

**June 19–26, 2014**

## **Enrollment Audit**

### **Reminder: Charter School Closure for Nonpublic Students**

With the end of School Year 2013-2014 fast approaching, the Office of the State Superintendent of Education (OSSE) requests that all local education agencies (LEAs) remind parents of their child’s enrollment status for the upcoming school year, including parents of children whose maximum age exceeds the grades served by the LEA and students attending nonpublic programs. These reminders are an important component of supporting student transition and ensuring that all children continue to receive their education.

To assist in this process, OSSE has drafted and provided [sample letters](#) for LEAs to use in the event of a public charter school closing or when a student reaches the maximum age range for children served by that LEA. These letters include resources, such as website links and phone numbers for parents.

OSSE will be providing student level data separately for each LEA with students in these categories.

For questions and concerns, please contact [Sean Flora](#).

### **Reminder: Enrollment Audit Residency Verification Documentation and Guidance**

OSSE has provided residency verification training to all LEAs for SY 2014-2015. Please access the OSSE website for [training presentations, translated forms and resource materials](#).

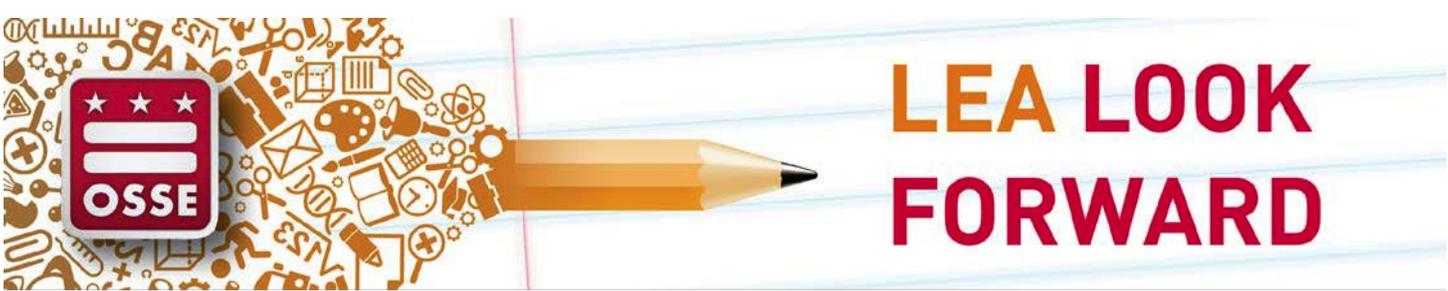
For questions and concerns, please contact [Sean Flora](#).



## **Division of Early Learning**

### **Reminder: SY 2013-2014 Pre-K Statewide Classroom Assessments Scoring System (CLASS) Evaluation**

Pursuant to the Pre-K Enhancement and Expansion Act of 2008 (D.C. Code 38-271.03; D.C. Law 17-202), OSSE in partnership with School Readiness Consulting is conducting its annual evaluation of pre-kindergarten programs in community-based organizations and public charter schools during SY 2013-2014 using the Classroom Assessment Scoring System (CLASS). The purpose of the study is to assess classroom quality and evaluate early childhood programs through collecting and reporting quantitative and qualitative data to provide useful input for strengthening the early childhood education system. OSSE will disseminate program/school level reports the week



of June 23 to June 27, 2014. A final comprehensive report including the District of Columbia Public Schools will be available by September 2014.

**Division of Early Learning (Continued)**

To learn more about the CLASS tool and evaluation process, access and watch the [District of Columbia Early Childhood Program Quality Evaluation SY 2013-2014 webinar](#) now.

For questions and concerns, contact [Mahlet Getachew](#)

**Reminder: Online Attendance Tracking System (ATS) for Subsidy Providers**

OSSE is pleased to announce a new online Attendance Tracking System (ATS) for our subsidy providers throughout District of Columbia and surrounding areas. This web-based solution makes monthly time entry easier than ever! All provider sites will be listed with assigned children displayed within the attendance grid.

Beginning with the June 2014 attendance, ATS will be the application all subsidy providers must use to submit attendance to the OSSE Attendance Coordinators. This new system includes:

- **Month Date Displays** – ensuring the information is entered for the appropriate child on the appropriate day.
- **User Codes** – previously defined user codes will be used in ATS and the same premise of entering only exceptions will be in force.
- **Save as Draft** – providers can enter attendance daily using the Save as Draft function.
- **Edit Attendance Entries** – providers can make changes at any time before submitting the form for approval.
- **Load Holidays and Approved Closures** – enter closures affecting all children with just a few keystrokes.
- **Add Attachments** – easily upload child and site supporting documentation.
- **Print** – completed forms can be printed for your files.

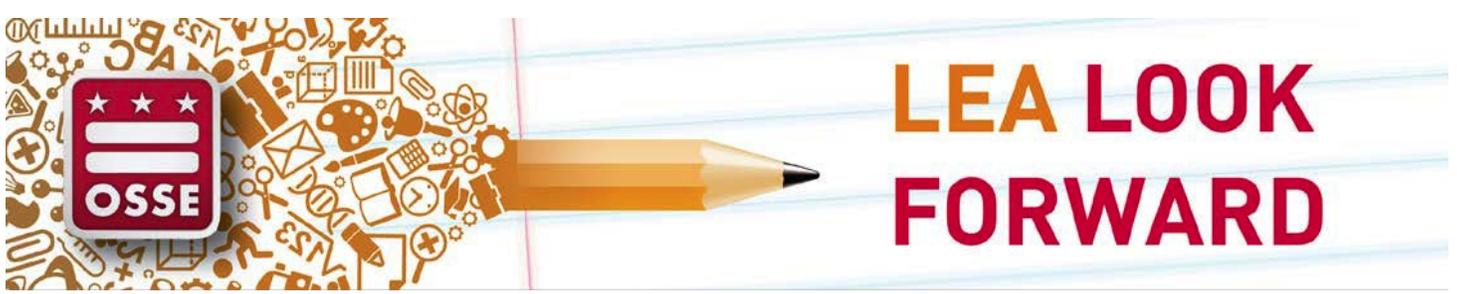
To support the rollout of this new application, webinars were scheduled for providers of multi-site, single-site, home provider and those needing Spanish translation. Representatives of providers attended the webinars.

