



OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION

DC WIDA ACCESS/WIDA Alternate ACCESS Domain Exemption Request Form

OSSE has an established process for approving student exemption from completing one or two domains of the statewide English language proficiency assessment, WIDA ACCESS or WIDA Alternate ACCESS. In the rare event that a student's disability prevents them from accessing all four domains (Listening, Speaking, Reading, and Writing) of the assessment, the school may use this **Domain Exemption Request Form** to request approval for an individual student to be exempted from a specified domain or two domains of WIDA ACCESS or WIDA Alternate ACCESS assessment.

A minimum of **four weeks** prior to test administration, the school principal, principal's designee, or assessment coordinator must complete and upload the Domain Exemption Request Form into the [OSSE Support Tool](#). School personnel are responsible for the mandatory filing of a copy of this completed request form into the student's file.

Student Information	
Name:	State ID/Unique Student Identifier (USI):
Grade:	Date of Birth (DOB):
Assessment: ☐ ACCESS for ELLs ☐ WIDA Alternate ACCESS	
School Information	
School Name:	Tel. Number:
Local Education Agency (LEA) Name:	
Name of Principal or Assessment Coordinator:	Signature:
Email:	Date:
Test Administration	
Indicate the domain(s) for which you are seeking exemption. Choose <u>only one or two domains</u> . ☐ Listening ☐ Reading ☐ Speaking ☐ Writing	
Indicate which exemption criteria the student meets: ☐ Primary disability is reported as "Sensory: Hard of Hearing or Deaf" ☐ Primary disability is reported as "Sensory: Vision Impairment or Blind" ☐ Documented print or visual disability, or a specific learning disability that severely limits the ability to decode print <u>at any level</u> of difficulty. IEP/504 plan includes evidence of documented reading/print disability, and evidence of the persistence of the reading-based disability despite intensive, targeted instruction in the Science of Reading. ☐ Nonverbal or selectively mute ☐ Unable to write due to physical impairment or condition and unable to use assistive technology or access the scribe accommodation	

Describe the evidence documented in the student's IEP or Section 504 Plan that supports the need for domain exemption. Consider eligibility determination, evaluations, present levels of performance and goals, interventions and formative data, and classroom accommodations. You may attach additional documentation.

In submitting this form to OSSE for approval, the principal or assessment coordinator assures that:

- If approved, this exemption will be documented in the student's IEP or Section 504 plan, and EL plan.
- The school team has met and considered all available accommodations before proposing this exemption.
- A copy of this form will remain in the student's file.

If approved, the exemption must be listed in the student's IEP or 504 plan.

For OSSE Use Only: (Approval/Denial of Request)

(This completed section will be returned to your school prior to testing.)

☐ **This request has been approved.** ☐ **This request has been denied.**

OSSE Decision Rationale:

OSSE Staff Name and Position:

Signature:

Date: