



Information for New Charter Schools about OSSE Resources and Funding

Orientation Presentation Part 1

Tuesday, May 25, 2021

Welcome and Introductions

Congratulations on your conditional charter approval!

DC Wildflower PCS team, please introduce yourself:

- Name
- Role in the planning phase
- One thing you are excited to bring to the DC charter sector

OSSE staff member introductions

Today's Agenda

- Welcome to OSSE
- Introduction to OSSE Grants
- Office of Public Charter School Financing and Support
- Practical Details on Accessing OSSE Grant Funding
- Critical Next Steps
- Q&A



Welcome to OSSE

OSSE New LEA Onboarding

OSSE hosts an annual new LEA onboarding series to welcome new LEAs to OSSE and introduce them to our work and our team. Sessions are scheduled throughout the spring preceding the start of the first school year and include focused presentations from a range of division representatives.

After the new onboarding series concludes, participating LEAs will be prepared to join leaders and staff from existing LEAs for OSSE's summer [Start of School](#) series. This series supports LEA representatives as they complete required and recommended actions before the upcoming school year.

For questions about new LEA onboarding, please contact Cassie.Lynott@dc.gov.

OSSE Key Functions



Overseeing all federal education programs and related grants administered in the District of Columbia.



Developing state-level standards aligned with school, college and workforce readiness expectations.



Ensuring access to [high-quality child care](#) and universal pre-kindergarten for eligible District families.



Providing resources and support to assist the District's most vulnerable student populations.



Administering the annual [Partnership for Assessment of Readiness for College and Careers \(PARCC\)](#), the statewide student academic achievement exam.



Providing regional, door-to-door [transportation to school](#) for District children with special needs.

OSSE Key Functions



Awarding [higher education financial assistance](#) to eligible District students at public and private colleges and universities in DC and across the country.



Increasing health and physical education awareness as well as ensuring access to free meals year-round.



Overseeing the [DC State Athletic Association \(DCSAA\)](#), which provides interscholastic athletic programming that enriches the education experiences of all student-athletes.



Providing common, comparable information for families and educators about all public schools in the District of Columbia through the [DC School Report Card](#).

OSSE Resources

- [Website](#)
- [Organizational Chart](#)
 - OSSE is led by Interim State Superintendent Shana Young
 - 12 divisions at nine locations (headquarters is at 1050 First St. NE)
 - 2,000 team members dedicated to serving schools, students, and families
- [Key Points of Contact](#)
- [Strategic Plan 2019 – 2023](#)
- “LEA Look Forward” weekly newsletter: sign up [here](#)
 - Training announcements and registration links
 - Important dates and deadlines
 - Professional development

Common Acronyms

OSSE	Office of the State Superintendent of Education
SEA	State Education Agency
LEA	Local Education Agency
K12SS	Division of Systems and Supports, K-12
OPCSFS	Office of Public Charter School Financing and Support
PCSB	DC Public Charter School Board
CSP	Charter Schools Program (Title IV, Part C)
EGMS	Enterprise Grants Management System



Introduction to OSSE Grants

Grant Funding for Your LEA

- The majority of federal grants available to LEAs are administered by OSSE's Division of Systems and Supports, K-12 and are formula grants, i.e., allocated to all LEAs based on a per-pupil amount.
- Your LEA will be eligible to apply for most grants either immediately prior to opening your doors or after the first school year.
- Examples of grants that LEAs receive:
 - Titles I - IV
 - Individuals with Disabilities Education Act (IDEA)
 - CARES/ESSER recovery funding
 - Scholarships for Opportunity and Results Act (SOAR)
 - Charter Schools Program (CSP) start-up funding: **eligible to apply now!**

Grant Funding for Your LEA

- [OSSE's Grant Forecast](#) is a helpful resource on types of grants and anticipated release dates. Specific grant deadlines and details are published in the weekly LEA Look Forward newsletter and the bi-weekly Division of Systems and Supports newsletter.
- OSSE Division of Systems and Supports, K-12 Grants Newsletter
 - This bi-weekly communication includes details about upcoming grant opportunities, as well as application timelines, due dates, and training events.
 - Anyone on your staff with the role “LEA Finance/Grants Manager” in eSchoolPLUS will receive this newsletter. Prior to eSchoolPLUS access, please register [here](#) to be on the distribution list.