Providers who feel they need more help after the webinar can attend open classroom sessions scheduled for the dates listed below. Registration is not required. Simply come to the OSSE Building at 810 First Street NE, Room 3002, Washington, DC 20002 between the hours listed below.

June 20, 2014	July 1, 2014
<b>Classroom</b> 9:30AM – 12:00PM 12:30PM – 3:00PM	<b>Classroom</b> 9:30AM – 12:00PM 12:30PM – 3:00PM

For questions and concerns, email [Linda Callahan](#).





## Division of Early Learning (Continued)

### **Reminder: Child Care Licensing Orientation for Centers and Homes Available Online**

Are you interested in opening or setting up a licensed child development center or home facility?

Access and participate in the following online licensing webinars to learn how:

[Child Development Center Webinar](#)

[Home Based Child Care Facility Webinar](#)

For inquiries and questions regarding the webinar, contact [Brandee Reed](#) or call (202) 741-5937.

### **Reminder: Professional Development Course Catalog**

The [Spring FY 2014 Course Catalog](#) was developed to provide the early childhood education (ECE) and Out-of-School Time (OST) workforces with multiple opportunities for professional growth and development; opportunities for meeting the yearly continuing education requirements; and opportunities to participate in a District-wide professional learning community. Please see the [Spring FY 2014 Professional Development Course Catalog](#) to check out various learning opportunities.

For questions, please contact [Dana Caffee-Glenn](#), professional development coordinator in the Early Learning Professional Development Unit.

### **Reminder: Child Care Emergency Preparedness Online Workshop**

Improve your skills and take your practice to the next level by ensuring that all the children in your care will be protected during emergencies. Please access the online workshop through the U.S. Center for Child Development and Resiliency to complete the [Save the Children's Child Care Emergency Preparedness Training](#).

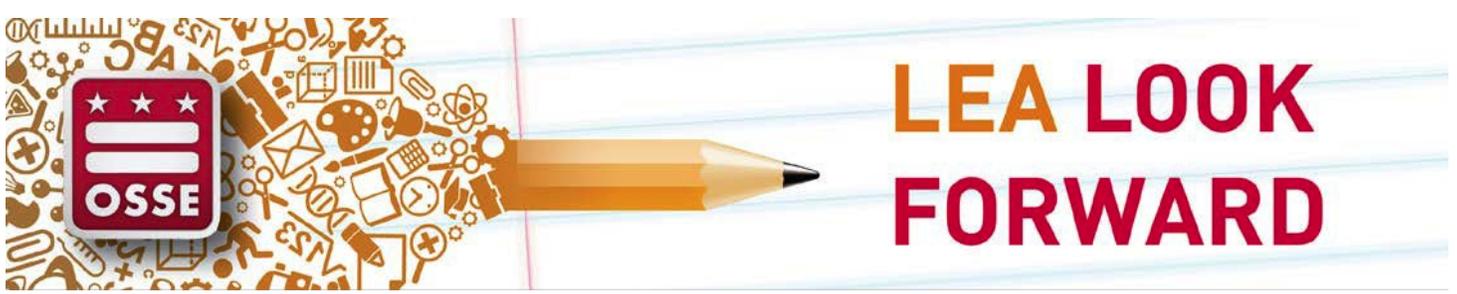


## **Division of Elementary and Secondary Education**

### **New: Student Learning Objectives (SLO) Summer Intensive**

Measuring Success: How Student Learning Objectives Transform Learning, Leading, and Teacher Excellence

OSSE invites LEA teams to join us for the Student Learning Objectives (SLO) Summer Intensive. The four-day symposium will include professional development sessions delivered by national SLO experts.



### **Division of Elementary and Secondary Education (Continued)**

There will be an emphasis on how SLOs positively impact student learning and teacher excellence, and guidance on developing student goals, setting targets, evaluating progress, and measuring success will be provided.

Teams will also have daily in-depth planning time and opportunities for support and feedback. If you plan on implementing [Student Learning Objectives](#) during SY 2014-2015, or if you would like to refine your current teacher evaluation process, we encourage you to join us!

Stipends will be awarded to each LEA in attendance. Instructional teams of three to five members are encouraged to apply: [SLO Summer Intensive Application](#). Only instructional teams will be considered. Applications are due by June 27 and applicants will hear back within 48 hours of submission.

**Date:** June 30–July 3

**Time:** 8:30 a.m.– 4:00 p.m. (8:30 a.m.–12:00 p.m. on July 3)

**Location:** The Hill Center

921 Pennsylvania Ave SE

2nd Floor

Washington, DC 20003

For inquiries, please contact [Gimari Jones](#) or view the [frequently asked questions](#).

### **Reminder: Serving Students in Transitory Housing Webinar**

OSSE invites you to participate in the following webinars made available by the National Center for Homeless Education (NCHE). NCHE is a federally funded information and technical assistance center at SERVE Center at the University of North Carolina at Greensboro (UNCG). NCHE will be offering the following webinars free of charge during the months of June and July:

