



LEA Data Discussion

August 13, 2020

Meeting Participation Instructions

Two options for providing feedback:

- Option 1 - Use the question/chat box to respond
- Option 2 - Raise your hand to be unmuted to speak

What to Expect:

- Questions will be repeated out loud from the question/chat box
- You will be identified and unmuted when it's your turn to speak

Agenda

- Reminders
- Attendance Data Collection (Feedback Session)
- Metric Calculation Confirmation
- Provisional English Learners
- Upcoming Trainings



Reminders

Data Connectivity Key Dates & Deadlines

As we shift towards preparation for SY20-21, these are the key operational processes and deadlines presented to LEA leaders last week. OSSE will issue more detailed guidance in the coming week.

Category	Milestone/ Process step	Owner	Deadline*
Decisions	LEA Start Date determined and communicated to OSSE	LEA	June 15, 2020
Data Connectivity	LEA calendars submitted to eSchoolPLUS	LEA	45 calendar days prior to SoS
	Data mapping completed in LEA Data Mapping Tool	LEA	45 calendar days prior to SoS
	Configuration session (<i>OSSE will initiate scheduling</i>)	OSSE/LEA	30 calendar days prior to SoS
	Flip SIS to SY20-21	LEA	15 calendar days prior to SoS
	Data is flowing without error from SIS to SLED	OSSE	13 calendar days prior to SoS

*These are final deadlines; LEAs can get started earlier if they choose.

Start of School: Data Connectivity

Data Connectivity ensures that the LEA's data are flowing consistently within 13 business days prior to the first day of school.



Things to Consider

- Be responsive to your liaison.
- Review data to ensure the numbers are accurate to move forward in the process.
- Ensure that your LEA's calendar dates are updated.

LEA Points of Contact

The LEA Points of Contact (POC) is a collection of LEA staff who serve as key contacts for specific content areas, which allows direct communication to staff.

Total Numbers of Contact Types: 37

Key Findings

- Staff email addresses are entered incorrectly.
- Staff still listed as POCs who are no longer employed by the LEA.
- Staff are assigned / not assigned to the appropriate contact type.
- Staff have no contact number.

Next Steps

- Review the LEA assigned points of contact and update in eSchoolPLUS.

LEA Assurance Forms Update

The LEA Assurance Form served as proxy for the actual documentation needed to update a student's record.

The Numbers

- **144** total submissions
- **139** approved submissions
- 137 actual documents needed
- 7 actual documents received and approved

What's Next

- Actual documentation is due Friday, Sept. 18.
- If your LEA still needs to provide the actual documentation, you will be contacted to discuss submission within the next three weeks.

SY20-21 Qlik Applications Release Schedule

Name of Application	Release Date
SY20-21 Metric Calculation Confirmation – Phase I & II	July 15
SY20-21 High School Transition – Phase II	July 28
SY20-21 Unified Data Errors	Aug. 11
SY20-21 Entity Management	Aug. 13
SY20-21 Related Services Management Report	Aug. 18
SY20-21 Comprehensive Homeless Student Data	Aug. 25



Attendance Data Collection Feedback Session

Attendance Codes: Partial Attendance

The SY20-21 LEA Data Collection Template currently reflects the following codes for attendance codes. If the present partial and absent partial codes are removed, what impact will it have on your LEA's ability to manage student attendance?

Type	Codes
Present	<ul style="list-style-type: none">• Present Full – In-person• Present Full – Distance Learning• Present – In School Suspension• Present Partial Excused• Present Partial Unexcused
Absent	<ul style="list-style-type: none">• Absent Full Excused – In-person• Absent Full Excused – Distance learning• Absent Full Unexcused – In-person• Absent Full Unexcused – Distance learning• Absent – Out of School Suspension• Absent Partial Excused• Absent Partial Unexcused

eSchoolPLUS: Calendar Day Type

eSchoolPLUS calendars now has **Distance Learning** and **In Person** listed as the Day Type fields to indicate how the instructions will be provided to students.

The screenshot displays the eSchoolPLUS web application interface. At the top, there is a navigation bar with the eSchoolPLUS logo, a menu, a search bar, and notification icons. Below the navigation bar, the main content area is titled "Calendar Day" and shows details for "Building 9000 - LEA Administration" and "Calendar R - Regular Calendar".

