonal produce when available.
- Supplies and materials. These items do not have a minimum price and could include items such as trays, plates, utensils, pans, hot and cold holding bags, and nutrition education materials.
- Equipment, meaning items of personal property having a useful life of more than one year and a cost of $5,000 or more. Examples include combination ovens, tilt skillets, hot or cold food service lines, and packing machines.
- School foodservice/nutrition salaries or stipends for purposes of this grant only.
  - Funds towards salaries and stipends cannot be used to replace salaries and stipends necessary to operate child nutrition programs and associated activities.
- Hiring external experts in school meals professional standards to conduct trainings.
- Registration fees for webinars or in-person training sessions.
- Travel expenses (e.g., travel to training) for staff or students.

Grant funds may not be used for:
- Food that is not used for grant purposes or does not meet the meet the requirements of the [SBP](#) and [D.C. Healthy Schools Act.](#)
- The purchase of food for reimbursable meals.
- The supplanting of salaries and stipends necessary to operate child nutrition programs and associated activities.

Indirect Cost Rate
Indirect costs are calculated independently from the personal and non-personnel costs. If the Local Education Agency (LEA) has an approved indirect cost rate, it will populate once the application is initiated in EGMS. Public school and public charter schools who do not have an indirect cost rate may apply to receive one by emailing osse.grantscompliance@dc.gov.   Non-profit non-public schools may apply their federally-approved indirect cost rate or an automatic 10% de minimis rate.

SECTION III: ELIGIBILITY INFORMATION

Eligibility

A list of eligible schools based on an existing SBP and severe need eligibility, including priority designation can be found in [Attachment D](). To be eligible, school(s) must have served at least 40 percent or more of NSLP lunches to students eligible to receive free or reduced-price meals. Eligible schools may include either schools that currently participate in the SBP (including the SSO) or would like to initiate a SBP.

Priority Designation

Schools must have priority designation in order to apply by April 29. Priority will be given to eligible schools in which at least 75 percent of students are eligible for free or reduced-price lunch. Priority applicants will be funded up to the maximum amount. If funds remain after priority applicants have been funded, the grant application will re-open for other eligible applicants

SFAs Serving Multiple Schools

Applications must be submitted by the SFA for schools within the SFA. Schools within each SFAs application must plan to operate in both the 2021-22 and 2022-23 school years to be eligible. Awards will be made based on the school, not the SFA as an entirety. Public schools and public charter schools must have completed the 2021-22 school year school health profile, required by Section 602 of the HSA (D.C. Official Code §38-826.02).

Section IV: SUBMISSION AND APPLICATION INFORMATION

Application Period

This notice was released on March 23, 2022. The deadline for application submission for schools with priority designation is **April 29, 2022 at 3 p.m. EST.**

If funds remain after priority applicants have been funded, the grant application will re-open for other eligible applicants. If the grant application re-opens, OSSE will notify all eligible applicants at that time. OSSE's notification will include the new application deadline.

DCPS Application

DCPS must apply through its Office of Federal Programs and Grants. For more information on how DCPS should apply, please contact the Grant Administration Team directly at ofpg.grants@dc.gov with your intent to apply for this grant.

Submission Requirements

The application must be submitted electronically using EGMS which can be accessed here: [grants.osse.dc.gov]().

Submission Checklist

Please reference the application checklist here to ensure applications are submitted completely.

Pre-Application Question Period

To ensure an equal opportunity for all applicants, OSSE requests that applicants submit questions regarding this funding opportunity electronically to Michaela Todd by 5 p.m. on April 15, 2022. To ensure a fair process, questions submitted after the pre-application question deadline will not receive responses. Responses to questions will be published on the FAQ page listed under the Breakfast Expansion Grant Documents by April 20, 2022.

Information Sessions

Applicants are strongly encouraged to participate in the information session listed below. A recording of the information session will be available two business days after the session.

Date	Time	Topic (click to register)	Format
April 5, 2022	1 p.m.	Breakfast Expansion Grant Information Session	Microsoft Teams

Due Date

Applications for schools with priority designation must be received no later than 3 p.m. EST on April 29, 2022.

For more information, contact:

Michaela Todd
Division of Health and Wellness
Office of the State Superintendent of Education
1050 First Street NE
Washington, DC 20002
Michaela.Todd@dc.gov

SECTION V: PROGRAM AND ADMINISTRATIVE REQUIREMENTS

Program Requirements

Each breakfast expansion SFA school grantee must implement one or more projects that increases student participation in the SBP using one or more of the three strategies detailed below. Suggested activities for implementing each strategy are included. These implementation activity suggestions are not an exhaustive list and applicants may conduct other implementation activities.

