



March 2019

LEA Data Discussion



Agenda

- Start of School 2019-20
- Enrollment Audit
- Unified Data Errors
- Data Validation
- Migrant Students
- DC School Report Card & STAR Framework
- Training



Start of School 2019-20



Start of School: Priorities

Duplicative Enrollment

- Streamline the policy and process for resolution

Data Transfer

- Improve the process of onboarding LEAs

Data Troubleshooting

- Develop new ticketing system

Early Access Apps

- Implement C to B indicators for SWD

Enrollment Audit

- Sustain progress for a predictable enrollment audit

Title Funding

- Streamline and increase transparency

Transportation

- Deploy the new CRM



New Duplicative Enrollment Policy and Process

The new duplicative enrollment policy will be released for the 2019-20 school year.

| Current Process | New Process |
|---|--|
| During Enrollment Audit Duplicative Enrollments are resolved in the Enrollment Audit Application. | A New Duplicative Enrollment application will be released to resolve duplicative enrollments year-round. |
| Deduplication logic is used only during Data Validation. | Deduplication logic will be used year-round in the new application. |
| After the enrollment audit, students with multiple enrollments persist throughout the entire school year. | Duplicative enrollments will be resolved daily. |
| Appeals process is only during enrollment audit. | LEAs will be able to appeal OSSE decisions throughout the year. The enrollment decisions will be used for Data Validation. |



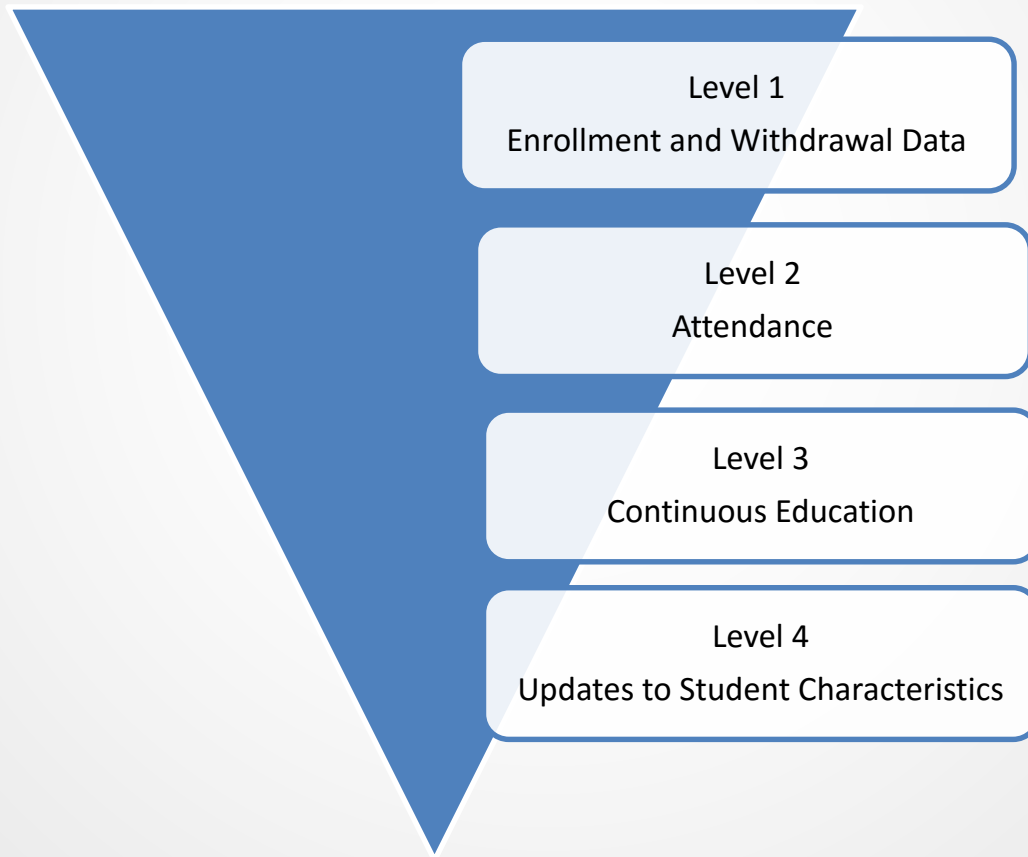
What's Not Changing

- LEAs will still be responsible for correcting enrollment data in the SIS.
- In SLED, LEAs will still see a student that is enrolled in multiple LEAs/schools on the roster as SLED displays the data from the LEA feed.