#### **McKinney-Vento 101: School Access and Stability under the McKinney-Vento Act**

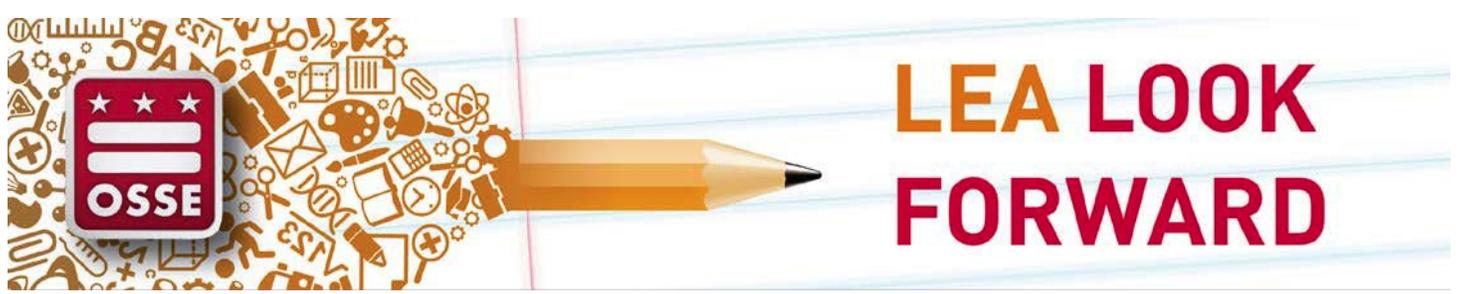
Monday, June 23, 2014 | 2:00 p.m.–3:00 pm ET (Please adjust for your time zone)

#### **McKinney-Vento 102: Support for School Success and Special Populations**

Friday, June 27, 2014 | 2:00 p.m.– 3:00 pm ET (Please adjust for your time zone)

#### **McKinney-Vento 101: School Access and Stability under the McKinney-Vento Act**

Thursday, July 17, 2014 | 2:00 p.m.– 3:00 pm ET (Please adjust for your time zone)



## Division of Elementary and Secondary Education (Continued)

### **McKinney-Vento 102: Support for School Success and Special Populations**

Wednesday, July 23, 2014 | 2:00 p.m.– 3:00 pm ET (Please adjust for your time zone)

### **NCHE Coffee Break: Understanding Doubled-Up**

Monday, July 28, 2014 | 2:00 p.m.–2:45 pm ET (Please adjust for your time zone)

Who should view? LEA administrators, social workers, liaisons, counselor and others (homeless families) responsible for coordinating services to ensure that homeless children and youth enroll in school and have the opportunity to succeed academically. For complete webinar descriptions, or to register for any of these webinars, please visit [SERVE Center](#). Feel free to pass along this information to interested colleagues.

### **Reminder: Join Summer Reading at the DC Public Library**

Win prizes for reading! Everyone can get in on the fun with Summer Reading at DC Public Library.

This year, DC Public Library is teaming up with The Washington Nationals. All kids and teens who reach their summer reading goal will **win two tickets** to a Nationals baseball game. Kids, teens and adults also can win a coupon for free Chipotle.

Sign-up begins June 1. Kids can sign up at any library. [Teens](#) and [adults](#) can sign up online. The Library has tons of great [STEAM-related events and activities](#) planned for all ages. Encourage your students to sign up!

For questions, please contact [Carmen Boston](#).

### **Reminder: Fellowship for Urban Education Leaders (FUEL) Program**

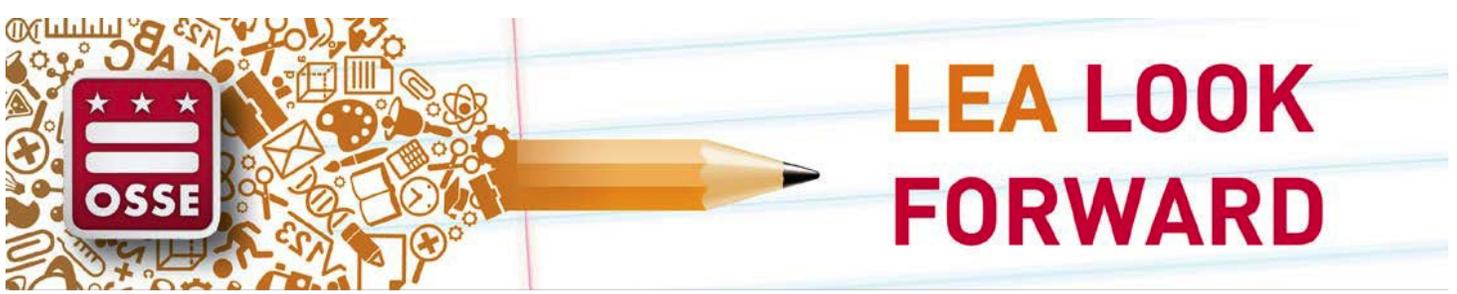
OSSE is seeking applications for it's [Fellowship for Urban Education Leaders \(FUEL\) program](#).

FUEL is a program designed to provide exemplary educators the opportunity to shape State activities and policies around English Language Learners, immigrant students, and their families in the District of Columbia.

The five-week program, July 1–31, places outstanding educators in the OSSE [ESEA Title III, Part A \(Title IIIA\) Program](#). Title IIIA is also known as the English Language Acquisition, Language Enhancement, and Academic Achievement Act of the No Child Left Behind (NCLB) Act.

Fellows who successfully completed the program will receive a \$2,000 stipend. Download the [Application Form](#) and apply today.

For more information, email [OSSE.Title3@dc.gov](mailto:OSSE.Title3@dc.gov) for questions using “FUEL Application” as the subject line.



## Division of Elementary and Secondary Education (Continued)

### **Reminder: Next Generation Science Standards Implementation Overview for LEA's and School Leaders Webinar**

The [Next Generation Science Standards \(NGSS\)](#) were adopted by the District of Columbia State Board of Education in December 2013. Together with the Common Core State Standards in Mathematics and English Language Arts, the NGSS holds the promise of transforming STEM education and preparing all DC students to succeed in education, work, and their daily lives. Please join OSSE staff for an overview of the Next Generation Science Standards and implementation efforts.

During the session we will deliver an overview of the standards and share resources and opportunities that will help support the transition to these new science standards.

Click to register for one of the two remaining sessions:

- [Monday, July 28, 2014, 1:00 p.m.–2:30 p.m.](#)
- [Thursday, August 7, 2014 1:00 p.m.–2:30 p.m.](#)

For more information, please email [Maya Garcia](#).