The interface is divided into two main sections:

- Year at a Glance:** This section shows three calendar grids for July, August, and September. Each grid displays the days of the week and the corresponding dates.
- Calendar Day:** This section provides detailed information for a specific day, "07/18/2018". It includes fields for "Cycle Flag" (set to "I - Include day in cycle"), "Cycle Code" (set to "M - Monday"), and "Day Type". The "Day Type" dropdown menu is open, showing a list of options: "DOA - Delayed Opening (AM)", "DSL - Distance Learning", "BRKF - Fall/Thanksgiving Break", "INP - In Person", "IWF - Inclement Weather Make-up (Full Day)", "IWH - Inclement Weather Make-up (Half Day)", "BRKI - Intersession", and "BRKS - Spring Break". Two red arrows point to the "DSL - Distance Learning" and "INP - In Person" options.

Below the "Calendar Day" section, there is a "Totals Information" section with the following data:

Day Number	1
Membership Day Number	1
Day of Week	Wednesday



DC School Report Card

8/13/20 - Donna Johnson | Director of Accountability

DC School Report Card Technical Guide updated

Resources

[For Parents and Families](#)

[For Educators](#)

[Data and Technical Resources](#)

- The [technical guide](#) for the DC School Report Card and STAR Framework has been updated and is available on the OSSE website as part of the Data and Technical Resources page.
- Updates include:
 - Explanation of the ESSA Accountability waiver for the 2019-2020 school year, which waived the calculation of STAR ratings and many of the STAR Framework metrics for the report card released in December 2020.
 - Details of the changes to the profile page which include social media expansion and before/after care hours
 - Specifics about the data that is displayed on the 2020 Report card

DC School Report Card – December 2020

Limited data displayed from SY 2019-20

- Profile Page: Enrollment, Physical Activity minutes
- Academic Performance: 4 and 5-year Grad Rate, College Enrollment rates
- School Environment: Teacher, School Leader, and Health Staff data

Report Card Display changes

- Profile Page:
 - Social Media will now include Instagram
 - School Hours should represent School Day hours, not Facility Hours – Based on hours as planned for December 2020 not August/September 2020
 - Times for Before and After Care will be published along with the information on funding model - Based on hours as planned for December 2020 not August/September 2020
 - AP/IB Programs – Only schools who are listed as certified providers by College Board or IB will be permitted to display this school program option, this is not per course, it is per school
- Teacher and Staff Data
 - N-count for teachers and school leaders for which data was provided will be included with the data published

Metric Calculation Confirmation Policy SY 19-20

- Metric Calculation Confirmation (MCC) is the process by which LEAs review the calculations and metrics used on the DC School Report Card and used in other reports, analyses, and OSSE data files.
 - MCC Phase 1 and 2 certification is Friday, August 14
- The MCC Policy for SY 19-20 was sent on June 10, 2020 to all LEAs and is available on the OSSE website, as linked [here](#).

MCC for School Profile (MCC Phase 1) : July 15 – August 14

Data Included:

School Profile items:

- Address, Phone Number, Grades served, Principal/School Leader name, School Picture, Social Media Links, School Uniform
- **Before/After School Care availability, payment option , and hours**
- Extracurricular/Enrichment Programs - (max size 200 characters)
- Message from the School – (max size 530 characters)
- Parent Organization/Representative/Rep email/Communication Policy
- **School Day Hours** - Should reflect regular instructional day hours not hours facility is open
- **School Program Offerings** – AP/IB school must be on approved list from College Board/IB in order to select this option
- Transportation (Bus and Metro)

Dates:

- **eSchool Plus Changes for profile data may begin : 6/15** – (engage your principals and school leaders to review these items as well)
- **MCC Phase opens: 7/15/20**
- **OST submission deadline: 7/31/20, at 4pm**
- **MCC Phase Certification: 8/14/20, by 5pm**



MCC for Health and Staff Data (MCC Phase 2): July 15 – August 14

Data Included

- Teacher/School Leader Data
- Health Staff Data
- Physical Activity Minutes

Dates:

- MCC Phase 2 Opens: 7/15/20
- OST Submission deadline: 7/31/20 at 4pm
- **MCC Phase 2 certification: 8/14/20 by 5pm**



