



## How to Become a SFSP Site this Summer

The US Department of Agriculture (USDA) Summer Food Service Program (SFSP), known in Washington, DC as the **DC Free Summer Meals Program (FSMP)**, provides reimbursement to organizations for serving free nutritious meals and snacks served to children 18 and younger. These meals help to keep children nourished when school is out and provides the nutrition they need to continue to learn, play, and grow during the summer months. If your organization is interested in operating as a participating **meal site** under another organization's Sponsorship, please read the following below:

### What is a Site:

A site is the physical location, approved by the State agency, where you will serve meals during a specified time period during the summer.

### Who Can Become a Site:

Any organization that does not have the financial or administrative ability to run the summer program at their location, but has the ability to supervise meal services for children as well as provide some recreational or enrichment activities, may be a site. Meal service sites may be located in a variety of settings; including schools, recreation centers, playgrounds, parks, churches, community centers, day camps, residential summer camps, housing projects, migrant centers, or on Indian reservations.

If you supervise a site, you will:

- Attend your sponsor's training
- Supervise activities and meal service at your site
- Manage volunteers
- Distribute meals by following SFSP guidelines
- Keep daily records of meals served
- Store food appropriately
- Keep the site clean and sanitary
- Help your sponsor promote the program in the community

### Participating Sponsors

Below are the Sponsors who provide assistance to organizations by delivering meals to sites:

**D.C. Central Kitchen D.C.**  
425 2nd Street Northwest  
Washington, DC 20001-2003  
(202) 234-0707  
Contact Person: Crystal Nicolas  
Email: [cnicholas@dccentralkitchen.org](mailto:cnicholas@dccentralkitchen.org)

**Department of Parks & Recreation**  
Offices of Food & Nutrition Services  
5701 Georgia Avenue Northwest  
Washington, DC 20011-2952  
(202) 576-7622  
Contact Person: Angela Bates  
Email: [angela.bates@dc.gov](mailto:angela.bates@dc.gov)

**Capital Area Food Bank**  
4900 Puerto Rico Ave., Northeast  
Washington, DC 20017  
(202) 644-9826  
Contact Person: Olivia Smith  
Email: [osmith@capitalareafoodbank.org](mailto:osmith@capitalareafoodbank.org)

**Check with each sponsor for the meal types they offered, i.e. Breakfast, Snack, Lunch or Supper.**

Information may also be obtained on the DC Free Summer Meals webpage on the Office of the State Superintendent of Education website at <http://DCSummerMeals.com> or for general Summer Food Service Program Information visit the USDA website at <http://www.summerfood.usda.gov>

Thank you again for your interest in the DC Free Summer Meals Program, #1 in program participation throughout the USA. You may also contact Elisabeth Sweeting, Program Coordinator at (202)368-3009 or [elisabeth.sweeting@dc.gov](mailto:elisabeth.sweeting@dc.gov)