Fiscal Year 2022 (FY22) Public Charter School Reopening Facilities Grant

November 2021 | Ryan Aurori
Agenda

• FY22 Grant Details
• Allowable Expenses
• Review of Application
• Evaluation of Application
• Important Dates and Contacts
• Q&A
By the end of this presentation, attendees will…

• Understand the purpose of the Public Charter School Reopening Facilities Grant (PCSRFG)

• Be prepared to complete and submit a PCSRFG application, including knowing what information should be gathered and prepared in advance.

• Understand the basics of project budgeting and allowable expenses.
FY22 Grant Details
Allocations

• Allocations were published on the OSSE website in the Grants & Funding section.
  ▪ This is a formula grant that awards $81,967.21 to a charter LEA for each facility that is in operation for the 2021-22 school year.
  ▪ The facilities data used to determine the number of facilities in operation at each charter LEA is located on the Deputy Mayor for Education website.
  ▪ If more than one LEA is co-located in one facility, all the LEAs will each receive the base award for operating within that facility. If a single LEA has multiple schools in one facility, the LEA will receive one base award amount for that facility.

• Applications available in Enterprise Grants Management System (EGMS)
Important Dates and Details

• Application Submission Deadline: 3 p.m. on Wednesday, Dec. 1, 2021
• Award period: May 1, 2021 – June 30, 2022

• Funding for this grant is from the Department of the Treasury – 31 CFR Part 35 – Coronavirus State and Local Fiscal Recovery Funds
Allowable Expenses
Background: Purpose of Grant

• The purpose of the Public Charter School Reopening Facilities Grant (PCSRFG) is to provide charter LEAs with funds for facilities-related expenses that address or mitigate the public health impacts coronavirus (COVID-19) has had on the LEAs’ ability to provide in-person instruction for the 2021-22 school year.
## Allowable Expenses

<table>
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<tr>
<th>Allowable Expenses</th>
<th>Non-Allowable Expenses</th>
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| ✓ Costs that meet the purpose of funding  
  • Ensure that expenditures align with the stated purpose of the grant  
  • Costs must be facilities-related AND address or mitigate the public health impacts of COVID-19  
✓ Costs that meet the requirements of permissible use of federal funds within 2 CFR Part 200 | ✗ Unallowable costs per federal government guidelines  
✓ Costs that do not meet the purpose of this grant  
✓ Indirect costs |
Allowable Expenses

- Examples of allowable expenses may include:
  - Additional facilities staff for mitigating health impacts of COVID-19
    - For existing staff that perform eligible grant-related activities, up to 10% of their salary may be considered allowable.
  - Maintenance, upgrades, and other professional services required to safely reopen school to in-person learning
  - Furniture, fixtures, and equipment that allow for social distancing and/or compliance with public health guidelines
  - Enhanced cleaning services (i.e., additional cleaning services required to mitigate health impacts of COVID-19)
  - HVAC system upgrades
  - Construction projects related to social distancing - outdoor classrooms, building additional classrooms
Review of Application
Application Logistics

• **Submission:** All applications must be submitted through EGMS.

• **Deadline:** 3 p.m. on Wednesday, Dec. 1, 2021
  - Highly encouraged to submit early
  - Contact if you have questions or for assistance
Main Application Section

- Read through all content and assurances carefully
- Respond to question in the Program Narrative section
- Complete contact information for your LEA
- Enter your Detailed Planning Expenditures
- Sign off on assurances
- Submit your application
Program Narrative

• Briefly describe (one paragraph) the public health impacts that COVID-19 has on your LEA's ability to provide in-person instruction and how the facility grant funds will be used to address these impacts.

• Your response should inform the budget that you enter into the Detailed Planning Expenditures section.
Budget

- Complete planned expenditures for the entire award period
  - Salaries and Benefits
  - Professional Services
  - Equipment
  - Supplies and Materials
  - Fixed Property Costs
Budget

• Provide enough detail to determine allowable, reasonable, and allocable

• Each row should give enough detail to clearly link to allowable uses:
  ▪ Number of items planned to be purchased (e.g., 100 desks, 10 air purifiers)
  ▪ Length of time and frequency of service (e.g., weekly cleaning)
  ▪ Timeframe staff paid out of PCSRFG funds (e.g., 10 percent of salary from Oct. 1, 2021 –June 30, 2022)

• For each expenditure, describe how it is facility-related and how it addresses or mitigates the public health impacts of COVID-19
  ▪ “Purchasing 100 desks to maximize social distancing,” “Additional cleaning services required to mitigate spread of COVID-19,” “Construction of outdoor classroom to improve social distancing”
Application Submission

• Please avoid technical issues by submitting early. Alert your program contact as soon as possible if you are experiencing any issues.

• Make sure to do the following:
  ▪ Save all pages as you go
  ▪ Review each tab to ensure completeness
  ▪ Run the “consistency check” to lock the application
  ▪ Submit the application to OSSE

• The submit button will be unavailable after 3 p.m. on Dec. 1, 2021.

• Application History: Available to see all actions involving the application

• Application Print: Available if you need a hard copy of the application
  ▪ Please note: EGMS generates PDFs only once per hour
Evaluation of Applications
Evaluation of Applications

• Formula application

• OSSE internal review
  ▪ Reviewers determine whether enough detail is provided to ensure that expenditures are reasonable, necessary, and appropriate
  ▪ If revisions are needed, you will be given an opportunity to make the necessary change(s) to receive approval
Important Dates & Contacts
Important Dates and Details

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• Award period: May 1, 2021 – June 30, 2022
## Contact Information

<table>
<thead>
<tr>
<th>Contact</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td>Ryan Aurori</td>
<td><a href="mailto:osse.charterreopen@dc.gov">osse.charterreopen@dc.gov</a></td>
</tr>
<tr>
<td>EGMS Helpdesk</td>
<td><a href="mailto:OSSE.Callcenter@dc.gov">OSSE.Callcenter@dc.gov</a></td>
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<td>(202) 719-6500</td>
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