

## 2016-17 School Garden Grant Calendar

Date & Time	Activity	Audience	Location and Details
March 11, 2016 10-11am	<b>REQUIRED</b> Project Start Kick-off Meeting	Fiscal Sponsor and School Contact	Webinar Registration: <a href="https://attendeegotowebinar.com/register/4918062007772304386">https://attendeegotowebinar.com/register/4918062007772304386</a>
March 14, 2016	Project Start Date	School Garden Coordinator, Fiscal Sponsor Contact and Support Staff	Grantees may begin incurring expenses and submitting reimbursement requests.
April 5, 2016 9:00am- 2:00pm	<b>REQUIRED</b> Training BEGINNER	New School Garden Coordinators	Location: Office of the State Superintendent of Education This training will include an overview of school garden safety, design, and program management.
May 6, 2016	<b>REQUIRED</b> Training ADVANCED	Experienced School Garden Coordinators	Location: Walker Jones EC This training will include a presentation of a new garden based curriculum, and an opportunity to learn about chickens, bees and advance planting techniques.
June 8, 2016	<b>REQUIRED</b> Strawberries and Salad Greens Day	School Garden Coordinator, Fiscal Sponsor Contact and Support Staff	All grantees are required to participate in Strawberries and Salad Greens Day. More information can be found here: <a href="http://osse.dc.gov/node/977982">http://osse.dc.gov/node/977982</a>
June 12, 2016	<b>OPTIONAL*</b> Training BEGINNER	New School Garden Coordinators	Location: BicycleSPACE Ivy City 1512 Okie St. NE, Washington, DC 20002 The school garden bike tour is an opportunity for garden coordinators to visit three gardens and learn more about each program. Details and registration can be found here: <a href="http://osse.dc.gov/event/dc-school-garden-bike-tour">http://osse.dc.gov/event/dc-school-garden-bike-tour</a>

June 21, 2016	<b>OPTIONAL*</b> Training ADVANCED	Experienced School Garden Coordinators	Location: TBD
April 5-June 16 2016	Site Visit	All School Garden Coordinators	Site visits take place at the school site and will consists of a garden class observation and check-in. (class time+ 1 hour). Please schedule with Sam Ullery <a href="mailto:sam.ullery@dc.gov">sam.ullery@dc.gov</a>
August 18, 2016	<b>OPTIONAL*</b> Training ADVANCED	Experienced School Garden Coordinators	Location: School within a School This training will be hosted by Freshfarm Market's FoodPrints Program.
September 15, 2016	<b>REQUIRED</b> Training BEGINNER	New School Garden Coordinators	Location: Office of the State Superintendent of Education This training is design for school garden coordinators that are new to this role. This training will be a repeat of the April training. Location:
September 30, 2016	<b>OPTIONAL*</b> Training BEGINNER <b>REQUIRED</b> Training ADVANCED	New School Garden Coordinators	Location: TBD This training will be lead by LifeLab and will cover various garden-based instructional strategies.
October 1-30, 2016	<b>REQUIRED</b> Growing Healthy Schools Month	School Garden Coordinators, Fiscal Sponsor Contacts and Support Staff	All grantees are required to participate in Growing Healthy Schools Month. More information can be found here: <a href="http://osse.dc.gov/node/977982">http://osse.dc.gov/node/977982</a>
November 3, 2016	<b>REQUIRED</b> Training BEGINNER	New School Garden Coordinators	Location TBD This training will cover the following topics: garden design, garden management, creating a maintenance plan. Participants will have time to create education signage for their garden.

December 2, 2016	<b>OPTIONAL*</b> Training ADVANCED	Experienced School Garden Coordinators	Location: TBD Details to come. Date pending finalization of LEA calendars.
December 16, 2016	<b>REQUIRED</b> Mid-Project Report DUE	School Garden Coordinators, Fiscal Sponsors, Contact and Support Staff	All reporting documents including the Mid and End Project Reports can be found here: <a href="http://osse.dc.gov/service/school-garden-program">http://osse.dc.gov/service/school-garden-program</a>
January 12, 2017	<b>OPTIONAL*</b> Training BEGINNER	New School Garden Coordinators	Location TBD pending the finalization of LEA calendars. This training will cover compost systems, soil health, pollinator garden activities and establishing/ maintaining pollinator gardens.
February 17, 2017	<b>OPTIONAL*</b> Training ADVANCED	Experienced School Garden Coordinators	Location: TBD Details to come. Date pending finalization of LEA calendars.
February 2017	<b>OPTIONAL*</b> Training BEGINNER & ADVANCED	New and Experienced School Garden Coordinators	Location: TBD Rooting DC is a full day free conference that focuses on gardening, the food system, and school gardens.
March 2017	<b>OPTIONAL*</b> Training Option BEGINNER	New School Garden Coordinators	Location TBD This training will cover hands-on seedling planting, strategies for working with kids including back-pocket tasks and hands on lessons.
April 28, 2017	<b>OPTIONAL*</b> Training ADVANCED	Experienced School Garden Coordinators	Location: TBD Details to come. Date pending finalization of LEA calendars.
September 30, 2017	Project End Date	School Garden Coordinators, Fiscal Sponsor, Contacts and Support Staff	The project end date is the last date where activities and purchases can qualify for reimbursement.
October 15 <sup>th</sup> , 2017	<b>REQUIRED</b> End-Project Report and Final	School Garden Coordinators, Fiscal Sponsors, Contact	The End-Project Report can be found here: <a href="http://osse.dc.gov/service/school-garden-program">http://osse.dc.gov/service/school-garden-program</a>

	Invoices Due	and Support Staff	
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\*School Garden Coordinators are required to attend at least two of the optional trainings.