Office of Public Charter School Financing and Support

Your Partnership with OPCSFS

OPCSFS falls under the Office of Federal Programs and Strategic Funding in the Division of Systems and Supports, K-12 and looks forward to supporting your LEA's success by:

Administering
federal grants for
charter schools:
CSP and SOAR

Providing facilities
financing
opportunities

Providing technical
assistance and
training as you
work toward your
project goals

Serving as a
liaison between
your team and all
other OSSE
divisions

Coordinating
supports with
PCSB

OPCSFS Team at Your Service!

Director of Federal Programs and Strategic Funding

- **Linda Sun:** Oversees Title, OPCSFS and ESSER teams

Program Analysts

- **Stacy Kirk:** Your primary contact for the Charter Schools Program start-up funding; also supports SOAR grants
- **Marie Hutchins:** Supports CSP and manages SOAR grants
- **Karin Gilder:** Manages SOAR grants

Financial Program Specialist

- **Darryl Brantley:** Manages [facilities financing](#), including direct loans and credit enhancement

Facilities Financing for Public Charter Schools

- **Direct Loan Fund**
 - The Direct Loan (DL) Program was funded initially by the District of Columbia 2003 Appropriations Act to structure and provide loans to District of Columbia public charter schools for the purpose of construction, acquisition, renovation and/or maintenance of public charter school facilities.
- **Credit Enhancement Revolving Fund**
 - The Credit Enhancement Revolving Fund provides enhanced credit, lease guarantees, and access to financial assistance to eligible public charter schools for the acquisition, renovation and/or construction of school facilities.
- District of Columbia public charter schools are eligible and can apply for a Direct Loan or Credit Enhancement once they have been approved by PCSB for opening and have all of the organizational documents and structure in place.
- For questions, reach out to Darryl Brantley: Darryl.Brantley@dc.gov

Charter Schools Program Start-Up Funding

- Since your LEA was conditionally approved by PCSB, you may apply for start-up funding through OSSE's Charter Schools Program (CSP) Planning and Implementation grant.
- The grant award totals \$1.5 million over three years and is allocated in two phases: \$750,000 for planning and \$750,000 for implementation.
- Your LEA is not required to apply for this grant, but we highly encourage doing so to effectively prepare for a successful school launch.
- **Next week's onboarding session will cover details on the CSP grant application and what to expect after it is awarded.**



Practical Details on Accessing OSSE Grant Funding

OSSE's Grant Management System

Enterprise Grants Management System (EGMS) was designed to improve the management and administration of grants, including status of applications and awards of Federal and State funds.

Specific uses of EGMS include the following:

- To submit Central Data
- To submit grant applications
- To access the Grant Award Notification (GAN)
- To submit budget amendments
- To request reimbursement for allowable costs
- To track payments and drawdown/"burn rates

Getting Started in EGMS

- **Register your LEA in EGMS**
 - Register as a new vendor [here](#) (click on new user).
 - Create credentials for one or more Authorized Representatives.
 - Other credentials include: View Only, Data Entry.
 - See [here](#) for instructions on these steps.
- **Complete Central Data application**
 - Central Data contains general information applicable to all grants and must be completed in EGMS each year that you apply for grants.
 - You can complete both 2021 and 2022 Central Data at the same time.

Getting Started in EGMS Cont'd

- **Central Data components include:**
 - Contact information
 - Data Universal Numbering System (DUNS) number
 - System for Awards Management (SAM) entity record and expiration date (updated every 12 months)
 - DC Certificate of Clean Hands
 - Acknowledgement of assurances checklist
- **2021 Central Data should be submitted and approved in EGMS prior to submitting the CSP grant application!**

EGMS Assistance

- For more information about EGMS, please visit grants.osse.dc.gov or refer to the [EGMS User Manual](#).
- [EGMS Training Slide Deck](#) (includes steps on registering as a new vendor/user on slides #4-7 and completing Central Data on slides #8-11)
- EGMS call center/help desk
 - Phone: (202) 719-6500
 - Email: osse.callcenter@dc.gov
 - Available on business days from 7 a.m. to 3 p.m.



Critical Next Steps

Next Steps

1. [Register your LEA in EGMS](#)
2. Complete and submit Central Data in EGMS for 2021 with:
 - DUNS number
 - System of Awards Management (SAM) entity overview record and expiration date
 - DC Certificate of Clean Hands
3. Submit required forms to Stacy Kirk (stacy.kirk@dc.gov) if haven't yet:
 - Basic Business License
 - DC Certificate of Good Standing
 - DC Certificate of Clean Hands



Q & A
