

Comprehensive Plan Report

A detailed report showing activity of the school team's work on the improvement plan including assessments, plans, tasks, monitoring, and implementation for selected time periods.

December 31, 2013

Garrison ES NCES - na

District of Columbia Public Schools

School Improvement Indicators (RI)

Key Indicators are shown in **RED**.

School Leadership and Decision Making

Aligning classroom observations with evaluation criteria and professional development

Indicator	IF03 - Professional development for teachers includes observations by the principal related to indicators of effective teaching and classroom management.(67)		
Status	Tasks completed: 0 of 5 (0%)		
Assessment	Level of Development:	Initial: Limited Development 09/30/2013	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently, the Principal provides regular feedback but more formally during the IMPACT evaluations. The staff is relatively new at Garrison but Teach 1 and Teach 2 are a focus area for the current school year.	
Plan	Assigned to:	[REDACTED]	
	How it will look when fully met:	Professional Development will be aligned to IMPACT. For SY 2013-2014, our focus will be Teach 1, Teach 2 & Teach 3. ALT will provide job embedded professional development for Teach 1, Teach 2 and Teach 3 weekly and monthly. The ALT will conduct will regular classroom observations and provide informal feedback in between the formal IMPACT cycles to give more ongoing feedback. The ALT will develop a peer-to-peer observation model that will begin in the PS/PK grade levels.	
	Target Date:	06/30/2014	
	Tasks:		
		1. The ALT will review school wide trends to to determine professional development and next steps.	
		Assigned to:	[REDACTED]
		Added date:	11/19/2013
		Target Completion Date:	06/30/2014
		Frequency:	twice monthly

		Comments:	
		2. Create a calendar for informal feedback every other week with planned debrief meeting for Principal and Instructional Coach.	
		Assigned to:	██████████
		Added date:	10/02/2013
		Target Completion Date:	01/15/2014
		Frequency:	monthly
		Comments:	
		3. Teacher Lead ALT members will complete informal observations and provide feedback.	
		Assigned to:	██████████
		Added date:	11/19/2013
		Target Completion Date:	01/15/2014
		Frequency:	monthly
		Comments:	
		4. Admin ALT members will conduct informal observations and provide feedback.	
		Assigned to:	██████████
		Added date:	11/19/2013
		Target Completion Date:	01/15/2014
		Frequency:	weekly
		Comments:	
		5. Create Individual Focus for each teachers with emailed feedback and clear next steps and calendars.	
		Assigned to:	██████████
		Added date:	10/02/2013
		Target Completion Date:	10/04/2013
		Frequency:	twice weekly
		Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 5 (0%)	

Curriculum, Assessment, and Instructional Planning

Engaging teachers in aligning instruction with standards and benchmarks

Indicator **IIA02 - Units of instruction include standards-based objectives and criteria for mastery. (89)**

Status Tasks completed: 0 of 6 (0%)

Assessment	Level of Development:	Initial: Limited Development 09/30/2013	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)

Describe current level of development:	Garrison teachers regularly plan together and whole school staff meets twice a week. The focus of the first meeting is a "team meeting" to deliver expectations and professional development. The focus of the second meeting is "planning meeting" to spend time regularly unpacking standards and objectives.
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Plan	Assigned to:	[REDACTED]
	How it will look when fully met:	Using the ANET guides, Garrison will create standards aligned objectives and units that are calendared out for 36-40 days. Each unit will include a clear standards aligned final project with rubrics and descriptions. Garrison will use ANET assessments to determine effectiveness of units and instructional practice.
	Target Date:	06/30/2014

Tasks:

	1. Units for grades 1-5 will have an end of unit project with clear rubric and criteria for evaluation.
	Assigned to: [REDACTED]
	Added date: 10/02/2013
	Target Completion Date: 12/02/2013
	Frequency: four times a year
	Comments:
	2. Curriculum Mapping Agendas will be created and include unpacking of standards.
	Assigned to: [REDACTED]
	Added date: 10/02/2013
	Target Completion Date: 06/30/2014
	Frequency: weekly
	Comments:
	3. Ongoing Professional Development will be provided for designing effective standards aligned unit plans and projects.
	Assigned to: [REDACTED]
	Added date: 11/19/2013

		Target Completion Date:	06/30/2014
		Frequency:	monthly
		Comments:	
	4. Once a month, teachers will receive a half day release for collaborative unit planning.		
		Assigned to:	██████████
		Added date:	11/19/2013
		Target Completion Date:	10/01/2013
		Frequency:	monthly
		Comments:	
	5. Grade level teams will calendar out objectives for instructional windows.		
		Assigned to:	████████████████████
		Added date:	11/19/2013
		Target Completion Date:	01/15/2014
		Frequency:	four times a year
		Comments:	
	6. Grade level teams will plan collaborative with Admin ALT to examine curriculum maps and final projects.		
		Assigned to:	████████████████████
		Added date:	11/19/2013
		Target Completion Date:	01/15/2014
		Frequency:	weekly
		Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 6 (0%)	