1. Improving nutritional content and meal quality

- Develop breakfast menus and recipes that rotate seasonally, are culturally appropriate, and represent the diversity of DC students.
  - Increase the frequency of fresh fruits and vegetables
  - Decrease the frequency of processed foods
- Hire culinary expert to assist with menu development.
- Include the use of local foods, foods from school gardens, and USDA Foods in meals.
- Culinary skills training.
- Purchase kitchen and serving equipment needed to cook high-quality nutritious foods and preserve meal quality through service.
- Engage with stakeholders, including students, parents, and staff, and implement their recommendations on how to make the breakfast program healthier and desirable.

2. **Enhancing food service environments**
   - Implement smarter lunchroom techniques.
     - Smarter lunchrooms are evidence-based principles that reinforce healthy eating and nudge students towards nutritious foods.
     - Techniques include, but are not limited to focusing on fruit, varying vegetables, highlighting salads, increasing student and school community involvement, and enhancing lunchroom atmosphere.
   - Enhancing the kitchen and/or cafeteria space to support school wellness policies, encouraging students to eat better and move more.
   - Develop a process for student and/or community involvement such as volunteers during breakfast, creation of artwork and marketing materials to promote breakfast, and engagement in growing food.

3. **Re-establishing or strengthening alternative breakfast serving models**
   - Assess which alternative serving model (such as breakfast in the classroom, grab and go, or second chance breakfast) is best suited for the school.
   - Engage with stakeholders, including students, parents, and staff, for input and recommendations on which alternative breakfast serving model should be utilized at the school. Purchase equipment, supplies, and materials to support the alternative model.
   - Rollout and promote a new or revised breakfast program utilizing alternative serving models.

Resources
   - OSSE Breakfast Resource Guide: https://osse.dc.gov/publication/breakfast-resource-guide
   - The Institute of Child Nutrition: http://nfsmi.org
   - School Nutrition Association: https://schoolnutrition.org/

- Smarter Lunchrooms: https://www.actionforhealthykids.org/activity/smarter-lunchrooms/
- No Kid Hungry Equipment List for Meal Service: http://bestpractices.nokidhungry.org/resource/equipment-list-meal-services-sy21-22

Administrative Requirements

Each SFA grantee for the breakfast expansion grant must:
1. submit quarterly reports including an end project report detailing breakfast participation data, project status updates, barriers, and progress made using the OSSE supplied template; and
2. survey students at the beginning and end of the 2022-23 school year assessing effectiveness of the project using the OSSE supplied template.

Additionally, SFA grantees will have the opportunity to:
1. attend a grantee kick-off meeting within the first eight weeks of grant award;
2. attend virtual one-hour quarterly School Breakfast Expansion Community of Practice meetings;
3. participate in a DC School Breakfast Event at the end of fiscal year 2023.

Procurement

Procurement regulations at 2 CFR Part 200.317-326 apply to items procured with these grant funds. Items competitively procured using these grant funds must be reasonable, necessary, and allocable in order to be permissible costs. For example, using these funds to purchase a hot and cold holding mobile foodservice cart for breakfast service would be allowable; however, renovation of classrooms would fall outside the scope of the grant would not be an allowable cost.

A grantee must follow all applicable Federal and District procurement laws when purchasing items with these grant funds, whichever is more proscriptive. All procurement transactions for items are conducted in a manner that provides, to the maximum extent possible, open and free competition. If you have questions about procurement procedures, please contact your procurement office.

Recipients are encouraged to take advantage of volume purchase agreements.

Reimbursement

SFA grantees selected to receive proceeds of this grant will be required to provide the following documentation upon expenditure and request for reimbursement:
  i.   Signed confirmation of adherence to procurement rules documents
  ii. Invoices detailing item(s) purchased uploaded as an attachment (shall include shipping & handling and any installation charges, including date of delivery/install)

iii. Updated detailed planning expenditure document specifying expenditures. **If the application is for more than one school, the budget <u>must specify how funding was spent for each school</u>.** The planning expenditure document must include all purchases within the following categories:
- Personnel
- Equipment
- Supplies and materials
- Other
- Indirect Costs

iv. Any reporting requirements for USDA

Section VI: Application Template
This section includes the questions and prompts as they appear in EGMS. OSSE recommends that applicants use this section to assist them in drafting responses to upload to EGMS.