Resolution Hierarchy

- There are four levels to the deduplication hierarchy that are used to resolve duplicative enrollments.





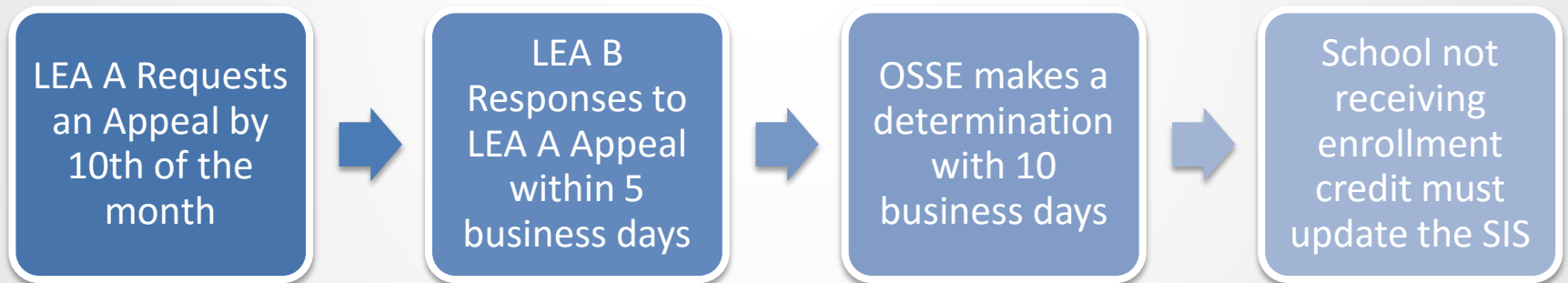
Resolution Hierarchy Summary

| Level | Name | Description |
|-------|---|---|
| 1 | Enrollment & Withdrawal Data | A review of the duplicative enrollment dates to correct the withdrawal so that it does not overlap with the entry date of the student's enrollment in another school. |
| 2 | Attendance | A review of the student's active attendance percentage to provide enrollment credit to the school with the highest percentage. |
| 3 | Continuous Education | A review of the student's prior school and/or LEA of attendance to provide enrollment credit to the school that continues to educate the student from the previous school year. |
| 4 | Updates to Student Characteristics | A review of updates to the student's demographic record to identify the school with an active engagement in the student record, which will receive the enrollment credit. |



Proposed Appeals Process #1

- The appeals would be handled monthly
- LEAs/schools that do not engage in the process risk not being able to appeal the OSSE determination.





Proposed Appeals Process #2

- The appeals would be reviewed only a few times during the school year.

| Enrollment Audit | Assessment Testing* | Data Validation |
|---|---|---|
| <ul style="list-style-type: none">• Dec. 10 | <ul style="list-style-type: none">• May [TBD] | <ul style="list-style-type: none">• July 10• Sept. 10 (for year-round schools) |

* Assessment window runs late January to late May/early June in NAEP years, and then from late February to late May/early June in alternate years (NAEP, ACCESS, MSAA/DLM, PARCC/DC Science)



Data Transfer



ADT SY19/20 Support Plan for LEA Data Managers

- **Monitor QLIK application** to assist LEA Data Managers in tracking timely completion of ADT start of school tasks
- **Create robust communication plan** to ensure LEAs are informed of deadlines, associated ADT tasks, and who to reach out to.
- **Divide LEAs into 3 groups based on 3 factors:**
 - **Group 1:** LEAs with new students who have transportation needs
 - **Group 2:** LEAs with least number of days between ESY or Summer School and 1st day of school
 - **Group 3:** All other LEA with at least 3 weeks between end of school and start school with few or no new students who have transportation needs
- **Schedule appointment dates** in advance to help LEA data managers complete LDM Reviews, Configuration calls, LFM Review, and the verification of Student data in SLED.
- **Allocation of additional OSSE staff** to be part of the ADT team to help LEA Data managers who need additional assistance
- **Leverage Data Managers Meeting** as a place to communicate with LEA Data Managers upcoming due dates, meet key contacts in person, and answer any question



We Want to Hear Your Feedback!