### **Reminder: School of Rock 2014: Dive Deep Application Deadline Extended**

Free Summer Experience for DC High School Teachers: Travel to University of Delaware in Lewes for this amazing interdisciplinary experience. Work in high tech labs with microbiologists who are investigating the ecosystems and microbial diversity below the seafloor and geologists who search for clues to Earth's evolutionary history through the study of microfossils. Develop NGSS-aligned lessons and materials for your classroom in SY 2014-2015. Participating teachers will receive PLU's towards recertification.

Access more information at [Dive Deep Immersive NGSS Summer Experience for HS Science Teachers](#).

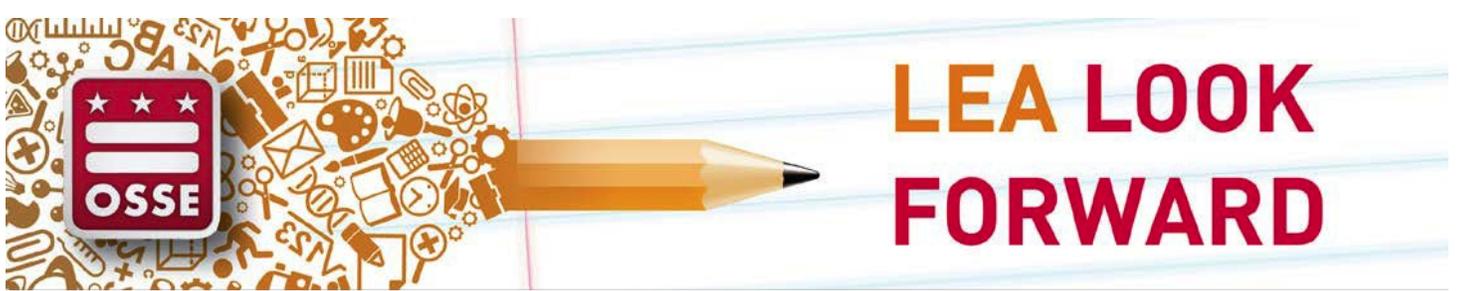
For more information, please email [Maya Garcia](#).

### **Reminder: Moving Toward NGSS: Connecting Science to Common Core With Picture-Perfect Science Lessons (ES Teachers)**

This short course will provide practical insights into connecting science and literacy standards in elementary classrooms. NSTA is providing a series of online short courses to help educators prepare for the implementation of the standards. Each of these courses involves a series of three web seminars along with asynchronous activities on topics that are essential for successful teaching and learning.

Learn more at [National Science Teachers Association, NGSS Online Short Course](#). For more information, please email [Maya Garcia](#).





## Division of Post-Secondary and Career Education

### **Reminder: Request for Applications for the Career and Technology Education (CTE) Certification Fund**

OSSE's Adult and Career Education Division invites the submission of applications for the CTE Certification Fund. The purpose of this grant is to support eligible LEAs and the University of the District of Columbia Community College (UDC-CC) with full or subsidized payments of certification exams within priority career sectors in the District of Columbia as identified in the CTE Strategic Plan. Please access the strategic plan and certification fund RFA below:

[CTE Strategic Plan](#)

[CTE Certification Fund RFA](#)

### **Reminder: FSA Tool Publishes FAFSA Completion Numbers for the High School Graduating Class of 2014**

The U.S. Department of Education is now providing high schools with current data about their FAFSA submissions and completions so that high schools can track their progress and help ensure that their students complete a FAFSA.

[Click here to access information about the FAFSA completion tool and to view high school completion rates.](#)



## Division of Specialized Education

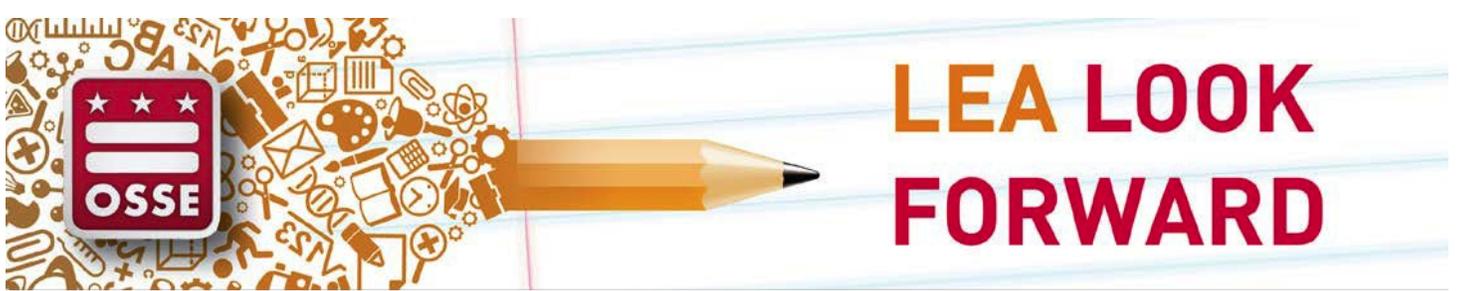
### **New: 2014 Special Education Data System Fall Release**

The OSSE Division of Specialized Education (DSE) is pleased to announce the 2014 Fall SEDS Release training. The training is designed to give trainers detailed information about the changes and updates made in the system. The training will also provide suggested methods for conducting a school-based training and resources to assist trainers with conducting their own training. All special education LEA representatives and Nonpublic Point of Contacts who are trained as SEDS trainers are encouraged to attend. Upon completion of this training, trainers are expected to train all relevant staff on the features that directly impact their users.

Below are a few of the areas that will be covered during the training:

- **ESY Page** – ESY transportation fields will align with the new transportation policy;
- **Discipline Tab** – Users will be able to access the manifestation determination page for all students;

### **Division of Specialized Education (Continued)**



- **Parental Consent to Evaluate** – Page rules will change to require a signed consent form during the reevaluation process;
- **Procedural Safeguard** – Users will be able to create a cover sheet specifically for this document; and
- **Speech-only IEPs** – Enhanced language and page rules will inform users that speech is considered specialized instruction for a speech-only IEP.

Presenter: OSSE DSE TTA

Date(s): Wednesday, July 23, 2014

Time: 10:00 a.m.–12:00 p.m.

