Fiscal Year 2022 (FY22) Public Charter School Reopening Facilities Grant

November 2021 | Ryan Aurori

Agenda

- FY22 Grant Details

- Allowable Expenses

- Review of Application

- Evaluation of Application

- Important Dates and Contacts

- Q&A

By the end of this presentation, attendees will…

- Understand the purpose of the Public Charter School Reopening Facilities Grant (PCSRFG)

- Be prepared to complete and submit a PCSRFG application, including knowing what information should be gathered and prepared in advance.

- Understand the basics of project budgeting and allowable expenses.

FY22 Grant Details

Allocations

- Allocations were published on the [OSSE website](#) in the Grants & Funding section.

  - This is a formula grant that awards $81,967.21 to a charter LEA for each facility that is in operation for the 2021-22 school year .

  - The facilities data used to determine the number of facilities in operation at each charter LEA is located on the [Deputy Mayor for Education website](#)

  - If more than one LEA is co-located in one facility, all the LEAs will each receive the base award for operating within that facility. If a single LEA has multiple schools in one facility, the LEA will receive one base award amount for that facility.

- Applications available in [Enterprise Grants Management System](#) (EGMS)

Important Dates and Details

- **Application Submission Deadline: 3 p.m. on Wednesday, Dec. 1, 2021**

- Award period: May 1, 2021 – June 30, 2022

- Funding for this grant is from the Department of the Treasury – 31 CFR Part 35 – Coronavirus State and Local Fiscal Recovery Funds

Allowable Expenses

Background: Purpose of Grant

- The purpose of the Public Charter School Reopening Facilities Grant (PCSRFG) is to provide charter LEAs with funds for facilities-related expenses that address or mitigate the public health impacts coronavirus (COVID-19) has had on the LEAs' ability to provide in-person instruction for the 2021-22 school year.

Allowable Expenses

Allowable Expenses	Non-Allowable Expenses

✓ Costs that meet the purpose of funding
    • Ensure that expenditures align with the stated purpose of the grant
    • Costs must be facilities-related AND address or mitigate the public health impacts of COVID-19
✓ Costs that meet the requirements of permissible use of federal funds within 2 CFR Part 200
	✕ Unallowable costs per federal government guidelines
	✕ Costs that do not meet the purpose of this grant
	✕ Indirect costs

Allowable Expenses

- Examples of allowable expenses may include:
  - *Additional* facilities staff for mitigating health impacts of COVID-19
    - For *existing* staff that perform eligible grant-related activities, up to 10% of their salary may be considered allowable.
  - Maintenance, upgrades, and other professional services required to safely reopen school to in-person learning
  - Furniture, fixtures, and equipment that allow for social distancing and/or compliance with public health guidelines
  - *Enhanced* cleaning services (i.e., additional cleaning services required to mitigate health impacts of COVID-19)
  - HVAC system upgrades
  - Construction projects related to social distancing - outdoor classrooms, building additional classrooms

Review of Application

Application Logistics

- **Submission:** All applications must be submitted through EGMS.

- **Deadline: 3 p.m. on Wednesday, Dec. 1, 2021**
  - Highly encouraged to submit early
  - Contact if you have questions or for assistance

Main Application Section

PCS Re-opening Facilities ▼

| OVERVIEW | AWARD ADMINISTRATION | PROGRAM NARRATIVE | CONTACT INFORMATION | FUNDING DISTRIBUTION | DETAILED PLANNING EXPENDITURES | ASSURANCES | SUBMIT | APPLICATION PRINT | APPLICATION HISTORY |

- Read through all content and assurances carefully

- Respond to question in the Program Narrative section

- Complete contact information for your LEA

- Enter your Detailed Planning Expenditures

- Sign off on assurances

- Submit your application

Program Narrative

OVERVIEW	AWARD ADMINISTRATION	PROGRAM NARRATIVE	CONTACT INFORMATION

- Briefly describe (one paragraph) the public health impacts that COVID-19 has on your LEA's ability to provide in-person instruction and how the facility grant funds will be used to address these impacts.

- Your response should inform the budget that you enter into the Detailed Planning Expenditures section.

Budget

| OVERVIEW | AQ APPLICATION | PERFORMANCE AGREEMENT | DETAILED PLANNING EXPENDITURES |

- Complete planned expenditures for the entire award period

  - Salaries and Benefits

  - Professional Services

  - Equipment

  - Supplies and Materials

  - Fixed Property Costs

Budget

CONTACT INFORMATION	FUNDING DISTRIBUTION	DETAILED PLANNING EXPENDITURES	ASSURANCES

- **Provide enough detail to determine allowable, reasonable, and allocable**

- Each row should give enough detail to clearly link to allowable uses:
  - Number of items planned to be purchased (e.g., 100 desks, 10 air purifiers)
  - Length of time and frequency of service (e.g., weekly cleaning)
  - Timeframe staff paid out of PCSRFG funds (e.g., 10 percent of salary from Oct. 1, 2021 –June 30, 2022)

- For each expenditure, describe how it is facility-related and **how it addresses or mitigates the public health impacts of COVID-19**
  - "Purchasing 100 desks to maximize social distancing," "Additional cleaning services required to mitigate spread of COVID-19," "Construction of outdoor classroom to improve social distancing"

Application Submission

- **Please avoid technical issues by submitting early. Alert your program contact as soon as possible if you are experiencing any issues.**

- Make sure to do the following:
  - Save all pages as you go
  - Review each tab to ensure completeness
  - Run the "consistency check" to lock the application
  - Submit the application to OSSE

- The submit button will be **unavailable** after 3 p.m. on **Dec. 1, 2021**.

- **Application History**: Available to see all actions involving the application

- **Application Print**: Available if you need a hard copy of the application
  - *Please note: EGMS generates PDFs only once per hour*

Evaluation of Applications

Evaluation of Applications

- **Formula application**

- **OSSE internal review**

  - Reviewers determine whether enough detail is provided to ensure that expenditures are reasonable, necessary, and appropriate

  - If revisions are needed, you will be given an opportunity to make the necessary change(s) to receive approval

Important Dates & Contacts

Important Dates and Details

- **Application Submission Deadline: 3 p.m. on Wednesday, Dec. 1, 2021**

- Award period: May 1, 2021 – June 30, 2022

Contact Information

Contact	Contact Information
Ryan Aurori	osse.charterreopen@dc.gov
EGMS Helpdesk	OSSE.Callcenter@dc.gov (202) 719-6500

Q&A