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**Letter of Intent to Apply or Not Apply**  
**Federal Fiscal Year 2014 Substantial Increase in Immigrant Children**  
**and Youth Enrollment [3114(d)] Grant**

**Directions:**

1. Complete Parts 1, 2, and 3.
2. Sign and date this form.
3. PDF this form (both pages) and email to [osse.title3@dc.gov](mailto:osse.title3@dc.gov) **no later than September 30, 2014.**

**Part 1: LEA Information**

LEA Name : \_\_\_\_\_

**Executive Director**

Name (Print) : \_\_\_\_\_ Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Additional LEA Contact**

Name (Print) : \_\_\_\_\_ Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_  
(Position Title)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

***By signing and submitting this form, the LEA Representatives certify that (1) all of the submitted data in this Intent Form is true and accurate to the best of their knowledge; (2) all data reflected in Table Data and Determination can be substantiated by enrollment documents; and (3) all enrollment-related documents will be retained as evidence for future monitoring purposes.***

**Part 2: Intent to Apply or Not Apply**

Our LEA qualifies for the Federal Fiscal Year (FFY) 2014 Substantial Increase in Immigrant Children and Youth Enrollment [3114(d)] Grant amounting to \$10,000 - \$20,000. Our LEA (*check one of the boxes below*):

- intends to apply for FFY2014 3114(d)] grant.
- does NOT intend to apply for FFY2014 3114(d)] grant.

**Part 3: Assurance and Enrollment Data** (*Continued on page 2*)



**Part 3: Assurance and Enrollment Data** (Continuation)

Complete the table to determine LEA's eligibility.

**Data and Determination**

Substantial Increase in Immigrant Children and Youth Enrollment			
	FFY 2011	FFY 2012	FFY 2013
Immigrant Student Enrollment			
<p><b>Formula:</b> <math>FFY\ 2013 - (FFY\ 2011 + FFY\ 2012)/2</math></p> <p><b>Computation =</b></p> <p>=</p> <p>=</p> <p><b>Enrollment Increase =</b> _____</p> <p><b>LEA Category:</b></p> <p><b>Substantial Increase Criteria:</b></p>			
<p><b>DETERMINATION:</b></p> <p>Yes, the LEA has a substantial increase in immigrant children and youth enrollment and qualifies for ESEA Title III, Part A, 3114(d) funding.</p>			

**Substantial Increase Criteria**

If LEA's immigrant student enrollment is...	Then, the substantial increase is...
1 to 249 students	45 or more students
250 to 999 students	70 or more students
1,000 and more students	9% of total enrollment