

The LEA Special Education Point of Contact Monthly Webinar will begin momentarily.

A copy of today's presentation is available for download through GoToWebinar. To access, expand the 'Handouts' menu.





LEA Special Education Point of Contact Monthly Webinar

May 15, 2019

OSSE Division of Data, Assessment, and Research
OSSE Division of Student Transportation
OSSE Division of Systems and Supports, K-12
OSSE Division of Teaching and Learning



- Start of School Campaign SY2019-20
- LEA Determinations QB App
- End of Year Service Logging

Reminders and Announcements

- Summer Trainings
- Specialized Instruction Tracking
- Monitoring Updates



Start of School Campaign
2019-20



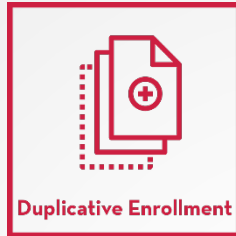
Start of School Overview



- Now in its third year, the 2019-20 Start of School Campaign will highlight for LEAs the most important parts of preparing for a successful first day of school.
- For 2019-20, the seven priority areas of the Start of School Campaign are:
 - Data connectivity
 - Data troubleshooting
 - Duplicative enrollment
 - Enrollment audit
 - Early access to information for special populations
 - Title funding
 - Transportation



2019 Start of School Summit



- **KEY DETAILS**

- Tuesday, June 11, 8:30am – 4:30pm
- Gallaudet University Kellogg Conference Center

- **PURPOSE**

- Full-day training to help critical LEA data managers and points of contact for English learners, enrollment audit, special education, and transportation gain the training and tools necessary to help their LEAs achieve a great start to the 2019-20 school year

For more details – including breakout session descriptions – and to register, visit [OSSE's Start of School](#) website.



2019 Start of School Campaign Priorities



Early Access to Information for Special Populations

Audience

- LEA English Learner, Special Education POCs

Goal

- Provide LEAs with timely and appropriate access to critical information on incoming high school students and students with disabilities (SWD), English learners (EL) using the EL, SWD, and Bridge to High School Qlik applications

How We'll Get There

- Addition of IDEA Part C data elements to the SWD app
- Additional data to be included in the EL app
- Addition of rising ninth and tenth grade student information in the Bridge to High School app
- New guidance and case studies of how to use the data to prepare for the start of school



2019 Start of School Campaign Priorities



Transportation

Audience

- LEA Special Education POCs
- LEA Transportation POCs

Goal

- Provide transportation to eligible students beginning on the first day of the 2019-20 academic year

How We'll Get There

- Deploy new transportation system (TOTE 2.0)
- Development and release of unified data errors (UDEs)
- Increased communication to parents and families



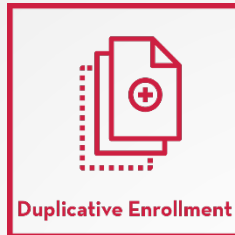
2019 Start of School Campaign Website



Data Connectivity



Data Troubleshooting



Duplicative Enrollment



Early Information for
Special Populations



Enrollment Audit



Title Funding



Transportation

- For more details on the 2019-20 Start of School Campaign, including important dates and deadlines, resources and tools, LEA POC checklists, and additional information on each priority area please visit

osse.dc.gov/startofschool

- Additional information will be shared throughout summer 2019 via the LEA Look Forward, PCSB Wednesday Bulletin, and trainings and webinars for LEA POCs.



Early Access to Students with Disabilities Application (SWD)



Early Access to Students with Disabilities Data

- Gives LEAs timely and appropriate access to information for students with disabilities starting April 26, 2019, including those who will be newly enrolling in the LEA for the 2019-20 school year.
 - Available in Qlik to LEA Data Managers, Heads of School, Special Education POCs, and Early Childhood Transition Coordinators.
- Updated daily and reflects changes in enrollment.
- Provides student demographic information from SLED as well as comprehensive data points from SEDS including:
 - Primary disability category
 - Eligibility start and end dates
 - IEP start and end dates
 - Special education level
 - Weekly service hours
 - Assistive technology
 - Related services: setting, time, frequency
 - Least restrictive environment
 - Dedicated aide and hours
 - Transportation eligibility and mode
 - ESY eligibility
 - IDEA Part C services ***NEW***