Application Format
Applicants are required to follow the format below and each application must contain the following information, entered through EGMS:

- Contact Information
- Project Summary
- Project Justification
- Supporting Documents
- Detailed Planning Expenditures

Note that all central data, including SAMs and DUNS numbers must be submitted before this grant can be entered into EGMS.

Description of Application Sections
The purpose and content of each section is described below.

Contact Information (Attachment A)
The Contact Information section is included in Attachment A. Each application must include contact information for the authorized representative, grants manager and fiscal manager.

Program Specific Information (Attachment B)
The Program Specific Information section is included in Attachment B. This section of the application should be brief and provides a checklist for SFAs to choose which strategies they will use to increase breakfast participation.

Budget (Attachment C)

The budget for this application shall contain cost information that show purchases, personnel and other direct and indirect costs. Once awarded, grantees may request to amend their budgets as long as grant funds continue to be spent on allowable items.

Section VII: REVIEW PROCESS

Review Process

Applications will be reviewed and awarded in a three-step process:

1. **Determination of eligibility and completeness of applications.**

    Applications will be initially screened to determine whether all application and eligibility requirements have been met. Only applications that meet all eligibility and application requirements will move forward.

2. **Priority Designation**
    Complete and eligible applications will then be reviewed to determine the number of schools receiving priority designation. Schools receiving priority designation will be awarded up to the maximum amount of funding available.

3. **Non-priority Designation**
    After awarding schools with priority designation, if funding remains, the grant will re-open for other eligible applications to be submitted. Schools not receiving priority designation may then be awarded funding available.

The following scenarios provide examples of funding amounts schools may anticipate to receive.

Scenario	# of Eligible Applicants	Funding received per school
1	100 priority designation schools	$20,000
	30 non-priority designation schools	$0
2	125 priority designation schools	$16,000
	30 non-priority designation schools	$0
3	75 priority designation schools	$20,000
	30 non-priority designation schools	$16,666

SECTION VIII: AWARD ADMINISTRATION

Decision and Notifications of Awards

In order to be awarded a grant, SFAs must establish eligibility by submitting an application to OSSE in accordance with the relevant program statute(s) and this notice. Each awarded applicant will receive a GAN generated through OSSE's EGMS that will include the award

amount, award agreement, terms and conditions of the award, and any supplemental information required. Once OSSE has fully approved the application and issued an official GAN, grantees may then receive payment for allowable expenditures for which obligation was made during the grant period. OSSE has implemented a reimbursement process for all grantees. Grant award payments are reimbursable on an ongoing basis. Program costs must be paid by the grantee to the payee prior to requesting reimbursement; it is not sufficient for costs merely to be incurred. Compliance with programmatic and fiscal implementation and reporting will be considered in paying reimbursement requests. To receive reimbursement for grant program expenditures, OSSE grantees must complete and submit a reimbursement request electronically using EGMS.

Audits

At any time or times before final payment and during the required retention period, the District and respective jurisdictional administrative agencies may have the applicant's expenditure statements and source documentation audited.

Monitoring and Reporting

The recipient will cooperate with any evaluation of the program, such as providing OSSE requested data and access to records and pertinent staff. The OSSE Grant Program Managers will monitor program services and grant administration pursuant to the terms of the grant agreement and will make onsite visits. Monitoring efforts are designed to determine the grantee's level of compliance with federal and/or District requirements and identify specifically whether the grantee's operational, financial and management systems and practices are adequate to account for program funds in accordance with federal and/or District requirements. Failure to maintain compliance with such requirements may result in payment suspension, disallowance of costs or termination of the grant.

Grantees shall be required to cooperate with all requirements and information requests by OSSE relating to evaluation of the program and the collection of data, information, and reporting on outcomes regarding the program and activities carried out with grant funds. Grantees shall be required to reply and acknowledge OSSE's information requests within 48 hours and to provide requested information within ten (10) business days.

Funds received for this grant may not be combined with other school nutrition program funds and must be tracked and reported separately. You may be required to report on the number of jobs created or retained because of this grant.

As stated, SFA grantees will be required to:
1. submit quarterly reports including an end project report detailing breakfast participation data, project status updates, barriers, and progress made using the OSSE supplied template;
2. survey students at the beginning and end of the 2022-23 school year assessing effectiveness of the project using the OSSE supplied template; and

Additionally, SFA grantees may:

1. attend a grantee kick-off meeting within the first eight weeks of grant award;
2. attend virtual one-hour quarterly School Breakfast Expansion Community of Practice meetings;
3. participate in a DC School Breakfast Event at the end of fiscal year 2023.

