

OPENING PLAN

2021-2022



Table of Contents

Mission Statement	3
Plan Overview	4
Operations and Facilities Logistics	5
Health and Safety	8
Academics 1	LO
Catholic Identity 1	LO
Fostering Community 1	L1

CONFIDENTIAL: This document is both confidential and proprietary to Blessed Sacrament School (BSS), and BSS reserves the right to recall this document in its entirety or in part. By receiving this document you agree that you will not duplicate, distribute, or otherwise disseminate or make available this document of the information contained in it without the express written consent of BSS. This document is not to be distributed to students, or others.

Archdiocese of Washington Mission Statement

The Catholic Schools in the Archdiocese of Washington, rooted in Gospel values and the teaching mission of the Catholic Church, are learning communities of faith and service dedicated to educational equity and excellence for all students.

Blessed Sacrament School Mission Statement

Blessed Sacrament School is dedicated to providing a quality Catholic education based on the message of Christ and the values of the Catholic Church within a caring community that promotes academic excellence and a life of service.

Purpose of Addendum

This framework provides procedures that relate to the safe operation of archdiocesan schools and must be followed in maintaining the daily operations of archdiocesan schools in direct response to the COVID-19 outbreak. This framework is a subsection of the larger Archdiocese of Washington Parish Reopening Guide distributed June 17, 2021. Specifically, this addendum provides instructions for pastors, chief administrators, principals, and teachers to use in response to the COVID-19 crisis.

This addendum was created with the most current assumptions and information as of the date of issue. BSS reserves the right to amend this addendum for just cause. Parents and guardians will be given prompt notification of any changes.

Reopening Task Force

In summer 2020, Principal Christopher Kelly and Pastor William Foley established the BSS Reopening Task Force to develop a reopening plan that adheres to the guidance and requirements of the Archdiocese of Washington (ADW), public health, and local/federal guidelines. The task force worked diligently to develop resources for BSS to take into account across the following areas: Operations and Facility Logistics, Health and Safety, Catholic Identity, Academics, and Fostering Community.

Information and guidance generated from the original task force continue to be used, as needed, as we prepare for the 2021-2022 school year.

Reopening Decision

BSS will follow this reopening plan to the fullest extent possible by ADW, public health officials, local and federal guidance. BSS will continue to follow the recommendations made by the ADW and BSS Reopening Task Force utilizing the buildings maximum potential while following the appropriate social distancing and cleaning protocols established by the CDC and DC Department of Health. All stakeholders should be advised that the situation surrounding COVID-19 is fluid and BSS may need to change operating status with limited notice.

Updated Reopening Decision

The original reopening plan was first amended in February of 2021 to accommodate more students in the building. The primary change involves social distancing parameters, at the time social distancing was designated as 4 feet. The plan was amended a second time in June 2021.

The newly amended version of the plan assumes a mandatory 3 ft. physical distance between students.

Plan Overview

Blessed Sacrament has the resources and capacity to educate all of the students in a safe socially distanced environment on a daily basis. Blessed Sacrament's committees have addressed all areas of the ADW Reopening Plan and Guidelines (Facilities, Health and Safety, Catholic Identity, Academics and Communication).

Facilities

Prior to the initial reopening, the Facilities Committee met weekly via Zoom to address the components of the plan that address the physical aspects of the building. These included: HVAC considerations, access to fresh air in every classroom, access to water dispensers, and hand sanitizers in every classroom and every entrance. Cleaning protocols are in place. Signage for all common areas to promote social distancing, reinforce hygiene practices and enforce mask protocols has been posted. These protocols have been updated as guidance from CDC and ADW has changed.

Health and Safety

Prior to the initial reopening, the Health and Safety Committee met weekly via Zoom to establish policies for best practices. These included: use of PPE, promoting good hygiene and parent policies. We have PPE materials for the teaching staff and nurses and surplus masks for students. We communicated to families the imperative of completed immunizations before the first day of school and transparency around communication regarding Covid-19 symptoms. Daily confirmation of temperatures and checking of symptoms by parents will be required.

