



Community Schools Advisory Committee Meeting Minutes
June 11th, 2013
4:00-6:00 pm

Committee Members Present: Kevin Clinton (Chair), Jesus Aguirre, Amanda Alexander, Stephen Baron, Jen Comey, Judith Donovan, Mary Filardo, Nicole Hanrahan, Christie McKay, Scott Pearson, Jeff Travers

OSSE Staff Members Present: Kilin Boardman-Schroyer, Monique Brown, Nancy Katz

Others in Attendance: Shital Shah (AFT/WTU), Phillip Williams (WTU)

A. Opening Remarks and Introductions, Kevin Clinton

B. Update on RFA, Nancy Katz

- a. Total of 26 individuals attended the informational webinars and many questions have been received via phone and email
- b. Question period will be extended to June 21st, appropriate notification of this change will be posted
- c. Frequently Asked Questions (FAQ) will be created based upon questions asked during the webinar and received by phone and email, will be posted online and sent to committee members and those that participated in the webinar and emailed questions.

C. Review Panel, Nancy Katz

- a. Four people have agreed to participate, more are needed
- b. Each reviewer will review 2-3 applications and each application will have a team of 3 reviewers
- c. Another email will be sent to all committee members requesting recommendations for reviewer panel members
- d. OSSE will create a scoring form for applications, there will be a consensus meeting for each group of three reviewers, and a standard set of questions to be asked at the on-site interviews
- e. The process for the on-site interviews was discussed. It was decided that only the top applicants will receive on-site interviews. The final number will depend upon how many applications are received.
- f. Applicants will be notified of the approximate dates of the on-site interviews

D. Recommendations for Mayor, Kevin Clinton

- a. Criteria for community schools should follow the grant application
- b. Funding should be awarded as a grant initially with additional consideration over time to incorporating into the UPSFF
- c. Point of accountability should be with DME's office in collaboration with DMHSS along the lines of what has made Truancy Task Force a success

- d. Community schools should be required to make a minimum amount of space available (either inside or outside) to the public through a universal registration system (space should not need to be managed by DGS)
- e. Schools should not be required to admit students from their neighborhoods
- f. Costs should be built in for management of the program
- g. Schools should be required to participate in the D.C. Free Summer Meals program (subject to some exceptions such as schools that are year-round schools and schools that offer dinner)
- h. There should be an advisory board that provides community input into the ongoing management of the process
- i. The adoption of this program should be coordinated with an evaluation of the program's impact on the schools receiving the original grants. Starting point should be to ask Council to fund the five grantees for two additional years so that some evaluation of success can take place
- j. The grant should be approved at a specified funding level (start with \$200,000) and limited to a three-year evaluation period to provide for short-term and long-term consideration
- k. Additional consideration should be given to the types of meetings that may be held in a community school (beyond ANC meetings)