Early Access to Students with Disabilities Data

Application: LEA User Tips

- Guide meaningful discussions around needs and preparedness.
 - Compare staffing levels with student needs.
 - Determine additional staff training needs.
 - Plan for dedicated aide allocations.
 - Review student information to determine classroom and cohort assignments.
 - Prepare to complete transportation requests.
 - Develop a calendar of meetings.
 - Coordinate records transfers with sending schools.
 - Establish relationships with parents.
 - Regularly destroy exported data to protect student privacy.
-



IDEA Annual LEA
Determinations QuickBase
Application



IDEA Annual LEA Determinations Application

- Under the Individuals with Disabilities Education Act of 2004 (IDEA), OSSE is required to make annual determinations about each LEA's implementation of Part B of the IDEA.
- What exactly does that mean?
 - OSSE conducts various monitoring activities, and collects a variety of data from LEAs each school year.
 - The determinations process compiles the data from those monitoring activities and data collection processes into “elements” or criteria used to calculate determination scores.
 - Each element is worth a pre-determined number of points. LEAs level of compliance and/or performance for each element is weighed and as a result of each LEA's ability or failure to meet the requirements of each element, and a determination level is assigned based on overall score.



IDEA Annual LEA Determinations Application

- LEAs are assigned one of four possible determination levels, which may or may not include an enforcement action:
 - Meets requirements
 - Needs assistance
 - Needs intervention
 - Needs substantial intervention
- Think of it as a report card for your LEA's special education program!



IDEA Annual LEA Determinations Application

- Beginning this school year, 2018-19, OSSE will issue IDEA Determinations through a web-based application
 - In prior years, determinations were issued via email to all LEA Heads of School and Special Education Contacts
- LEAs will still receive an email notification but underlying data and calculations will be housed in the web-based application
- OSSE has not changed the determinations methodology or the elements used to make each LEAs determination



IDEA Annual LEA Determinations Application

The home page provides an overview of IDEA Determinations and the IDEA regulations requiring the issuance of annual LEA determinations.



DISTRICT OF COLUMBIA
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EDUCATION

OSSE IDEA Determinations

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Pursuant to the Individuals with Disabilities Education Improvement Act of 2004 (IDEA) Section 616(a)(1)(C)(i) and 34 CFR §300.600(a), states are required to make determinations annually under Section 616(d) on the performance of Local Education Agencies (LEAs) programs for students with disabilities. In making such determinations, the state will assign each LEA one of the following determination levels:

1. Meets requirements
2. Needs Assistance
3. Needs Intervention
4. Needs Substantial Intervention

Enforcement actions for these levels are described in section 616(e) of the IDEA and also in the Part B regulations at 34 CFR §§300.603 and 300.604. States must use appropriate enforcement actions listed at section 616(e) and in the Part B regulations at 34 CFR §300.600(a), that refer to the actions listed in 34 CFR §300.604. The Part B regulations at 34 CFR §300.604(a) specifically designate the enforcement actions that states must apply after an LEA is determined to “need assistance” for two consecutive years, “need intervention” for three or more consecutive years, or immediately when an LEA is determined to be in “need of substantial intervention.” In addition to required actions, states shall also apply enforcement actions determined appropriate to address noncompliance and support continuous improvement.



IDEA Annual LEA Determinations Application

The application will provide separate tabs for each element which will include the criteria considered for each element, descriptions of the criteria and the data source(s).

< ELEMENT 1 ELEMENT 2 ELEMENT 3 ELEMENT 4 ELEMENT 5 ELEMENT 6 ELEMENT 7 ELEMENT 8 OVERVIEW OF IDEA DETERMINATIONS

▼ ELEMENT 1

Method and Criteria

History, nature and length of time of any reported noncompliance (APR Compliance Indicators 4b, 9, 10, 11, 12, and 13)