Catholic Identity

Prior to the initial reopening, the Catholic Identity Committee met weekly via Zoom to identify the best plan to continue to provide all of our students with strong faith development. In addition to the regular faith development offered in classrooms each day, our plan includes a reorganization of how we do our communal prayer in the morning (we moved from being gathered in the gym to prayer over the intercom). Our plan also includes the opportunity for in person and/or virtual school Masses. We will continue to work with the pastor and the DRE to determine best practices for sacramental preparation and reception.

Academics

Our academic plan will proceed as a self-contained classroom model (in K-5) following ADW standards with limited interaction with adults other than the homeroom teacher. For the 2021-2022 school year, we will reintroduce specials (Music/PE/Art/Computers) following ADW guidelines. We will practice cohorting, appropriate mask protocols and physical distancing. Our middle school will move to a more traditional model and students will change classes with appropriate safety measures in place. If we are not able to instruct face to face, we have established protocols for distance learning.

Communication

Parents and other stakeholders are provided with regular updates about all plans through the school website, email and social media.

Section I

Operational Models

Blessed Sacrament will begin the 2021-2022 school year at full capacity with in-person learning 5 days a week. Please be advised that any of the operational models listed below may be used at various points in time throughout the school year. Blessed Sacrament has developed formal plans for all scenarios and will disseminate additional information whenever necessary.

Operational Models

Model 1: Distance Learning

- Distance learning will only be enforced at the direction of the DC Health Department following a COVID-19 outbreak or in the event officials are enforcing a mandatory stay-at-home order.
- All learning and formation will take place virtually, utilizing the online platforms approved by the ADW as determined in the 2020-2021 Distance Learning Plan.
- Essential exchanges of necessary materials will continue, as needed, with safety procedures in place.

Model 2: Full In-Person Learning

- BSS may open to full capacity but preventative safety measures are in place.
- Instruction is delivered in-person, 5 days a week.
- Classroom setup is modified to meet social distancing requirements.
- Anyone accessing the building will be subject to a daily screening before entering the building.
- Students in grades K-5 will be assigned to specific cohorts to avoid mixing of students throughout the day. Students in grades 6-8 will move for content area classes with the appropriate cleaning measures in place.
- Outdoor breaks will be encouraged throughout the day.

Model 3: Post-Pandemic Classroom Model

- Officials have removed all restrictions.
- Classroom learning/formation may resume in the traditional sense.
- All school students are required to return to school; absences requires a doctor's note.
- BSS will resume logistics and operations as outlined in the School Handbook.

Operational Logistics

Enrollment

Blessed Sacrament School will only offer full in-person learning for the 2021-2022 school year. Distance learning will only be utilized in the event of a forced school/cohort closure.

Student Procedures

All access to the building is controlled. Prior to arrival, parents positively confirm answers to screening questions via a health screening app each day. In the event a spike in positive COVID-19 or flu cases arises, children will be required to submit to a temperature check before they leave their vehicle (we will have staff members, each with scanning thermometers posted on each side of the building). Every child wears a mask exiting their vehicle. Early arrivers proceed to the gym and sit on designated physically distant markers. At 8:00, students are dismissed to classrooms. Everyone arriving after 8:00

proceeds directly to their classroom. Students in grades K-5 report to one classroom and remain there all day, with the exception of specials and recess.

Staff Procedures

Each staff member wears a mask when entering the school. Each staff member answers screening questions when they arrive via the health screening app. Teachers and staff wear a face mask following CDC guidelines. Everyone is required to wear a facemask in common areas and in the presence of others.

Visitor Procedures

Access to the school beyond staff and students is extremely limited. Parents are only allowed in for emergencies. Parents are not permitted to drop off forgotten items, homework, or lunches to the school office. Deliveries occur outside/after hours, when possible. Maintenance and repairs are scheduled when school is not in session, if possible. Anyone entering the building must complete screening questions and wear a mask at all times.

Lunch

Lunch will take place in the classroom. Lunches are either brought from home or purchased at school. All school lunches are individually packaged and delivered to classrooms. Milk is not available for purchase and juice is not permitted. There is no shared food or drink. Students are encouraged to bring a water bottle from home that can be used throughout the day. Although water fountains are not being used, water filling stations are available on each floor.

