



2018-19 Administrative Review Summary

Section 207 of the federal Healthy Hunger Free Kids Act amended section 22 of the National School Lunch Act, requiring State Agencies to report final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final administrative review results for each School Food Authority on the State Agency’s publicly available website no later than 30 days after providing final results of the administrative review. The State Agency must make a copy of the final administrative review report available to the public upon request.

School Food Authority(SFA):	Richard Wright PCS
Date of Administrative Review (Entrance Conference Date):	April 11, 2019
Date review results were provided to the SFA:	May 11, 2019
Date review summary was publicly posted:	May 15, 2019
SFA participates in the following Child Nutrition Programs:	<input checked="" type="checkbox"/> School Breakfast Program <input checked="" type="checkbox"/> National School Lunch Program <input type="checkbox"/> Fresh Fruit & Vegetable Program <input checked="" type="checkbox"/> Afterschool Snack <input type="checkbox"/> Special Milk Program <input type="checkbox"/> Seamless Summer Option
SFA operates under the following Special Provisions:	<input checked="" type="checkbox"/> Community Eligibility Provision <input type="checkbox"/> Provision 2
Review Findings	
Program/Meal Access and Reimbursement <input type="checkbox"/> Certification and Benefit Issuance <input type="checkbox"/> Verification <input checked="" type="checkbox"/> Meal Counting and Claiming	Details: The SFA does not have a reliable or accurate counting and claiming system.
Meal Patterns and Nutritional Quality <input checked="" type="checkbox"/> Meal Components and Quantities <input checked="" type="checkbox"/> Offer versus Serve <input checked="" type="checkbox"/> Dietary Specifications and Nutrient Analysis	Details: The SFA’s menu did not meet the grain requirements. The SFA is not training staff on and operating Offer versus Serve correctly. The SFA is not consistently completing production records correctly. The SFA is not using meal signage.
School Nutrition Environment and Civil Rights <input checked="" type="checkbox"/> Food Safety <input type="checkbox"/> Local Wellness Policy <input type="checkbox"/> Smart Snacks <input checked="" type="checkbox"/> Civil Rights <input type="checkbox"/> Other	Details: The SFA did not have a process for addressing civil rights complaints and had not trained staff on civil rights. The SFA is not aware of the food safety plan, did not post the most recent health inspection, is not maintaining temperature logs of storage areas, and is not completing corrective action for non-compliant food temperatures.

