



Assessment Training Module Overview

Office of Assessment

January 2021

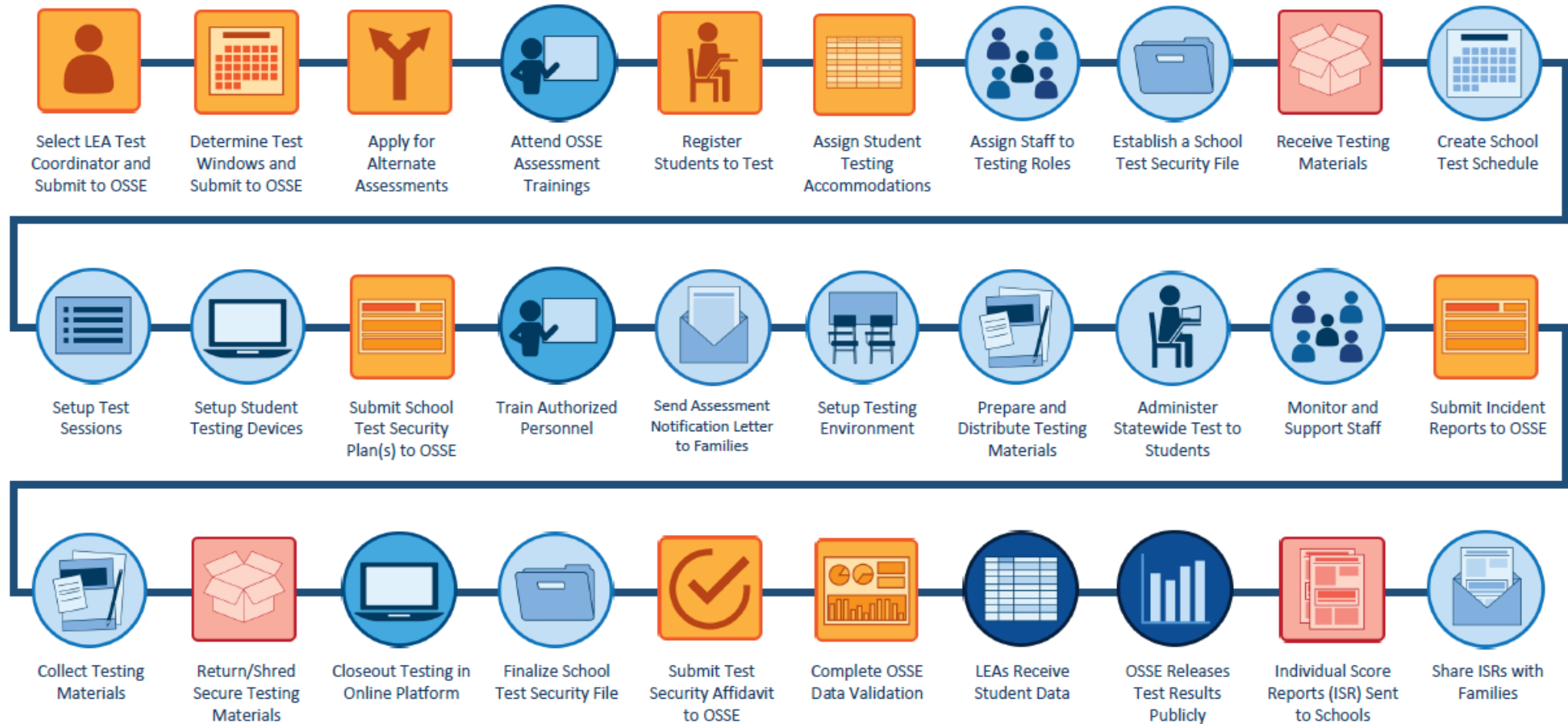







Required Assessment Training Modules

- **Module 0: Assessment Training Module Overview**
- Module 1: Test Integrity & Assessment Overview
- Module 2: Preparing for Administration, Part 1
- Module 3: Preparing for Administration, Part 2
- Module 4: Test Administration – Setup and Monitoring
- Module 5: Test Administration – Prohibited Actions & Incident Reporting
- Module 6: Administration Closeout & Reporting



District of Columbia Assessment Coordination Timeline



-  LEA Submission to OSSE Required
-  Shipment to/from School
-  LEA Action
-  OSSE Action
-  School Action with LEA Oversight



Additional Assessment Administration Training

- ACCESS for ELLs
 - NEW Test Coordinator Training – Jan. 28, 10 a.m.-12 p.m.
 - NEW Test Administrator Training – Jan. 28, 1-3 p.m.
- MSAA
 - Test Coordinator / Test Administrator Training Modules – access beginning March 2
 - Test Administrator Webinar – March 3, 2-3 p.m.
- PARCC—Selected Trainings
 - New LEA Test Coordinator Training / PearsonAccessNext 101 – Jan. 21 or Feb. 3
 - PARCC Accommodations Webinar – Jan. 26
 - Remote Testing Guidance – Feb. 2
 - Office Hours / Workshops

To view the complete training schedule, please visit:

osse.dc.gov/page/test-coordinators-training



Area	Topic	Point of Contact
Assessment Policy	Every Student Succeeds Act (ESSA) & General Assessment Policy	Danielle Branson , Director of Assessments Danielle.Branson@dc.gov
	Data, Reporting, Business Rules	Chanon Bell , Assessment Specialist, Policy, Research, and Reporting
	Test Integrity and Security	Chanon.Bell@dc.gov
	Special Populations	Michael Craig , Assessment Specialist, Special Populations Michael.Craig@dc.gov
Test Administration	NAEP	Swea Hart , NAEP State Coordinator Swea.Hart@dc.gov
	PARCC	Stephanie Snyder , Deputy Director of Assessments Stephanie.Snyder@dc.gov
	DC Science and DLM	Daniel Alcazar-Roman , Assessment Specialist, Science Daniel.Alcazar-Roman@dc.gov
	MSAA and ACCESS for ELLs 2.0	Michael Craig , Assessment Specialist, Special Populations Michael.Craig@dc.gov
Assessment Literacy	LEA/School Workshops and Trainings	Stephanie Snyder , Deputy Director of Assessments Stephanie.Snyder@dc.gov