Outdoor Time

The daily schedule includes opportunities for outdoor activity as much as possible (including recess and outdoor classes). Additional space has been made available on the black top to ensure that cohorts can play while adhering to social distancing guidelines. Teachers, staff, and parent volunteers monitor recess.

Masks are not required outside for staff or students. Students will safely store their masks in a labeled Ziploc bag.

Classroom/School Procedures

All faculty and students wear facemasks in all areas inside the building. All faculty and students practice social distancing guidelines throughout the building at all times. Student materials are not to be shared between students. Common materials (laptops, classroom library books, etc.) are disinfected between use by teachers or staff.

Student movement, for grades K-5, through the school will be limited to:

- Assigned classrooms
- Bathrooms
- Specials
- Movement to and from recess or outside learning activities
- Early arrivals will gather, socially distant, in the gym, until dismissed to assigned classroom
- With specific teacher permission, students will be allowed to exit classroom for other specific purposes (reading morning prayer, etc.)

Students in grades 6-8 will follow a traditional middle school schedule, requiring movement for classes. The following provisions will be in place:

- One-way traffic in the hallways
- Staff supervision during transitions
- Common materials cleaned following required protocols
- Classrooms cleaned by teachers and staff following required protocols
- Masks and social distancing in classrooms

Consequences

Students who do not adhere to social distance guidelines will:

- First instance- Receive a reminder and a verbal warning
- Second instance- Be removed from the class group for the remainder of the day
- Third instance- Be required to serve a one day suspension at home

Band, After Care, & Extracurricular Activities

Band, After Care, and other extracurricular activities will be offered throughout the 2021-2022 school year. Updates will be provided as they become available.

Fall and Winter CYO programs will be offered for the 2021-2022 school year. Updates will be provided as they become available.

Handbook Revisions

The school handbook has been updated with Covid-19 addenda to reflect these new policies.

Facility Usage

Space

After careful consideration of available space, Blessed Sacrament has created a facilities plan that allows students to attend and participate in face to face learning. We are using most of the traditional classrooms and have up to 22 students in a classroom. Furniture has been rearranged to create sufficient classroom space for students that adheres to social distancing guidelines. The gym has been left empty for early arrivers in the morning and is disinfected every morning after it is used.

Hygiene

We have installed Plexiglas in the main office/reception area. We have installed Plexiglas between sinks in the bathrooms. We have hand sanitizer in every classroom and at every entrance. Students are instructed to use sanitizer on the way in and out of class each time. Routine bathroom breaks are incorporated into each homeroom's schedule. Additional signage is used throughout the building and in the restrooms to remind students of best hygiene practices and social distancing requirements.

<u>Air</u>

We are maximizing fresh air in the building. All windows have been checked for proper operation and air handlers have been programmed to allow more fresh air to mix with the HVAC circulation. Merv 13 air filters have been installed in the HVAC system. Every room in the building is equipped with an air purifier.

Water

Children are encouraged to bring their own water every day. Water fountains are not be used, we have water dispensers on each floor to refill water bottles.

Recess

Outside areas have been repurposed to allow for more children to be outside (socially distanced), more frequently. Recess takes place on the field, blacktop, K playground, K courtyard.

Cleaning

Enhanced cleaning protocols have been established for overnight cleaning and for frequent cleaning of high traffic areas during the day (although traffic will be significantly diminished because of cohorting and limited movement). Our daily cleaners are aware of and will follow CDC guidelines for daily/overnight cleaning. Our facilities staff will clean common touch areas in the public areas of the building during the school day. Our teachers will clean common touch areas in and around classrooms during the day. Training will be provided during the in-service week for faculty and staff.

Visitors

The facilities team has minimized deliveries and maintenance from outside contractors during school hours. Any visitors are required to submit to screening questions and are required to follow masking and social distancing guidelines.

Signage

Signs promoting social distancing and proper hygiene have been posted throughout the building (hallways, stairwells, exterior doors, and restrooms). Parents have been encouraged to review this with their child(ren) prior to the first return to school.