Description	Data Source
Indicator 4b: Districts that have significant discrepancy, by race or ethnicity, in the rate of suspensions and expulsions of greater than 10 days in a school year for children with IEPs; and policies, procedures or practices that contribute to the significant discrepancy and do not comply with requirements relating to the development and implementation of IEPs, the use of positive behavioral interventions and supports, and procedural safeguards	FFY 2016 child count/environment certification from LEAs, discipline events from 2015-16 school year, and LEA policies, procedures and practices submitted to OSSE
Indicator 9: Disproportionate representation of racial and ethnic groups ⁴ in special education and related services that is the result of inappropriate identification	SEDS, the FFY 2016 child count/environment certification from LEAs, and LEA disproportionality self-assessments for LEAs identified with potential disproportionate representation
Indicator 10: Disproportionate representation of racial and ethnic groups in specific disability categories ⁵ that is the result of inappropriate identification	SEDS, the FFY 2016 child count/environment certification from LEAs, and LEA disproportionality self-assessments for LEAs identified with potential disproportionate representation
Indicator 11: Percent of children with parental consent to evaluate, who were evaluated within 60 days (or state established timeline)	SEDS data based on FFY 2016
Indicator 12: Percent of children referred by Part C prior to age 3, who are found eligible for Part B, and who have an IEP	SEDS data based on FFY 2016



IDEA Annual LEA Determinations Application

Below the element criteria descriptions and data sources, the point assignment for each criterion will be provided. Each element page will display your LEA's total points possible and total points achieved based on compliance with the element criteria.

Indicator 13 in compliance	<ul style="list-style-type: none">• 95% or above compliance rate= 2 points• 90% - 94% compliance rate and corrected noncompliance= 2 points• 75% - 89% compliance rate and corrected noncompliance= 1 point• 0% -74% compliance rate = 0 points• N/A	Point assignment for indicator 13
LEA Name		
Democracy Prep PCS Congress Heights		
Indicator 4b		Indicator 9
Indicator 10		Indicator 11
Indicator 12		Indicator 13
Total Points Achieved		Total Points Possible
0		9



IDEA Annual LEA Determinations Application

The “Overview of IDEA Determinations” tab will provide the calculation and threshold used to determine if your LEA’s determination level is “meets requirements”, “needs assistance”, “needs intervention” or “needs substantial intervention.”

Determination Ratings

OSSE reviewed available data for each LEA across all elements, assigned a point value for each element, summed the total, and then divided it by points available for applicable elements in order to establish each LEA's determination rating. Not all metrics are applicable to each LEA; for example, some LEAs will not have data for correction of noncompliance because they were not issued findings of noncompliance during the applicable reporting period. Categories that were not applicable are not accounted for in the denominator of the calculation. The calculation for rating points is as follows: $\% = \frac{\text{Total number of points earned}}{\text{Total point value from applicable elements}}$ Table 1 below shows the total rating points associated with each determination level.

Determination Level	Total Rating Points
Meets Requirements	81 - 100% of Points from Applicable Elements
Needs Assistance	61 - 80% of Points from Applicable Elements
Needs Intervention	41 - 60% of Points from Applicable Elements
Needs Substantial Intervention	0 - 40% of Points from Applicable Elements

Determination level thresholds



IDEA Annual LEA Determinations Application

The “Overview of IDEA Determinations” tab will provide your LEA’s overall determination score and determination level, including overall points possible and points achieved across all eight elements.

LEA Name Democracy Prep PCS Congress Heights
TOTAL POINTS ACHIEVED [Redacted]
TOTAL POINTS POSSIBLE [Redacted]
PERCENTAGE [Redacted]
DETERMINATION LEVEL [Redacted]



IDEA Annual LEA Determinations

- OSSE will confirm with each LEA which staff members should have access to the IDEA Determinations application
 - If you already have a QuickBase user account with your LEA email address, you will not need to request an account to access the application.
- Upon the issuance of IDEA Determinations, OSSE will conduct a webinar to guide LEAs through the application including understanding point assignments and overall determination score.
- The IDEA Determinations application will facilitate and expedite the appeals process by allowing LEAs to submit evidence and review the status of OSSE's review process in real-time.
- If you have any questions regarding this year's IDEA Determinations, please contact Megan Williams at Megan.Williams@dc.gov.



End of Year Service Logging



Complete Service Logging

Special Education POCs should ensure all service logs have been completed for the 2018-19 school year.

