



ESEA Title III: Language Instruction for Limited English Proficient FFY14 Significant Increase in Immigrant Children and Youth Enrollment Scoring Rubric

This tool is for evaluating the FFY14 Significant Increase in Immigrant Children and Youth Enrollment [3114(d)] competitive grant funded by the District of Columbia’s ESEA Title III, Part A. The rubric provides guidance to review panel members on making funding recommendations to the District of Columbia Office of the State Superintendent of Education (OSSE). The rubric assigns a score for the three (3) selection criteria using the following scale:

Completely meets criterion
Substantially meets criterion
Partially meets criterion
Minimally meets criterion
Fails to meet criterion
<i>Please do not assign any score other than the given options for each criterion.</i>

The rubric assigns a score for the two (2) competitive preference priorities using the following scale:

Completely meets priority
Fails to meet priority
<i>Please do not assign any score other than the given options for each priority.</i>

As a reviewer, it is valuable for the OSSE as well as the applicant to know your thoughts about the application. Therefore, please provide comments under the “strengths” and “weaknesses” area after each section. Your comments may be shared with the applicant, so be thoughtful in your comments. Please type the scores and comments directly into the spaces provided.

The scoring is based on a 100 point scale, with a minimum score of 70 points required for the application to be considered eligible for funding and to be awarded any competitive preference points. If the application score for the selection criteria is below 70 points total, the review panel may deny the application based upon its overall weakness.

Reviewers may decide to award funding that is less than the amount requested in the application. If you decide that funding less than the amount request is appropriate, please provide the rationale for this decision in the “Comments” box on the last page of the rubric.

You are to assign a score to each criterion and competitive preference priority after you review the LEA’s application. Your final funding recommendation to the OSSE should be based on all relevant information within the application. The review panel’s recommendations are the primary factor in the OSSE’s decision about whether or not to award a grant. The final decision, however, remains with the OSSE.

Thank you for your time and participation in the FFY14 Significant Increase in Immigrant Children and Youth Enrollment [3114(d)] Competitive Grant application.

Criterion A: Narratives (40 points)				
Standards required to satisfy the Project Description element:				
<ul style="list-style-type: none"> • <i>Rationale for the project.</i> • <i>A narrative outlining the planned uses of funds for activities in Tab 4: Narrative.</i> • <i>A narrative that describes the scientifically-based research supporting the planned uses of funds.</i> • <i>Capacity, experience, and expertise of staff and proposed contractors who will be working on and overseeing the proposed project.</i> • <i>Designated lead partner.</i> • <i>Strong partnership(s) between lead charter LEA and other eligible partner(s).</i> • <i>Execution strategy to immediately begin or continue the proposed project upon award notification.</i> • <i>If applicable, a narrative of how the use of this fund will complement existing language instruction programs for limited English proficient (LEP) and immigrant students.</i> 				
Fails to meet criterion	Minimally meets criterion	Partially meets criterion	Substantially meets criterion	Completely meets criterion
0	10	20	30	40
Strengths:				
Weaknesses:				
Total Points for Project Description: _____/40 points				

Criterion B: Overall Planned Expenditures (30 points)				
Budget				
Standards required to satisfy the Budget element:				
<ul style="list-style-type: none"> • <i>Alignment with the Project Description.</i> • <i>Cost-effective means of implementing, administrating, and managing the project without jeopardizing the quality of the services provided.</i> • <i>Reasonableness of the budget to carry out the proposed project activities outlined in the application.</i> • <i>Accounts for all project funding – grant award and external funding.</i> • <i>Costs represent allowable uses of funds.</i> • <i>Costs fully align with the narrative(s).</i> 				
Fails to meet criterion	Minimally meets criterion	Partially meets criterion	Substantially meets criterion	Completely meets criterion
0	5	8	12	15
Strengths:				
Weaknesses:				
Total Points for Budget: _____/30 points				

Criterion C: Detail Planned Expenditures (30 points)

Standards required to satisfy the Business Plan criterion:

- *Critical points of contact, staff responsibilities, reporting arrangements, and other required information and certification.*
- *Descriptions are thorough and correctly categorized.*
- *Part 1: All columns are complete for each individual listed.*
- *Part 1: The correct program category is listed for all personnel.*
- *Part 1: All FTE %s correlate with the corresponding total amounts listed.*
- *Part 1: The description of responsibilities is clear.*
- *Part 1: The personnel costs represent allowable uses of grant funds.*
- *Part 1: Personnel costs link to initiatives described in the narrative.*
- *Part 2: The description of supplies/materials is thorough, correctly categorized.*
- *Part 2: The supplies and materials costs represent allowable uses of funds.*
- *Part 2: Supplies and materials costs link to initiatives described in the narrative*
- *Part 3: The description of fixed costs is thorough, correctly categorized.*
- *Part 3: Fixed costs represent allowable uses of funds.*
- *Part 3: Fixed costs link to initiatives described in the narrative.*
- *Part 4: The description of contractual costs is thorough, correctly categorized.*
- *Part 4: Contractual services costs represent allowable uses of funds.*
- *Part 4: Contractual services costs link to initiatives described in the narrative.*
- *Part 5: The description of equipment costs is thorough, correctly categorized.*
- *Part 5: Equipment costs represent allowable uses of funds.*
- *Part 5: Equipment costs link to initiatives described in the narrative.*
- *Part 6: The description of other costs is thorough, correctly categorized.*
- *Part 6: Other costs represent allowable use of funds.*
- *Part 6: Other costs link to initiatives described in the narrative.*

Fails to meet criterion	Minimally meets criterion	Partially meets criterion	Substantially meets criterion	Completely meets criterion
0	10	15	20	30

Strengths:

Weaknesses:

Total Points for Business Plan: _____/30 points