Section II Health and Safety

Blessed Sacrament is fortunate to have three RNs that all work part-time in the health room. The nurses have been part of the committee to develop a health and safety plan. All communication with the Health Room should be handled via email (healthroom@blessedsacramentdc.org).

PPE Materials

We have purchased PPE and other health equipment and we have ample masks, scanning thermometers, tympanic thermometer, clear facemasks for every teacher, face shields for every teacher, and gloves and gowns for Health Room staff.

Mask/Face Covering Practices

Students are expected to provide their own masks upon arrival. Additional masks are available for students as needed. Blessed Sacrament follows CDC guidelines and local health department regulations regarding mask usage inside.

Arrival Procedures

Parents are required to take their child's temperature and complete the health screening questions via an assigned app BEFORE arriving at school each day. Students with a fever of 100° or higher are not permitted to attend school. Parents are instructed NOT to give fever-reducing medication to their child(ren) prior to arrival. For additional information on symptoms, protection, and preventative measures parents are encouraged to review the Coronavirus Resources for Schools and the Community provided by the Archdiocese of Washington prior to the start of school.

Each morning, parents are required to answer screening questions on an assigned app prior to dropping off their child. Students must wear a mask when being screened and when exiting the vehicle. Immunization/Transparency Expectations

All parents will be contacted by early August to make them aware of a number of things:

- No student will be allowed in the building without up to date vaccinations.
- · Parents will be strongly encouraged to get the flu shot for everyone in the family.
- Every parent will need to commit to picking up a child within 30 minutes of a phone call home, if necessary.
- · All parents will be reminded of the requirement of transparency and caution.

Dismissal Procedures

Students are dismissed in a staggered system to avoid crowding in the stair wells and halls. Students are dismissed through designated exit points to avoid mixing multiple grade levels.

Isolation Room

The Health Room has been designated as the isolation room and the conference room set up that can act as a temporary Health Room.

Health Room COVID-19 Practices

The on-call school nurse will be immediately contacted in the event a student or staff member gets sick during the day. Isolation will occur if the individual is suspected of COVID-19 and parents will be contacted immediately. All emergency contact forms should be up-to-date.

Per the CDC, students must be fever/symptom free for at least 24 hours before returning to school. A note from their healthcare provider will be required.

Blessed Sacrament School is required to notify the DC Department of Health (DOH) and the Archdiocese of Washington in the event COVID-19 is identified. These officials will provide all guidance and directives, including a course of action for the individual to return to school as well as those who have been in close contact with the individual exhibiting symptoms. BSS will follow all guidance from officials regarding quarantining, readmission, and sanitization requirements.

If students or staff members have been in close contact with anyone that has already tested positive or is awaiting test results for COVID-19, the child or staff member must not enter the premises until evaluated by their healthcare provider or completing the proper quarantining requirements without developing symptoms or a diagnosis.

Parents with children that are considered high-risk for COVID-19 are encouraged to discuss an in-person return with their child's physician prior to returning to school. Parents should also contact the Health Room via email at healthroom@blessedsacramentdc.org.

Confidentiality

All parents and staff members are encouraged to self-report consistent with applicable laws and regulations, if they or their child has symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone will COVID-19 within the last 14 days in accordance with health information sharing regulations.

Parents are encouraged to assist their child, in a developmentally appropriate way, with understanding the importance of confidentiality to ensure that information is not shared inadvertently.

Section III Academics

BSS, in partnership with our parents and the Archdiocese of Washington Catholic Schools Office (CSO), is committed to provide an excellent Catholic education as students are welcomed back to campus. All students, regardless of learning modality, are held to the same academic standards and expected learning outcomes. Report cards will be issued at the end of each quarter.

In-Person Learning

- Students attend in-person 5 days a week.
- Students in grades K-8 will participate in a revised Morning Prayer and will continue to use Responsive Classroom.
- Instruction for specials is provided in-person.
- Students who receive Resource services continue to do so.

Individual students who are unable to attend school during in-person sessions due to a mandatory medical quarantine will be accommodated for a brief period of time.

Distance Learning

- BSS will employ the 2020-2021 Distance Learning Plan, if necessary.
- Preparation for potential mandatory distance learning will occur at the beginning of the school year.