Curriculum, Assessment, and Instructional Planning

Engaging teachers in assessing and monitoring student mastery

Indicator	IIB03 - Unit pre-test and post-test results are reviewed by the Instructional Team.(93)		
Status	Tasks completed: 0 of 4 (0%)		
Assessment	Level of Development:	Initial: Limited Development 09/30/2013	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Last year, teachers used the paced interim assessment to regularly monitor instruction and student progress. Teachers struggled to unpack standards and subskills to identify areas of reteach and effective forms of instruction.	
Plan	Assigned to:	[REDACTED]	
	How it will look when fully met:	Using ANet resources, instructional team and teachers will create pre assessments. Garrison will use the ANet assessment as the post assessments. Teachers will participate in data meetings with ALT that will include item analysis and action planning.	
	Target Date:	06/30/2014	
	Tasks:		
	1. Instructional team will provide professional development to support to create pre assessments.		
	Assigned to:	[REDACTED]	
	Added date:	11/21/2013	
	Target Completion Date:	01/15/2014	
	Frequency:	four times a year	
	Comments:		
	2. ALT will use data from pre assessments to determine areas of content study and curriculum mapping.		
	Assigned to:	[REDACTED]	
	Added date:	11/21/2013	
	Target Completion Date:	06/30/2014	
	Frequency:	four times a year	
	Comments:		
	3. Pre assessment data will be used to determine instructional focuses grade and school wide. Areas of focus will be supported though afterschool programming, small group instruction and other applicable areas.		
	Assigned to:	[REDACTED]	
	Added date:	11/21/2013	

		Target Completion Date:	06/30/2013
		Frequency:	four times a year
		Comments:	
	4. Post assessments will follow traditional data cycles that include analysis and reteaching.		
		Assigned to:	██████████
		Added date:	11/21/2013
		Target Completion Date:	06/30/2013
		Frequency:	four times a year
		Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 4 (0%)	

Curriculum, Assessment, and Instructional Planning

Assessing student learning frequently with standards-based assessments

Indicator IID07 - The Leadership Team monitors school-level student learning data.(105)

Status Tasks completed: 0 of 3 (0%)

Assessment	Level of Development:	Initial: Limited Development 09/30/2013	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The Academic Leadership Team is relatively new. ██████████ is working to regularly work with his ALT to meet and review standing items. This year, he would like to focus on regularly reviewing student-level data with teachers and making strategic plan.	
Plan	Assigned to:	██████████	
	How it will look when fully met:	The Academic Leadership Team will be regularly reviewing multiple intervention groups and working with teachers to debrief regarding observations and student-level data. The ALT will be responsible for regularly following up with the Interventionist and teachers to ensure the teachers are reviewing data and managing flexible groups.	
	Target Date:	06/30/2014	
	Tasks:		
	1. Using TRC, Dibels, and ANet, the Interventionist will create intervention groups for math and ELA.		
	Assigned to:	██████████	
	Added date:	11/21/2013	
	Target Completion Date:	01/15/2013	
	Frequency:	four times a year	
	Comments:		

	2. ALT will develop expectations around when students transition in or out of intervention.	
	Assigned to:	██████████
	Added date:	11/21/2013
	Target Completion Date:	06/30/2014
	Frequency:	monthly
	Comments:	
	3. Garrison will develop a framework to build capacity of staff to offer support and strength to teachers through professional development and guided practice.	
	Assigned to:	██████████
	Added date:	11/21/2013
	Target Completion Date:	06/30/2014
	Frequency:	monthly
	Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 3 (0%)

Indicator	IID09 - Instructional Teams use student learning data to plan instruction.(107)		
Status	In Plan / No Tasks Created		
Assessment	Level of Development:	Initial: Limited Development 09/30/2013	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently, the staff is working on maximizing time within the classroom and a "push in" model to ensure that students with high needs receive additional support and time from staff.	
Plan	Assigned to:	██████████	
	How it will look when fully met:	This indicator will not be a focus for SY13-14. The focus will be one IIIA11.	
	Target Date:	11/01/2013	

Classroom Instruction

Expecting and monitoring sound instruction in a variety of modes

Indicator **IIIA11 - All teachers use modeling, demonstration, and graphics.(120)**

Status Tasks completed: 0 of 5 (0%)

Assessment	Level of Development:	Initial: Limited Development 11/21/2013	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)

Describe current level of development:	Currently there are inconsistencies across the school. We are still creating curriculum and determining methods to teach it well.
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Plan	Assigned to:	██████████
	How it will look when fully met:	Every lesson is taught with clarity and responsive to the learning needs of the classroom. Curriculum will be fully developed and implemented including best instructional practices.
	Target Date:	06/30/2014

Tasks:

1. ALT and instructional teams will finalize curriculum.

Assigned to:	██████████
Added date:	11/21/2013
Target Completion Date:	06/30/2013
Frequency:	four times a year
Comments:	

2. Garrison will provide professional development to train teachers in planning, and differentiation of instruction.

Assigned to:	████████████████████
Added date:	11/21/2013
Target Completion Date:	06/30/2014
Frequency:	monthly
Comments:	

3. Garrison will provide extending planning to support the development of curriculum and build capacity for teachers to differentiate instruction.