OSSE will consider failure to comply with the reporting requirements to be a material failure to comply and a basis for termination.

Confidentiality

Except as otherwise provided by local or federal law, no recipient shall use or reveal any research, statistical, or personally identifiable information for any purpose other than that for which such information was obtained in accordance with this grant program. Such information, and any copy of such information shall be immune from legal process and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or judicial, legislative, or administrative proceeding.

By submitting an application in response to this notice, applicants are assuring that all data exchanges conducted throughout the application submission and pre-award process (and during the performance of the grant, if awarded) will be conducted in a manner consistent with applicable Federal laws. By submitting a grant application, applicants agree to take all necessary steps to protect such confidentiality, including the following: (1) ensuring that PII and sensitive data developed, obtained or otherwise associated with UDSA FNS funded grants is securely transmitted. Transmission of applications through Grants.gov is secure; (2) ensuring that PII is not transmitted to unauthorized users, and that PII and other sensitive data is not submitted via email; and (3) Data transmitted via approved file sharing services (WatchDox, ShareFile, etc.), CDs, DVDs, thumb drives, etc., must be encrypted.

Conflict of Interest

The grant recipient shall ensure that no individual in a decision-making capacity will engage in any activity, including participation in the selection of a vendor, the administration of an award, or an activity supported by award funds, if a conflict of interest or appearance of a conflict of interest would be involved. A conflict of interest would arise when the individual, any member of the individual's immediate family, the individual's partner; or an organization that employs, or is about to employ, any of the aforementioned, has a financial or personal interest in the firm or organization selected for a contract.

Vaccination Requirements

The grant recipient must comply with all District laws and regulations and Mayor's Orders regarding District COVID-19 vaccination requirements.

Terms and Conditions

- o Funding for this award is contingent on available funds. The notice does not commit OSSE to make an award.
- o OSSE reserves the right to accept or deny any or all applications if the agency determines it is in the best interest of the agency to do so. OSSE shall notify the applicant if it rejects that applicant's proposal. OSSE may suspend or terminate an outstanding notice pursuant to its own grant-making rule(s) or any applicable regulation or requirement.
- o OSSE reserves the right to issue addenda and/or amendments subsequent to the issuance of the notice, or to rescind the notice.
- o OSSE shall not be liable for any costs incurred in the preparation of applications in response to the notice. Applicant agrees that all costs incurred in developing the application are the applicant's sole responsibility.
- o OSSE may conduct pre-award on-site visits to verify information submitted in the application and to determine if the applicant's facilities are appropriate for the services intended.
- o OSSE may enter into negotiations with an applicant and adopt a firm funding amount or other revision of the applicant's proposal that may result from negotiations.
- o OSSE shall provide the citations to the statute and implementing regulations that authorize the grant or sub grant; all applicable federal and District regulations; payment provisions identifying how the grantee will be paid for performing under the award; reporting requirements, including programmatic, financial and any special reports required by OSSE; and compliance conditions that must be met by the grantee.
- o If there are any conflicts between the terms and conditions of the notice and any applicable federal or local law or regulation, or any ambiguity related thereto, then the provisions of the applicable law or regulation shall control and it shall be the responsibility of the applicant to ensure compliance.

Nondiscrimination in the Delivery of Services

Non Discrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: How to File a Complaint , and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1)   mail: U.S. Department of Agriculture
         Office of the Assistant Secretary for Civil Rights
         1400 Independence Avenue, SW
         Washington, D.C. 20250-9410;
(2)   fax: (202) 690-7442; or
(3)   email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Regulatory Requirements
Government-Wide Regulations
This award is made subject to the following government-wide regulations:

o   2 CFR Part 25: "Universal Identifier and Central Locator Contractor Registration"
o   2 CFR Part 170: "Reporting Sub-award and Executive Compensation Information"
o   2 CFR Part 175: "Award Term for Trafficking in Persons"
o   2 CFR Part 180: "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-Procurement)"
o   2 CFR Part 200: "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards"
o   2 CFR Part 400: USDA Implementing regulations "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards"
o   2 CFR Part 415: USDA "General Program Administrative Regulations"
o   2 CFR Part 416: USDA "General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments"
o   2 CFR Part 417: USDA "Implementation of OMB Guidance on Non-Procurement Debarment and Suspension"
o   2 CFR Part 418: USDA "New Restrictions on Lobbying"
o   2 CFR Part 421: "Requirements for Drug-Free Workplace (Financial Assistance)"
o   41 U.S.C. Section 22 "Interest of Member of Congress"

- Privacy Act. The Cooperator/Grantee shall follow the rules and procedures of disclosure set forth in the Privacy Act of 1974, 5 U.S.C. 552a, and implementing regulations and policies, with respect to systems of records determined to be subject to the Privacy Act.
- Freedom of Information Act (FOIA). Public access to Federal Financial Assistance records shall not be limited, except when such records must be kept confidential and would have been excepted from disclosure pursuant to the "Freedom of Information" regulation (5 U.S.C. 552).