Location: Webinar

[Register Here](#)

Contact: [OSSE.TTA@dc.gov](mailto:OSSE.TTA@dc.gov)

Additional trainings will be offered in August and September.

For more information, please email [osse.tta@dc.gov](mailto:osse.tta@dc.gov).

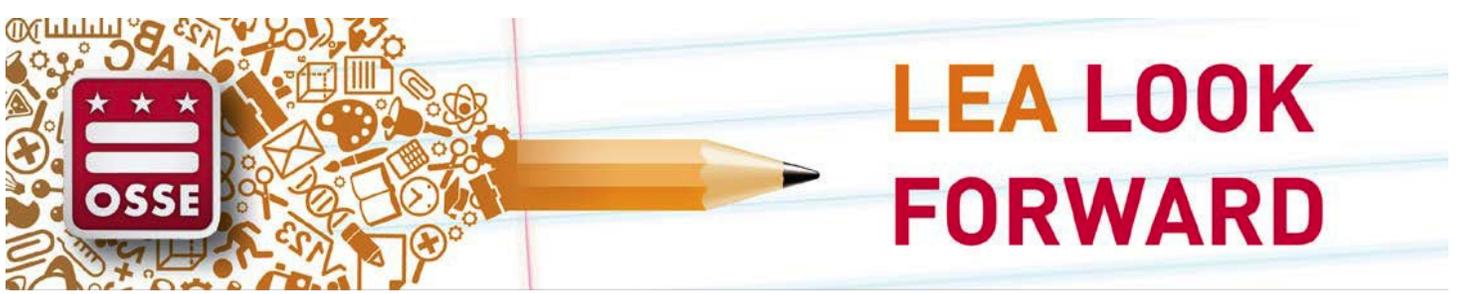
### **New: The 2014 Special Education Data Survey is Now Live**

OSSE would like to extend an invitation to all staff with access to the Special Education Data System (SEDS) to complete our annual [SEDS user survey](#). LEA participation is encouraged and necessary in order for OSSE to make key decisions concerning improvements across multiple data systems. The goals for this year are to:

- Track general comfort levels with SEDS;
- Gauge the extent and nature of SEDS usage; and
- Understand the impact of other OSSE-led data initiatives.

The survey will take approximately 15 minutes to complete and responses will be used to shape the development of SEDS, SEDS trainings, and any other OSSE-led resources that will assist users. All users are asked to participate including school leaders, data managers, special education coordinators, special education teachers, and related service providers.

The survey will remain open until 5:00pm on Friday, August 8, 2014. Results from the survey will be shared during one of the 2014-2015 webinar trainings. [Complete the survey now.](#)



## Division of Specialized Education (Continued)

### **Reminder: OSSE Releases 2014-2015 LEA Support Model Survey**

Over the past several months, OSSE has been rethinking how we deliver technical assistance support to LEAs to assist them in meeting the needs of students. To that end, OSSE is seeking your input on a new “LEA Support Model.” The goals of the model are as follows: 1) allow OSSE to deliver high quality, useful technical assistance to LEAs; 2) reduce LEA burden through coordinated service delivery and improvement planning; and 3) foster cross agency collaboration and develop LEA learning communities to support best practice sharing.

Complete the [LEA Support Model survey](#) today.

For additional background information, view the [LEA Support Model proposal](#).

### **Final Notice: Special Education Secondary Transition Public Awareness Campaign Kick-off**

DSE is pleased to announce a public awareness campaign launch regarding Special Education Secondary Transition, Friday, June 20, 2014.

The campaign, entitled “Get Started Now,” will highlight and feature ways to support a successful transition for youth with disabilities. The campaign is simple: everyone has a role to play. “Get Started Now” is a campaign that seeks to heighten awareness about secondary transition and the many resources available to the community, and the roles each of us play: whether a student thinking about his or her post-school options, a parent supporting a student receiving special education services, an educator responsible for IEP development, or a business owner in the community or is looking for ways to support youth.

The kickoff will provide a general overview on secondary transition, highlight the District’s state secondary transition plan and the work that its Community of Practice (CoP) has accomplished this past year, and showcase new hardcopy and electronic materials regarding the importance of secondary transition planning for city-wide use.

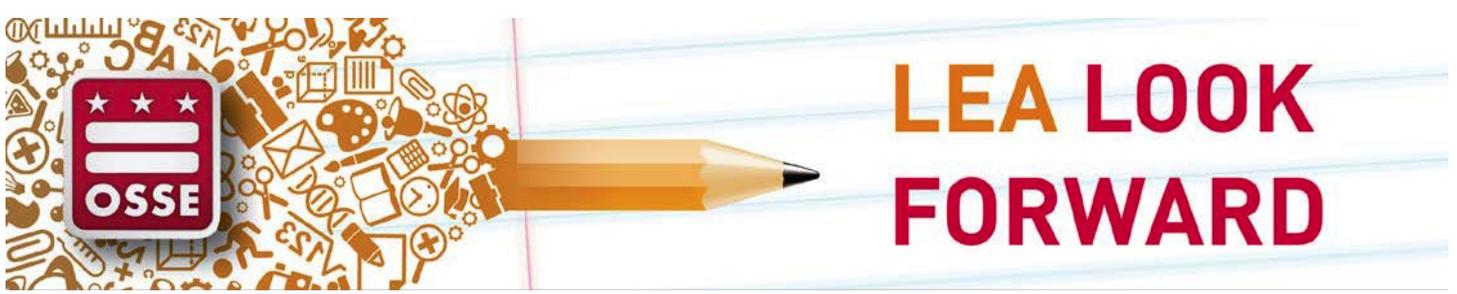
The kickoff event will be hosted at OSSE 810 First Street, NE, 3<sup>rd</sup> Floor Grand Hall on Friday, June 20, 2014 from 10:00 a.m.–12:00 p.m.

To learn more about this campaign, please contact by email [Ms. Naté Dearden, Esq.](#), secondary transition specialist, or call (202) 741-0267.