Student level metrics (MCC Phase 3): 9/9 – 10/30

Data Included

- In-Seat Attendance (thru 3/13)
- 90% Attendance (thru 3/13)
- Re-Enrollment
- Mobility (thru end of February)
- Discipline Metrics
- SAT CCR
- SAT DC Percentile
- **College Enrollment ***
- **Graduation: four and five-year ACGR ***
- AP/IB Participation
- AP Performance

- Re-engagement (Alt Schools Only)
- 8th to 9th Transition (Alt Schools Only)
- **Secondary Completion (Alt Schools only)**

Some data elements released later in cycle due to availability, elements on the Report Card are *

Dates:

MCC Phase 3 opens: First data set 9/9/20,
Additional data set 9/30/20

OST Submission deadline: 10/23/20, at
4pm

MCC Phase 3 Certification: 10/30/20 by
5pm



English Learner Identification:

Preparing for the 20-21 School Year

What Data Managers Need to Know

English Learners (EL) Identification Requirements

Schools must identify, serve and assess EL students:

- Potential ELs must be screened using the standardized state EL identification procedure within the first 30 days of the student's first day at school (10 days if starting during the school year). *ESEA Section 3113(b)(2)*; DCMR 5E-31: 3101.1-3101.2

[Updated List of State-Approved English Learner Identification Assessments](#)

- K-12 screeners: administered in-person on paper or online.
- Pre-K 3 and Pre-K 4:Pre-IPT Oral Online/Paper is administered in-person.
- **New:** The only state approved screener that can be administered remotely is the **Pre-IPT Oral Remote**.

PreK-12 State Approved Screeners

EL Identification Screener	Grade Levels	Can it be administered remotely?
Pre-IPT Oral Remote	Pre-K 3, Pre-K 4	Yes
Pre-IPT Oral Paper Pre-IPT Oral Online (scoring interface is the only part that is online)	Pre-K 3, Pre-K 4	No
K W-APT	K	No
K MODEL	K	No
WIDA Screener	1-12	No

Purpose of Provisional EL Identification

- While every effort should be made to complete EL screening within the usual 30-day timeframe, OSSE recognizes the uncertainties of in-person testing capacity.
- If timely in-person screening is not possible, the LEA should conduct provisional EL screening.
- This is a temporary, provisional EL identification method that does not replace the requirement to conduct full EL identification using state-approved EL screener assessments once in-person screening is possible.
- The purpose is to ensure that students who are ELs begin receiving the necessary English language supports and services without delay.

Provisional EL Identification Overview

1. For transfer students, review the student's previous school records, if available.
2. Review the Home Language Survey results.
3. Conduct a virtual/phone interview.
4. Make a provisional identification and determine EL program placement.
5. Notify the parents of eligibility for EL services.
6. Notify the student's teachers of provisional EL identification and placement. Begin EL services.
7. Document the provisional identification.
8. As soon as possible, complete formal screening for all students who were provisionally screened.

Virtual/phone interview

Grade Band	Family Interview	Student Interview Speaking	Student Interview Reading and Writing
Grade PreK	X		
Grade K		X	
Grade 1		X	X
Grades 2-3		X	X
Grades 4-12		X	X

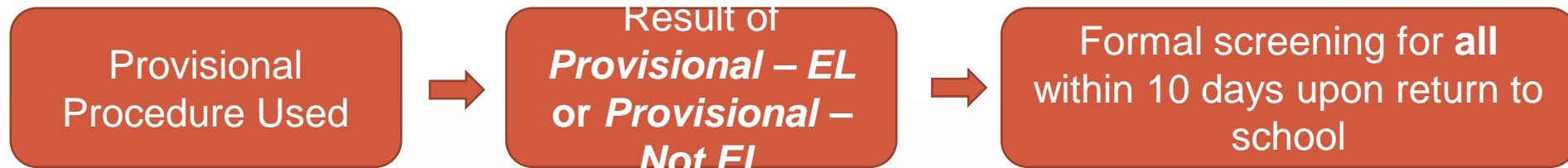
Result: Provisional - EL or Provisional – Not EL

- Use the family interview responses or the language use rubric ratings to make a provisional identification of *Provisional - EL* or *Provisional – Not EL*.