The OSSE ADT team would like to know how we can better support all Data Managers with completing ADT related tasks well in advance of your school's start of school date.

Please take a moment to participate in the questionnaire by clicking the link below.

Our team is eager to hear your thoughts and improvement suggestions for an easier path to connecting your school's Student Information System to OSSE's Data Systems.

[LEA DATA MANAGER FEEDBACK QUESTIONNAIRE](#)



Enrollment Audit



OSSE Subsidy Residency Qlik App

The 2019-20 school year Subsidy Residency Application is now live in Qlik.

Things to Consider

- Both SY18-19 and SY19-20 applications will remain live in the LEA Stream. Please confirm that you are viewing the correct application year when accessing the data.
- The SY18-19 application will be moved to the LEA Archive Stream on Friday, June 29.
- This application does not include students who are grades PK3 and PK4.



Unified Data Errors



Unified Data Errors

The goal is **ZERO!**

Please work with your DAR Liaison to ensure all data errors are resolved prior to the end of the school year.

Unified Data Errors Summary

Enrollment Data Errors

Duplicative Enrollments

Assessment Errors

Attendance Data Errors

Special Education Data

Total Data Errors

11,324

Enrollment Data Errors

7,571

Duplicative Enrollments

381

Assessment Errors

349

Total Unique Students

7,563

Attendance Data Errors

657

Special Education Data Errors

1,795

Transportation Errors

571



UDE Focus: English Language

Error:

Identified as English Learner in Past Two Years – Not ACCESS Proficient

Suggested Resolution Path:

The LEA should update the student's EL status in the LEA SIS.

Impacts of not resolving the error:

- Inaccurate student universe for ACCESS testing
- Incorrect identification for the STAR Framework
- Inappropriate identification for UPSFF



Data Validation



Data Validation Purpose

Each year OSSE administers a year-end data validation. The final data certified from the validation process will be the **authoritative data** for the 2018-19 school year and will be used for the following purposes:

- Federal reporting
- Local reporting
- DC School Report Card
- STAR Framework
 - Traditional school frameworks
 - Alternative school frameworks

As a reminder, the **head of school must certify the data**. Please ensure that your head of school has the appropriate access prior to the certification date.



Data Validation Timeline

Release I

Tuesday, Feb. 26

- Demographics
- Enrollments
- Student Indicators
- Assessment
- School Test Windows
- School Calendars

Release II

Friday, Mar. 8

- Health Profiles
- Teacher Data

Release III

Wednesday, May 1

- Deduplication
- Attendance
- ACGR*

* The entire ACGR data validation process will be part of Data Validation this year. This includes first ninth grade year, cohort responsible school, and the four- and five-year cohorts.



Data Validation Certifications

First Certification
Friday, Apr. 12

- Health Profiles
- Teacher Data

March 29
Last day to submit OST
tickets

Second Certification
Friday, June 21

- Demographics
- Enrollment
- Student Indicators
- Assessment

Third Certification
Friday, July 12*

- Attendance
- ACGR

* For extended year LEAs, the third certification will be Friday, Aug. 2



Migrant Student



Migrant Student Data Collection

- The collection of migrant student will occur as a manual data collection.

No Migrant Students Enrolled

- LEAs will have the opportunity to affirm that there are no migrant students in their LEA.
- The affirmation form will be provided via email to the Head of School and the LEA Data Manager.
- The Head of School must affirm no migrant students in the LEA no later than Friday, June 7.
- The LEA Data Manager should upload the form in the OSSE Support Tool.

Migrant Students Enrolled

- If the LEA has a migrant student enrolled, the LEA should complete the SY2018-19 Migrant Student Data Collection Template with all required student demographics.
- The LEA Data Manager should upload the template in the OSSE Support Tool no later than Friday, June 7.



DC School Report Card & STAR Framework



DC ALL-STAR School Tour

- Did you know the [DC ALL-STAR tour report](#) was released?
 - We are excited to share lessons from our first-ever DC All-STAR School Tour, an initiative to celebrate and learn from public schools in DC that are showing outstanding results for students as reported on the [DC School Report Card](#) and School Transparency and Reporting (STAR) Framework.
 - This winter, State Superintendent Hanseul Kang and senior leadership from OSSE visited ten schools across the District, including both DC Public Schools (DCPS) and DC public charter schools. During the visits, the team observed classrooms and participated in roundtable discussions with teachers and school leaders to learn about promising practices. This report is a starting point for recognizing and learning from bright spots across our city. We encourage families, educators and community members to use the report card to connect with and learn from each other.