[Register for the kick-off event now.](#)

### **Final Notice: Nonviolent Crisis Intervention Training**

The Nonviolent Crisis Intervention training program, developed by Crisis Prevention Institute (CPI), is embraced worldwide as a highly effective behavior management system for organizations committed to providing quality care and services in a respectful, safe environment. The strategies taught in the Nonviolent Crisis Intervention



### **Division of Specialized Education (Continued)**

training program provide participants with a proven framework for decision making and problem solving to prevent, de-escalate, and safely respond to disruptive or assaultive behavior.

This event will not go over physical restraint techniques. Please wear comfortable clothing, closed-toed shoes, and bring a water bottle.

Presenter: OSSE

Date(s): Monday, July 30, 2014

Time: 8:30 a.m. –3:30 p.m.

Location: 810 First Street, NE, 3rd Floor Grand Hall

[Register](#)

### **Reminder: Reports Tab in Statewide Longitudinal Education Data System (SLED)**

Four new student data reports are available to view in the SEDS Reports Tab starting June 16:

- Active Students with SPED Exit Codes
- Students in SEDS not in STARS
- Students in SEDS not in Proactive
- Student-level Historical Enrollment

More information about these reports and details on how these new reports will benefit LEA Data Administrators is available in the [LDA SEDS Reports Tab User Guide](#).

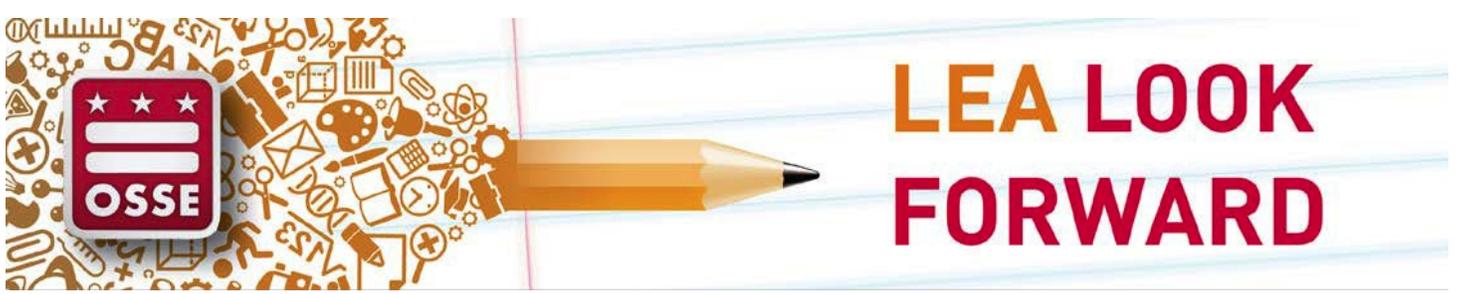
Users also can access the SEDS Reports Tab through the [SLED Main Page](#) by clicking the blue 'Reports' tab and the Red OSSE Reporting Logo.

For questions, please email [Allister Chang](#).

### **Reminder: Specialized Education Policy in Practice Webinar Series**

OSSE's Division of Specialized Education Policy in Practice Webinar Series is a new technical assistance initiative that will serve as a valuable resource for local and state level educators and administrators in understanding and implementing state special education policies.

This training series is a collection of on-demand webinar videos that cover a wide variety of special education topics, including all DSE special education policies. During each webinar, participants will learn:



### Division of Specialized Education (Continued)

- The basic tenets of each special education policy
- The laws and regulations underlying each policy
- Best practices in implementing the policies, including case studies
- Documentation of policies and procedures in the Special Education Data System (SEDS)
- Where to find additional resources

[Access the webinar videos](#)

For questions about this policy webinar project, please email the DSE Training & Technical Assistance Unit at [osse.tta@dc.gov](mailto:osse.tta@dc.gov).



### **Division of Wellness and Nutrition**

#### **Reminder: OSSE/AFHK Teacher Wellness Symposium, August 11–12**

OSSE will partner with Action for Healthy Kids and other community-based organizations to host a **FREE** Teacher Wellness Symposium on August 11–12, 2014. This two-day workshop will consist of sessions to assist all teachers in incorporating health and wellness into their classrooms, serving as health and wellness role models for their students, and addressing their own health and wellness needs. The Symposium is open to teachers in the District of Columbia, Maryland, and Virginia.

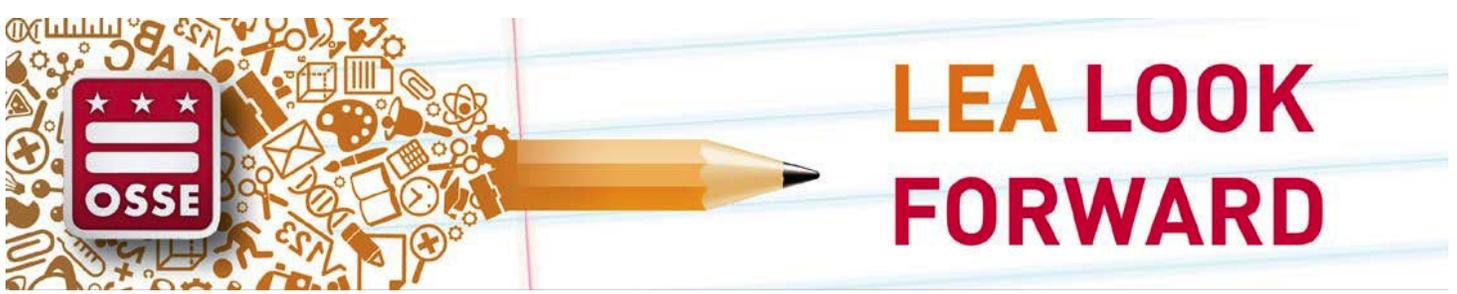
[Register](#) and provide an email address where you can be reached over the summer and more information will be forwarded shortly. For more information, please email [Nancy Brenowitz Katz](#).

#### **Reminder: OSSE/UDC Farm Field Trip for Teachers this Summer**

OSSE and the University of the District of Columbia (UDC) will provide two free farm field trips for teachers to the UDC Farm.