Grade	Record as Provisional – EL:	Record as Provisional – Not EL:
Pre-K	Family interview responses about the student’s exposure to and use of English indicate that <u>English is used sometimes or never</u> and the student will most likely be eligible for EL services upon full screening.	Family interview responses indicate that <u>English is always or almost always used</u> with family and caregivers and the student will most likely not be eligible for EL services upon full screening.
K-12	<u>Any rubric ratings are “Beginning” and/or “Intermediate”</u> , indicating the student will most likely meet the criteria for EL status upon full screening.	<u>All rubric ratings are “High”</u> , indicating that the student will most likely not meet the criteria for EL status upon full screening.

Track Provisional Statuses and Plan Ahead for Formal Screening

- Keep track of the status of **all** students screened provisionally, both ***Provisional – EL*** or ***Provisional – Not EL***, so that they can be screened according to the full procedure as soon as possible and within 10 days of return to school.



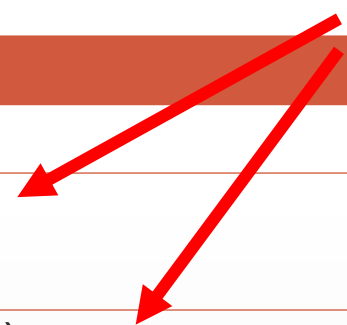
Data Field	New Value Options
EL Status	<ul style="list-style-type: none">• Provisional – EL (PEL)• Provisional – Not EL (PNEL)

Document Provisional Identification in LEA SIS

- The EL Indicator field (yes or no) must match the provisional status (PEL or PNEL) in the EL Status field. In your LEA's SIS, record the following:

Data Field	Value Options
Home Language Survey date	<ul style="list-style-type: none"> MM/DD/YYYY
EL Indicator	<ul style="list-style-type: none"> If EL: Yes If not EL: No
EL Status	<ul style="list-style-type: none"> Provisional – EL (PEL) Provisional – Not EL (PNEL)
Screener Score	Leave blank until after formal screening is completed
Screener Date	Leave blank until after formal screening is completed

Must match



Reconciling Provisional Statuses

Supplemental EL UPSFF funds will be provided for students with PEL status as of the enrollment audit. PEL and PNEL statuses must be resolved within 10 days of return to school and no later than March 1, 2021.

As soon as it is possible to do so, within 10 days of return to school but before March 1, 2021, the LEA should:

- (1) Conduct full screening using state-approved screeners for all students with PEL and PNEL status;
- (2) Provide formal parent notification according to state policy and procedures for all students who were screened provisionally; and
- (3) Record the resulting formal EL status in LEAs' SIS.

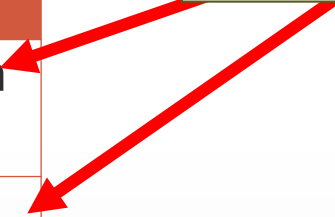
The April LEA quarterly payment will include reconciliation for resolved PEL and NPEL statuses, based on EL statuses as of March 1, 2021. LEAs will return funds for students who are not formally assessed by March 1 and for students found not eligible for EL services based on the formal screening results (not EL).

Document Formal Identification in LEA SIS

- The EL Indicator field (yes or no) must match the provisional status (PEL or PNEL) in the EL Status field. By March 1, 2021 at the latest, record the following in your LEA's SIS:

Data Field	To Do
EL Indicator	Update Yes or No if there is a change based on formal screening
EL Status	Remove PEL/NPEL and update with screener status
Screener Score	Fill in after formal screening is completed
Screener Date	Fill in after formal screening is completed

Must match



Key Resources

- [Start of School Presentations on Serving English Learners](#)
- [State-Approved English Learner Identification Assessments](#)
- [Provisional Pre-K-12 English Learner Identification Procedure During Distance Learning](#)
- [EL FAQ and Provisional Identification Webinar Recording](#)
- [Serving English Learners During Distance Learning Frequently Asked Questions](#)
- [Strategies to Support English Learners During Learning at Home Presentation](#)
- [Strategies to Support English Learners During Learning at Home](#)

Questions? For questions, contact Jennifer Norton, manager of English learner supports, at Jennifer.Norton@dc.gov.



Upcoming Trainings

Upcoming Trainings

<u>Division</u>	<u>Course</u>	<u>Dates</u>
CIO	Enrollment Audit Application Training	Aug. 27 Sep. 08
CIO	SLED Training for New Users	Aug. 17 Aug. 19 Aug. 24 Aug. 26 Aug. 31 and more