Federal Tax Liabilities Restrictions
None of the funds made available by this or any other Act may be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless a Federal agency has considered suspension or debarment of the corporation and has made a determination that this further action is not necessary to protect the interests of the Government.

Felony Crime Conviction Restrictions
None of the funds made available by this or any other Act may be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless a Federal agency has considered suspension or debarment of the corporation and has made a determination that this further action is not necessary to protect the interests of the Government.

Acknowledgement of USDA Support
As outlined in 2 CFR 415.2, grant recipients shall include acknowledgement of USDA Food and Nutrition Service support on any publications written or published with grant support and, if feasible, on any publication reporting the results of, or describing, a grant-supported activity. Recipients shall include acknowledgement of USDA Food and Nutrition Service support on any audiovisual which is produced with grant support and which has a direct production cost of over $5,000.

When acknowledging USDA support, use the following language: "This material is based upon work that is supported by the Food and Nutrition Service, U.S. Department of Agriculture." Grantees should follow the USDA Visual Standards Guide when using the USDA logo. 2. Grant recipients may be asked to host USDA officials for a site visit during the course of their grant award. All costs associated with the site visit will be paid for by USDA and are not expected to be included in grant budgets

SECTION IX: ATTACHMENTS

Contact Information (Attachment A)

Authorized Representative: _____

Address 1: _____

Address 2: _____

City: _____ State: _____

Phone: _____ Fax: _____

Email: _____

Grants Contact: _____

Phone: _____ Fax: _____

Email: _____

Fiscal Contact: _____

Phone: _____ Fax: _____

Email: _____

Additional Email Address (up to five): _____

Additional Email Address (up to five): _____

Additional Email Address (up to five): _____

Additional Email Address (up to five): _____

Additional Email Address (up to five): _____

Program Specific Information (Attachment B)

1. Application is for (check all that apply):
   ☐ Existing SBP
   ☐ New SBP

2. Describe staff roles and responsibilities for administration of the grant including how the SFA will ensure success if turnover occurs in these positions.

3. Describe how the SFA will self-monitor the project and make adjustments if needed.

4. Check all strategies and implementation activities below that breakfast expansion SFA school grantee(s) plan to implement to increases student participation in the SBP. If other implementation methods will be utilized, please provide a brief description in the space provided.

Strategies and implementation methods to increase student participation in the SBP (check all that apply)	
	Improving nutritional content and meal quality
	Develop breakfast menus and recipes that rotate seasonally, are culturally appropriate, and represent the diversity of DC students.
	Increase the frequency of fresh fruits and vegetables
	Decrease the frequency of processed foods
	Hire culinary expert to assist with menu development.
	Include the use of local foods, foods from school gardens, and USDA Foods in meals.
	Culinary skills training.
	Purchase kitchen and serving equipment needed to cook high-quality nutritious foods and preserve meal quality through service.
	Engage with stakeholders, including students, parents, and staff, and implement their recommendations on how to make the breakfast program healthier and desirable.
	Other: (please provide a brief description)
	Enhancing food service environments
	Implement smarter lunchroom techniques. Smarter lunchrooms are evidence-based principles that reinforce healthy eating and nudge students towards nutritious foods. Techniques include, but are not limited to focusing on fruit, varying vegetables, highlighting salads, increasing student and school community involvement, and enhancing lunchroom atmosphere.
	Enhancing the kitchen and/or cafeteria space to support school wellness policies, encouraging students to eat better and move more.