This is an excellent opportunity for teachers of all grades and all subjects to visit a functional farm, learn about where food comes from, and gain skills in integrating farm to school concepts into the school environment. Dates will be in late July and early August and will be announced soon.

[Sign-up to receive updates](#) over the summer about more specific details of the Farm and more information will be sent to you shortly. For more information, please email [Erica Steinhart](#).



## Division of Wellness and Nutrition Services (Continued)

### **Reminder: DC Free Summer Meals Program, June 23–August 22**

As an educational provider, you are at the heart of making meals available to the children and teens in your community. When school is out, hunger is in! How many needy children are you willing to feed this summer? Did you know that school districts around the country are serving meals to children and teens outside their school building, such as on their playgrounds or on a cool grassy area?

Providing free meals to hungry children 18 years of age and under during the summer months helps them be physically and mentally ready when school begins.

Teens especially face the same risks of food insecurity in the summer and as younger children and need your support, so make sure your teens are taking advantage of the free summer meals too! While offering good food in an appealing manner will attract children and teens, offering an activity or program that is fun will provide an opportunity to keep them engaged. Although activities are fun, you are not required to offer activities in order to feed the children. Generally, children and teens from the community simply go to an open site to get their meals. This means the summer meal program sites are “open” to the community, so parents or children are not required to give any personal information about their family status to site operators in order for children to receive a free meal.

If you are interested in becoming a sponsor or a site, or even to learn more about the [DC Free Summer Meals Program](#), it still isn't too late. Please contact [Elisabeth Sweeting](#) at 202-724-7628, 8:30 a.m.–5:00 p.m., Monday–Friday.

### **Reminder: Healthy Youth Resource Guide Cover Page Design Contest**

The Health Education Team within the Division of Wellness and Nutrition Services is currently looking for the next great teen artist to design the cover of our *Healthy Youth Resource Guide*.

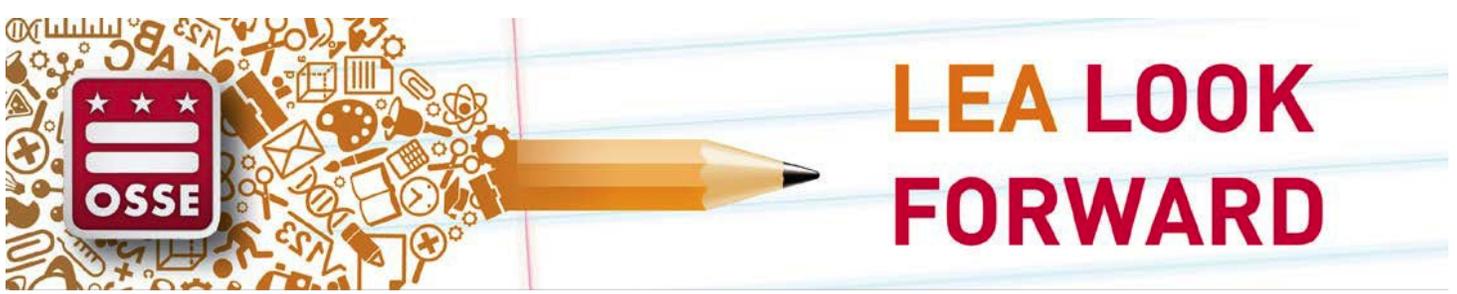
This guide will display the youth and LGBTQ friendly health and support services that local and national organizations provide to adolescents in the District of Columbia. These services include STI/HIV testing, treatment, and prevention; behavioral health counseling and support; rape crisis interventions, and LGBTQ support and mentoring services. Our team is looking for a design to showcase on the cover of our guide.

The artist of the best design will win a \$100 gift card to Target. To be eligible to submit entries, youth must live in the District of Columbia and attend either a DC Public School or DC Public Charter School in grades 6–12.

#### **Acceptable entries:**

- Photos
- Paintings
- Drawings

## Division of Wellness and Nutrition Services (Continued)



All images should reflect youth enjoying our city and demonstrating healthy living.

**How to submit entries:**

Mail or hand deliver your entry to the Office of the State Superintendent of Education located at 810 First St. NE, 4<sup>th</sup> Floor, Washington, DC 20002 c/o Ms. Kevon Harris, MPH; or email it to the Health Education Team at [osse.healthguide@dc.gov](mailto:osse.healthguide@dc.gov).

**Entries are due by 5:00 p.m. on Monday, June 30, 2014.** For more information please contact Ms. Kevon Harris at 202-741-6488 or [kevon.harris@dc.gov](mailto:kevon.harris@dc.gov).

**Reminder: Serve on the DC CAS Health and Physical Education Advisory Board**

OSSE is recruiting health and physical education teachers at all grade levels to advise on the future content, structure, and delivery of the DC CAS Health and Physical Education. This advisory board will meet approximately four times a year and will be expected to participate in the content and bias review sessions for new test items.

Please email [Grace Friedberger](mailto:Grace.Friedberger@dc.gov) to indicate your interest in joining the board.

**Reminder: DC Anti-Bullying Safe Schools Initiative for School-based Staff**

OSSE invites you and your school staff to participate in a professional development opportunity on the creation and/or affirmation of safe school environments.

Co-sponsored by OSSE and the Gay, Lesbian and Straight Education Network (GLSEN), the goal of the 1.5 day PD session is to provide participants with the knowledge, skills and resources to create safe and affirming school environments for all students, regardless of sexual orientation or gender identity and expression. Sessions will be led by certified facilitators from OSSE, DC Public Schools (DCPS) and local government and community based organizations at no cost to participants.

The training course runs over two days, and both days are required to complete sessions. Day one is 8 hours and day two is 4.5 hours.

