The questions below were submitted during the pre-application question period and are made available to assist all applicants in completing the 2020 Cafeteria Staff Training Grant. The pre-application question period ended on Nov. 1, 2019. Please reference the informational webinar and this document to assist with the application process. The Request for Applications (RFA) can be found on the 2019 Cafeteria Staff Training Grant page.

1. **How do I start an application?**

   All OSSE grants are managed using the Enterprise Grants Management System (EGMS). Visit grants.osse.dc.gov and click on login to begin an application. New users will need to create an account with EGMS to complete an application.

2. **When is the application due?**

   Applications are due by 3 p.m. Eastern Standard Time on Friday, Dec. 6, 2019.

3. **How do I complete Central Data in EGMS?**

   Central Data must be completed for an application to be submitted. Instructions on completing Central Data can be found, here.

4. **What is the total funding amount for the grant?**

   The total funding available for this grant is $100,000.

5. **Who is eligible for the grant?**

   Eligible applicants: DCPS, DC public charter schools, and DC non-profit private schools who participate in the NSLP, other organizations that support the National School Lunch Program including: food service vendors, food service management companies, and training organizations with experience training schools.

   Applications from other organizations and certified training organizations must encompass training a minimum of three school campuses who participate in the NSLP at the start of school year 2019-20. Applying organizations must have experience supporting school food programs. A letter of interest regarding the training is required from each school the organization plans to provide training for.

6. **I am a food service vendor, am I eligible to apply for this grant?**

   Yes, food service vendors are eligible applicants.

7. **If we have vendor provided meal would we be able to utilize this grant and if so how?**

   Yes, you are able to utilize the grant to train your foodservice/nutrition employees.

8. **Is there a list of recommended training organizations to partner with?**

   No, there is not.

9. **Can our staff provide the training?**

   Yes.