



**DISTRICT OF COLUMBIA HIGHLY QUALIFIED
SPECIAL EDUCATION TEACHER EVALUATION**

**Pursuant to requirements mandated by H.R. 1350, Sec. 602
*Individuals with Disabilities Education Improvement Act of 2004***

To be completed by Special Education Teachers in general, and Special Education Teachers of Core Subject Areas: Elementary Content Areas; English; Reading/Language Arts; Mathematics; Science (including Biology, Chemistry, and Physics); Foreign Language; Social Studies; Art; Music.

NAME: _____ DISTRICT: _____

LAST FOUR OF SSN: _____ SCHOOL: _____

Please check where applicable:

- 1. Hold a bachelor's degree, **AND**
- 2. Hold a valid District of Columbia state license – Regular I; Provisional; Regular II; Standard; or Professional in Special Education (*charter schools exempted*)

**PROCEED TO #3 IF YOU ARE A CORE SUBJECT TEACHER OF RECORD;
IF NOT, PROCEED TO PAGE 2**

- 3. Teach the following core subject area (a separate evaluation/rubric must be completed for each core subject area taught). Teachers with students assessed against alternate achievement standards (DC-CAS ALT) should check the "Elementary Content Areas."
 - Elementary Content Areas
 - Reading/English/Language Arts
 - Mathematics
 - General Science
 - Biology
 - Physics
 - Chemistry
 - Social Studies
 - Foreign Language: _____
 - Art
 - Music

AND

- a. Passed the appropriate Praxis Subject Knowledge Test in the core subject area checked above (**ONLY OPTION FOR TEACHERS OF THE ELEMENTARY CONTENT AREAS**); **OR**
- b. Hold an advanced degree in the core subject area; **OR**
- c. Hold National Board Certification in the core subject area; **OR**
- d. Have a major or 30 credit hours in the core subject area



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Non-Core Special Education Teachers

If you are a non-core subject teacher and checked 1 and 2 (charter LEAs exempted) on page 1, you are highly qualified under federal guidelines. Please complete the signatures below.

- If you were not able to check #2 (charter teachers exempted), please see your school or LEA administrator to complete a highly qualified teacher action plan.

Core Subject Special Education Teachers of Record

If you are a core subject teacher of record and checked 1, 2 and 3 (including 3a or 3b or 3c or 3d) on page 1, you are highly qualified. Please complete the signatures below.

If you checked 1 and 2 but were not able to check an item in 3a-3d, **and you have one (1) year of teaching experience**, you have the option to complete the HOUSSE rubric to verify that your existing qualifications meet IDEA and NCLB requirements. Newly hired multi-subject teachers who are already highly qualified in Math, Reading or Science may also use the HOUSSE to meet core subject requirements in other subjects taught.

I attest to the factual completion of this evaluation. Appropriate supporting documentation is attached.

Signature of Teacher

Date

Printed Name of Principal

Signature of Principal

Date

**District of Columbia’s High, Objective, Uniform, State Standard of Evaluation
(HOUSSE) Rubric for Special Education Core Subject Teachers of Record**

Years of Teaching Experience in the Core Subject Area	College Coursework in the Core Academic Area	Professional Development and Activities in the Core Subject Area (within past five years)	Service related to the Core Subject Area (within past five years)	Awards, Presentations, Publications related to the Core Subject Area
<ul style="list-style-type: none"> • Elementary level includes teaching experience in grades K-6 • Middle and High School teaching includes departmentalized experience in the core academic subject area in grades 6-12 • Art, Music, Foreign Language, and Reading teachers may count K-12 experience 	<p><u>Elementary Content Teachers of Record (max 12 credits per core subject area):</u></p> <ul style="list-style-type: none"> • Coursework in the elementary content areas: <ul style="list-style-type: none"> ▫ Mathematics ▫ Reading/English/Language Arts ▫ Science ▫ Social Studies (Geography, History, Economics & Civics/Government) • Achieved National Board Certification as an Early or Middle Childhood Generalist (= 100 points) <p><u>Middle & High School Teachers of Record:</u></p> <ul style="list-style-type: none"> • Coursework in the core subject areas: <ul style="list-style-type: none"> ▫ Reading/Language Arts/English ▫ Mathematics ▫ Social Studies (History, Geography, Economics, Civics/Government) ▫ Science (including Biology, Chemistry, and Physics – a separate rubric should be completed for the various sciences) ▫ Foreign Language ▫ Art ▫ Music 	<ul style="list-style-type: none"> • Participated in district approved professional development activities • Participated in regional, state or national professional conferences/seminars/ workshops • Completed all assessments for National Board Certification (20 points) • Served on a committee that developed, selected, or evaluated academic standards and/or curriculum • Served on a committee that developed, selected or evaluated professional teaching standards • Served on a committee that aligned local academic standards with state standards • Served on a committee that developed, validated or evaluated academic assessments 	<ul style="list-style-type: none"> • Chair/team leader • Mentor teacher • Cooperating teacher for student teacher • Leadership position in a regional, state, or national professional organization • Instructor at an Institute of Higher Ed. in course related to the core academic subject area 	<ul style="list-style-type: none"> • Recipient of a State or National Award • Presentations at regional, state or national professional organization meetings • Article in regional, state, or national journal • Presentations at the school/ district level in areas related to the core academic subject area

**District of Columbia's High, Objective, Uniform, State Standard of Evaluation
(HOUSSE) Rubric for Special Education Core Subject Teachers of Record**

5 points per year. Maximum = 50 pts.	<ul style="list-style-type: none"> • 3 points per credit hour • 100 points for Elementary content teachers with National Board Certification (NBC) 	<ul style="list-style-type: none"> • 2 points per documented activity • 20 points per completion of all NBC assessments 	• 2 points per year for documented activity	• 2 points per documented activity
# Years:	# Sem/Cr. Hrs., or NBC:	# Activities:	# Activities:	# Activities:
TOTAL Points:	TOTAL Points:	TOTAL Points:	TOTAL Points:	TOTAL Points:

I attest to the factual completion of this evaluation and have attached appropriate supporting documentation.

Signature of Teacher

Date

Minimum score of 100 points = Highly Qualified

Grand Total: _____