	Develop a process for student and/or community involvement such as volunteers during breakfast, creation of artwork and marketing materials to promote breakfast, and engagement in growing food.
	Other: (please provide a brief description)
	Re-establishing or strengthening alternative breakfast serving models
	Assess which alternative serving model (such as breakfast in the classroom, grab and go, or second chance breakfast) is best suited for the school.
	Engage with stakeholders, including students, parents, and staff, for input and recommendations on which alternative breakfast serving model should be utilized at the school. Purchase equipment, supplies, and materials to support the alternative model.
	Rollout and promote a new or revised breakfast program utilizing alternative serving models.
	Other: (please provide a brief description)

Supporting Documents

1. A list of schools applying for the grant and an indication of priority designation if applicable.
2. A budget including planned expenditures from grant award through September 30, 2023. If the application is for more than one school, the budget must specify planned expenditures for each school. The budget must include all proposed purchases within the following categories:
   - Personnel
   - Equipment
   - Supplies and materials
   - Other
   - Indirect Costs

   Once awarded, grantees may request to amend their budgets as long as grant funds continue to be spent on allowable items.

Budget (Attachment C)

EGMS will only allow for applicants to upload the first year of the grant cycle. Therefore, the budget should include planned expenditures for only year one of the grant (grant award through Sept. 30, 2022). Do not include planned expenditures for year two (Oct. 1, 2022 through Sept. 20 2023). Note that year two expenditures must be included as required documentation. All planned expenditures must fall under one of the budget categories below:

Budget Categories:
- Personnel
- Equipment
- Supplies and materials
- Other
- Indirect Cost

Overview Pages	Eligibility Check	Contact Information	Program Specific Information	Detailed Planning Expenditures	Assurances	Submit	Application History	Application Print
Budget Overview	Budget Data Import	Professional Services	Equipment		Supplies and Materials		Other Objects	Budget Summary

The application has been submitted. No more updates will be saved for the application.

Budget Summary (Read Only)

Site: [All Budgets Combined ▾] [Go]

Remove blank rows from display: ◉ Yes ○ No

Code	Activity Description	100 – Salaries and Benefits	300 – Professional Services	400 – Property Services	500 – Equipment	600 – Supplies and Materials	700 – Fixed Property Costs	800 – Other Objects	TOTAL
80	Other Expenses				8,400.00				8,400.00 100.00 %
Subtotal					8,400.00 100.00 %				8,400.00 100.00 %
Total Budget									8,400.00

List of Eligible and Priority Schools (Attachment D)

LEA	Eligible School	Priority Designation
Achievement Preparatory Academy PCS	Wahler Place Elementary School	Yes
Apple Tree Early Learning Public Charter School	Columbia Heights	Yes
Apple Tree Early Learning Public Charter School	Douglass Knoll - Southeast	Yes
Apple Tree Early Learning Public Charter School	Oklahoma Avenue	Yes
Apple Tree Early Learning Public Charter School	Parklands - Southeast	Yes
Apple Tree Early Learning Public Charter School	Southwest	Yes
Bishop John T. Walker	Bishop John T. Walker	No
Bridges PCS	Bridges PCS	No
Briya PCS	Briya PCS	Yes
Capital City Public Charter School	Capital City Public Charter School	Yes
Capital Village PCS	Capital Village PCS	Yes
Cedar Tree Academy PCS	Cedar Tree Academy PCS	Yes
Center City PCS	Brightwood	Yes
Center City PCS	Shaw	Yes
Center City PCS	Petworth	Yes
Center City PCS	Congress Heights	Yes
Center City PCS	Capitol Hill	Yes
Center City PCS	Trinidad	Yes
Cesar Chavez PCS	Cesar Chavez Parkside PCS	Yes
Creative Minds International PCS	Creative Minds International PCS	No
DC Bilingual Public Charter School	DC Bilingual Public Charter School	No
DC International School	DC International School	Yes
DC Preparatory Academy PCS	DC Prep Anacostia Elementary	Yes
DC Preparatory Academy PCS	DC Prep Anacostia Middle	Yes
DC Preparatory Academy PCS	DC Prep Benning Elementary	Yes
DC Preparatory Academy PCS	DC Prep Benning Middle	Yes
DC Preparatory Academy PCS	DC Prep Edgewood Elementary	Yes
DC Preparatory Academy PCS	DC Prep Edegewood Middle	Yes
DC Scholars PCS	DC Scholars PCS	Yes
DCPS	Aiton Elementary School	Yes
DCPS	Amidon-Bowen Elementary School	Yes
DCPS	Anacostia High School	Yes
DCPS	Ballou High School	Yes
DCPS	Ballou S.T.A.Y. HS	Yes
DCPS	Bancroft ES	No
DCPS	Bard High School	No
DCPS	Barnard Elementary School	No
DCPS	Beers Elementary School	Yes
DCPS	Benjamin Banneker High School	No

