

Office of the State Superintendent of
Education (OSSE)
Division of Health and Wellness

**DC School Garden Grant (SGG)
Information Webinar**

<http://osse.dc.gov/service/school-garden-grant>



Purpose and Background

- Increase the capacity and scope of DC school gardens as educational resources
- Promotes garden-based learning in classrooms, gardens, and the cafeteria
- School Garden Program and the SGG are both mandated by the Healthy Schools Act
- Focus on staffing needs

What's new?

- Increased focus on Environmental Literacy
- Guidance for DCPS schools looking for fiscal sponsors
- Indirect Cost determined by 3rd party
- Clarity on # of lesson taught during grant cycle



Who should apply?

- District K-12 public schools and public charter schools
 - Garden and Farm to School Community Based Organizations
 - EGMS credentials required
 - Eligible Organizations
 - School Health Profile
 - 3 awards every 5 years rule
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Important Application Period Dates

- 12/4 Request for Applications Released
 - 12/18 contact DCPS Central Office with intent to apply (DCPS schools only)
 - 1/15 Deadline to submit questions
 - 1/29 @ 3p.m. Application submission deadline
 - 3/14/16 Grant Period begins
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Funding Restrictions

Not allowed	Allowed
<ul style="list-style-type: none">-Travel expenses-Activities funded through the OSSE Farm Field Trip Grant	<ul style="list-style-type: none">-Stipends and Salaries*-Materials and Supplies-Professional Services-Food (some restrictions apply)

*A minimum of 80% of the funds must go towards staffing the School Garden Coordinator(s)

Fiscal Sponsor

- Each applicant must identify a fiscal sponsor
 - LEAs, schools, and organizations with 501c3 status can all serve as fiscal sponsors
 - Fiscal Sponsors have access to EGMS system
 - DCPS Schools should contact DCPS central office to request fiscal sponsorship
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Application Submission

- All applications must be submitted using the EGMS System
 - School Eligibility, Contact Information, Narrative, Detailed Planning Expenditures, Assurances
 - Support documentation
 - 501(c)(3) Determination Letter
 - Photos
 - Letter of Commitment (principal and partner organization)
 - An agreement between the school and partner organization
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Program Requirements

- Establish/ Maintain School Wellness Committee
 - Establish/ Maintain School Garden Coordinator
 - Establish/Maintain a healthy school garden
 - Reporting
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Review Process

- Competitive Grant
- Each application is read and scored by at least 3 external reviewers
- OSSE makes the final decision on awards and funding amounts



Scoring

- 68 points + 5 bonus points for priority and focus schools= 73 points total.
 - Categories include:
 - Project Vision
 - Curriculum Integration
 - Student and Community
 - Cost-Effectiveness
 - Please be clear, thorough and conscience!
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Award Administration

- Awards will be made by March 7, 2016
 - GANs will be sent out to awardees with terms and conditions
 - Reimbursement grant
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Grantee Expectations

- A SGC will be identified in a timely manner once award notice has been received.
 - SGC will attend four full day trainings (aligned with DCPS PD days).
 - Grantee will notify OSSE of any changes to grant activities.
 - Reports will be complete and submitted on time.
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Grantee Calendar

Date & Time	Activity
March 14, 2016	Grant Period Start Date
April 5, 2016	Growing Garden Teachers Mandatory Training #1
April 5- June 16 2016	Official Site Visit
September 30, 2016 by 5 p.m.	Mid-Project Report Due
October	Growing Garden Teachers Mandatory Training #2
November	Growing Garden Teachers Mandatory Training #3
February	Growing Garden Teachers Mandatory Training #4
March 13, 2017	Grant Period End Date
April 8, 2017 by 5:00 p.m.	End-Project Report Due and Last Day to Submit Reimbursement Requests



Questions?

PLEASE NOTE 1/15 deadline for
questions.