Scantron Testing

All students in grades 2-8 are required to participate in Scantron testing upon their return to school. Students have/will complete the Performance Series Express. This test provides a shorter, 25-question version of Scantron's Performance Series computer-adaptive diagnostic assessment while still providing the same reports and measurement scores.

Section IV Catholic Identity

Community Building for New School Year

The Blessed Sacrament School faculty and staff will participate in the August 31st virtual Opening School Mass.

Masses

Physical

Liturgies will occur in-person. Students will participate in a frequency commensurate with CDC guidelines for physical distancing.

Prayer

School Wide - In Person

Students gather each morning in their classrooms. Prayer is announced via the intercom system at 8:30 am each day. A prayer schedule has been created to ensure student participation. Students from individual homerooms and advisories assist with the scripture readings, Bulldog Pledge, and announcements. A bulletin board has been maintained in the school lobby, including students' visual contributions to prayer.

Daily

Daily prayer continues to be integrated into each homeroom and advisory. Students continue to participate in prayer and reflection as a class, regardless of in-person or virtual learning.

Sacramental Preparation and Celebration

Sacramental Preparation

The Director of Religious Education and teachers will continue to provide sacramental preparation through religious instruction as part of the second and eighth grade religion curriculum.

Sacramental Celebration

All information regarding the sacraments is subject to change based on the guidance provided by the ADW. Confirmed dates and protocols will be promptly communicated to parents via the Director of Religious Education, Jane Baily.

Dates for the Sacraments of Reconciliation, First Communion, and Confirmation will be provided by the Director of Religion Education as they become available.

A schedule for the Sacrament of Reconciliation will be created to ensure students in grades 3-8 can participate during both Advent and Lent. Alternatives for in-person confession will be determined at a later date if necessary.

Service Learning Opportunities

The Catholic Identity committee and Christ Care Corps will identify ways to engage students in various service opportunities. Previous traditions of service will be modified, if necessary, to meet all health and safety requirements. Monthly service projects will be made available to students and their families.

Section V Fostering Community

Survey

Prior to developing the original reopening plan, BSS conducted two parent surveys. The first survey, conducted in May 2020, solicited parent feedback as it relates to distance learning. The second survey, conducted in July 2020, solicited parent feedback and preferences in relation to reopening. Parent surveys can continue to be used throughout the 2021-2022 school year, as necessary.

Communication

BSS continues to maintain communication with all internal and external stakeholders. Any changes to the approved reopening plan will be formally announced as soon as possible via an email from the principal and updates to all school related media platforms. In the interim, BSS will continue to send monthly updates to parents via The Weekly in the summer while also maintaining the school website and social media platforms.

Collaboration

Blessed Sacrament continues to foster partnerships between parents, teachers, and the administration. Various reopening and distance learning committees have been assembled to assist with plans for reopening. These committees will continue to work collaboratively to establish and implement a plan for reopening that prioritizes the health, safety, and well-being of all students.

Parent Involvement

Volunteering

Although traditional opportunities for parent volunteers have been limited this year, there are new opportunities for parents to assist and support the school. For additional information and opportunities please contact HSA President, Liz Vorrasi (ebvorrasi@gmail.com).

HSA & SAB

The Home and School Association and the School Advisory Board continue to meet on a regular basis to support the school and community.

Supplemental Resources for Parents

- Academy of American Pediatrics <u>Face Coverings</u>
- CDC <u>How to Protect Yourself and Others</u>
- CDC <u>Symptoms of COVID-19</u>
- CDC Talking with Children about Coronavirus 2019
- Conscious Discipline COVID-19 Video Resources for Families and Educators
- Food and Drug Association <u>Safely Using Hand Sanitizer</u>
- Kids Health Coronavirus: What Kids Can Do
- Nationwide Children's How to Get Kids to Wear a Face Mask
- Saint Luke Institute <u>Finding Meaning in Challenging Times</u>
- Teens Health How You Can Make a Difference



#40

COMPLETE

Collector: Principal (Web Link)

Started: Friday, June 25, 2021 7:44:07 AM **Last Modified:** Friday, June 25, 2021 7:48:46 AM

Time Spent: 00:04:38 **IP Address:** 107.1.234.70

Page 1

Q1 Blessed Sacrament School

Please select your school, sorted by ESPA region.