DCPS	Boone Elementary School	Yes
DCPS	Brightwood Education Campus	No
DCPS	Brookland Middle School	Yes
DCPS	Browne Education Campus	Yes
DCPS	Bruce-Monroe ES @ Park View	No
DCPS	Bunker Hill Elementary School	No
DCPS	Burroughs Elementary School	No
DCPS	Burrville Elementary School	Yes
DCPS	C.W. Harris Elementary School	Yes
DCPS	Cardozo High School	No
DCPS	Cleveland Elementary School	No
DCPS	Columbia Heights EC	No
DCPS	Coolidge High School	No
DCPS	Dorothy Height ES	No
DCPS	Drew Elementary School	Yes
DCPS	Dunbar High School	Yes
DCPS	Eastern High School	Yes
DCPS	Eliot-Hine Middle School	Yes
DCPS	Excel Academy	Yes
DCPS	Garfield Elementary School	Yes
DCPS	Garrison Elementary School	No
DCPS	H.D. Cooke Elementary School	No
DCPS	Hardy Middle School	No
DCPS	Hart Middle School	Yes
DCPS	Hendley Elementary School	Yes
DCPS	Houston Elementary School	Yes
DCPS	Ida B. Wells Middle School	No
DCPS	J.O. Wilson Elementary School	No
DCPS	Jefferson MS Academy	Yes
DCPS	Johnson Middle School	Yes
DCPS	Kelly Miller Middle School	Yes
DCPS	Ketcham Elementary School	Yes
DCPS	Kimball Elementary School	Yes
DCPS	King Elementary School	Yes
DCPS	Kramer Middle School	Yes
DCPS	Langdon Elelmentary School	Yes
DCPS	Langley Elementary Schools	Yes
DCPS	LaSalle-Backus EC	Yes
DCPS	Leckie Elementary School	No
DCPS	Luke C. Moore High School	Yes
DCPS	MacFarland Middle School	No

DCPS	Malcolm X @ Green	Yes
DCPS	Marie Reed	No
DCPS	McKinley MS/HS	No
DCPS	Miner Elementary School	Yes
DCPS	Moten Elementary	Yes
DCPS	Nalle Elementary School	Yes
DCPS	Noyes Education Campus	Yes
DCPS	Patterson Elementary School	Yes
DCPS	Payne Elementary School	Yes
DCPS	Phelps High School	No
DCPS	Plummer Elementary School	Yes
DCPS	Powell Elementary School	No
DCPS	Randle Highland ES	Yes
DCPS	Raymond Education Campus	No
DCPS	River Terrace ES	No
DCPS	Ron Brown College Prep HS	No
DCPS	Roosevelt High School	No
DCPS	Roosevelt S.T.A.Y	No
DCPS	Savoy Elementary School	Yes
DCPS	Seaton Elementary School	No
DCPS	Simon Elementary School	Yes
DCPS	Smothers Elementary School	Yes
DCPS	Sousa Middle School	Yes
DCPS	Stanton Elementary School	Yes
DCPS	Stuart-Hobson Middle School	No
DCPS	Takoma EC	No
DCPS	Thomas Elementary School	Yes
DCPS	Thomson Elementary School	No
DCPS	Truesdell Education Campus	Yes
DCPS	Tubman Elementary School	Yes
DCPS	Turner ES	Yes
DCPS	Tyler Elementary School	No
DCPS	Van Ness ES	No
DCPS	Walker-Jones Education Campus	Yes
DCPS	Watkins ES	No
DCPS	West Education Campus	No
DCPS	Wheatley Education Center	Yes
DCPS	Whittier Education Campus	No
DCPS	Woodson High School	Yes
Dept of Youth Rehabilitation	Youth Services Center	Yes
Dept of Youth Rehabilitation	New Beginnings	Yes