[Indicate your interest to participate in the training!](#)

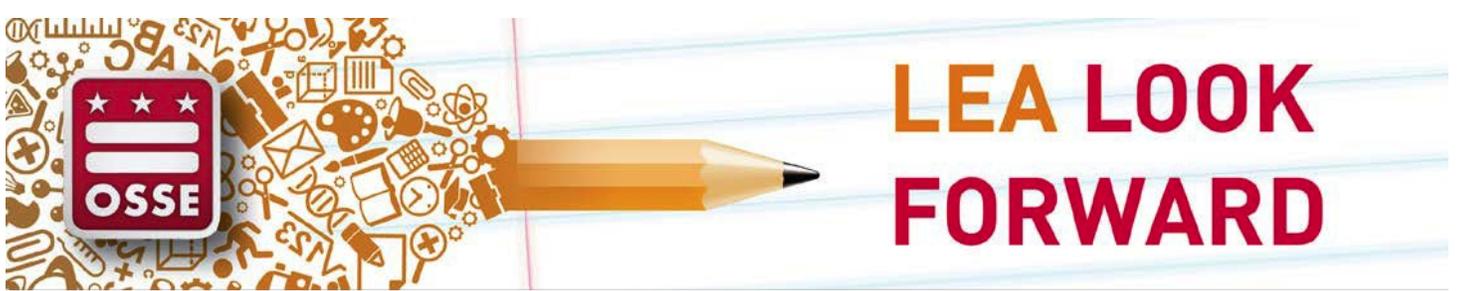
For questions and inquiries please email [Julie Ost](mailto:Julie.Ost@dc.gov) and mention the DC Anti-Bullying Safe Schools Initiative.



**Office of Data Management and Assessment**

**New: English Language Development Standards in Action: Connecting with the CCSS, June 30**





For questions, please contact [Imani Stutely](#) at 202-316-9789.

**Final Notice: Next Generation Assessment Meeting, June 26**

The kickoff Next Generation Assessment stakeholder meeting will be **Thursday, June 26, 2014 at 12:00 p.m.– 2:00 p.m.** on the 3<sup>rd</sup> Floor Grand Hall, 810 First St., NE. The Next Generation Assessments include computer-based and paper-based assessments in reading, composition, math, science, health, English language proficiency and our alternative assessment. The goal of these meetings will be to partner as we move forward with the NGA transition, specifically by communicating status and progress of the assessments, discussing any potential issues, and vetting policies.

Please save the date and email [Jessica Mellen Enos](#) with any questions.

**Reminder: Teacher and Principal Evaluation Data Collection**

OSSE will collect data for evaluations of Teachers and Principals July 1–August 15, 2014.

Instructions and templates will be sent out shortly.

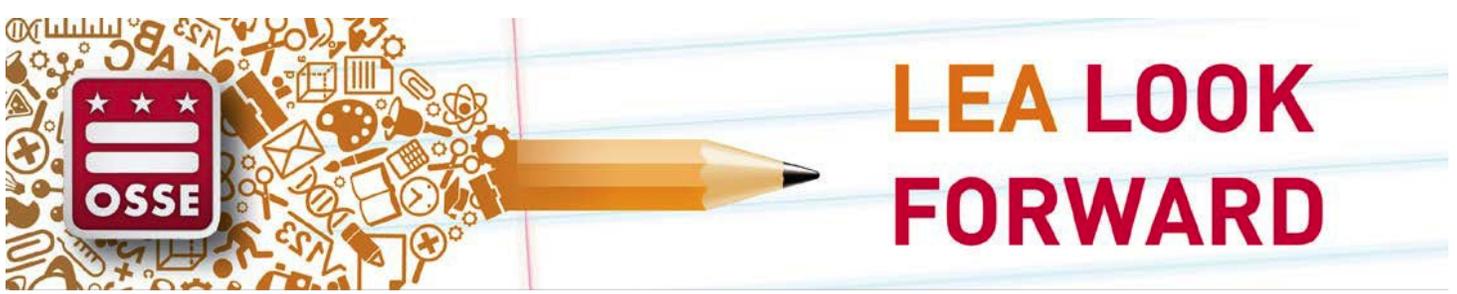
For more information, or to request training on this data collection, please contact [Doreen Christian](#) at 202-727-8320.

**Reminder: SY 2013-2014 DC CAS Demographic Roster Verification Period Open**

The post-test DC CAS Roster Verification window is open until June 20, 2014. All Local Education Agencies (LEAs) and schools have the opportunity to review and verify student demographic, enrollment, and participation data that will later be attached to SY 2013-2014 DC CAS test scores used to calculate accountability.

[Detailed guidance](#) is posted on the OSSE website.

For questions and inquiries, please contact [Gwen Rubinstein](#), Data Analysis Manager, OSSE Data Management and Assessment Office.



## Office of Data Management and Assessment (Continued)

### **Reminder: SY 2014-2015 Student Entry and Exit Code Guidance Advisory**

OSSE is currently reviewing and updating the student entry and exit (withdrawal) code guidance for SY 2014-2015. LEAs are encouraged to please continue to check the LEA Look Forward newsletter for further information on the process as we approach the coming school year.

For questions and inquiries, please contact [Dr. Laura Maurizi](#).



## **Office of Grants Management and Compliance**

### **Reminder: Enterprise Grants Management System (EGMS) Launches June 2**

Starting June 2, OSSE will automate the entire grant life-cycle process: from pre-application to closeout while consolidating the various databases managing grants into a single centralized system. This means higher-quality customer service through faster grant processing for all customers.

It also improves staff efficiency through automation, which will allow educators at the state education agency (SEA) and LEA to know precisely how grant dollars will be spent and how priorities will be staffed in real-time. This approach will provide immediate benefits to all LEAs.

For more information, please visit the [EGMS page](#), email [osse.ogmctraining@dc.gov](mailto:osse.ogmctraining@dc.gov), or attend the next grants management conference listed below.

### **Final Notice: Community-Based Organizations Grants Management Conference, June 25**

Attendees will gain insight into grants management and learn program-specific updates affecting organizations across the District of Columbia. In addition, attendees will be able to engage a panel of experts and discover effective grant management strategies.

Organizational leaders and grant managers are welcome to attend as well as anyone who manages and oversees grants and funding. Each attendee should register separately.

[Register now](#) and contact [Nancy Mahon](#) if you have any questions.