Q2

Contact Information

Name Christopher M Kelly

Email Address ckelly@blessedsacramentdc.org

Page 2: Operations

Q3

Please indicate if your school can meet the following assurances by the start of the upcoming school year:

Yes

Yes

Yes

Students have the ability to attend 5-days per week for the Yes 2021-22 school year.

Students have a virtual option.

The school has procedures for essential visitors accessing the

building.

The school has a plan to have extracurricular activities, band, Yes

and other 3rd party vendors in the school.

The school can ensure a 3rd party vendor is approved by the

CSO before inviting them for extracurriculars.

The school has clearly defined lunch procedures.

The school has clearly defined recess procedures. Yes

Q4 At Home

How will your school conduct daily screenings for students and staff?

Q5

Please indicate if your school can meet the following assurances by the start of the upcoming school year for the use of face masks:

Except for specific circumstances like eating, will your school require face masks for all students, staff, and visitors while in the school.

Yes

The school can ensure masks are worn correctly (e.g., providing images, videos, demonstrations, etc).

Yes

There is a policy or procedure established for someone unable or unwilling to wear a face mask at all times.

Yes

Q6

Please indicate if your school can meet the following assurances by the start of the upcoming school year for physical distancing:

The school is able to ensure appropriate physical distancing throughout the building.

Yes

The school requires physical distance for students in the classroom, as feasibly possible.

Yes

The school can keep cohorts together, as feasibly possible.

Yes

The school can take steps to minimize interactions between

Yes

cohorts.

Q7

Please indicate if your school can meet the following assurances by the start of the upcoming school year for handwashing and respiratory etiquette:

The school has policies and procedures to support frequent, proper handwashing.

Yes

The school has policies and procedures to support respiratory etiquette such as covering coughing and sneezing.

Yes

The school has adequate supplies available (e.g. soap, paper towels, hand sanitizer, tissues) to support handwashing and respiratory etiquette.

Yes

Q8

Please indicate if your school can meet the following assurances by the start of the upcoming school year for personal protective equipment (PPE):

The school is able to provide and distribute appropriate PPE including gowns, gloves, surgical masks, eye protection (face shield or goggles), and N95 masks, as relevant and necessary.

Yes

Q9

Please indicate if your school can meet the following assurances by the start of the upcoming school year for maintain clean and healthy facilities:

The school can schedule routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., phones, light switches, keyboards, railings, doorknobs, etc.).

Yes

The school has cleaning and disinfecting protocols established in the event someone develops symptoms while in the school or tests positive.

Yes

The school has sufficient and appropriate cleaning and disinfection supplies available with the requirement to wear gloves when handling products.

Yes

The school can maintain necessary maintenance to ventilation and water systems so they are ready to use.

Yes

The school has provisions available for students and staff to safely access drinking water.

Yes

Q10

Please indicate if your school can meet the following assurances by the start of the upcoming school year for response to a confirmed or suspected COVID-19 case:

The school has procedures in place if someone gets sick with COVID-like illness.

Yes

The school has procedures in place to dismiss any student or staff potentially exposed within the school setting.

Yes

There is a dedicated isolation room for someone suspected of COVID.

Yes

The school has a plan if a student or class needs to quarantine.

Yes

The school has a plan to protect those at higher risk for severe illness.

Yes

There is a staff member responsible for reporting a positive $% \left(1\right) =\left(1\right) \left(1\right)$

Yes

There is a process for notifying the school community about a positive case and appropriate actions taken.

Yes

The school can cooperate with contact tracing efforts.

Yes

Q11

Please indicate if your school can meet the following assurances by the start of the upcoming school year for training and monitoring:

The school can train students and staff regarding safety protocols.

Yes

The school can communicate on key health and safety policies be communicated to students, families, staff and visitors.

Yes

Q12

Please upload your current reopening plan

BSS Opening Plan 2021-2022.pdf (471KB)