Digital Pioneers	Digital Pioneers Academy Public Charter School	Yes
Digital Pioneers	Johenning Campus	Yes
Dupont Park Adventist School	Dupont Park Adventist	No
Eagle Academy PCS	Eagle Center	Yes
Eagle Academy PCS	Primary Campus	Yes
Early Childhood Academy PCS	Early Childhood Academy PCS	Yes
EL Haynes Public Charter School	Kansas Ave. Elementary School	Yes
EL Haynes Public Charter School	Georgia Ave. Middle School	Yes
EL Haynes Public Charter School	Kansas Ave. High School	No
Elsie Whitlow Stokes PCS	Brookland	No
Elsie Whitlow Stokes PCS	East End	No
Friendship PCS	Armstrong	Yes
Friendship PCS	Blow Pierce	Yes
Friendship PCS	Chamberlain	Yes
Friendship PCS	Collegiate	Yes
Friendship PCS	Ideal	Yes
Friendship PCS	Southeast	Yes
Friendship PCS	Tech Prep	Yes
Friendship PCS	Woodridge	Yes
Friendship PCS	Lamond	Yes
Girls Global Academy PCS	Girls Global Academy PCS	Yes
Harmony DC PCS	Harmony DC PCS	Yes
Hope Community PCS	Tolson	Yes
Howard Univ. Middle School	Howard Univ. Middle School	Yes
I Dream PCS	I Dream PCS	Yes
IDEA PCS	IDEA PCS	Yes
Ingenuity Prep PCS	Ingenuity Prep PCS	Yes
Kingsman Academy	Kingsman Academy	Yes
Kipp/DC	AIM Academy	Yes
Kipp/DC	Arts & Technology Academy	Yes
Kipp/DC	College Preparatory	Yes
Kipp/DC	Connect Academy	Yes
Kipp/DC	Discover	Yes
Kipp/DC	Grow Academy	Yes
Kipp/DC	Heights Academy	Yes
Kipp/DC	Honor Academy	Yes
Kipp/DC	KEY Academy	Yes
Kipp/DC	Lead Academy	Yes
Kipp/DC	LEAP	Yes
Kipp/DC	Northeast	Yes

Kipp/DC	Promise	Yes
Kipp/DC	Quest Academy	Yes
Kipp/DC	Somerset Preparatory Academy DC	Yes
Kipp/DC	Spring Academy	Yes
Kipp/DC	Valor Academy	Yes
Kipp/DC	WILL Academy	Yes
Kipp/DC	Legacy College Prep	Yes
Kipp/DC	Pride	Yes
Latin American Montessori Bilingual PCS	Missouri Avenue	No
Latin American Montessori Bilingual PCS	14th Street	Yes
LAYC Career Academy	LAYC Career Academy	Yes
Mary McLeod Bethune PCS	Brookland	Yes
Mary McLeod Bethune PCS	Crestwood	Yes
Maya Angelou PCS	Maya Angelou PCS	Yes
Meridian PCS	Meridian ES	Yes
Meridian PCS	Meridian MS	Yes
Monument Academy	Monument Academy	Yes
Next Step PCS	Next Step PCS	Yes
Paul Public Charter School	Paul Public Charter School	No
Perry Street Prep PCS	Perry Street Prep PCS	Yes
Richard Wright PCS	Richard Wright PCS	Yes
Rocketship	Rocketship Rise Academy	Yes
Rocketship	Rocketship Legacy	Yes
Rocketship	Rocketship Infinity Community Prep	Yes
Roots	Kennedy St.	Yes
Roots	North Capitol St.	Yes
San Miguel Middle School	San Miguel Middle School	No
Seed Public Charter School	Seed Public Charter School	Yes
SELA PCS	SELA PCS	No
Social Justice School PCS	Social Justice School PCS	Yes
Statesman College	Statesman College	Yes
The Children's Guild	The Children's Guild	Yes
Thurgood Marshall Academy PCHS	Thurgood Marshall Academy PCHS	Yes
Two Rivers PCS	4th St Elementary	Yes
Two Rivers PCS	4th Street Middle	Yes
Two Rivers PCS	Young Elementary	No
Washington Global	Washington Global	Yes
Washington Leadership	Washington Leadership	Yes
Washington School for Girls	The View Campus	Yes
Washington School for Girls	THEARC Campus	No

Assurances and Certifications (Attachment E)

Program Specific Assurances

1. We will ensure that the facilities under our school or organization's ownership, lease or supervision, which shall be utilized in the accomplishment of the project are compliant with all District statutes, codes, and regulations;
2. If required by The Healthy School Act of 2010 (HSA) (D.C. Law 18-209), our school or organization is in compliance of all of the requirements of this act;

Assurance of Civil Rights Compliance:

The program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part SO.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the Program applicant agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Program applicant, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons who submit this application are authorized to sign this assurance on the behalf of the Program applicant.

The recipient shall also comply with the District of Columbia Human Rights Act of 1977, as amended, (D.C. Official Code § 2-1401.01 *et seq.*) which prohibits discrimination based on race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, source of income, disability, status as a victim of an interfamily offense, place of residence or business, credit information, or status as a victim or family member of a victim of domestic violence, a sexual offense, or stalking.