Assigned to:	██████████
Added date:	11/21/2013
Target Completion Date:	06/30/2014
Frequency:	monthly
Comments:	

4. Once objective calendar is developed for each unit, Garrison will create framework and expectations of consistent data lesson planning and instructional methods.

	Assigned to:	██████████
	Added date:	11/21/2013
	Target Completion Date:	06/30/2014
	Frequency:	twice monthly
	Comments:	
	5. ALT will research instructional methods that will support school's current focus on Small Group Instruction and best instructional practices school wide. This research will be used to drive planning and professional development.	
	Assigned to:	██████████
	Added date:	11/21/2013
	Target Completion Date:	06/30/2014
	Frequency:	monthly
	Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 5 (0%)

Classroom Instruction

Expecting and monitoring sound classroom management

Indicator	IIIC13 - The school addresses other non-academic factors that impact student achievement, such as students' social, emotional, and health needs by way of additional counseling, access to additional ancillary services, or other supports.(2945)		
Status	Tasks completed: 0 of 7 (0%)		
Assessment	Level of Development:	Initial: Limited Development 09/30/2013	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The Garrison staff would like to reinforce whole school positive behavior systems as well as targeting socio-emotional supports for students at the teacher-level. Currently, Garrison does a great job reinforcing the whole school culture and would like to focus more on the student and teacher interaction.	
Plan	Assigned to:	██████████	
	How it will look when fully met:	The Garrison staff will be implement the Responsive Classroom Model. Garrison will increase the amount of extra-curricular activities for its students. on opportunities for students to have a sense of belonging to the school community by doing both these things.	
	Target Date:	06/30/2014	
	Tasks:		
	1. Staff will attend Responsive Classroom I training		
	Assigned to:	██████████	
	Added date:	11/27/2013	

		Target Completion Date:	08/30/2013
		Comments:	
	2. Staff meetings will include, 20 minute School Culture and Climate focus to discuss improved Morning Meetings and Strategies for preventing and responding to student behavior.		
		Assigned to:	██████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
	3. Every classroom teacher will implement all of the components of the Morning Meeting.		
		Assigned to:	██████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
	4. Every classroom teacher will have use time out within the classroom, having a distinct space and process.		
		Assigned to:	██████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
	5. Every Classroom Teacher will use Buddy Classrooms and have a clear process.		
		Assigned to:	██████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
	6. Garrison will identify partners to provide quality after school opportunities for students.		
		Assigned to:	██████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
	7. Specials Teachers will create lunch time clubs for students.		
		Assigned to:	██████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
Implement	Percent Task Complete:		Tasks completed: 0 of 7 (0%)

Parent, School, and Community

Education - Providing professional development for teachers and training for parents on working together to support student learning

Indicator IVD02 - The school builds capacity for family and community engagement staff designed to increase their skill level in developing academically focused engagement opportunities for families and the community.(2948)

Status Tasks completed: 1 of 6 (17%)

Assessment	Level of Development:	Initial: Limited Development 09/30/2013	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)

Describe current level of development: Teachers regularly sent communication home to parents last year and restated the importance of the curriculum and assessments with parents.

Plan	Assigned to:	[REDACTED]
	How it will look when fully met:	Garrison staff will be working with Flamboyan to implement their model of Relationship Home Visits and Communication with Parents that is academic in focus. on conversations around student progress, specifically during parent teacher conversations. Four early elementary Garrison teachers will be participating in an Academic Parent Teacher Teams leadership session to identify strategies with parents to support student progress and develop a community of parents. Outcome-Parents will be given the information and tools to support their children academically.
	Target Date:	06/30/2014

Tasks:

1. A group of teachers will be trained in delivery of APTT meetings

Assigned to:	[REDACTED]
Added date:	11/27/2013
Target Completion Date:	09/30/2013
Comments:	Teachers were trained and left excited about the process.
Task Completed:	10/03/2013
2. Second grade, two Pre K and two Kindergarten teachers will pilot Academic Parent Teacher Team meetings.

Assigned to:	[REDACTED]
Added date:	11/27/2013
Target Completion Date:	06/30/2014
Comments:	
3. Staff will be trained in Relationship Building Home Visits by the Flamboyan Foundation

Assigned to:	[REDACTED]
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		Added date:	11/27/2013
		Target Completion Date:	09/13/2013
		Comments:	
	4. Garrison Staff will have Home Visits with 75% of our families.		
		Assigned to:	████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
	5. During parent teacher conferences, teachers will share data and strategies with parents.		
		Assigned to:	████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
	6. Teachers will send home a twice monthly newsletter communicating with parents key academic content.		
		Assigned to:	████████
		Added date:	11/27/2013
		Target Completion Date:	06/30/2014
		Comments:	
Implement	Percent Task Complete:	Tasks completed: 1 of 6 (17%)	