



DIVISION OF EARLY LEARNING

LICENSING SESSIONS

The Office of the State Superintendent, Division of Early Learning (OSSE/DEL) has redesigned the process for obtaining a license to operate either a child development facility center or home. The OSSE/DEL has scheduled some of the upcoming Licensing Information and Orientation Sessions. The attendance to both sessions is mandatory in order for you to obtain your license.

Licensing Information Session

This session is held for one (1) hour each month. There will be an overview of the OSSE/DEL's expectation, along with critical information on the child development facility center or home license. Prospective Providers must call and register for the session. We will begin promptly at **9:30AM**. **Participants who arrive after 9:30AM will have to register for the next session. Non-registrants and children are not allowed in the session.**

Scheduled Sessions

Dates	Time	Location
September 19, 2012 October 16, 2012 November 15, 2012 December 12, 2012	9:30 – 10:30AM	OSSE/DEL 810 First Street, NE 3 rd Floor Conference Room Washington, DC 20002

- **To register, please call the receptionist on (202) 727-1839.**
- **Please bring photo identification for entry into the building.**
- **You must complete a licensing application package before attending the licensing orientation session.**

Licensing Orientation Session

Prospective Providers **must** attend a 3-day session. Information and materials that are required to operate a CDF will be presented at this session. The session will begin promptly at **8:30AM**. **Participants who arrive after 8:30AM will have to register for the next session.**

NOTE: Non-registrants and children will not be allowed in the session.

Dates	Times	Locations
September 26-28, 2012	8:30AM-5:30PM	ICF 1725 Eye Street, NW, Concourse Level Washington, DC 20006

- **Please bring photo identification for entry into the building.**