School Report Card Website Traffic

| Users | Data points | Activity | Traffic |
|---|---|---|--|
| <p>40k unique users with over 64k sessions.</p> | <p>Total Data points on the report card site = 146,534</p> | <p>Average number of pages visited per session = 4.58</p> | <p>Approximately 295,000 pages viewed, of which 179k are school specific pages</p> |
| <p>In the past month 75% of users use a desktop but since launch its only 56%</p> | <p>Average number of data points per school report card = 637</p> | <p>Average Session time approximately 3.5 minutes</p> | <p>Most sessions start at the landing page,</p> |
| <p>Over 2,700 sessions have included 20+ unique pages and nearly 37,000 sessions with two or more pages beyond the landing page</p> | <p>Number of entities with a report card = 255</p> | <p>Over 16,000 views are pages related to the DC report or state-level report</p> | <p>go to a school's profile, then progress through at least one performance page</p> |



Report Card Data review timeline

- Collection of data and updates for Report Card School Profile information
 - How and when schools can update the profile school specific information
- Data Validation vs Metric Calculation Confirmation
 - Discussion of the role and purpose of each
- Proposed timeline for Metric Calculation Confirmation cycles and metrics within each cycle



Report Card Data – Profile information

- LEAs will be given from May 1 through July 9 to enter changes to Profile information into the source field (this includes eSchool, SLIMS, etc) Additional details, specifics, and instructions will follow.
- Profile items include:
 - Address, Phone Number
 - Before/After School Care availability and payment option
 - Extracurricular/Enrichment Programs
 - Grades Served
 - Message from the School
 - Parent Organization/Representative/Rep email/Communication Policy
 - Principal/School Leader name
 - School Hours (3 lines for special schedules)
 - School Program Offerings – from existing check list
 - School Picture
 - School Uniforms
 - Social Media links
 - Transportation (Bus and Metro)



Metric Calculation Confirmation timelines

- **MCC – Phase 1 – 7/16 – 8/30**
 - Components
 - Profile Data
 - Teacher Data
 - Health Data
 - **OST Ticket Deadline:** Friday, 8/23
 - **Certification Date:** Friday, 8/30
-



Metric Calculation Confirmation timelines

- **MCC – Phase 2 – 9/5 – 9/26**
 - Components
 - Assessments: PARCC, MSAA, ACCESS
 - CLASS
 - Attendance – 90+, Attendance Growth, ISA, Pre-K ISA
 - Growth Metrics – MGP and GtP
 - Enrollment – Grade level and Demographic
 - Re-enrollment/Re-engagement
 - Mobility
 - **OST Ticket Deadline: 9/17**
 - **Certification Date: 9/26**
-



Metric Calculation Confirmation timelines

- **MCC – Phase 3 – 9/27 – 10/16**
 - Components
 - Assessments: AP/IB, SAT
 - Graduation: 4, 5, and Extended Years
 - Secondary Completion, 8th to 9th Transition - (Alt Schools only)
 - Discipline metrics
 - College Enrollment
 - **OST Ticket Deadline: 10/11**
 - **Certification Date: 10/16**
-



Upcoming Trainings



Upcoming Trainings

| <u>Application</u> | <u>Course Name</u> | <u>Dates</u> |
|--------------------|---|---|
| Qlik | Data Validation Head of School Certification Training | Apr. 4 Apr. 9 |
| Qlik | Data Validation Training | May 1 May 2 May 6 |
| eSchoolPLUS | eSchoolPLUS ESY and Summer School Calendars | Apr. 1 Apr. 4 Apr. 11 May 7 |
| TOTE | New TOTE System Training | Apr. 2 Apr. 3 Apr. 4 Apr. 10 and more |
| SLED | SLED Extended School Year (ESY) Module | Apr. 1 Apr. 3 |
| SLED | SLED Training for New Users | Apr. 1 Apr. 3 Apr. 8 and more |