IMPACT:

- *Unable to bill for Medicaid*
- *Unable to reach RSP's during summer*
- *Related Service Providers Inaccuracies*

A screenshot of a web application interface. At the top, a green navigation bar contains the text 'Wizards | School System | My Calendar | My' with a calendar icon. Below this, the main content area has a light blue background. The heading 'Available Wizards' is centered, followed by a 'New Mail!' notification icon. A list of wizard links is displayed: 'Progress Report Wizard', 'Service Tracker Wizard', 'Behavioral Support Services Logging Wizard', 'Behavioral Support Services Group Logging Wizard', 'Speech-Language Pathology Logging Wizard', 'Speech-Language Pathology Group Logging Wizard', 'Caseload Setup Wizard', and 'Caseload Administration Wizard'. A red rectangular box highlights the four logging-related wizard links.



Complete Service Logging & Progress Reports

When a related service provider (RSP) provides a service to a student, or attempts to provide a service, it must be documented in SEDS in the following order:

STEP 1: Create service log using logging wizard (within 5 business days of each session).

STEP 2: Generate service tracker (LEA determines how often this is done—weekly is recommended).

STEP 3: Complete progress report (at end of progress reporting period).

Wizards | School System | My Calendar | My

Available Wizards [New Mail!](#)

- 3 [Progress Report Wizard](#)
- 2 [Service Tracker Wizard](#)
- 1 [Behavioral Support Services Logging Wizard](#)
- [Behavioral Support Services Group Logging Wizard](#)
- [Speech-Language Pathology Logging Wizard](#)
- [Speech-Language Pathology Group Logging Wizard](#)
- [Caseload Setup Wizard](#)
- [Caseload Administration Wizard](#)



Reminders and Announcements



IDEA Monitoring Updates

- Significant discrepancy and disproportionate representation self-studies are due May 31, 2019.
- Child Find monitoring to take place during May/June for FFY 18.
- IEV monitoring to take place during July/August for FFY 18 quarters 3 and 4.
- **Please note this information has been updated from April's webinar.**



COMING SOON: Specialized Instruction Tracking

- NEW for SY2019-20: LEAs serving children under the age of 6 will be required to document the first provision of specialized instruction to a student transitioning from Part C early intervention services.
 - Two-step process:
 - Service provider completes and signs hardcopy Provision of Specialized Instruction form.
 - Case manager/ LEA SE POC documents service provision in new Specialized Instruction Logging Wizard, generates service tracker, and uploads hardcopy form in SEDS.
 - OSSE will directly contact LEAs serving students under the age of 6 regarding this new requirement and mandatory trainings to occur over the summer.
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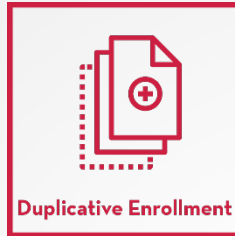
2019 Start of School Summit



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OSSE's Division of Teaching and Learning is offering a new professional development series focused on building capacity and developing high-quality individualized education programs (IEPs). This training series will provide LEAs with support to develop capacity among their special education staff to meet the more rigorous standard for IEP quality set forth by the *Endrew F.* decision.

The final Part 4 session of this training series will be offered on **Tuesday, May 21, 2019**. All sessions are from **9:30 a.m.-3:30 p.m.** and will take place at OSSE, First Floor, Eleanor Holmes Norton Conference Rooms.

Register at <https://osse.dc.gov/event/high-quality-ieps-series-part-4-using-data-propose-appropriate-service-hours-and-setting>

For questions, please contact Jennifer Carpenter at Jennifer.Carpenter@dc.gov.



Trainings & Resources

Archived SEDS Resources:

- Getting Started with SEDS: Related Service Provision 101 (webinar recording) <https://osse.dc.gov/node/1288166>
- Navigating the Initial Eligibility Process in SEDS (webinar recording) <https://osse.dc.gov/node/1317041>
- [SEDS Basic User Guide](#) (200-page manual with step-by-step instructions & screenshots)
- Previous LEA SE POC Monthly Webinar Recordings <https://osse.dc.gov/service/office-data-management-and-applications>



Thank you!

Data systems access, training, and troubleshooting, including SEDS issues: OSSE Support Tool or DAR Liaison

Policy questions: OSSE.DSEpolicy@dc.gov

TOTE and transportation: (202) 576-5520 or DOT.data@dc.gov

Special education monitoring: Karen.Morgan-Donaldson@dc.gov
or your LEA state rep

Statewide assessment questions: OSSE.Assessment@dc.gov

NEXT WEBINAR:

Wednesday, August 21, 2019 10—11 a.m.